



NOTICE OF PUBLIC MEETING

Monday, April 20, 2020
City Council Chambers
680 Park Avenue
Idaho Falls, ID 83402
3:00 p.m.

The public is invited to observe City Council Work Sessions. However, to observe appropriate social distancing guidelines, as recommended by the Centers for Disease Control and Prevention (CDC), the public is encouraged to view this meeting via livestream on the City's website at <https://www.idahofallsidaho.gov/429/Live-Stream>. The agenda does not include an opportunity for public interaction.

This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.

COUNCIL WORK SESSION

Times listed in parentheses are only estimates.

Call to Order and Roll Call

Mayor:

- Acceptance and/or Receipt of Minutes
Action Desired: To receive recommendations from the Planning and Zoning Commission
- Calendars, Announcements and Reports (10)

Council:

- Liaison Reports and Council Concerns (15)

Mayor and Staff:

- Coronavirus (COVID-19) Update (15)
- Extension of Local Disaster Emergency Declaration
Action Desired: Memorialize, by formal Resolution, Council's vote on April 16, 2020, to further extend Mayor's March 18, 2020, Declaration of Local Disaster Emergency (or take other action deemed appropriate)

Idaho Falls Fire Department:

- Potential Changes to Fire Service in the County (15)

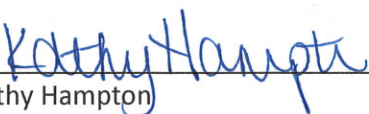
Community Development Services:

- Discussion and recommendation of funding requests for the Community Development Block Grant (CDBG) Annual Action Plan (AAP) (45)

Council:

- Targhee Regional Public Transit Authority (TRPTA) Update (15)

DATED this 17th day of April, 2020


Kathy Hampton
City Clerk



MEMORANDUM

TO: City Council

FROM: Rebecca Casper

DATE: April 17, 2020

RE: Proclamations for April 2020

Please find attached copies of official proclamations prepared and released by the Mayor's Office.

- Arbor Day, April 24, 2020
- Week of the Young Child™, April 11-17, 2020
- Earth Day, April 25, 2020



PROCLAMATION

- WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- WHEREAS, the resulting holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and
- WHEREAS, Arbor Day is now observed throughout the nation and the world; and
- WHEREAS, trees can reduce the erosion of precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and
- WHEREAS, trees are a renewable resource giving us paper, lumber for our homes, fuel for our fires and countless other wood products; and
- WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and
- WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

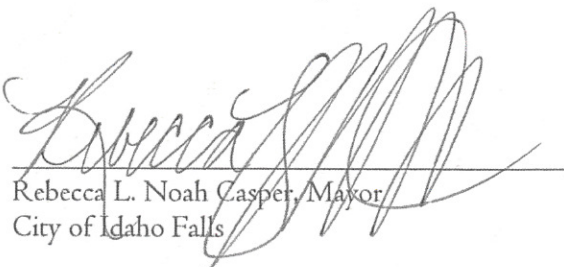
NOW THEREFORE, I, REBECCA L. NOAH CASPER, MAYOR of the City of Idaho Falls, do hereby proclaim April 24, 2020 as

ARBOR DAY

in the City of Idaho Falls and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Idaho Falls to be affixed on this 19th day of March, Two Thousand and Twenty.


Rebecca L. Noah Casper, Mayor
City of Idaho Falls



PROCLAMATION

WHEREAS, the Idaho Association for the Education of Young Children (Idaho AEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child™, April 11 through 17, 2020; and

WHEREAS, these organizations are working to inspire Idaho's youngest residents and promote high-quality early childhood experiences that can provide a foundation of learning for their success throughout their lives; and

WHEREAS, teachers and others who work with and on behalf of young children in Idaho Falls and who make a difference in the lives of our young children deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to their future and to the prosperity of our society.

THEREFORE, I, REBECCA L. NOAH CASPER, MAYOR of the City of Idaho Falls, do hereby proclaim April 11 – April 17, 2020 as

Week of the Young Child™

in Idaho Falls, Idaho, and encourage all to support and invest in early childhood throughout our community.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Idaho Falls to be affixed on this 8th day of April, Two Thousand and Twenty.


Rebecca L. Noah Casper, Mayor
City of Idaho Falls



PROCLAMATION

- WHEREAS, Eastern Idahoans are fortunate to live in an area that is blessed with awe-inspiring beauty, natural wonders and essential resources; and
- WHEREAS, Eastern Idaho boasts access to natural treasures that include the wonders of Yellowstone and Grand Teton National Parks, the otherworldly landscape at Craters of the Moon, the South Fork and Henry's Fork of the Snake River, the rugged Teton mountains, the Eastern Snake Plain Aquifer, the Island Park Caldera, and spectacular forests, lakes and wetlands; and
- WHEREAS, this dynamic blend of outdoor beauty, life-giving water, and recreational opportunity deserves vigilant protection for future use; and
- WHEREAS, Eastern Idahoans are joining others throughout our country and the world to observe this, fiftieth anniversary of the first Earth Day observance, by participating in digital events and outdoor activities that promote respect for our planet; and
- WHEREAS, Eastern Idahoans are joining others throughout our country and the world to observe this day by participating in events and activities that promote respect for and protection of our planet; and
- WHEREAS, state and local governments, non-profit organizations, businesses and concerned citizens are acting to improve our environment – not only on Earth Day, but every day; and
- WHEREAS, Earth Day provides an opportunity to more fully appreciate our natural heritage, increase our ecological awareness and preserve our environment.
- WHEREAS, this 2020 Earth Day observance will emphasize our interconnectedness with each other and the world we're a part of in this unique time.

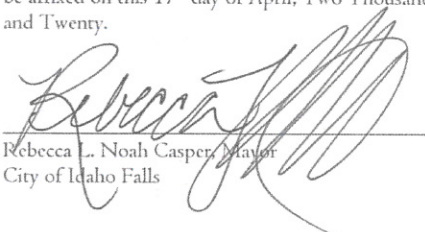
THEREFORE, I, REBECCA L. NOAH CASPER, MAYOR of the City of Idaho Falls, do hereby proclaim April 25th, 2020 as the day residents of the City of Idaho Falls shall celebrate

THIS FIFTIETH EARTH DAY

and invite all citizens to visit the virtual booths and outdoor displays, participate in interactive social media events, ask questions and learn about our environment as they consider the role they play in preserving the natural beauty of our city and the surrounding region.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Idaho Falls to be affixed on this 17th day of April, Two Thousand and Twenty.


Rebecca L. Noah Casper, Mayor
City of Idaho Falls



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Brad Cramer, Community Development Services Director

DATE: April 08, 2020

RE: April 07, 2020, Planning Commission Action

Planning Commission took the following action during the April 7, 2020 meeting.

1. **PLAT20-008: PRELIMINARY PLAT. Manchester Estates Preliminary Plat.** North of 49th S, East of 5th W, South of Sunnyside Rd., West of Holmes Ave. On April 7, 2020 the Planning and Zoning Commission recommended approval of the Preliminary Plat as presented.
2. **PLAT20-006: PRELIMINARY PLAT. Narrows Division 2 Preliminary Plat.** North of US 20, East of Snake River, South of Science Center Blvd, West of Freemont Ave. On April 7, 2020 the Planning and Zoning Commission recommended approval of the Preliminary Plat as presented.

RECOMMENDED COUNCIL ACTION: To receive recommendation(s) from the Planning and Zoning Commission pursuant to the Local Land Use Planning Act (LLUPA).

Idaho Falls Sister City Meeting Minutes

Monday, February 10, 2020

Members in Attendance: Cal & Cindy Ozaki, Carole & Dave Walters, Kay Rohrdanz, Isoke & Reggie Fuller, Lynda Ulschmid, Paul & Sheri Hansen, Val Haddon, Karen Leibert, Sherry Scott, Roger Scott, Jerry & Lisa Sehlke, Bryce & Kirsten Shurtliff, Chelsea and Kris Schneider, Michael Cosens, Nan Hong, Clark Kido, and Chris White.

Guest: Rod and Merlene Shurtliff

Minutes: As amended.

Treasurer's Report: Beginning balance on 02/06/20 - \$13,416.59. Ending balance on 03/16/20 - \$13,606.59. Treasurer's report approved as submitted.

Business:

- Discussion regarding the recent **2019 Delegation Visit to Tokai Mura**
 - Cindy passed around the wax food displays the delegation members made while on the overnight trip to Tokyo.
 - Clark Kido shared his experiences visiting with family in Japan following the delegation visit.
 - March 23 is the scheduled date for presentation of the delegation visit to the City Council. Reggie, Isoke, Cal and Cindy have prepared a presentation and will share it with our membership as well.
 - Cal provided on cd copies of the farewell video our Japanese hosts made for us. Cal also requested that we share our pictures and he will consolidate them for sharing with the group. Of particular interest are pictures of the home stay weekend, as we all had different experiences.
- Cindy discussed potential dates for the Japanese visit to Idaho Falls
 - Current preference is to come September 29 or 30th through October 8th. (Summer is difficult in 2020 as Japan is hosting the Olympics making travel very expensive)
 - We discussed several ideas for new things to do with our visitors and would like to include an overnight trip if possible. We will begin planning in earnest soon as we will need to investigate cost and logistics.
 - If you have ideas, please email them to Cindy with any research you have completed.
 - We formed a budget committee to establish a working budget for the visit. Cal will chair the committee and Jerry, Kris, and Roger agreed to work on the committee as well. Anyone else interested, please let Cal know.
 - We will form additional committees to address gifts, meals, and activities. All members are encouraged to participate.
- Reminder that the Minidoka relocation center visitor center will have a grand opening on Saturday, February 22, 2020.
- Several members attended the "National Day of Remembrance" viewing of the film "Our Lost Years" sponsored by the Idaho Falls JACL. Everyone found it to be very informational and during the discussion the group approved the motion to purchase a copy of the video for our use. Clark provided order information and Lisa will procure a copy for \$20.00 plus shipping and handling.
- Membership Fees are due. Please bring them to the next meeting or mail them to

IF SC

PO Box 51132

Idaho Falls, ID 83405

- Elections for Idaho Fall Sister City Offices opened for Nominations and Voting
 - We discussed the offices and associated roles and responsibilities. Offices are held for a period of two years.
 - The following slate was presented:
 - President: Cindy Ozaki
 - Vice President: Reggie Fuller
 - Treasurer: Joan Fuhrman / Sherry Scott intern
 - Secretary: Lisa Sehlke shared with Michelle Cramer
 - The above slate of officers was unanimously voted into place.
- Cindy is working with the leaders of the Sister City Youth group to plan a joint meeting so we can more closely coordinate activities. She suggested we plan for the May timeframe.

Next Meeting: Monday March 16, 2020

Connecting Us, Sustaining Progress
Inclusion and Diversity Subcommittee Meeting Minutes
March 7, 2020

Meeting was called to order at 9:05 AM.

Minutes for February 1, 2020 meeting approved with the following revision:

A discussion was held during the meeting to *begin* defining Diversity and Inclusion, and to define the goals and guidelines of the sub-committee.

Alison Noble, Gay Straight Alliance (GSA) Advisor at Skyline High School briefed the committee on the issues affecting LGBTQ inclusion in local schools. This was followed by Q&A.

Discussion of sub-committee expectations and deadlines.

This was followed by debriefs on the progress of the sub-committees five teams:

- Education
- Transportation & Housing
- Arts & Culture
- Data Analytics
- Healthcare & Public Health

Open discussion concerned maintaining momentum, prioritizing goals, contacts in the city and community that could be beneficial, and building relationships to work together as a team.

A member of the City of Idaho Falls (a resident) was present at the meeting.

The meeting was adjourned at 10:28 AM

Idaho Falls Sister City Meeting Minutes

Monday, March 16, 2020

Members in Attendance: Cal & Cindy Ozaki, Isoke & Reggie Fuller, Val Haddon, Sherry Scott, Roger Scott, Brad & Michelle Cramer, Kevin & Joan Fuhrman, Edward & Cheryl Zaladonis

Guest: None

Minutes: Approved as amended.

Treasurer's Report: Beginning balance on 03/16/20 - \$13,416.59. Ending balance on 3/16/20 - \$13,606.59. Treasurer's report approved as submitted.

Business:

- Cindy shared information about the Minidoka relocation center. They are trying to raise 30,000 to create a visitor center. Cindy read a report from Clark about the center. There is a 30-minute video available to watch there, but everything else at the center is closed. It was recommended to Cindy that we don't take the delegates to Minidoka.
- Cindy shared information about students from Idaho Falls who are studying World War II. They will be taking a tour of the relocation center April 29th, and there might be spots available to join them on the tour in exchange for help chaperoning the students. A few of our members attended last time the students went and really enjoyed the experience.
- No new information about the garden other than Edward stated that they have started some maintenance work on it.
- We discussed our presentation to City Council coming up on March 23rd. Reggie and Isoke prepared a PowerPoint highlighting activities we participated in during our visit to Tokai. Cindy encouraged members to attend and contribute thoughts about our experiences during the presentation. Cindy will send out an email to confirm a time for that day. Cindy commented on all the work and efforts that have been made in Tokai to create an event center constructed in American style. It has become a place people go and enjoy and where they display the gifts we have given them. She thought it would be nice to have a similar facility here that was patterned after the architecture that is in Tokai.
- We are still planning on the delegation visit and will plan and prepare accordingly. If the visit doesn't happen we will plan the same activities for their following visit.
- We discussed several ideas for an overnight trip while visiting Yellowstone. However, we are on hold gathering information due to the corona virus. Roger and Sherry will chair the over night stay planning.
- Cal discussed our financial plan trying to gather as much info as their committee can. He stated we have a large comfortable balance right now. Our balance varies depending on how much the City gives us, how much we fundraise and how many people we have. We need to decide how much carry over we want.

- We discussed about getting sponsors. The earlier we ask sponsors the better so the money hasn't already been allocated somewhere else. It would be great to have a fundraising committee so we can have more funds to cover things like lunches and dinners when the delegates come and it doesn't come out of our pocket. Joan will put together the amount we need for things like the garden, the youth dinner and stamps. Cindy will put together an invoice for the city of what we would like help covering, because each cost needs to be broken down for exactly what we need.
- We need to form additional committees. Over all planning committee: Brad and Reggie. Ioke said she'd help with fundraising and Val said he would help with transportation. We would like someone to chair the following committees: Gifts, Fundraising, Budget, Transportation, meals and activities. All members are encouraged to participate.

Next Meeting: Monday April 20, 2020

Idaho Falls Sister City Youth Approved Meeting-Minutes

Because of the Coronavirus this meeting was conducted using the platform 'Hangouts'

March 16, 2020

Attendees:

Kendra Peck	Nathan Peck	Kylie Eaton	David Eaton
Katie Eaton	Nicholas Cebull	Carter Thompson	Laura Combs
Anna St. Michel	Whitney St. Michel	Melinda Cebull	Charlotte Combs
Stephanie VanAusdlen	Lori Kidwell	Sam Hawker	Carter Thompson
Jennifer Thompson	Tim Thompson	Heather Medema	Charlie Medema
Max Medema			

Approval of minutes:

The Notice of Meeting for February 19, 2020 was received by Kathy Hampton's assistant. Kathy Hampton did not receive the meeting notice. After talking with the legal department, Kathy was told that IFSCY group had to approve the February 5, meeting minutes at another meeting. Whitney St. Michel motioned to approve the February 5, 2020 meeting minutes and it was seconded by Kendra Peck.

Whitney St. Michel motioned to approve the March 4, 2020 meeting minutes and it was seconded by Carter Thompson.. No objections.

Student Exchange Information:

Some parents have emailed David Eaton and stated that they do not want to have their children go to Japan under the present conditions of the pandemic of Coronavirus. Whitney stated in her conversation with Haruka that she was asked if students from Idaho Falls will make a decision by the middle of April and let the Tokai-Muri group know if IFSCY will be traveling.

Whitney will contact Delta and ask if we purchase tickets how long we have before we can cancel.

Whitney St. Michel stated that she will look into the travel insurance costs.

It was suggested that if the group cannot go in July that we contact Haruka to ask if there is another time during the year the Idaho Falls students could travel.

Melinda Cebull stated that in the past students would have missed out on going. During the odd numbered year students from Tokai-Muri would travel here to Idaho Falls and in the even years (2022) Idaho Falls students would travel to Tokai-Muri.

Several students asked if the July trip were to be cancelled is there any way to reschedule the trip for another time of year possibly at our Thanksgiving break or the Tokai Muri's next break. Each

student has worked very hard during the past two years and would really like the opportunity to travel to Japan.

Fundraisers:

Cherry Blossom Festival

The Cherry Blossom Festival will be rescheduled for sometime in May. David will keep in touch with the owner of the Snow Eagle and will let the group know.

NEEDS: If you have baskets or donations for the Cherry Blossom Festival you may take them to Whitney St. Michel's house. Please give her a call at (208) 520-8368.

Students during your time at home will each of you make origami for the Cherry Blossom Festival.

Garage Sale:

If you are starting to do your Spring Cleanup please remember that IFSCY group is hoping to have their garage sale in May. The garage sale date will be determined at another meeting.

Reminder:

Is there a platform that anyone would suggest to use other than Hangouts? If so please email David Eaton. If there are no suggestions the next meeting will be conducted through the platform 'Hangouts'.

The next meeting is on April 1, 2020 at 7:00. Everyone will be notified by David Eaton through email for the link to 'Hangout'. Please put these dates on your calendar: April 13th, May 6th and 18th, June 3rd and 15th.

Student Activity Meeting Minutes

March 16, 2020

Student activities were cancelled for this meeting date.

Because IFSCY group is not meeting at the library will each of the students take time at your home to make origami for the Cherry Blossom Festival. If you need origami paper please email David Eaton and we will get it to you. Thank you for your help.

Meeting Adjourned:

Whitney St. Michel motioned to adjourn the meeting. It was seconded by Nathan Peck.

Idaho Falls Sister City Youth Approved Meeting-Minutes

Because of the pandemic this meeting was conducted
using the platform 'Zoom'

April 1, 2020

Attendees

Maggie Boring	Nicholas Cebull	Melinda Cebull	Kylie Eaton
Katie Eaton	David Eaton	Sam Hawker	Lori Kidwell
Nathan Peck	Kendra Peck	Anna St. Michel	Whitney St. Michel
Carter Thompson	Jennifer Thompson		

Approval of minutes

Lori Kidwell motioned to approve the March 16, 2020 meeting minutes and it was seconded by Whitney St. Michel. No objections.

Fundraisers

Canceled/Postponed events

Cherry Blossom Festival

Students discussed alternate approaches for the Cherry Blossom Festival fundraiser as it is indefinitely postponed. One suggestion was to sell raffle tickets for the donated items online using the platform such as Raffle Copter. Sam Hawker volunteered to learn more about the software. Students discussed finding ways to allow people to get gift cards.

Everyone please email Whitney St. Michel the donations you have.

Carter Thompson asked for the compiled list of donations and he'll work on putting the donations on the Raffle Copter site.

Garage Sale

Garage sale is postponed for now and may be cancelled.

Student Exchange to Japan

Whitney will be talking with the airline company to find out if the exchange does happen this year if the group can keep the reservation but move it to another time.

Tokai-Muri Board is taking under consideration if they want to have our students over this year. Whitney or Kendra will let us know the decision from the Tokai Muri Board.

Possible alternate routes have been suggested, such as a later trip or cancelling this year's visit and having the Idaho Falls students visit Japan next year.

The Board will need to meet to discuss if monies earned by each student over the past two years will be saved and designated for each student's travel to Japan in the future.

Planned Activities

Nathan Peck suggested that our group does a live interaction with Tokai-Muri students with a video call to Japan through Zoom. This would include an activity like Kahoot. Kendra Peck will try to schedule a time for this event.

Another activity for Idaho Falls students is to send a small video clip of how each student is using their time during the self isolation time caused by the pandemic. Please send your pictures or video clips to Carter Thompson who will edit them together then give them to Kendra, who will send them to the Tokai-Muri students. This is just to show what we are doing here in America to the Japanese students.

Please have your video clips/pictures to Carter Thompson by April 8, 2020.

Tonight's Lesson

Carter Thompson taught 10 important phrases in Japanese.

1. arigato means "thank you". (arigato gosaimashita)
2. onegai shimosu translates to "please".
3. Sumimasen translates to "excuse me".
4. Hai translates to "yes".
5. Iie means "No". to "Do you speak English?"
6. Gomen nasai translates to "sorry".
7. wakari masen translates to "I don't understand."
8. eigo o kimashita? translates
9. madoko desuka? translates to "Where is the ... ?" or "What you are looking for?"
10. ira nai translates to a strong "I don't need it".

Reminder

The next meeting is on April 13, 2020 at 7:00. Everyone will be notified by David Eaton through email for the link to 'Zoom'. Please put these meeting dates on your calendar: May 6th and 18th, June 3rd and 15th.

Meeting Adjourned

Kendra Peck motioned to adjourn the meeting. It was seconded by Carter Thompson.

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, EXTENDING THE MAYOR'S MARCH 18, 2020, DECLARATION OF LOCAL DISASTER EMERGENCY TO APRIL 30, 2020, AND THROUGHOUT THE EFFECTIVE PERIOD OF THE IDAHO DEPARTMENT OF HEALTH AND WELFARE ORDER TO SELF-ISOLATE OF MARCH 25, 2020, AS AMENDED ON APRIL 15, 2020, AND ANY EXTENSION OF SUCH ORDER; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL ACCORDING TO LAW.

WHEREAS, the health and safety of all citizens of the City of Idaho Falls, Idaho ("City"), is of the utmost importance; and

WHEREAS, novel coronavirus ("COVID-19") has been identified as a respiratory disease which can result in serious illness or death. The threat of COVID-19 is imminent to the State of Idaho and the City; and

WHEREAS, the World Health Organization has characterized COVID-19 as a pandemic and declared the outbreak an internal public health emergency; and

WHEREAS, the State of Idaho and other government entities consider COVID-19 a disaster emergency and have officially so declared; and

WHEREAS, a local disaster emergency, as defined in Section 46-1002, Idaho Code, is in existence in the City of Idaho Falls due to the imminent threat to life and property; and

WHEREAS, pursuant to the authority granted the Mayor of the City of Idaho Falls, including authority through Section 46-1011, Idaho Code, Mayor, on March 18, 2020, declared a local disaster emergency and authorized the furnishing of activities, aid, and assistance thereunder; and

WHEREAS, Section 46-1011, Idaho Code, requires the consent of the Council for such local disaster emergency declaration to continue for a period in excess of seven (7) days; and

WHEREAS, based upon current understanding of issues and concerns regarding COVID-19 it was deemed necessary by the Council, on March 23, 2020, to extend such local disaster emergency declaration for a period of thirty (30) days to respond to the ongoing threat to life and

property from COVID-19; and

WHEREAS, Section 67-2808, Idaho Code, authorizes the Council to declare an emergency authorizing the immediate expenditure of public money, among other things, to safeguard life, health or property; and

WHEREAS, the Council deems it necessary for the preservation of health and safety of the citizens of the City of Idaho Falls to continue the local disaster emergency authorization for the immediate expenditure of public money and other resources to safeguard life, health, and property; and

WHEREAS, additionally, the Council voted on April 16, 2020, to coordinate the Mayor's declaration (as ratified by the Council on March 23, 2020, with the Idaho Department of Health and Welfare Order to Self-Isolate of March 25, 2020, as amended on April 15, 2020 ("Order"), and any extension of such Order, so that the Mayor's declaration and the Order work together to achieve their shared purposes and objectives; and

WHEREAS, if the Order, as amended, is further extended or further amended, the Council declares its intent that the Council's extension of the Mayor's declaration remain in effect throughout the effective period of any such extended Order.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO:

Section 1. That the Declaration of Local Disaster Emergency, issued by the Mayor of the City of Idaho Falls on March 18, 2020, and recorded with the Bonneville County Recorder and ratified by the Council on March 23, 2020, (as to both form and content) shall remain in effect until midnight local time on April 30, 2020, and throughout the effective period of the Idaho Department of Health and Welfare Order to Self-Isolate of March 25, 2020, as amended on April 15, 2020, and any extension of such Order.

Section 2. That the immediate expenditure of public money and other resources to safeguard the life, health, and property of the City of Idaho Falls is hereby authorized.

Section 3. That a copy of this Resolution shall be promptly filed with the Bonneville County Recorder.

Section 4. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

ADOPTED by the Council of the City of Idaho Falls, Idaho, this _____ day of April, 2020.

CITY OF IDAHO FALLS, IDAHO

Rebecca L. Noah Casper, Ph.D., Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO
HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the
Resolution entitled, “A RESOLUTION OF THE CITY OF IDAHO
FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE
STATE OF IDAHO, EXTENDING THE MAYOR’S MARCH 18,
2020, DECLARATION OF LOCAL DISASTER EMERGENCY
TO APRIL 30, 2020, AND THROUGHOUT THE EFFECTIVE
PERIOD OF THE IDAHO DEPARTMENT OF HEALTH AND
WELFARE ORDER TO SELF-ISOLATE OF MARCH 25, 2020,
AS AMENDED ON APRIL 15, 2020, AND ANY EXTENSION
OF SUCH ORDER; AND PROVIDING THAT THIS
RESOLUTION BE EFFECTIVE UPON ITS PASSAGE AND
APPROVAL ACCORDING TO LAW.”

Kathy Hampton, City Clerk

(SEAL)



MEMORANDUM

FROM: Brad Cramer, Community Development Services Director

DATE: Friday, April 17, 2020

RE: CDBG PY2020 Funding Recommendations

Council Action Desired

- ☐ Ordinance ☐ Resolution ☐ Public Hearing
☐ Other Action (Approval, Authorization, Ratification, etc)

No action requested for the work session discussion

Description, Background Information & Purpose

On April 9, 2020 the City Council held a public hearing to consider requests for PY 2020 CDBG funding allocations. Normally, the next step in the allocation process would be a 30-day public comment period, followed by a Council work session discussion and then approval of a resolution outlining the funding allocations. With new guidance from the CARES act, the 30-day comment period was reduced to 5-days. Therefore, the discussion on recommendations will take place April 20th and the resolution presented to Council on April 23rd.

The attached document outlines the staff recommendation for funding allocations. This year the City received more money from HUD than there were requests for funding. Again, due to the CARES act, funding requirements have been adjusted, mainly that the 15% cap on Public Service category projects has been lifted. HUD has not adjusted the requirement to spend a minimum of 70% of the grant on requests that directly benefit Low-to-Moderate Income Individuals. Staff's interpretation of these rules is that LMI Benefit and Public Service projects are HUD priorities over the removal of Slum and Blight Categories. Following that interpretation, staff recommends fully funding all Public Service projects, increasing funding to LMI projects, and slightly reducing the Slum and Blight project category. Further details and reasoning for this recommendation will be explained at the work session.

Relevant PBB Results & Department Strategic Plan



CDBG funding and projects help achieve goals within a variety of Community Oriented Results categories.

Interdepartmental Coordination

NA

Fiscal Impact

The grant totals \$425,099

Legal Review

Legal has reviewed the request pursuant to applicable law

FY2020 CDBG Activity and Projects Recommendations for Consideration

<i>PY 2020 CDBG Applicant</i>	<i>Activity/Project Description</i>	<i>Requested</i>	<i>Recommendations</i>
<i>Public Service</i>	<i>15% Max allowed</i>	<i>\$63,251</i>	
Idaho Legal Aid Idaho Falls Office	Legal Aid to victims of domestic violence.	\$12,000	\$12,000
CLUB, Inc. Crisis Intervention	Supportive Case Management for homeless at scattered site locations.	\$5,000	\$5,000
Behavioral Health Crisis Center of East Idaho	Case management services for housing resources.	\$18,000	\$18,000
Eastern ID. Community Action Partners	Legal aid - Grandparents Raising Grandchildren.	\$6,000	\$6,000
Community Food Basket (Formally the IF Community Food	Purchase a semi-automatic stretch wrapper with ramp to transport food pallets.	\$7,615	\$7,615
Idaho Falls Power	Utility bill payment assistance for LMI renters in US census tracts 9707, 9711, 9712.	\$6,000	\$6,000
College of East Idaho (CEU)	Child care vouchers to assist (10) LMI students.	\$8,636	\$8,636
<i>Slum/Blight by Area</i>	<i>30% Max allowed \$146,505</i>	<i>\$55,000</i>	
Idaho Falls Downtown Dev. Corp.	(IFDDC) Façade Improvement Program.	\$55,000	\$38,772.7
<i>LMI or Low Moderate Income</i>	<i>70% Min required \$238,055.3</i>	<i>\$216,455</i>	
City Public Works Department Phase 2 Curb/Gutter/Sidewalk	Properties in LMI neighborhoods/Highland Park Subdivision.	\$125,000	<i>\$141,227.3</i>
Idaho Falls Sr. Citizen Community Cntr	Replace walk in freezer box.	\$16,445	\$16,445
Habitat for Humanity ID Falls (H4HIF) Homeownership Opportunity	New construction of 3-5 LMI homes at Elmore and Science Center. CT 9712.	\$75,000	<i>\$80,383</i>
<i>Administration of CDBG Program</i>	<i>20% Max (20% of 2020 Allocation of \$425,099)</i>	<i>\$85,020</i>	\$85,020
	<i>Total Amount of Applications + Admin</i>	<i>\$419,716</i>	<i>\$425,099</i>

2020 CDBG Plan Year (PY) runs April 1, 2020 to March 31, 2021
2020 CDBG allocation expected May/June 2020

CDBG Program Formulas for Allocating PY2020 Funds

Max allowed for Administration 20% or \$85,020
Max allowed for Public Service 15% or \$63,764.85 (New CARES Act lifts PS cap)
Max allowed for Slum/Blight 30% or \$146,505
Minimum of 70% or \$238,055.3 has to benefit LMI

\$425,099 - \$85,020 (Admin) = \$340,079

\$85,020 for Administration of Program
\$216,455 requests for LMI direct
\$63,251 requests in Public Service
\$55,000 request for Slum/Blight

\$340,079 X 70% = \$238,055.3 = Minimum we have to reach to satisfy the 70% Low Moderate Income (LMI) direct benefit
\$340,079 - \$238,055.3 = \$102,023.7 left for Public Service and Slum/Blight.

Options for meeting 70% LMI:

Public Service may count towards LMI direct benefit due to the clients they serve if the agency recipients can provide quantifiable data on their clients served within the grant year.

Examples of Public Service activities that provide direct assistance to LMI clients include:

Case Management for homelessness, daycare assistance to LMI students, utility assistance to LMI renters in the three census tracts, and food bank equipment that supports LMI individuals and families.

Note - the additional amount of \$21,610.3 is the difference between the total \$ amount of applications and the 2020 CDBG allocation.

- 1. Reduce slum/blight allocation to reach LMI through Public Service categories;**
- 2. Add additional funds \$5383 to H4HIF housing ownership project;**
- 3. Add additional funds \$16,227.3 to Public Works Curb/gutter/sidewalk project in Highland and Park.**

Factors Considered for Recommended Activities/Projects

Selection Criteria:

Meets 1 of 3 HUD National Objectives: Benefit LMI clients, Prevent/eliminate conditions of slum/blight, or meet an urgent need;
Meets HUD Eligible Activity criteria;
Addresses 1 of 4 HUD Priorities: Housing, Community Development, Economic, and Public Service;
Meets the goals of City's *2016-2020 CDBG Five Year Consolidated Plan*;
5- day public comment completed (authorized by HUD through CARES Act) from April 9 -14, 2020;
Must be Council approved with a Resolution for the *PY2020 CDBG Annual Action Plan*;
HUD has the final approval of the *PY2020 CDBG Annual Action Plan*.

Factors that went into the recommendations:

Monitoring of applicant's performance and ability to spend the funds within the PY of 4-1-20 thru 3-31-21;
Ability of (1) FT Grant Administrator to manage the CDBG Grant Program from cradle to grave;
Meeting the needs and priorities identified in the *2016-2020 CDBG Five Year Consolidated Plan*;
Meeting HUD Program needs identified by HUD Secretary, Ben Carson, recognizing homeownership opportunities as a high priority.

Discussion Items:

Additional amount of \$21,610.3 (between the total \$ amount of applications and the 2020 CDBG allocation) did not trigger a Substantial Amendment because the difference was less than 10% of the allocation.
Public Hearing was held after the FY2020 CDBG Allocation was announced by HUD.

Extra notes:

Housing, homelessness and issues surrounding homelessness, affordable housing, and transportation ranked highest in *2016-2020 CDBG Five Year Consolidated Plan*;
\$250,072 in additional funds from the CARES Act expected in May/June, 2020 (have till 9/22/22 to spend);
2019 CAPER due to HUD before June 30, 2020.
Development of the *2021-2025 CDBG Five Year Consolidated Plan* starts this Fall and due to HUD in Spring of 2021;
Development of the *2021 CDBG Annual Action Plan* starts this Fall and due to HUD with the *2021-2025 CDBG Five Year Consolidated Plan* in Spring of 2021.