



NOTICE OF PUBLIC MEETING

Tuesday, February 21, 2017

CITY COUNCIL CHAMBERS

680 Park Avenue

Idaho Falls, ID 83402

3:00 p.m.

The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.

SPECIAL MEETING (Council Work Session)

Call to Order and Roll Call

Mayor and Council:

- Acceptance and/or Receipt of Minutes
- City Council Reports (5)
- Mayor's Report, Calendar Items, and Announcements (20)
 - Legislative Session Issues
 - 2017-18 Budget Preparation

Community Development Services:

- Short-term Rentals Update (30)
- Discussion of Public Hearing Procedures Resolution (10)

Parks and Recreation:

- Discussion of Eclipse Camping and Special Events (15)
- Discussion of Fees (15)
 - Golf Cart Purchase and Fees
 - Camping Fees
- Discussion of Zoo Education Center Resolution and Memorandum of Understanding (MOU) (15)

Presentation:

- Idaho Department of Corrections (IDOC) "Free to Succeed" Program (25)

Municipal Services:

- Moreton and Co. Workers Compensation Presentation (45)

DATED this 17th day of February, 2017

A handwritten signature in blue ink that reads "Kathy Hampton". The signature is written over a horizontal line.

Kathy Hampton
City Clerk



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Brad Cramer, Director

DATE: February 8, 2017

RE: February 7, 2017, Planning Commission Action

BGC-

Planning Commission took the following action during the February 7, 2017 meeting.

1. **ANNX17-001: ANNEXATION/INITIAL ZONING OF R-1 (RESIDENTIAL SINGLE-FAMILY). M&B 13.921 Acres Sec 31 T 3N 38E.** Located generally south of E 65th N, west of N 5th E, north of E 49th N extended and east of N 5th W. Planning Commission recommended to the Mayor and City Council approval as presented.
2. **PLAT17-001: PRELIMINARY PLAT. Fairway Estates, Divisions 21 & 22.** Located generally south of E 65th N, west of N 5th E, north of E 49th N extended, and east of N 5th W. Planning Commission is the approving body and approved as presented.
3. **RZON17-001: REZONE. PB/PUD (PROFESSIONAL & BUSINESS OFFICE WITH PLANNED UNIT DEVELOPMENT OVERLAY) to PB (PROFESSIONAL & BUSINESS OFFICE) for Lot 4, Block 3 Spring Creek #3.** Located generally south of E Sunnyside Rd., west of S 15th E, north of E 49th S and east of S Holmes Ave. Planning Commission recommended to the Mayor and Council denial of the rezone.
4. **PLAT16-017: FINAL PLAT. Patriot Park Subdivision.** Located generally south of E Iona Road, west of N 15th E, north of N Yellowstone Hwy., east of Hemmert Ave. Planning Commission recommended to the Mayor and City Council approval as presented.
5. **PLAT17-001: FINAL PLAT. Holipark Addition, Division No. 3.** Located generally west and north of Holipark Drive, north of Lincoln Road. Planning Commission recommended approval to the Mayor and City Council as presented.

RECOMMENDED COUNCIL ACTION: To receive recommendation(s) from the Planning and Zoning Commission pursuant to the Local Land Use Planning Act (LLUPA).

BGC/dp
cc: File



**Civic Auditorium Committee Meeting Minutes
Wednesday, December 21, 2016**

The Civic Auditorium Committee of the City of Idaho Falls met in a regular committee meeting, Wednesday, December 21, 2016, at The City Hall Annex Conference Room, located at 380 Constitution Way, in Idaho Falls, Idaho at 1:30p.m.

In Attendance:

Pam Alexander, Municipal Services Director
Chandra Witt, General Services Administrator
Arthur Kull, Civic Auditorium Committee Member
Anne Staton-Voilleque, Civic Auditorium Committee Member
Bonnee Taggart, Civic Auditorium Committee Member
Deidre Warden, Civic Auditorium Committee Member
Carrie Scheid, Civic Auditorium Committee Member
Stephanie Walker, General Services Office Assistant

Absent:

Brandi Newton, Executive Director IF Arts Council
Ed Morgan, Civic Auditorium Manager
Councilmember Ed Marohn

The meeting was called to order by Arthur Kull at 1:35 p.m.

Review of Meeting Minutes from Wednesday, December 07, 2016:

- After review by the Civic Auditorium Committee, a motion was made and seconded, for the approval of the meeting minutes from Wednesday, December 07, 2016.

Review of Benchmarking Overview:

- It was decided that we need to find a way to determine the Union Colony Civic Center's (Greeley, Colorado) finances to add to the benchmarking.
- It was determined that we need to determine for the venues that are government run, what exact amount the city's subsidy is and put it on a separate line. The government subsidy line needs to be called "Municipal Contribution"
- We need to highlight more that City owned venues are maintained by that City which is an extra expense that typically is overlooked. Another line needs to be added to the overview to designate whether it is City maintained or non-profit maintained.



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- It was decided that we needed to convert hours into days by dividing it by 8 hours (which is a typical working day even for performances) for the hours of use each year line as people would get a better idea of how many days per year each venue is used versus hours. The Civic had roughly 1335 hours for the 15-16 budget year which calculates out to be 167 days of use for that year which is quite close to other venues.
- The committee decided they wanted the non-profit/for profit line taken completely taken out of the overview.
- We need to determine and find out who owns the Jackson Hole Center for the Arts. Does the City own it or is it run by a private non-profit organization?
- It looks like the Perry Egyptian Theater in Ogden, Utah is a rental only venue looking at their earned incomes. The committee would like to know if it is coming from sponsorships or from the City.
- A line needs to be added for percentage of earned income and would also like a percentage run for each line of the financials.
- The committee would like not only this overview spreadsheet but also a separate spreadsheet of just the financials for easier viewing for the presentation.

Review of Arthur Kull's Handout:

Reason for Being

- Only 1900 seat venue in Eastern Idaho.
- Most cities in Intermountain West have similar venue and similar utilization rates (Benchmark spreadsheet with demographics, venue characteristics, days of operation/year; patrons per year).
- Recommendations are:
 - To renovate facility inaugurated in 1953.
 - To evaluate the management of the Civic Auditorium's operation (to be reformulated after discussions).

RENOVATION

Recommendation is to renovate the facility in three phases:

- **Phase I: Auditorium (2017-2018?)**
 - New seating (\$350,000). 1,900 seats or fewer?
 - Paint ceiling and walls (\$200,000)
 - Acoustical improvements as recommended by 2006 study.
 - New acoustical panels on stage (TBD)
 - Acoustical panels on ceiling (TBD)
 - Replacement of carpeting (\$60,000)
 - Railing on balcony stairs (included with new chairs?)



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- **Phase II:** Back of the house. Many open questions will be addressed once District 91 has made a decision as to the future of IFHS. Here is a tentative outline of how to renovate the back of the house:
 - Access to dressing rooms (elevator); pop-up dressing rooms next to the stage
 - Access from scene shop to stage
 - Full use of Band Room and Art Room for rehearsals
 - Additional loading dock(s) and or storage room.
 - Negotiate with D91 the acquisition by city of the classrooms across hallway from band and art rooms. To be used as choir rehearsal space and for music education.
- **Phase III:** Front of the House.
 - Provide more Lobby and Mezzanine space to avoid congestion and accommodate some of the improvements mentioned below. Larger space would allow to host some weddings/receptions/galas in those areas. We recommend to move the front of the building towards Holmes. Other option is to expand into IFHS if the building is no longer used as a school.
 - Elevators from lobby to mezzanine
 - Bathrooms (ADA accessible) on both levels.
 - Coat Check room
 - Concessions
 - Electronic display on Holmes
- **Acoustical Renovations**
 - The committee inquired about the quote for the acoustical renovations. It was related back to the committee that it is in the process of being done, but due to the holidays and other delays, it hasn't been completed yet but should hopefully be completed within the next month.
- **Financing of Renovations (Recommendations TBD)**
 - City finances the renovation
 - Capital campaign in the Greater Idaho Falls region
 - A mix between the two.
 - It might be possible to ask the City Council for a pledge of future taxes. Maybe the Council could give 1% of the property taxes to help get the renovations financed or even pledge so much percentage of the growth.
 - It was mentioned that every year money for new seats and repainting of the Civic has been requested but was cut every year from the Civics' budget.
 - The committee needs to determine the timeline for the renovations. Possibly next year? What is the possibility of the City using some of its savings from



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the budget that wasn't used in that budget year to go ahead and start the renovations? It was determined that it would take a good six (6) to eight (8) months of that budget year before a determination of what the savings were could be made.

- It was discussed that there wasn't enough time to capital campaign for Phase I but there might be for Phase II and III.
- Sponsorships and sponsor seats¹ were discussed for possible funding for renovations.
- It would be extremely helpful to have nice restaurants around the Civic Auditorium as it would have the potential of making it an evening destination.
- A campaign committee could possibly be formed to help with campaign funding.
- Future Civic Committee members could always go back to the City on the other phases and maybe see if they would be willing to match funds but the committee now needs to lock them in on paying for at least Phase I.

Miscellaneous Discussions:

- The committee members requested that the next meeting on Wednesday, January 04, 2017, be voting members only as well as any members of the public who decide to come and participate in the meeting.
- It was determined that Stephanie Walker, Secretary, would send out a reminder of the Civic Auditorium Committee meetings the Friday before as well as the day of the meeting to the committee members.
- The balcony rail was discussed again at great lengths due to safety concerns. If a whole row of seats for a railing were to be taken out, it would essentially open a can of worms with building code issues and ADA seating requirements as the Civic is grandfathered in at this point. It was decided to continue to look at what options are available to address the balcony railing.
- The committee would like to see about having a nicely bound handout for the Council to give to them at the presentation with not only this information in the overview but also a copy of the actual presentation the committee will be presenting to them.

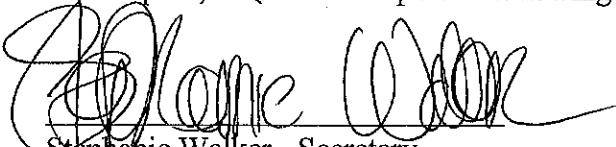
The next meeting will be held on Wednesday, January 04, 2017 at 1:30 p.m. in the Municipal Services Director's Office in City Hall, Second Floor.

¹ Most community members who sponsor seats are not seasonal ticket holders and don't buy a lot of tickets. They just want their name on the back of the seat.



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It was moved by Arthur Kull, Chair and seconded by committee members, the meeting adjourn at 2:43 p.m., which motion passed following a unanimous vote to adjourn.


Stephanie Walker - Secretary


Arthur Kull - Chair



Civic Auditorium Committee Meeting Minutes
Wednesday, January 18, 2017

The Civic Auditorium Committee of the City of Idaho Falls met in a regular committee meeting, Wednesday, January 18, 2017, at the Municipal Services Director's Office, located at 308 Constitution Way, Room 200, in Idaho Falls, Idaho at 1:30p.m.

In Attendance:

Chandra Witt, General Services Administrator
Arthur Kull, Civic Auditorium Committee Member
Anne Staton-Voilleque, Civic Auditorium Committee Member
Bonnee Taggart, Civic Auditorium Committee Member
Carrie Scheid, Civic Auditorium Committee Member
Brandi Newton, Executive Director IF Arts Council
Ed Morgan, Civic Auditorium Manager
Stephanie Walker, General Services Office Assistant

Absent:

Pam Alexander, Municipal Services Director
Deidre Warden, Civic Auditorium Committee Member
Councilmember Ed Marohn

Visitors:

Koy Murdock
Lesa Murdock

The meeting was called to order by Arthur Kull at 1:43 p.m.

Review of Meeting Minutes from Wednesday, January 04, 2017:

- After review by the Civic Auditorium Committee, a motion was made and seconded, for the approval of the meeting minutes from Wednesday, January 04, 2017, without any changes or additions.

Miscellaneous Discussions:

- An issue with Mannheim was brought up and discussed. Mannheim is wanting a cap of \$1,000.00 on the show like they had last year as part of the Broadway at the Civic series even though it isn't part of the series this year and the IF Arts Council is not comfortable with that cap. They tried doing this by hiring Seth Keyes as the



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Promotor for the show. IFYAC gave up the date that Mannheim was wanting to allow them to even come to the Civic and this was done with the understanding that it was going to be a big show for the Civic and would bring in a significant amount of revenue. After further discussion, the Committee made a motion, it was seconded and then approved that a cap in any amount would not be approved and that Mannheim would have to pay the regular commercial rate for touring performers with admission.

Review of Additional Benchmarking:

- The Union Colony Civic Center's (Greeley, Colorado) finances were discussed at great length to continue to try and figure out the numbers for benchmarking overview. It looks like they have a 1.1 million deficit. It appears they only have a 25 program season.
- Cache Valley has no municipal contribution. The city does not maintain it. The non-profit group manages it and uses the endowment to pay for the building maintenance.
- Change the line labeled Sponsorships to Sponsorships/Contributions.
- Brandi Newton with the IF Arts Council offered to check with her source at the Ellen Eccles Theater to double check the financials and make sure they are comparable to what we were able to obtain as they look a little off in certain areas.

IFAC Presentation by Brandi Newton:

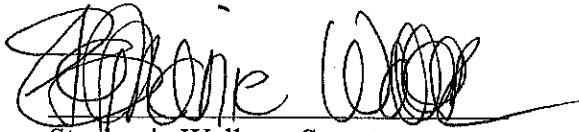
- Brandi Newton from the Idaho Falls Arts Council presented to the Committee the (six) 6 month review presentation that will be shown to the City Council regarding the event management and professional services they are currently providing to the City.
- After the presentation from Brandi Newton, the Committee suggested she put in the presentation exactly how many days the Civic is used for rehearsals and programs and also how many days the art and band rooms were used. They would also like to see a list of the various groups who utilize the Civic and the name of the group/performance put into one of the slides. (i.e. dance groups, theater groups, religious groups, traveling shows).
- The Committee would like to see the current fee schedule put in the presentation as well so the Council can see what the current rates are and be able to make a determination at some point as to whether the rates are comparable to other venues or if they need raised in the future.



Civic Auditorium Committee Meeting Minutes
Wednesday, January 18, 2017

The next meeting will be held on Wednesday, February 04, 2017 at 1:30 p.m. in the Municipal Services Director's Office in City Hall, Second Floor.

It was moved by Arthur Kull, Chair and seconded by committee members, that the meeting adjourn at 2:58 p.m., which motion passed following a unanimous vote to adjourn.


Stephanie Walker - Secretary


Arthur Kull - Chair

**Idaho Falls Sister Cities Youth Meeting
February 1, 2017**

Attendees:

Max Benjamin	Garrett Corbridge	Karen Finnigan	Whitney St. Michel
Misty Benjamin	Tate Corbridge	Ian Finnigan	Ian St. Michel
Wendy Boring	Brennan Corbridge	Gabe Padron	Anna St. Michel
Maggie Boring	David Eaton	Kendra Peck	Rebecca Smith
Melinda Cebull	Katie Eaton	Nathan Peck	Stephanie Van Ausdeln
Peter Cebull	Kylie Eaton	Dallin Peck	Ness Villasenor
Nicholas Cebull	Mario Estrada	Laurie Retallic	
Jackie Corbridge	Elly Finnigan	Jacobi Retallic	

Business Section of the Meeting

Introductions:

Student officers greeted students in Japanese as they came to the meeting. Student were given a script to read in Japanese to help learn the Japanese greetings.

Minutes:

A motion to approve the minutes from the January 16th meeting and the January 25th board meeting was made by Kendra Peck and seconded by Whitney St. Michel.

Treasurer's Report:

Peter provided the treasurer's report.

Balance: \$4,572

Payments: \$60 to the development workshop

Income: \$25 membership fees

Dividends: \$ 0.07

Melinda told the group Carole Walters had emailed that the group should send our request for funds to Kami Morrison at the city. The group discussed whether to ask for an increase in funds. There was a \$9000 line item in the city budget for Sister Cities. In the past the adult group has received \$3,500, the youth group has received \$2,500 and the city pays the international group fees of < \$1000. The city was not sure if the remaining \$2000 went back into the city budget last year. The funds given to the youth group have not been increased in at least 10 years, and the group decided it would be fair to request the same amount as the adult group. **Melinda will provide the letters written to request funds in the past years and some additional information to Misty Benjamin. Misty will write the letter request funds and provide it to Katie Eaton to approve and send to Kami.**

Fundraisers:

Raffle/Dinner: Whitney St. Michel has scheduled the raffle/dinner fundraiser for April 13th at Snow Eagle. She sent around a volunteer sign-up sheet for people willing to help with the raffle and dinner and another sign-up sheet for people willing to request donations from different businesses. She will provide the information on Google drive for people to review.

Paramount Discount Cards: The group will sell discount cards on 2/18 and 2/20. Whitney passed around sign-up sheets for adults and students to volunteer for different time slots to sell the discount cards.

Discussion of By-Laws

The board has been reviewing the current set of by-laws and has reviewed a little over half of the document. The suggested by-law changes were attached to the January 30th email. Members should review the suggested changes and provide any ideas they have to the board.

Required Paperwork

The following documents are required for each student and can be found on the website (<http://youth.if-sc.org/>) under forms. **Note:** The documents need to have a parent signature.

- Application form
- Code of Conduct form
- Medical Form

Students should fill out the forms and email them to mcebull@cableone.net or bring them to the next meeting. If there is any problem getting the forms from the website, please ask Melinda to email them to you. Melinda passed around a contact list for members to update. The group will start using a group texting site to let members know if there are last minute changes to meeting and during hosting.

Student Led Section of the Meeting

- Discussed learning a song in Japanese to sing during the visit. Songs that we are considering teaching are:
 1. Row Row Row Your Boat
 2. Head Shoulders Knees And Toes
 3. Full Disney Song
- Karaoke was suggested as an idea during the Japanese visit. The idea was liked by the group. The following volunteers will help teach songs:
 1. Elly Finnagan
 2. Dallin Peck
 3. Jacobi Retalic
- We are planning to send a video of the song, so people can practice at home
- Newsletter – Students were asked to sign-up to write articles for the newsletter.
- Elly Finnigan volunteered to teach the next language lesson.
- Mario presented information about Valentine's day (2/14) in Japan
 - Girls give guys chocolate
- He also presented information on White Day (3/14)
 - Guys give girls chocolate.
- Japanese comparison between USA and Japan Valentine's day:<https://drive.google.com/open?id=0BxZ1lyKJiZ2FSHN4VU15M2FzZ0FYaHNJOGJWMU5lc0ozdERZ>
- At the end of the meeting we made Valentine cards made for all of the Japanese students.

LAND USE – RELATED PUBLIC HEARINGS

Purpose. To provide consistency in the conduct of public hearings held in conjunction with the City process of regulating the use and development of land; to protect the public interest and the private rights of participants in the public hearing process; and to comply with the requirements of Idaho Code. For purposes of this Resolution, the term “decision-making board” shall mean the Board of Adjustment, Planning and Zoning Commission, Council, hearing examiner or advisory board and any other person(s) duly authorized to make a determination regarding zoning or land use planning pursuant to Idaho Code or this Code, excluding City staff.

QUASI-JUDICIAL HEARING PROCEDURE

A. Pre-Hearing Procedure.

1. Ex-parte communications with members of a decision-making board are prohibited following the submittal of the correct fee(s) and a substantially completed application (as determined by the Community Development Services Department). Prior to the conduct of a hearing regulated by the Idaho Local Land Use Planning Act, no person shall attempt to discuss the subject of the hearing with a member of the decision-making board designated to decide the relevant issue(s). Any such attempt shall be reported by the person(s) approached to the office of the City Attorney, who shall advise the decision-making board in that regard.
2. The applicant for a land use-related permit shall submit a completed application on a form provided by the City to the appropriate City official along with all relevant fees and required materials.
3. The City shall contact all persons entitled to notice of the pending land use decision under the provisions of this Code and the Idaho Code.
4. The applicant should submit such written material as the applicant may desire to the City at the time of application filing. Such written materials should be submitted not less than ten (10) business days in advance of the first hearing so that the materials submitted may be reviewed by the interested public prior to the hearing. Materials provided less than ten (10) days in advance of the first hearing may be admitted only subject to the discretion of the decision-making board.
5. Public participants desiring to submit materials to the decision-making board shall make such submission at least five (5) business days in advance of the first scheduled hearing. Materials provided less than five (5) business days in advance of the first hearing may be admitted only subject to the discretion of the decision-making board chair.

6. Where required, the City shall publish notice of the public hearing in accordance with the requirements of this Code and the applicable sections of the Idaho Code. Where required, the City shall provide proper notice to the residents and/or land owners entitled to notice within the terms of this Code and applicable sections of the Idaho Code.

B. Public Hearing Procedures.

1. Public hearings shall be conducted according to orderly procedures, as specified by the Chair of the decision-making board, subject to the will of the decision-making board.
2. Procedures shall be directed to providing the participants in the hearing a fair chance to be heard by an impartial decision-making board.
3. Decision-making board members who have a conflict of interest involving the subject matter of a hearing shall not participate in the deliberations related to the item(s) in which there is a conflict of interest. Abstention shall be governed by the applicable provisions of this Code, the Idaho Code, and the member's personal perception of the situation. The decision to abstain from deliberation shall be the personal decision of the individual decision-making board member. A member who abstains may participate in the hearing in the same manner as the general public and according to Idaho Code.
4. The Chair of the decision-making board shall have sole authority to recognize participants in the hearing process and to maintain order during conduct of the hearing.
5. Subject to decision-making board objection, the Chair may establish time limits on presentations in the interest of fairness and to provide more people with a chance to participate. Said limitations should be established at the beginning of the hearing but may be invoked during the hearing when conditions warrant. Each person who testifies shall provide the recording secretary with his or her name and a true and accurate mailing address.
6. Formal rules of evidence will not apply during the hearing, but the Chair may rule that certain testimony may be excluded or shortened because of its relevance to the subject of the hearing.
7. Any person may testify through a designated representative. The decision-making board may request proof of authorization from anyone purporting to speak for another. All writings or other tangible materials submitted as testimony should contain the name and address of the testifying party in form.
8. Hearings conducted pursuant to this Resolution shall generally be conducted in the following order:
 - a. Call to order and opening of the hearing.
 - b. Introduction of hearing item and explanation of request and proffer of evidence by City staff.
 - c. Presentation by applicant or applicant's representative.
 - d. Public testimony in support of the application.

- e. Public testimony in opposition to the application.
 - f. Other public testimony.
 - g. Response of applicant to public testimony, if desired.
 - h. Closure of the public hearing.
 - i. Decision-making board deliberations without further unsolicited comment based upon evidence and testimony presented during the hearing.
9. All inquiries regarding the presentation of any party shall be directed to the Chair, who shall decide the need for a response, where necessary or appropriate. During the hearing and as directed through the Chair, members of the decision-making board may question any participant in the hearing process concerning any representations made or questions raised in the course of the hearing or in written materials submitted prior to or during the hearing.
 10. All information upon which a decision rests, including information held by decision-making board members from their own experience, shall be placed upon the record during the hearing and before the public hearing is closed.

C. Post Hearing Procedure.

1. At the close of the public hearing, the decision-making board may take any of the following actions concerning the matter(s) before it:
 - a. Approve the application as presented.
 - b. Reject the application as presented.
 - c. Approve the application subject to specific conditions as permitted by the applicable substantive Zoning Code sections.
 - d. Table the application to allow fact finding by the City staff, to receive answers to specific factual questions from the applicant or the interested public, or to defer the decision for further reflection. When a request is tabled, the final decision shall be made at a succeeding regularly scheduled meeting, or at a special meeting for which proper notice has been given.
 - e. Schedule a continuation of the public hearing at a specific time and place. This provision shall apply to any visit to the site in question by the decision-making board.
2. After the close of a public hearing, the only public communication with the decision-making board concerning the application before them shall be specific factual answers to questions raised at the hearing or during deliberations and requiring a subsequent reply. The decision-making board may communicate freely with City staff and its own legal counsel following the closure of the public hearing.
3. Following each public hearing the decision-making board shall reach a decision. The deliberations and final decision shall be conducted in an open meeting subject to the public scrutiny, and shall be made in a timely manner.
4. Decisions in such applications shall be accompanied by a written Reasoned Statement of Relevant Criteria and Standards which shall set forth the reasons for

the decision-making board's decision pursuant to Idaho Code. Reasoned Statement of Relevant Criteria and Standards shall be adopted by specific motion of the decision-making board.

5. The City shall maintain a transcribable verbatim record of all hearing proceedings pursuant to Idaho Code.

LEGISLATIVE HEARINGS

Purpose. To promote consistency and predictability when a legislative hearing is required for proposed changes to the land use regulations of the City pursuant to the requirements of Title 67, Chapter 65 of the Idaho Code. Not all considerations of City legislation requires a hearing. Because land-use ordinances have general application to the community and its members and because broad input is desirable, ex-parte contacts are not-forbidden in conjunction with a legally required legislative hearing process.

A. Pre-Hearing Procedure.

1. A legislative hearing may be scheduled by request by staff or by order of the Chair of the Planning and Zoning Commission or by the Mayor or by a motion passed by a majority of the membership of the decision-making board involved.
2. Upon order, City staff shall cause to be published a public notice containing the nature of the proposed change contemplated to the land use regulations of the City and the time and place of the hearing.
3. A copy of the proposed change shall be made available to the public for inspection from the time notice is published to the time of the hearing.
4. Written comments may be forwarded to members of the decision-making board consideration any time prior to the close of comments at the hearing, as determined by the decision-making board hearing the matter.
5. All deliberations on matters which are the subject of legislative hearings shall be conducted in a properly noticed open meeting of the board considering the proposal.

B. Public Hearing Procedure.

1. Testimony and other materials may be submitted in any form by any person interested in the legislative proposition, subject to rulings by the Chair concerning form, length, or relevance. All persons testifying at a legislative hearing should state their name and address prior to addressing the decision-making board.
2. A legislative hearing shall generally be conducted in the following order:
 - a. Call to order and opening of the hearing.
 - b. Introduction of hearing item and explanation of proposal and proffer of evidence by City staff.
 - c. Public testimony in support of the proposal.
 - d. Public testimony in opposition to the proposal.
 - e. Other testimony on the proposal.

- f. Closure of the public hearing.
 - g. Decision-making board deliberations without further unsolicited comment.
- 3. The Chair shall be free to vary the order of hearing procedures as necessary or desirable.
- C. Post Hearing Procedure.
 - 1. The governing board makes a decision on the proposal.
 - 2. Minutes shall be kept of all legislative hearings and said minutes shall be available for public inspection during regular business hours and personnel pursuant to Idaho Code.

RESOLUTION NO. 2017-

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING LAND USE – RELATED PUBLIC HEARINGS PROCEDURES AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the City desires to provide consistency in the conduct of public hearings held in conjunction with the City process of regulating the governance, use, and development of land; and

WHEREAS, the City wishes to protect the public interest and private rights of participants during the public hearings process in land use decisions; and

WHEREAS, the City wishes to comply with the requirements of Idaho Code Title 67, Chapter 65, by the adoption of land use-related hearing procedures; and

WHEREAS, the City desires to have a different process for quasi-judicial hearings and for legislative hearings that are required by the Idaho Code and City Code so that each type of hearing delivers sufficient, predictable, and consistent input to the decision-making body; and

WHEREAS, the Council believe that adoption of this Resolution and the land use-related public hearings procedures herein is prudent, advisable, and according to law.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, AS FOLLOWS:

1. The City Council hereby adopts the “City of Idaho Falls, Idaho, Land Use – Related Public Hearings Procedures” attached to this Resolution as Exhibit “A”.

ADOPTED and effective this ____ day of January, 2017.

CITY OF IDAHO FALLS, IDAHO

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Resolution entitled, “A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING LAND USE – RELATED PUBLIC HEARINGS PROCEDURES AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.”

Kathy Hampton, City Clerk

(SEAL)

CITY OF IDAHO FALLS

Fee Changes

NOTICE IS HEREBY GIVEN that the City of Idaho Falls proposes to impose the following new fees and fee increases greater than 5% of such fees collected. The additional fees are necessary to cover increased costs in the City of Idaho Falls.

<u>Source of Fees</u>	<u>Current Fees</u>	<u>Proposed New Fees</u>
PARKS AND RECREATION		
1. Golf Course(s) Fees – 6001, 6002, 6003, 6004, 6005, 6006		
a. Golf Cart Rentals		
i. Private Cart Trail Fee per Rider 9 Holes	\$6.50	\$7
ii. Private Cart Trail Fee per Rider 18 Holes	\$13	\$14
iii. 11 Cart Punch Pass	\$64.38	\$69.38
iv. 22 Cart Punch Pass	\$123.60	\$133.60
v. Single Rider Cart Pass Annual	\$888.38	\$918.38
vi. Two Rider (Family) Cart Pass Annual	\$1,100.56	\$1,160.56
b. Sponsorship packages		
i. Eagle Pass/Punch Partner Sponsorship package		\$1650
ii. Birdie Pass/Punch Partner Sponsorship package		\$1095
iii. Par Partner Sponsorship package		\$795
iv. Junior Partner Sponsorship package		\$500
v. Tee Marker Sign Ad - all 3 courses		\$500
vi. Tee Marker Sign Ad #1 Request		\$200
vii. Tee Marker Sign Ad - Short Course		\$150
viii. Golf Cart Ad (June or July or August)		\$500
ix. Golf Cart Ad (May or September)		\$400
x. Golf Cart Ad (April or October)		\$250
xi. Golf Shop Monitor Ad (3 rotating months)		\$200
2. Recreation		
a. Rentals		
i. Candle Stick Rental		\$2 a day
ii. Candle Stick Replacement		\$40
iii. A-Frame Rentals		\$5 a day
iv. A-Frame Replacement		\$60
v. Posse Program Fees		\$30 per rider
b. City Market		
i. City Market Membership		\$50 a season
ii. City Market Member Rate		\$10 a week
iii. City Market Non-Member Rate		\$20 a week
c. Baseball/Softball Field Use	\$14	\$16 per game
d. Soccer Field Use	\$16	\$16 per game
3. Wes Deist Aquatic Center Fees – 4803		
a. Scouting		
i. Scout Instructor Fee	\$10	\$13
ii. Scout Class – CPR Component to Any Merit Badge		\$5
iii. Lifesaving Merit Badge, First Aid Merit Badge	\$24.50	\$30
b. Mermaid Birthday Parties		\$250
4. Sandy Downs – 2702		
a. Stall/Arena Fees		
i. Horseback Riding Permit – Annual Family		\$50 per Family
ii. Horse Walker Monthly	\$20	\$25
5. Parks Rental – 2703		
a. Shelters/Decks Daily:		
i. IF Resident Camping Fees for Special Events		\$50 per Resident
ii. Non-Resident Camping Fee for Special Events		\$100 per Non-Resident
iii. Camping Fees for South Tourist Park		\$15 per Night
iv. Jenson Overlook Deck Area	\$50	\$75
v. Water Spigot Deposit	\$75	\$100
vi. Storage Fee for Banners		\$5 a day
vii. Fencing for Ballfields		\$200
viii. Fencing for Events (Up to 200')	\$100	\$200
ix. Additional Fencing (After 200')	\$0.20 a foot	\$0.25 a foot
x. Pitching Mound Re-Build		\$150
xi. Large Tent (40' x 90') Rental		\$1,500 a day
xii. Large Tent (40' x 90') 4-Wall Rental		\$500 a day

xiii.	Full Memorial Dr. Electrical Use		\$30 a day
xiv.	Melaleuca Field Rental		\$1,000 a day
xv.	Melaleuca Capital Surcharge		\$1 per Entry
xvi.	Melaleuca Field Partial Rental		\$400

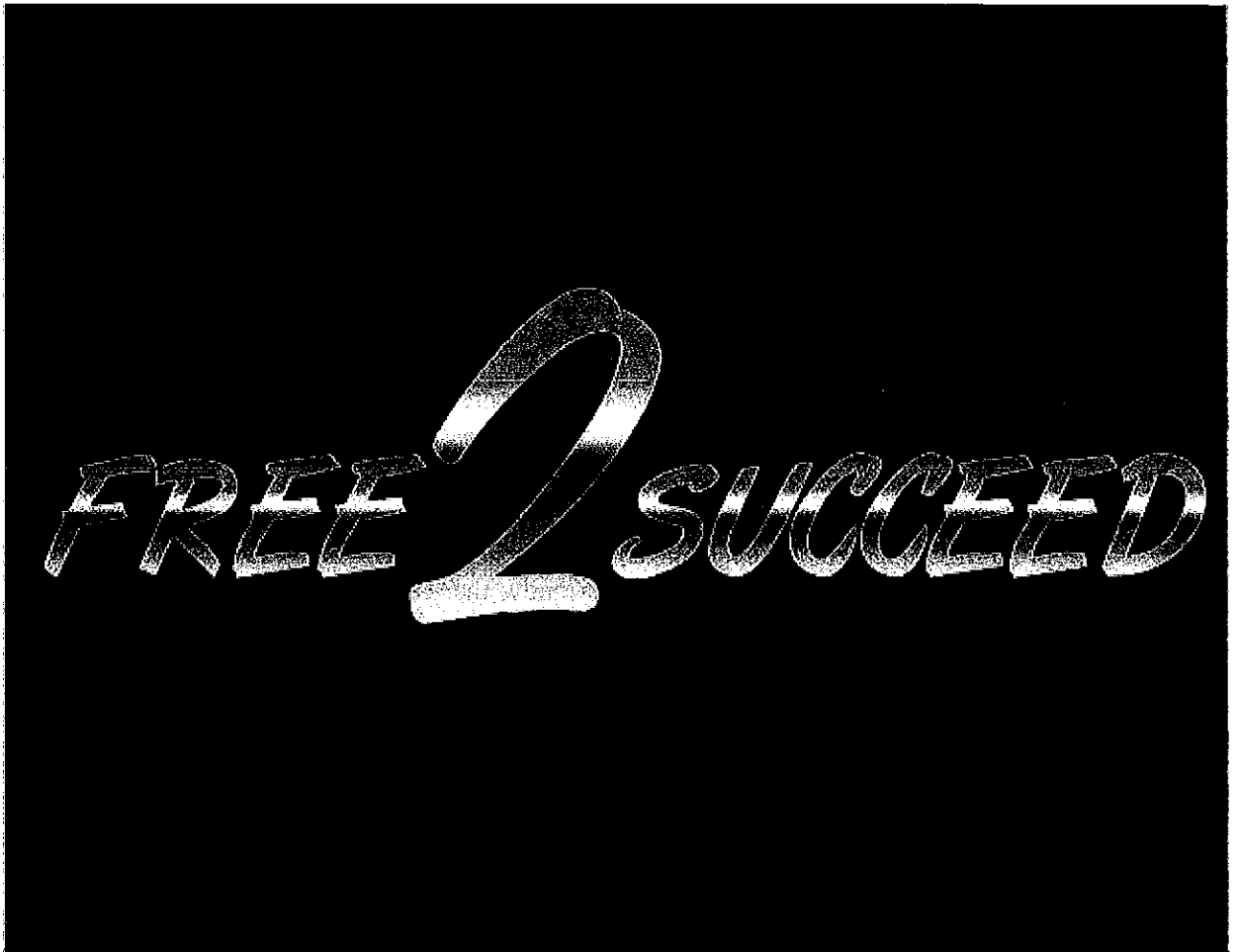
Any person who desires to provide comments regarding such fee increases may appear at 7:30 p.m. on Thursday, March 9, 2017, at the City of Idaho Falls Council Chambers, City Hall Annex located at 680 Park Avenue, Idaho Falls, Idaho.

s/ Kathy Hampton
Kathy Hampton, City Clerk

Published February 23 and March 2, 2017

Free2Succeed Update

By Jeff
Kirkman,



Free2Succeed program manager

Free2Succeed is the IDOC community mentoring program and focuses on offenders who are about 30-90 days from being released AND for those already on community supervision.

Here are just a few examples of what mentors can and do provide for offenders:

- Rides to where they need to go when they don't have one - aftercare class, Voc. Rehab, PO office for check in, medical appointments, church, school, work, SS, DMV, etc.
- Help them find employment, work on resumes and job coaching
- Look for more appropriate housing
- Help them enroll in school or finish a GED
- Provide collateral contacts for PO staff
- Work to develop positive social connections and friends
- Be a sounding board and a person to trust and talk to
- Attend programs and classes with them as a support
- Seek out additional community resources and support services
- Work with family members

There have been approximately 360 offenders from every facility who have specifically requested a mentor while incarcerated in anticipation for their return to society. There are also some who have requested a mentor while currently on supervision in the community and we should start to see that number grow as that population who may not have heard about the opportunity to request a mentor while incarcerated are hearing about it in the community.

Some program points:

- Offenders matched with a mentor before release are given an opportunity to call their mentor from a staff phone. This is coordinated with the facility VRC.
- Mentors do not go into the prisons to mentor except at CRC's with administration approval.
- Participation is voluntary and is initiated by a request for a mentor from the offender via the VRC or case manager. Those in the community may request a mentor via a link on our website or their PO.
- Mentors meet regularly with the mentee upon release and report back (in a very simplified format) to the PO as to how things are going, any issues, concerns, etc.
- Mentor training continues to be scheduled throughout the state and recruitment is always ongoing.
- There is a lot of interest and support from community leaders, churches, colleges and universities, other agencies and law enforcement, and other organizations statewide. Currently, there are about 160 community mentors from across the state that have completed the application to be a mentor. We also have a number of individuals that, although they may not have submitted an application to be a mentor, are working with offenders in the community to get them reestablished and the support they need. These individuals may come from churches and community support and outreach organizations.

If you are involved with a community organization, or a church or other faith-based group, or know of others who are looking for a way to help offenders reenter society and stay there, please direct them to our website:

https://www.idoc.idaho.gov/content/prisons/volunteers_mentors/mentors

Story published: 01/11/2017