



NOTICE OF PUBLIC MEETING

Monday, August 10, 2020

City Council Chambers

680 Park Avenue

Idaho Falls, ID 83402

3:00 p.m.

The public is invited to observe City Council Work Sessions. However, to observe appropriate social distancing guidelines, as recommended by the Centers for Disease Control and Prevention (CDC), the public is encouraged to view this meeting via livestream on the City's website at <https://www.idahofallsidaho.gov/429/Live-Stream>. Citizens are required to wear face masks for the protection of others. The agenda does not include an opportunity for public interaction.

This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.

CITY COUNCIL WORK SESSION

Times listed in parentheses are only estimates.

Call to Order and Roll Call

Mayor:

- Acceptance and/or Receipt of Minutes
- Action Desired:* To receive recommendations from the Planning and Zoning Commission
- Calendars, Announcements and Reports (10)
- Coronavirus (COVID-19) Update

Council:

- Liaison Reports and Council Concerns (10)

Community Development Services:

- Follow-up Discussion regarding Hearing Procedures (10)

Parks and Recreation:

- Funland Update (15)

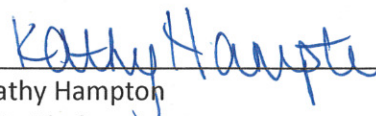
Police Department:

- Part IV. Idaho Falls Police Department Policies, Practices, and Procedures on Internal Affairs with Council Q&A (60)
 - Citizen Review Boards
 - Citizen Complaint Management
 - Internal Investigations

Executive Session:

- The Executive Session is being called pursuant to the provisions of Idaho Code Section 74-206(1)(c) to acquire an interest in real property which is not owned by a public agency.

DATED this 7th day of August, 2020


Kathy Hampton
City Clerk



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Brad Cramer, Community Development Services Director

DATE: August 5, 2020

RE: August 4, 2020, Planning Commission Action

Planning Commission took the following action during the August 4, 2020 meeting.

1. **RZON20-008: REZONE. Rezone from R1 to R3A, 13.3 acres SW corner of Section 33, Township 2N, Range 38 E.** North of E 49th S, east of S 15th E, south of Sunnyside Rd, west of S 25th E. On August 4, 2020, the Planning & Zoning Commission recommended approval of the Rezone from R1 to R3A to the Mayor and City Council as presented.
2. **RZON20-007: REZONE. Rezone from R1 to R3A, 1.19 acres SW corner of the SW 1/4 of the SW 1/4 Section 23, Township 2N, Range 37 E.** Generally located at the north east corner of S. Bellin Rd and W 17th S. On August 4, 2020, the Planning & Zoning Commission recommended approval of the Rezone from R1 to R2 to the Mayor and City Council as presented.
3. **PUD20-003: PLANNED UNIT DEVELOPMENT. Fenway Park PUD Amendment.** Generally located south of E 1st St., west of S Woodruff Ave., north of John Adams Pkwy., and east of St Clair Rd. On August 4, 2020, the Planning & Zoning Commission recommended approval of the PUD to the Mayor and City Council as presented.
4. **PUD20-004: PLANNED UNIT DEVELOPMENT. Taylorview Townhomes Division No. 1 PUD.** Generally located north of E 49th S, east of S 5th W, south of E Sunnyside Road, west of S Holmes Ave. On August 4, 2020, the Planning & Zoning Commission recommended approval of the PUD to the Mayor and City Council as presented.
5. **PLAT20-013: PRELIMINARY PLAT. Taylorview Homes Division No. 1.** Generally located north of E 49th S, east of S 5th W, south of E Sunnyside Road, west of S Holmes Ave. On August 4, 2020, the Planning & Zoning Commission approved the preliminary plat as presented.
6. **PLAT20-025: FINAL PLAT. Taylorview Homes Division No. 1.** Generally located north of E 49th S, east of S 5th W, south of E Sunnyside Road, west of S Holmes Ave. On August 4, 2020, the Planning & Zoning Commission recommended approval of the final plat to the Mayor and City Council as presented.
7. **PLAT20-026: FINAL PLAT. Kinsmen Country Estates Div. No. 1 Third Amended.** Generally located north S 49th E, east S Holmes Ave, south E Sunnyside Rd, west S 15th E.

On August 4, 2020, the Planning & Zoning Commission recommended approval of the final plat to the Mayor and City Council as presented.

8. **PLAT20-027: FINAL PLAT. Thatcher Grove Division No 1.** Generally south of E Sunnyside Rd., west of S 25th E, north of E 49th S & east of S15th E. On August 4, 2020, the Planning & Zoning Commission recommended approval of the final plat to the Mayor and City Council as presented.
9. **PLAT20-029: FINAL PLAT. Rising Sun Townhomes Division No. 1.** Generally south of Broadway, west of S Bellin Rd., north of Pancheri Dr. and east of S Old Butte Rd. On August 4, 2020, the Planning & Zoning Commission recommended approval of the final plat to the Mayor and City Council as presented.
10. **PLAT20-030: FINAL PLAT. Fairway Estates Division 27.** Generally located north of W 33rd N, east of N 5th W, south of W 65th N, west of N 5th E. On August 4, 2020, the Planning & Zoning Commission recommended approval of the final plat to the Mayor and City Council as presented.
11. **PLAT20-032: FINAL PLAT. Providence Point Division No. 1.** North of E 49th S, west of S 25th E, south of Sunnyside Rd, east of S 15th E. On August 4, 2020, the Planning & Zoning Commission recommended approval of the final plat to the Mayor and City Council as presented.

RECOMMENDED COUNCIL ACTION: To receive recommendation(s) from the Planning and Zoning Commission pursuant to the Local Land Use Planning Act (LLUPA).

Connecting Us, Sustaining Progress
Inclusion and Diversity Subcommittee Meeting Minutes
June 6, 2020

Meeting was called to order at 9:07 AM.

Update on May 14th City Council Meeting

- Toni L. Carter briefed the committee: Idaho Falls City Council unanimously passed an additional ordinance element that explicitly bans discrimination in public accommodations. 300 letters were submitted in support of the measure. Idaho Falls Mayor Rebecca N. Casper thanked the CUSP Diversity & Inclusion committee and specifically Dr. Hillary Fishler for the letter of support. Opposition has included opinion pieces, some emails, and a challenge as to whether the May 14th City Council meeting complied with the Open Meeting Act.

Minutes for May 2, 2020 approved at 9:14 AM Motion to accept by Dr. Hillary Fishler, seconded by Michael Bray, no abstentions.

Subcommittee Updates

Education: Lead not present. Toni L. Carter will follow up with Challis McNally to gather updates from May and June.

Transportation & Housing: Lead not present.

Arts/Platform/Connectivity: There are no new updates. A discussion took place of the current status of subcommittee updates and community attitudes.

Data & Analytics:

- Subcommittee developed research primers for each other subcommittee summarizing relevant insights from other cities and Idaho Falls demographics.
- Subcommittee will begin developing survey questions to distribute to the group, following the Yang Methodology for case study research. Discussion took place about ideal survey length (10 minutes or less, 20-25 questions max, optional questions at the end), additional resources to assist in survey development, and marketing/promotional strategy to ensure that responses are collected from marginalized populations within Idaho Falls.

Health & Wellness: Lead not present.

Roundtable Discussion

Discussed:

- Differences in efficacy between Sheriff's office and Idaho Falls police department
- Past efforts to audit public safety and law enforcement in Idaho Falls
- Quality and gaps in existing data for public safety, law enforcement and incarceration
- Readings for general awareness that have been added to Google Drive
- Delivering some recommendations in advance of final report on December 15th if circumstances require it

- Subcommittee will continue to meet remotely until September to ensure safety of all members
- Subcommittee has been asked to write a column of 500 words or less to summarize actions that people can take to address the causes of systemic racial inequality in the community.

Motion to adjourn made at 10:20 AM by Michael Bray, Seconded by Dr. Hillary Fishler, no abstentions

Minutes submitted by Toni Carter on 2020-07-24.

Idaho Falls Downtown Development Corp. July 7, 2020 board meeting was held at The DEC (480 Park Ave) at 8:30am

Attendance: Jake Durtschi, Emily Fitzpatrick, Greg Crockett, Jill Hansen, Tasha Taylor, Kevin Cutler, Lisa Farris, Brent McLane Staff: Catherine Smith, Juan Hernandez, Mala Lyon; visitors: Chase Martin, Jim Francis – city council and Jim Pletscher

Minutes for June 2, 2020 were reviewed – Kevin Cutler motioned they be approved; Emily seconded, and board approved.

Financial report – Catherine: We currently do monthly parking permits as statements in Quickbooks so it shows out accounts receivable in the negative. This was how this was set up years ago when we worked with JF Bell accounting firm. It does not show as income until we receive payment. We are working on moving this process out of QuickBooks and into our parking software at the beginning of the next fiscal year which begins Oct. 1st.

We are working closely with the Bank of Idaho on the PPP loan forgiveness process. The deadlines and process keep changing. The last BID payment for this year from the city came and the \$20,000 for the watering crews. We have had some over time salary costs. Ed was working 20 hours but has started doing 30 hours as we have needed help connecting with the businesses with parking and recovering from the shutdown. We are working on the process to collect on delinquent tickets. We have about 2,000 unpaid tickets. The estimated cost has been more and the income less from tickets than projected. We did receive \$35,000 from the city for operating costs and we will ask for \$45,000 next year to make it better. We did not enforce parking during the 2-month shutdown. The goal is to write fewer tickets as people learn to obey the 2-hour limits. Jake said over the next 5 years we will be looking at on-street meters, but until they are installed and running, we won't know if it can be self-sustaining. Greg asked about the request by US Bank to monitor their lot. Catherine explained that we charge them a monthly fee and we receive any income from written tickets. It is private property, so we follow the property owners' criteria. Jill asked if we have a hard time collecting the tickets written at the banks. Catherine said that problem is across the board in all areas. Jake asked about those that contested. We give one warning for first tickets and void the ticket, most are contesting just because they don't want to pay it, not because it was given in error. Even though we have canceled 3 events we are still in good shape. Jill made a motion that the financial report be approved; Greg seconded and board approved

Director's report: The Parking Committee is suggesting that 2 fifteen-minute loading zones be placed in the A Street/Yellowstone parking lot to accommodate those customers that are quickly dropping off items like rented skis or paper work to the accounting office. We will put up a sign and paint the curb green. Anyone that has a monthly parking permit will be allowed to park there all day if they need to. Tasha made the motion that the 2 fifteen-minute loading zones be installed; Emily seconded and board approved.

The policy for contesting a ticket will be a specific process. Every Tuesday we review the contested tickets, checking the photos, time stamps and all other info we can review. A decision is made to either uphold the ticket or void it. We do give a first warning for a first ticket. They are then notified by email of the decision. If they want to contest this decision, they can then request a formal 'hearing' with the Parking Committee which is held once a month. We do not send contested tickets on to the Parking Committee unless the person requests a second review after we have vetted the ticket and information first. Kevin Cutler motioned that this policy of reviewing tickets be approved; Tasha seconded and board approved.

We are working with Randy Fife and Chief Johnson to again access to the addresses connected with the license plates to collect on outstanding tickets. Chief Johnson is not comfortable with giving us access to their system as it holds all kinds of information that is deemed personal and not public info. Greg questioned if the easier route would be working with the DMV? The city wanted us to work with them as our arrangement is with them. They are suggesting we use Lexis Nexis which will have a monthly fee we will have to pay. We are not sure which area of their programing we will need to get the info we need so we do not know the costs. If we cannot do this program, we might have to give the police a list of license plates and request they then provide the names and addresses for us. Brent suggested that we contact the DMV as that info is public record. The parking software we use has a link, so other cities must be using it. Catherine will contact the DMV and see what the process would be.

We are meeting with Bruce Lawrence today to discuss the signs; re-striping of parking and crosswalks and curb painting needs downtown. Jim Pletscher and Mala walked the downtown and made notes of the needs. The crosswalk art project is on hold, hoping next year.

Annual meeting – We are looking at holding this online as a live recorded meeting that can be on youtube and facebook. We can request questions be submitted early or they can ask on facebook and we can address them live. We will talk to I.E.D. Productions to see what they could do for us.

Lisa – Funds by year available for new façade projects:

2017 had \$15,415.57 available. This has been made available (with Catherine's approval) to the Pie Hole Pizza and SPRUCE façade projects as they are running into additional project costs.

2018 has \$4500 available.

2019 has \$14,500 available.

2020 has \$38,772.7 approved by Council and HUD. Funds are on the way.

Total available for new façade projects is \$57,772.7.

Façade applications pending return by business owners are: Shane Bldg., Hotel Idaho, Variety Mart, and possibly the old Farrells's building.

We have thru 2022 to spend the Covid GDBG funds – the Arts Council has applied for some plexi-glass dividers and The DEC a parklet to help provide social distancing.

Greg suggested that we contact Dennings to talk to them about getting the back of their building painted. We helped them once before, but it is in such sad condition now. Catherine said she was willing to go talk to them.

We have the 8 new garbage cans and are waiting for the city to install them.

Brent worked with the owners of The Bonneville apartments and they ordered flowerpots that match all the others downtown.

Greg said they have some people that run a specialty bakery interested in the Diablas location.

Meeting was adjourned at 9:35am

Our next board meeting will be held August 4, 2020 at 8:30am

Respectfully submitted by Jill Hansen, Secretary and Mala Lyon

Connecting Us, Sustaining Progress
Inclusion and Diversity Subcommittee Meeting Minutes
July 11, 2020

Meeting was called to order at 9:07 AM.

A motion was made by Bob Barret to modify the published meeting agenda so three community guests could have maximum time to address the subcommittee and engage in Q&A. Seconded by Dr. Hillary Fishler, no abstentions.

9:10 AM - Kellie Budge (Community Member)

Shared story of her daughter's struggles with obsessive compulsive disorder and her difficulties in working with Idaho Falls Public Schools to find a way for her daughter to "reset" periodically during the school day. Kellie shared a model from Washington School District in Utah involving a quiet room where students could separate and reset. The district found these "sensory rooms" reduced trips to the school principals by 83.3% (from 240 to 40), reduced time spent by school principals on discipline (number of meetings and shorter length of meetings), and reduced volume and frequency of classroom disturbances.

Resources

- 13-20% of students in the USA are estimated to have some type of mental health disorder
- Article on Washington School District model - <https://www.ksl.com/article/46688889/utah-schools-using-innovative-approach-to-improve-student-mental-health>
- Videos on Washington School District model
 - <https://www.youtube.com/watch?v=Or4van6RGQQ&app=desktop>
 - <https://www.youtube.com/watch?v=iLnEVBys2mI&list=PLCPZYvs51rzb1Gpjj-FlvrMOX2ZnzKOIC&index=8>
 - <https://www.youtube.com/watch?v=-ak3huVz1lE&list=PLCPZYvs51rzb1Gpjj-FlvrMOX2ZnzKOIC&index=10&t=0s&app=desktop>

Discussion/Q&A ensued about details of solution, value of including "sensory rooms" in Subcommittee's August recommendations, and alternative paths outside of CUSP for funding and implementing such a solution within Idaho Falls Public Schools.

9:47 AM – Bryce Johnson, Chief of Police, Idaho Falls Police Department

Shared his perspective on current events and invited questions from Subcommittee.

Q&A included how Police Department collects, processes and responds to community complaints about police conduct; policies/manuals governing police conduct in Idaho Falls; and Chief Johnson's perspectives on several Subcommittee working proposals.

- Detailed recap of conversation captured for Subcommittee to use in refining recommendations
- Chief Johnson will present report on police discipline to Idaho Falls City Council on July 27

10:52 AM – Jeremy Plathow (Community Member)

Shared current work on *Idaho Falls Citizens Public Safety Policy Reform Proposal* and engaged in Q&A with Chief Johnson on scope of potential reform.

- Working proposal available at https://docs.google.com/document/d/14tBAHyXoPBg99ATyZcA-EGxpvg05AvGMAxnJFgqkY_o/edit?usp=sharing

11:18 AM Subcommittee Agenda

Toni L. Carter briefed Subcommittee on Chairman Alvarez's interim report of initial recommendations due in August 2020. Further discussion will take place offline due to time constraints.

Ryan Carroll briefed Subcommittee on marketing strategy for qualitative survey being developed by Data & Analytics subcommittee. Further discussion will take place offline due to time constraints.

Dr. Hillary Fishler briefed subcommittee on qualitative survey being developed by Data & Analytics subcommittee. Further discussion will take place offline due to time constraints.

Motion to adjourn made at 11:26 AM by Dr. Hillary Fishler. Seconded by Eric Schuster, no abstentions.

Minutes submitted by Toni Carter on 2020-08-01.