IDAHO FALLS
City Clerk's Office

NOTICE OF PUBLIC MEETING
Monday, June 22, 2020
City Council Chambers
680 Park Avenue
Idaho Falls, ID 83402
3:00 p.m.

The public is invited to observe City Council Work Sessions. However, to observe appropriate social distancing guidelines, as recommended by the Centers for Disease Control and Prevention (CDC), the public is encouraged to view this meeting via livestream on the City's website at https://www.idahofallsidaho.gov/429/Live-Stream. Citizens are strongly encouraged to wear face masks for the protection of others. The agenda does not include an opportunity for public interaction.
This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.

CITY COUNCIL WORK SESSION

Times listed in parentheses are only estimates.

Call to Order and Roll Call

Mayor:	-Calendars, Announcements and Reports (10) -Coronavirus (COVID-19) Update
Council:	-Liaison Reports and Council Concerns (10)
Police Department:	-Part II. Idaho Falls Police Department Policies, Practices, and Procedures Briefing on Officer Use of Force with Council Q&A (60) • Data • Training • Application
Community Development Services:	-Comprehensive Planning and Annexation Hearings Process Briefing (30) -Community Development Block Grant (CDBG) Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding Recommendations (30) -Idaho Falls Downtown Development Corporation (IFDDC) Business Improvement District (BID) Report (20)
Executive Session:	-The Executive Session is being called pursuant to the provisions of Idaho Code Section 74-206(1)(c) to acquire an interest in real property which is not owned by a public agency.

DATED this 19th day of June, 2020

Jodi Adolfson
Deputy City Clerk

Idaho Falls Sister City Youth Approved Meeting-Minutes

This meeting was conducted using the platform Zoom

June 3, 2020

Attendees

Nicholas Cebull	Melinda Cebull	Charlotte Combs	Laura Combs
David Eaton	Katie Eaton	Kylie Eaton	Abby Gallegos
Aiden Gallegos	Samual Hawker	Lori Ann Kidwell	Charlie Medema
Mike Medema	Max Medema	Heather Medema	Jorge Padron
Nathan Peck	Kendra Peck	Anna St. Michel	Whitney St. Michel
Carter Thompson	Rebecca Smith	Stephanie Van Ausdeln	

Approval of minutes

Kendra motioned to approve the May 18, 2020 meeting minutes. It was seconded by Lori Kidwell. No objections.

Treasurer's Report

As of June 3, 2020 there is $15,323.06 in the checking account.

Video of Favorite Idaho Falls Places

A request for a volunteer is needed to put pictures of favorite places in Idaho Falls in a video to background music. The video will be sent to students in Tokai-Mura. Abby Gallegos volunteered.

For Your Information

The June 15th meeting will be through Zoom. David will check with the Idaho Falls Public Library to find out if group meetings can be held in July. Whenever they can be held, the group will be allowed to vote as to whether they wish to start coming together again for meetings.

Reminder

The next meeting is on June 15, 2020 at 7:00. Please put the June 15th meeting on your calendar. A reminder email notice will be sent out before the meeting. Since Jorge has made his Zoom account available to us, the same Zoom link is good for all meetings.

Fundraiser

Garage Sale

The garage sale which was scheduled for Saturday June 6th is cancelled.

Fundraisers

Cherry Blossom Raffle

Whitney St. Michel will send an email to families of the group asking if each member would look at the draft website for the raffle and send in any suggestions. The website shows the 16 baskets she currently has ready for the raffle. Once the website is complete a person will purchase the number of tickets they want and then put down how many tickets they want to put in the drawing box for each basket.

She is going to make some revisions to the website. Whitney is still waiting to hear back from the city, so the credit card processing isn't set up yet. Whitney expects to have the auction go live on Friday.

As a reminder from previous meetings, we want to send Thank you notes to the people/companies that donated the auction prizes with an explanation of what happened to our original plans for the Cherry Blossom Festival and what we were doing now, with a link to the auction site.

We will need a volunteer to design a Cherry Blossom card that we can put this message into. I assume we will have to mail the thank you cards. So we will need a list of donors and mailing addresses.

Student Activity

For Your Information

Kendra Peck stated that the area around Tokai Mura had an earthquake. She asked if individuals in our group would check in with people they know in Tokai Mura.

Student Presentation

Anna St. Michel gave a presentation on Japan's Education System. To view click the link below:

Japan's Education System

Presentation for June 15th meeting

Charlie volunteered to do a project to share for the June 15th meeting.

Meeting Adjourned

Kendra Peck motioned to adjourn the meeting. It was seconded by Stephanie VanAusdeln.

COMMUNITY DEVELOPMENT SERVICES

Planning Department
Office (208) 612-8276
Fax (208) 612-8520

IDAHO FALLS

Building Department
Office (208) 612-8270
Fax (208) 612-8520

MEMORANDUM

TO: Mayor and City Council

FROM: Brad Cramer, Director

DATE: Thursday, June 18, 2020

RE: Coronavirus (CV) CDBG Funding Recommendations

Description, Background Information & Purpose

With the passing of the Coronavirus Aid, Relief, and Economic Security Act (CARES ACT) on March 27, 2020 the City of Idaho Falls is expecting to receive $250,072 in the first round of FY2020 CV CDBG grant funds from the federally funded CDBG Program available through Housing and Urban Development (HUD).

In order to receive these funds, the City is completing a Substantial Amendment to their *FY2019 Community Development Block Grant (CDBG) Annual Action* and *Citizen Participation Plan(s)*. These Plan amendments are being completed simultaneously with the CV CDBG funding opportunity process and schedule.

Regarding the CV CDBG funding opportunity, a Notice to Apply for CV CDBG funds was advertised in the Post Register, distributed by email to past CDBG recipients and community social service providers, explained in Region 6 housing Coalition web meetings, and posted onto the City CDBG website. Organizations and agencies providing direct services to low and moderate income individuals, including elderly and disabled persons, affected by COVID 19, are the intended beneficiaries of CV CDBG funds.

To expedite the distribution of CV CDBG funds, HUD lifted and modified current application and distribution requirements to assist agencies and individuals that have been directly affected by COVID-19. Some changes to current HUD guidelines included suspending the 15% cap on public services activities, 30-day public comment reduced to 5-days, and eliminating in-person public hearings and allowing grantees the option of virtual hearings. New guidelines also allow HUD to waive further program requirements except for requirements related to fair housing, nondiscrimination, labor standards, and the environment.

Applications were accepted May 31 to June 14, 2020. Discussion on recommendations will take place at the work session on June 22, 2020. A public comment period will run June 22 - June 29, 2020. The resolution(s) regarding CV CDBG Allocated Activities/Projects, the Amended 2019 CDBG Annual Action Plan, and the Citizen Participation Plan will be presented to Council at the

July 9th regular meeting. The attached document outlines the staff recommendations for funding allocations.

Staff recommendation of the attached list of eligible activities is consistent with CV CDBG requirements of allocating funds to activities and projects that assist, address, and prevent COVID 19 and Infectious Disease. In addition, the proposed activities and projects help struggling agencies and organizations plan and address the "Post Pandemic Period" as it relates to increased needs such as food insecurities, unemployment, and housing needs due to not being able to make rent or house payments.
Further details and reasoning for the recommended activities and projects will be explained at the work session.

CV CDBG Allocation $250,072
Activities/Projects Recommended for Funding

Applicant	Activity/Project	Beneficiaries Low & Moderate Income (LMI) Census Tracts 9707, 9711, 9712	Amount Requested	Meets CV CDBG Criteria Y/N	Covered with other funding source? Y/N and how
Idaho Falls Senior Citizen Community Center	Assistance for increase in food costs/availability due to COVID 19. Funds to continue home delivered meals (June - Oct).	LMI elderly/disabled individuals within CT neighborhoods.	**$12,000 $1000/mnth**	Yes. Continue to prep and deliver meals to vulnerable elderly and disabled individuals.	No. Gap in coverage between June and Nov. Projected Nov funding not a guarantee from Bonneville County.
New Day Lutheran	Summer Food Service Program for School Dist. 91.	LMI children/youth in CT neighborhoods.	**$5000.00 July - Aug**	Yes. Provides meals to LMI children/youth who rely on Free and Reduced Lunch Program.	No. USDA only covers food portion of the Program. Assistance needed for coordinator and 2 volunteers to prepare and deliver meals.
EICAP Family and Emergency Services	Emergency, Rental Assistance, Haven operational Costs.	LMI homeless, at risk of being homeless, victims of domestic violence, and operational needs at the Haven (temporary emergency shelter).	**$25,000**	Emergency assistance: food, shelter and domestic violence. Rental assistance to avoid homelessness. Haven operational needs: utilities, repairs, maintenance, plumbing, electrical, fuel/repairs of vehicles that transport clients.	No. No other grant to cover specific items requested in the application. EICAP relies on donations/fund raisers. (3) fundraisers cancelled due to COVID 19.
Trinity United Methodist Church	Temporary Emergency Shelter for up to (6) adult men. Provides overnight shelter and breakfast.	(6) LMI adult homeless men. Trinity Methodist Church located in CT 9711.	**$7,499.00**	Yes. Provides temporary emergency shelter to vulnerable adult men. Shortage of emergency shelter for adult men during stay	No. The Methodist church relies on donations which are down due to COVID 19. No other funding source available.

CV CDBG Allocation $250,072
Activities/Projects Recommended for Funding

				home order/COVID 19.	
Idaho Falls Arts Council (IFAC)	Building Improvements to install permanent sneeze guards to ticket counters at ARTItorium and Willard Arts Center. Purchase health/safety supplies.	Nonprofit business in CT 9712 and Slum and Blight by area in Downtown Idaho Falls.	**$1,450.00**	Yes. Assists nonprofit business with purchasing and installing required social distancing improvements and PPE.	No. IFAC relies on donations and ticket purchases to operate. Ticket sales drastically reduced due to COVID 19 and show cancellations.
Community Food Basket Idaho Falls/Idaho Falls Soup Kitchen	Equipment to support sudden significant needs increase. Commercial gas stove, standing commercial dishwasher, (6) 8 ft. plastic sorting tables, and a 17 ft. utility dump trailer to move fruit/produce from their Urban Farm Program to those in need.	Nonprofit agency providing monthly meals to over 1200 families and individuals with food Insecurities.	**$16,000**	Yes. Agency assists the community with meals and food distribution. Demand has seen a 60% increase due to COVID 19 epidemic during the stay home order.	No. Agency depends on fundraising/donations with some access to grants. Needs increased suddenly and capacity to continue serving the community requires financial assistance with needed equipment.
IFP Utility Assistance	Utility assistance to LMI renters and homeowners from March 2020 to present.	City Utility assistance for LMI individuals and families living within CT 9707, 9711, 9712. Priority to CT 9707 and 9712.	**$15,000**	Yes. Utility assistance due to COVID 19 epidemic and stay home order. Increased need due to lost income and unemployment.	No. This would assist CT residents only and allow EICAP to assist households outside CT areas and ultimately assist more individuals in need of utility assistance through LIHEAP and Project Help Programs.

CV CDBG Allocation $250,072
Activities/Projects Recommended for Funding

Downtown Event Center (DEC)	Modifications of storefront with a parklet on Park Ave. Infrastructure to support a street pocket park for outdoor service that meets social distancing requirements.	Benefits economy and assists a downtown business in CT 9712 affected by COVID 19. Modifications will accommodate 20 people sitting and 32 people standing.	**$17,000**	Yes. Modification to existing storefront will help prevent COVID 19 by providing social distancing for outdoor dining, curbside pickup, and open air events to the public.	No. Application is independent of IFDDC Façade program that is specific to exterior façade projects approved by IFDDC Board.
Community Development Services (CDS) **Administration of CV CDBG**	Administration of COVID 19 Community Development Block Grant (CDBG) funds. Referred to as CV CDBG through the CARES Act.	Administration of new CARES Act funds (CV CDBG) to assist 70% or more LMI individuals within (3) census tracts. Needs specific to address, assist, and prevent COVID 19 and Infectious Disease.	**$31,347.00**	Yes. Costs to be applied towards a portion of Salary and benefits for Administration of CV CDBG.	No. Pending 2020 CDBG allocation for Administration Activity of the grant only covers 20% of budgeted salary/benefits within CDBG Program Year 4-1-20 to 3-31-21. CV CDBG grant allow for funding of Administration Activities.
TOTALS			**$130,296.00**		