



NOTICE OF PUBLIC MEETING

Monday, January 9, 2017
CITY COUNCIL CHAMBERS
680 Park Avenue
Idaho Falls, ID 83402
1:00 p.m.

The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will make an effort to accommodate your needs.

SPECIAL MEETING (Council Work Session)

Call to Order and Roll Call

Mayor and Council:

- Acceptance and/or Receipt of Minutes
- City Council Reports (5)
- Mayor's Report, Calendar Items, and Announcements (10)
- Discussion (15)
 - Consent Agenda Content
 - Letter of Support

Community Development Services:

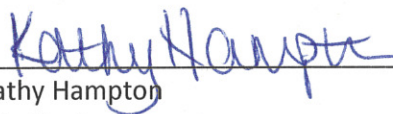
- Household Definition Ordinance Discussion (30)

EXECUTIVE SESSION

The Executive Session will be held immediately following the conclusion of the agenda items listed above. The Executive Session has been called pursuant to the provisions of:

Idaho Code Section 74-206(1)(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

DATED this 6th day of January, 2017


Kathy Hampton
City Clerk



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Brad Cramer, Director

DATE: January 5, 2017

RE: January 3, 2017, Planning Commission Action

Planning Commission took the following action during the January 3, 2017 meeting.

1. **PUD16-006: PLANNED UNIT DEVELOPMENT. Valencia Townhomes.** Generally south of E Sunnyside Rd., west of S 25th E, north of E 49th S and east of Washington Pkwy.
Recommended with the following conditions:
 1. The Traffic Impact Study is approved by the City Engineer.
 2. The project will construct all improvements to public or private roads as required by the City Engineer.
 3. A sidewalk shall be provided on at least one side of all private roads within the development.
2. **RZON16-006: REZONE. Jackson Store from R-3A to C-1.** North and adjacent to W. Broadway, East and adjacent to Moonlite Dr., West of Buckboard Ln., and South of Plaza St.
Recommended approval.
3. **PLAT16-038: FINAL PLAT. Valencia Park Addition, Division No. 2** Generally south of E Sunnyside Rd., west of S 25th E, north of E 49th S and east of Washington Pkwy.
Recommended approval.
4. **PLAT16-039: FINAL PLAT. Linden Trails Addition Division No. 2.** Generally south of Broadway, west of S Bellin Rd., north of Pancheri Dr. and east of S Old Butte Rd.
Recommended approval.
5. **PLAT16-040: FINAL PLAT. Linden Trails Addition Division 3.** Generally south of Broadway, west of S Bellin Rd., north of Pancheri Dr. and east of S Old Butte Rd.
Recommended approval.
6. **PLAT16-041: FINAL PLAT. Linden Trails Addition Division 4.** Generally south of Broadway, west of S Bellin Rd., north of Pancheri Dr. and east of S Old Butte Rd.
Recommended approval.

RECOMMENDED COUNCIL ACTION: To receive recommendation(s) from the Planning and Zoning Commission pursuant to the Local Land Use Planning Act (LLUPA).

BGC/dp

cc: File

Idaho Falls Sister Cities Youth Meeting
November 2, 2016

Kendra Peck	Karen Finnigan	Brennan Corbridge
David Eaton	Whitney St. Michel	Tate Corbridge
Katie Eaton	May Chaffin	Garrett Corbridge
Mario Estrada	Mario Estrada II	Rachel Cebull
Wendy Boring	Nathan Peck	Anna St. Michel
Jackie Corbridge	Dallin Peck	Kylie Eaton
Peter Cebull	Nicholas Cebull	Victoria Estrada
Melinda Cebull	Maggie Boring	

Calendar of events

November 5 - Bento Box Sales

November 14- Next Student Meeting

January 4 - Next Business Meeting

No December Meetings

Minutes approved from October meeting

1st Rachel Cebull

2nd – David Eaton

Melinda expressed gratitude to all who helped with the dinner for the adult delegation.

We spent a few minutes introducing ourselves because there were new members.

Treasurer Report

Total - \$4,372.32

Increase of \$190.06

\$70 Donations

\$120 Membership Fees

\$.06 Dividend

Bento Box Sales

1575 N. Skyline Dr.

Sign-up was passed around

8:00 a.m.-11:00 a.m. shift

Garrett Corbridge

Tate Corbridge

Brennan Corbridge

Whitney St. Michel

Anna St. Michel

Mario Estrada II

Nathan Peck

Dallin Peck

Kendra Peck

Added by text

Melinda Cebull

Peter Cebull

Rachel Cebull

Julia Peck

11:00 a.m.-2:00 p.m. shift

Katie Eaton

Kylie Eaton

Elly Finnigan

Nicholas Cebull

Karen Finnigan

Maggie Boring

Elliot Boring

The Japanese leaders have asked us to put together a list of all members by next week

Kendra and Peter and Melinda will get that put together.

November Student Meeting

Ideas – Early Christmas Party

Everyone brings a Christmas treat to share

Everyone brings a wallet sized picture

Students can bring typed up information about themselves

Students can bring typed up information about favorite Christmas traditions

Students can wear an ugly sweater – optional

Students need to bring Christmas cards – you can do personal cards for your host family or for students you have hosted – bring extra cards so we can fill out the rest at the meeting so no Japanese students are left out.

We will take a group picture at the next meeting to send with the cards – if you wish you can bring an ornament or decoration. We will take a picture to send.

Kendra will bring some Christmas Decorations for a backdrop for the picture.

Officer Elections**Adults**

President – Katie Eaton (David Eaton)

Vice President – Whitney St. Michel

Secretary – Kendra Peck

Historian – Wendy Boring

Treasurer – Peter Cebull

Student Advisor – Possibly Melinda unless someone else wants to do it

Students

President – Mario Estrada II

Vice President – Nicholas Cebull

Secretary – Dallin Peck

Treats and gifts from Japan were distributed to the students

Idaho Falls Sister Cities Youth Meeting
November 14, 2016

Attendees:

Wendy Boring
Maggie Boring
Elliot Boring
Max Benjamin
Melinda Cebull
Rachel Cebull
Nicholas Cebull
Tate Corbridge
Garrett Corbridge
Brennan Corbridge
Jackie Corbridge

Kylie Eaton
Katie Eaton
David Eaton
Mario Estrada
Victoria Estrada
Alexia Lords
Julia Peck
Dallin Peck
Kendra Peck
Nathan Peck

Jacobi Retallic
Laurie Retallic
Rebecca Smith
Whitney St. Michel
Ian St. Michel
Anna St. Michel
Stephanie Van Ausdeln
Vannessa Villasenor

Meeting Items:

- Went over how to write out Merry Christmas---(メリ クリスマス)
- Discussed Hiragana
- Briefly touched on Katakana
- Discussed how to say my name is and I like
 - My name is _____=watashino namae wa _____ desu
 - I like (noun)= watashi wa (noun) ga suki desu
 - I like (verb)= watashi wa (verb) no ga suki desu
- Each student selected names of Japanese students and wrote Christmas cards to them.
- Students wrote information about themselves and put them in an Advent calendar for the Japanese
- Rachel helped students who wanted to write cards in Hiragana
- Took a group photo of the students to send to Japan
- Enjoyed Christmas treats brought by members.

Hiragana chart is below:

ん	わ	ら	や	ま	は	な	た	さ	か	あ
り	み	ひ	に	ち	し	き	い			
る	ゆ	む	ふ	ぬ	つ	す	く	う		
れ	め	へ	ね	て	せ	け	え			
を	ろ	よ	も	ほ	の	と	そ	こ	お	



Civic Auditorium Committee Meeting Minutes
Wednesday, November 09, 2016

The Civic Auditorium Committee of the City of Idaho Falls met in a regular committee meeting, Wednesday, November 09, 2016, at The City Hall Annex Conference Room, located at 380 Constitution Way, in Idaho Falls, Idaho at 1:30 p.m.

In Attendance:

Pam Alexander, Municipal Services Director
Chandra Witt, General Services Administrator
Arthur Kull, Civic Auditorium Committee Member
Bonnee Taggart, Civic Auditorium Committee Member
Anne Staton-Voilleque, Civic Auditorium Committee Member
Carrie Scheid, Civic Auditorium Committee Member (appeared by telephone)
Brandi Newton, Executive Director IF Arts Council
Stephanie Walker, General Services Office Assistant
Ed Morgan, Civic Auditorium Manager

Absent:

Deidre Warden, Civic Auditorium Committee Member
Councilmember Ed Marohn

The meeting was called to order by Arthur Kull at 1:33 p.m.

Review of Meeting Minutes from Wednesday, October 05, 2016:

- After review by the Civic Auditorium Committee, a motion was made and seconded, for the approval of the meeting minutes from Wednesday, October 05, 2016 and Wednesday, October 12, 2016.

Review of Additional Cost Estimates:

- G & S Structural Engineers are going to give the City a professional assessment to see if we could use a 12,000-pound platform to hoist painters up onto to paint at the Civic. The platform would be provided by Brad Higbee from Voltstar Productions, Inc. This is pretty much our only option at this point to get the Civic painted at a reasonable cost. Otherwise, our only option would be to have six (6) semis of scaffolding brought in which would cost anywhere from \$200,000 to \$300,000 just for the scaffolding.

Benchmarking:



Civic Auditorium Committee Meeting Minutes
Wednesday, November 09, 2016

Ogden:

Number of Seats:

800

Facilities:

800 Seat Auditorium, 70-piece Orchestra Pit, 2,500 sq. ft. Rehearsal Hall, 8 Dressing Rooms (4 stage level, 4 mezzanine level), wardrobe room with washer & dryer, Green Room, Full Concessions, including Beer.

Non-Theatrical Events, Galleries, Education, Ballrooms:

Attached to a 50,000 square foot Conference Center with 2 Ballrooms and 7 Breakout Rooms. Full service Catering for both Theater and Conference Center

Ownership:

Weber County owned.

For Profit/Non-Profit:

Non Profit.

Are there Competitive Venues in the Area:

Weber State University (1,700 seat Theater 15 blocks), Centerpointe Theater in Centerville, UT (15 miles), Ellen Eccles Theater (Logan, UT 40 miles).

Management:

Managed by Weber County. General Manager*, Director of Sales*, Event Manager, Production Manager. *GM does also manage the Conference Center.

Average price per ticket:

\$18.00

Ticketing System:

Smithtix

Number of hours used per year:

141 event days in 2015

Profit/Loss Statement/Budget, Balance Sheet:

Budget and P&L is also tied into the Convention Center, not separated.



**Civic Auditorium Committee Meeting Minutes
Wednesday, November 09, 2016**

Subsidies/Grants/Sponsorships:

Conference Center and Theater are subsidized by Weber County and Weber State University. They have about \$20,000 - \$30,000 per year in grants.

****An Endowment pays about \$400,000.00

Greeley:

Number of Seats:

Union Colony Civic Center (two theatres within our venue)
Monfort Concert Hall 1665
Hensel Phelps Theatre 214

Facilities:

Both are traditional proscenium arch stages. Both have dressing rooms with restrooms, sinks, lighted makeup mirrors, they share a dock high loading dock, both theatres come equipped with basic sound and light packages, access to risers, platforms, orchestra chairs, music stands.

Monfort Concert Hall has a hydraulic orchestra pit.

Non-Theatrical Events, Galleries, Education, Ballrooms:

They book non-theatrical events, fundraisers, silent auctions, weddings, receptions, luncheons, etc. in their lobbies.

There's also a municipally owned and operated fine art gallery, approximately 1,016 sq. ft. that rotates new exhibits approximately every month.

We are attached to a recreation center that has meeting rooms, gyms, a pool, racket ball courts, climbing wall, dance studios, and a weight room. We partner with them to provide additional meeting breakouts for some events, and for touring events that require access to workout facilities.

Ownership:

Municipally Owned.

For Profit/Non-Profit:

Government non profit



Civic Auditorium Committee Meeting Minutes
Wednesday, November 09, 2016

Are there Competitive Venues in the Area:?

- The University of Northern Colorado runs two theatres with programming throughout the year.
- There are three other municipally owned theatres within 45 minutes of the venue, all three do programming of national tours and rentals.
- Two dinner theatres within 45 minutes.
- In addition a growing downtown entertainment scene is increasing the selection of options and competing for entertainment dollars.

*****All these venues compete within the same advertising regions.

Management:

See attached organizational chart.

Average Price per Ticket:

Varies widely depending upon the event and promoter. Anywhere from Free to \$150 per premium seat at national touring acts.

Ticketing System:

Second year using Showare (previously on Provenue Max for 8 to 10 years)

Number of Hours Used per Year:

They don't calculate by hours but track the following stats:

- In 2015 – 190 Events and 83,190 tickets sold to any and all events

Profit/Loss Statement/Budget, Balance Sheet:

As a municipality they don't run a "Balance Sheet", but they did attach their revenue and expenditure budgets for the three areas that run the theatres.

Subsidies/Grants/Sponsorships:

- City tax supported approximately 50%
- Sponsorships/Donations are budgeted as part of our required revenue and approved every two years. Accounting for a very small percentage of the overall revenue budget.



**Civic Auditorium Committee Meeting Minutes
Wednesday, November 09, 2016**

-Grants all count as revenue and are never budgeted in advance.

-There is a separate non-profit (and tax exempt) UCCC Guild, whose mission is to raise funds and provide support for the UCCC.

-There are also other embedded support systems in place by way of being a municipal entity, most of our heating, air conditioning, Information Technology (computers and internet support), Human Resources, Legal Services, and Financial Services are covered by other city departments, and generally aren't accounted for in our line item budgets.

*** Roughly \$400,000.00 is subsidized.

Logan:

Number of Seats:

1070

Facilities:

Stage, full fly system, 22' x 35' orchestra pit, 2 loading docks, 35' x 40' rehearsal room, green room, laundry, makeup room, elevator, 11 small dressing rooms, two chorus dressing rooms

Non-Theatrical Events, Galleries, Education, Ballrooms:

Ceramics studio with onsite kiln, 2 classrooms, dance studio, cooperative artist gallery, three level performance/reception space, visual arts studio.

Ownership:

Logan City.

For Profit/Non-Profit:

Managed by an independent nonprofit

Are there Competitive Venues in the Area:?

3 historic venues downtown 4 on campus, many groups use school auditoriums. They calculated nearly 30,000 seats available for artsy people – so yes, very competitive.



Civic Auditorium Committee Meeting Minutes
Wednesday, November 09, 2016

Management:

Board, executive director, six senior full time, part time building reps, ticket office clerks, backstage crew and arts education teachers.

Average Price per Ticket:

\$31 for the touring shows

\$28 for the others

Ticketing System:

Arts People

Number of Hours Used per Year:

Theatre in use approx. 232 days of the year, including many holidays, the arts center is open Monday through Saturday except major holidays. They don't collect hourly data.

Profit/Loss Statement/Budget, Balance Sheet:

See attached Financial Statements for the years ended June 30, 2015 & 2014.

Subsidies/Grants/Sponsorships:

See attached Financial Statements for the years ended June 30, 2015 & 2014.

It was discussed that once all the information was received, a spreadsheet with just fees and one with the profit/loss budget and subsidies would be created to make it a little easier to compare.

We are still waiting on information back from Jackson, Alberta Bair & Laramie.

It was also decided that six (6) venues would be enough to do a comparison as the information has been a little more difficult to obtain than originally anticipated.

Ideas for future fundraising for the Civic were discussed including a Friends of the Civic and possibly also a fundraising exploratory committee.

The access control for the art and band rooms were discussed. The committee was informed that access to these rooms would be controlled by a key card which would eliminate the concerns of the School District and who would have access and be able to get in.

An update on the dressing rooms was provided to the Committee. The countertops are going to be redone as well as new carpeting installed. The dressing rooms will be repainted as well.




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The IF Symphony had an amazing outdoor lighting set up for their Red Carpet experience on November 5, 2016. Dennis Hammon of Hammon Photography captured some incredible photos of the Civic from that night. The lighting made the Civic look like a completely different building and gave it a much needed update. It was discussed that it would be a good investment for the Civic to invest in some of these lights for other events that are performed there.

The next meeting will be held on Wednesday, December 07, 2016 at 1:30 p.m. in the City Hall Annex Conference Room.

It was moved by Arthur Kull, Chair and seconded by committee members, the meeting adjourn at 2:40 p.m., which motion passed following a unanimous vote to adjourn.


Stephanie Walker - Secretary


Arthur Kull - Chair

Section 10-3-3, Definitions, Comprehensive Zoning Ordinance for the City of Idaho Falls DWELLING: A building or portion thereof, containing one or more dwelling units. The term dwelling does not include hotel, motel, bed and breakfast, boarding or lodging or rooming house, rest home or recreational vehicle as defined in this Zoning Code.

DWELLING, SINGLE-FAMILY: A detached dwelling unit designed for or occupied exclusively by one (1) household .

DWELLING UNIT: One (1) or more rooms in a building permitted and constructed to be occupied by one (1) household for residence purposes and having one (1) kitchen or set of cooking facilities.

FAMILY: See Household.

HOUSEHOLD: Only one (1) of the following groups of individuals shall together occupy a dwelling unit at any time.

- a. One (1) or more related adult persons residing in a dwelling as a single housekeeping unit.
- b. One (1) or more related adult persons and not more than ~~two (2)~~ one (1) additional unrelated adult persons residing in a dwelling as part of the same single housekeeping unit.
- c. Not more than ~~four (4)~~ three (3) unrelated adult persons residing together in a dwelling unit as a single housekeeping unit.
- d. Group residence as defined in Idaho Code 67-6531.
- e. For purposes of this “household” definition:
 - (1) “related” shall mean persons related by blood (to the second degree of consanguinity), marriage or legal adoption, or legally authorized custodial relationship.
 - (2) “single housekeeping unit” shall mean that all occupants of the dwelling unit enjoy a common right to use the entire dwelling, regardless of non-contractual arrangements among occupants or with the property owner to designate certain areas of the dwelling unit as individual sleeping spaces, and where such occupants share household living arrangements, including, but not limited to, rental or mortgage payments, utility payments, groceries, chores, maintenance of the premises, and common sanitary, living, and cooking supplies and facilities.
 - (3) “household” shall not mean any club, lodge, bed and breakfast inn, boarding house, lodging house, rooming house, or similar use or organization or where the occupant’s relationship is created through contract with each other ~~or a non-resident property owner~~.
 - (4) There shall be no more than one (1) household per dwelling unit, unless otherwise permitted by this Code.
 - (5) Dependent children, eighteen (18) years or younger, of any individual in the household shall be excluded in calculating the number of unrelated persons within a household.

BOARDING HOUSE/LODGING HOUSE/ROOMING HOUSE: A building other than a bed and breakfast, hotel, or motel where meals or rooms for sleeping accommodations are provided for thirty (30) days or more for compensation for up to twelve (12) adults residing together.