



## NOTICE OF PUBLIC MEETING

Monday, March 25, 2019

CITY COUNCIL CHAMBERS

680 Park Avenue

Idaho Falls, ID 83402

3:00 p.m.

*The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.*

### **SPECIAL MEETING (Council Work Session)**

*Times listed in parentheses are only estimates.*

#### Call to Order and Roll Call

Mayor:

- Acceptance and/or Receipt of Minutes
- Calendars, Announcements and Reports (10)

Council:

- Liaison Reports and Concerns (10)

Agency Report:

- Regional Economic Development for Eastern Idaho (REDI) Discussion (30)

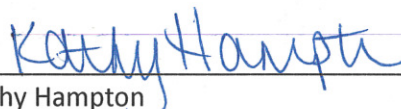
Police Department:

- Animal Control Update (30)
- Vehicle Lease Program Introduction (10)

Municipal Services:

- Priority-Based Budgeting Refresher (75)

DATED this 21<sup>st</sup> of March, 2019

  
Kathy Hampton  
City Clerk



**THURSDAY, NOVEMBER 1, 2018**

**7:00 P.M.**

**ACTIVITY CENTER**

**ATTENDANCE**

Members in attendance: R. Carosone, M. Cole, K. Kavran, S. Thomsen, G. Lattimore, J. Graham, T. Lohse, B. Bugger, T. Bowen, C. White, T. Hersh, G. Denning, J. Landon, M. Spraktes, B. McGiff, F. Sica, J. Radford

Members not in attendance: R. Elwood, J. Jolley, A. Proctor, S. Priebe, D. McCarty, G. Weitzel

**APPROVAL OF MINUTES**

G. Lattimore motioned to approve the September 18, 2018 minutes. The motion was seconded by T. Hersh. All in favor. Motion carried.

**ASSOCIATION REPORTS**

**Women's Association – J. Jolley (Absent)**

**Working Women's Association – A. Proctor (Absent)**

**Men's Association – D. McCarty (Absent)**

**Senior's Association – S. Priebe (Absent)**

**Junior Association – F. Sica**

F. Sica reported on the following:

- The importance of the Junior Association. He reminded the board that those juniors will someday be the ones paying the bills in ten years or so.
- Gearing up for the next year and trying to improve upon this year, just as this year improved upon last year.

**STAFF REPORTS**

**Pinecrest Pro – T. Reinke**

T. Reinke reported on the following:

- He reviewed the revenue summary for the month of October, which was profitable.
- He recapped the Capital Improvement fund and explained the MERF fund.
- He reviewed the profit on merchandise sales. He also discussed untapped sources of potential revenue including score cards, tee markers, merchandise sales, etc.
- The irrigation system being the next big thing we will need to fund.

#### **Pinecrest Maintenance – M. Spraktes**

M. Spraktes reported on the following:

- The winterization of the course including, blowing out the irrigation system, bringing in the course accessories, tree maintenance, etc.

#### **Sand Creek Pro – J. Graham**

J. Graham reported the following:

- The tournaments just held including the Firehouse and the always successful Superintendent's Revenge.
- The course rotation that is beginning.

#### **Sand Creek Maintenance – T. Lohse**

T. Lohse reported on the following:

- The irrigation system is being blown out.
- They are dethatching the greens and tee boxes. Next week they begin on the fairways.

#### **Sage Lakes Pro – G. Denning**

G. Denning reported on the following:

- The golf cart bid from Yamaha which was 167K. The carts should last 12-15 years and council should accept the bid the month of November.

#### **Sage Lakes Maintenance – J. Landon**

J. Landon reported on the following:

- The course winterization including: blowing out the lines, bringing in the accessories and furniture, and the aerification of the course.
- The rebuilding of the roof that was damaged in a wind storm. They are doing it in house and it cost approximately \$1900.00. They used OSB, tar paper and tin.
- Tree maintenance and readying for fungicides.

#### **Manager of Golf Operations – T. Reinke**

T. Reinke reported on the following:

- The Golf Survey results were reviewed. The eight page report highlighted the received 211 responses to the survey, and showed the results form a multitude of questions from affordability, food & beverage service, staff friendliness, pace of play, condition of fairways, etc.
- The Golf Course 5 year plan. A list of projects from all three courses was handed out to the board. He advised the board of the goal of having the committees come up with ideas and their priorities by the end of February. The committee assignments were handed out which also detailed their duties. The committees then broke into their groups for discussion. They will meet monthly with the goal of finishing their individual plans which will then be compiled into a completed overall plan.

Meeting adjourned at 8:35 p.m.

Next meeting will be held January 16, 2019.

*Recorded by:  
Tracy Sessions, Administrative Assistant, Parks & Recreation*

Idaho Falls Downtown Development Corp. board meeting was held February 5, 2019 in the Syringa Networks Board Room (460 Park Ave) at 8:30am

Attendance: Brandi Newton, Greg Crockett, Jill Hansen, Kevin Cutler, Tasha Taylor, Antonio Meza, Kevin Josephson, Steve Fischbach, Dana Briggs, Lisa Farris, Jim Francis, Shanon Taylor, Mark Munoz and guest Rogelio Perez. Staff: Catherine Smith, Mala Lyon

Minutes for January 8, 2019 were reviewed – Tasha motioned they be approved; Jill seconded and board approved

Shanon – financial report: We have had a few more property owners pay their BID assessments; snow removal costs have been high this year; motioned the report be approved – Greg seconded – board approved

Catherine: requested a motion be made to move the Goals & Reflections item on the agenda to the end of the meeting. Jill motioned; Shanon seconded and board approved.

Catherine: Winterbrew was very successful. Made about \$4,000 profit. The bands 2am Logic and DownBeat Silo were both very good. We will need to remember to budget in money for snow removal for the future Winterbrews.

Public Art Committee: 3 murals will be done this summer. Two will be funded thru the IFDDC budget and the 3<sup>rd</sup> by the Idaho Falls Historic Downtown Foundation which is putting in \$3,500. An RFP will go out to artists in March. If the weather permits the artists will paint the murals in May & June. The murals will be located on the Villa Coffeehouse in the alley, Willow Tree Gallery back wall and the 3<sup>rd</sup> location is being determined. We want them all to be in high visibility locations. Possible sights are the MusiCare west wall, either BlackRock or Variety Mart in the alley, back of the Colonial Theater, back of the ARTitorium or Krung Thep in the alley. We may wait and do the ARTitorium and the Colonial Theater next year.

The traffic cabinets are all wrapped in the vinyl wraps and look amazing.

Broadway Street landscaping – agreement has been made with Public Works and they will write the checks and IFRDA will reimburse them, so we don't have to worry about the cash flow. New curb and gutters, new sidewalk and pavers and the new trees will be installed. The trees have been ordered so they will not hold us up and Parks & Rec has agreed to cut out all the old trees, which will be done during the night so traffic will have minimal disruption. 3 different types of trees have been purchases - columnar oaks, locust & a crab apple that does not produce fruit but has a wonderful flower in the spring. Tree grates will not be installed as they were going to cost \$72,000 and that put us over budget. Parks & Rec requested auto watering lines for the hanging flower baskets, but the expense is high so we are considering options. If it fits into the budget, it will be included.

Intersection corner projects - Dave Lawrence has also ordered the trees for the corner projects. We will do the south side corners first then come back and do the north side corners as that will disrupt the traffic less. There are 10 intersections – we will demo the corners – including taking the planter boxes out & cut the trees down, install cement, then pavers and plant new trees.

Parking Committee – the city has a parking committee that meets on a 'as needed' basis – for example Diablas wanted a 20-minute loading zone sign removed as they do not need 2 loading zones right by

each other. The city parking committee met and agreed, and the sign was removed. The Mayor wants us to wait to include any info about on-street parking on our new parking facebook page. We can not block anyone from making comments. We will focus on information on where people can park and what the rules are. MCS Advertising is creating an insert for our downtown brochure that will give parking info. We want to work closely with the city as we use the \$100,000 on parking so we invest in technology that will work with what the city has and is planning for the future. The city parking committee currently does not have anyone from the police department but will be assigning someone soon. The Broadway underground garage is not open yet. There were some problems with the concrete. Jill stated that they are waiting to turn the garage over to the city, so it is city property. There are 49 underground spots and 21 surface spots. Catherine is doing an article for Idaho Falls Magazine that will address parking in March. The Mayor recently visited Boise and used their very user-friendly parking technology and was impressed. Much of our downtown parking is not monitored as well as it could be because there is only one person doing it. We do not want o focus on the punitive 'park downtown and you might get a ticket' – we want to be positive and say this is where you can park, and it is in easy walking distance from where you want to go.

Goals and Reflection of past – 2019 – In 2016 the board created a like and dislike list about downtown. The good news is many of the dislikes have been addressed. Looking for a new list so we have goals going into next year 2020. Pigeons are an on-going problem. Greg wants to see an entrance sign installed letting people know you have arrived into the downtown. Steve said vertical signs do not impact the highway so we would not have to deal with Idaho Transportation Department like we would if we did an arch sign. Tony said the sign by the freeway exit coming onto Sunnyside is really nice and we could copy that design. Catherine said some other things to look at are more garbage cans – like by Great Harvest. People will throw away garbage if there is a can nearby. Lights and cleaning up the alleys. More murals. Lisa said we need a grocery store and utilize indoor/outdoor space. Catherine said Smokin' Fins is going to use their outdoor space as an extension of their restaurant. Also another fun space that serves frozen yogurt would be good for the downtown.

Jim asked if we were all aware of the glass recycling bin. It is in the alley behind Idaho Mountain Trading close to Wee Bee Toys. We would like to see it moved closer to the businesses on A Street and Park that use a lot of glass wine and beer bottles in their business.

Lisa – We still have \$1,800 from 2017 for sign grants. Have some applications out to Persnickety Lemon and Ming's but nothing returned yet.

Dana – Catherine has been in lots of meetings recently with the different city departments to coordinate everything that is happening this summer. She is doing a wonderful job as this is very difficult to keep everyone focused and helping them understand what has to happen. Greg offered congratulations to Catherine for being featured on the cover of the Idaho Falls Magazine that just came out. It was a great article that should help people understand what we are doing.

Meeting was adjourned at 9:30am. Our next board meeting will be held March 5, 2019.

Respectfully submitted by Kevin Josephson, IFDDC secretary and Mala Lyon

## **Approved**

### **Idaho Falls Sister City Youth Meeting-Minutes**

**March 6, 2019**

#### **Attendees:**

Aliyah Gamino	Abel Doyle Gabe Padron
Vina Gamino	Diana Doyle Tate Corbridge
Izabel Kelley	Aaron Doyle Wendy Boring
Laura Kelley	Jo Gallegos Maggie Boring
Heather Medema	Abby Gallegos Anna St. Michel
Nicholas Cebull	Charlotte Sun Whitney St. Michel
Nathan Peck	Charlotte Combs Rebecca Smith
Kendra Peck	Laura Combs Stephanie VanAusdeln
Kylie Eaton	Lori Kidwell Brennan Corbridge
Katie Eaton	Sam Hawker Jack Iverson
David Eaton	Jackie Sugai Jorge Padron
Melinda Cebull	Aiden Gallegos

#### **Approval of minutes:**

February 20, 2019 meeting minutes needs a correction--Whitney is helping Jorge and Gabe with advertisement. That being said Kendra motioned to approved and seconded by Aaron Doyle.

#### **Reminder:**

Idaho Falls Sister City Youth will meet again next Monday, March 11, 2019 at 7:00 in the library.

#### **Koi Pond Garden Update:**

On February 27, Heather Medema and Charlie Medema talked with the manager and the landscape designer from Town and Country about the Koi Pond garden. They will draw up plans and submit them. The manager and landscape designer noted there is a scale infestation that needs attending to.

Heather asked if the group would consider a "Clean Up Day" for the Koi Pond sometime in June. This needs to be brought up again at another meeting.

Heather also has a photographer lined up to take pictures of the final work of the garden.

#### **Fundraisers:**

To date the **Paramount** fundraiser has earned IFSCY group \$790.00. After some discussion Whitney made the motion to not sell any more Paramount tickets (and turn in the 21 unsold tickets) so the group

can focus on the next fundraiser. The group voted to in favor of ending the Paramount fundraiser until the fall.

### **Fundraisers continue:**

The group discussed selling **Town and Country Gift Cards**. Last year the group made \$160.00 The coordinator receives one point and for every \$80.00 in gift cards sold a student receives one point.

Rebecca Smith suggested that this fundraiser be delayed for one year. It was voted on and agreed to delay selling Town and Country Gift Cards for one year.

**Annual garage sale** is typically held the third week in May-the same day that Shamrock Park has the neighborhood garage sale. The group will discuss and make decisions at a later time.

The **Cherry Blossom Festival** is scheduled at the Snow Eagle April 25. Lori requested that each person soliciting donations fill out the form and give it to her by the next meeting. The forms are used to send out thank you cards.

A flyer was created by Aliyah. The group talked about whether or not the flyer needed the Sister City's logo on it. The group decided that Aliyah could create the flyer using her own discretion.

A suggestion that a poster be created and displayed at Snow Eagle containing a list of businesses that made donations.

Sam Hawker will make a Japanese themed poster.

Donation sign up sheet was passed around to group members.

Jorge and Gabe will put pictures of baskets on the website.

### **Bylaws:**

A clean copy along with the redline strikeout version and the original was emailed to members. Rebecca asked that for more specific language in reference to "each student starts with zero point". The group discussed and agreed. Whitney motioned to approve the bylaws with a clarification on students who were eligible, but did not participate in previous exchange and Rebecca seconded it. The group voted. Unanimous vote to approve the by laws.

### **Student Exchange Planning:**

Students from Japan will arrive July 25 and depart August 6. Whitney stated that in mid April she will start asking for families to host. Coordination of recommended activities will be discussed at a future time.

### **Library Clean-up:**

Heather Medema suggested that a clean up day in June. The date will be determined at another meeting.



## **Student Activities**

### **Newsletter:**

Kendra has 'write ups' from Nicholas Cebull, Nathan Peck, Kylie Eaton, and Charles Medema. A sign up sheet went around for students to sign up to write a paragraph on the activities that take place in the IFSCY. All students are asked to have the paragraphs completed and turned in as soon as possible.

### **Logo:**

The symbol for Sister Cities might be changing. According to a Hina, Japanese Exchange Student believes that the people in Japan would agree, although they would have to go through an actual Government process. A student from the IFSCY brought a poster that was well done the IFSCY group would like to begin the process of looking into changing the logo. In the meantime the group agreed that Aliyah could use her discretion in using it. Because it was very artfully done, and it may draw attention to our fundraiser.

It was proposed to the group of students that if students would like to create a logo please do so and bring it to the meeting.

### **T-shirt Design**

IFSCY group are looking for a new T-shirt design. Anyone may create one, and we would again like as many as possible.

### **Proposed Activities for Summer Exchange were discussed:**

The group discussed option for activities to do when the students from Japan are here this summer. In previous years the group did the following activities: City Day includes tours to the police, fire department, to the Mayor's office. Yellowstone, Musium, Lagoon, Idaho Falls Zoo, the War Bonnet Rodeo, float trip, farewell dinner celebrating American holidays, fishing (major disagreement), EVR1, Craters of the Moon, Pizza Pie Cafe to make their own pizza, Chucker's game, roller skating, Jackson Rapids, Rexburg rapids, aquarium, looking at school (needs planning), Barbecue, Football, Farm Day, Potato factory, Fireworks, Camping/ marshmallows and hot dogs, Indian powwow, and Island Park and movies for traveling.

Side note: For the Potato Factory, I know a kind person, and Idahoan would be willing to donate a basket and give a tour to the Japanese Exchange Students on one main condition. He would need the names of all Americans, so that another competing company cannot go through and see their machinery and the like. They would need some information in advance.

Nicholas Cebull motion to adjourn meeting. Seconded by Rebecca Smith. Meeting adjourned.