



CITY COUNCIL CHAMBERS
680 Park Avenue
Idaho Falls, ID 83402

*Thank you for your interest in City Government. If you wish to express your thoughts on a matter listed below, please contact Councilmembers by email or personally **before** the meeting. Public testimony on agenda items will not be taken unless a hearing is indicated. Be aware that an amendment to this agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the agenda item was not included in the original agenda posting. Regularly-scheduled City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived on the city website. If you need communication aids or services or other physical accommodations to participate or access this meeting, please contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.*

1. Call to Order.

2. Pledge of Allegiance.

3. Public Comment. *Members of the public are invited to address the City Council regarding matters that are **not** on this agenda or already noticed for a public hearing. When you address the Council, please state your name and city for the record and please limit your remarks to three (3) minutes. Please note that matters currently pending before the Planning Commission or Board of Adjustment, which may be the subject of a pending enforcement action or which are relative to a City personnel matter, are not suitable for public comment.*

4. Consent Agenda. *Any item may be removed from the Consent Agenda at the request of any member of the Council for separate consideration.*

A. Item from Office of the Mayor:

- 1) Appointments/Reappointments to City Boards, Commissions and Committees
 - Bonnee Taggart, Civic Center for the Performing Arts Committee, Reappointment
 - Deidre Warden, Civic Center for the Performing Arts Committee, Reappointment
 - Arnold Cantu, Planning and Zoning, Reappointment
 - Joanne Denney, Planning and Zoning, Reappointment
 - George Swaney, Planning and Zoning, Reappointment
 - Gene Hicks, Board of Adjustment, Reappointment
 - James Wyatt, Board of Adjustment, Reappointment
 - Herschell Mynarcik, Historic Preservation Society, Reappointment
 - Dave Radford, Redevelopment Agency, Reappointment
 - Tom Hally, Redevelopment Agency, Reappointment
 - Kelly Ovard, Idaho Falls Business Assistance Corporation, New Appointment
 - Bill Combo, Parks & Rec Commission, Reappointment
 - Tom Hersch, Parks & Rec Commission, Reappointment
 - Rick Carosone, Golf Advisory Board, Reappointment
 - Dr. Gary Lattimore, Golf Advisory Board, Reappointment
 - Randy Westergard, Shade Tree Committee, Reappointment

B. Item from Public Works:

- 1) Bid Award – North Highland Park Concrete Improvements - 2019

C. Items from Municipal Services:

- 1) RFP IF-20-069, Cobra Head Streetlights for Idaho Falls Power
- 2) Surplus of Idaho Falls Power Mobile Substation

D. Item from the City Clerk:

- 1) License Applications, all carrying the required approvals

RECOMMENDED ACTION: Approve, accept, or receive all items on the Consent Agenda according to the recommendations presented (or take other action deemed appropriate).

5. Regular Agenda.

A. Public Works

1) Easement Vacation – Lot 4, Block 5 of the First Amended Plat of the Channing Way Addition Division No. 5: For consideration is an easement vacation for Lot 4, Block 5 of the First Amended Plat of the Channing Way Addition Division No. 5.

RECOMMENDED ACTION: Approve the easement vacation ordinance under a suspension of the rules requiring three complete and separate readings and request that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

2) City Ordinance Revision – Title 9, Chapter 5 - Snow Removal Parking Restrictions: For consideration is a proposed revision to Title 9, Chapter 5, Snow Removal Parking Restrictions. The proposed revision was discussed at the November 12, 2019 Council Work Session.

RECOMMENDED ACTION: Approve the ordinance revising Title 9, Chapter 5, under a suspension of the rules requiring three complete and separate readings and request that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

3) Resolution to Adopt a Revised Snow and Ice Control Policies and Procedures Manual: For consideration is a resolution to adopt a revised Snow and Ice Control Policies and Procedures Manual. Changes to the procedures manual were discussed at the November 12, 2019 Council Work Session.

RECOMMENDED ACTION: Approve the resolution adopting a revised Snow and Ice Control Policies and Procedures Manual, and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

B. Municipal Services

1) Public Hearing to Adopt a Schedule of Revised or New Fees for 2019/20 Fiscal Year: Municipal Services respectfully requests the Mayor and Council conduct a public hearing to receive public comment prior to consideration of a schedule of revised and/or new fees for services for the 2019/20 fiscal year pursuant to Idaho Code §63-1311A.

RECOMMENDED ACTION: Approve the resolution adopting a revised fee schedule for the 2019/20 fiscal year, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

C. Community Development Services

1) Final Plat and Reasoned Statement of Relevant Criteria and Standards, Alturas Parkway Plaza Subdivision: For consideration is the Final Plat and Reasoned Statement of Relevant Criteria and Standards for Alturas Parkway Plaza Subdivision. The Planning and Zoning Commission considered this plat at its November 12, 2019 meeting and recommended approval with the inclusion of a cross access easement by a unanimous vote.

RECOMMENDED ACTIONS (in sequential order):

- a. Accept the Final Plat for Alturas Parkway Plaza Subdivision, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.
- b. Approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Alturas Parkway Plaza Subdivision, and give authorization for the Mayor to execute the necessary documents.

2) Final Plat and Reasoned Statement of Relevant Criteria and Standards, Micro Investments Addition: For consideration is the Final Plat and Reasoned Statement of Relevant Criteria and Standards for Micro Investments Addition. The Planning and Zoning Commission considered this plat at its November 12, 2019 meeting and recommended approval by a unanimous vote.

RECOMMENDED ACTIONS (in sequential order):

- a. Accept the Final Plat for Micro Investments Addition, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.
- b. Approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Micro Investments Addition, and give authorization for the Mayor to execute the necessary documents.

3) Public Hearing - Rezone from R2 to R3A, Zoning Ordinance and Reasoned Statements of Relevant Criteria and Standards, M&B: 0.367 Acres SW Corner SW1/4, NW1/4, Section 24, T 2N, R 37E: For consideration is a request to rezone property from R3A to LC, the accompany zoning ordinance, and Reasoned Statement of Relevant Criteria and Standards for M&B: 0.367 Acres SW Corner SW1/4, NW1/4, Section 24, T 2N, R 37E. The Planning and Zoning Commission considered this item at its November 12, 2019 meeting and recommended approval by a vote of 5 to 1. Staff concurs with this recommendation.

RECOMMENDED ACTIONS (in sequential order):

- a. Approve the Ordinance rezoning M&B: 0.367 Acres SW Corner SW1/4, NW1/4, Section 24, T 2N, R 37E, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

- b. Approve the Reasoned Statement of Relevant Criteria and Standards for the rezoning of M&B: 0.367 Acres SW Corner SW1/4, NW1/4, Section 24, T 2N, R 37E, and give authorization for the Mayor to execute the necessary documents.

6. **Announcements.**

7. **Adjournment.**

CONSENT

AGENDA:



MEMORANDUM

TO: City Council

FROM: Rebecca Casper

DATE: December 16, 2019

RE: Appointments/Reappointments to City Boards, Commissions and Committees

Attached please find communication from Municipal Services Director, Pam Alexander; Community Development Services Director, Brad Cramer; and Parks & Recreation Director, PJ Holm regarding the citizen volunteers I am appointing/reappointing to serve on the following City of Idaho Falls Boards, Committees, and Commissions.

Name	Commission (City code citation)	Sponsoring Department	Term Expires	Status
Bonnee Taggart	Civic Center for the Performing Arts Committee	Municipal Services	12/31/20	Reappointment
Deidre Warden	Civic Center for the Performing Arts Committee	Municipal Services	12/31/20	Reappointment
Arnold Cantu	Planning and Zoning	Comm. Development Services	12/31/25	Reappointment
Joanne Denney	Planning and Zoning	Comm. Development Services	12/31/25	Reappointment
George Swaney	Planning and Zoning	Comm. Development Services	12/31/25	Reappointment
Gene Hicks	Board of Adjustment	Comm. Development Services	12/31/24	Reappointment
James Wyatt	Board of Adjustment	Comm. Development Services	12/31/24	Reappointment
Herschell Mynarcik	Historic Preservation Society	Comm. Development Services	12/31/22	Reappointment
Dave Radford	Redevelopment Agency	Comm. Development Services	12/31/24	Reappointment
Tom Hally	Redevelopment Agency	Comm. Development Services	12/31/24	Reappointment
Kelly Ovard	Idaho Falls Business Assistance Corporation	Comm. Development Services	12/31/22	Appointment
Bill Combo	Parks & Rec Commission	Parks & Recreation	12/31/22	Reappointment
Tom Hersch	Parks & Rec Commission	Parks & Recreation	12/31/22	Reappointment
Rick Carosone	Golf Advisory Board	Parks & Recreation	12/31/22	Reappointment
Dr. Gary Lattimore	Golf Advisory Board	Parks & Recreation	12/31/22	Reappointment
Randy Westergard	Shade Tree Committee	Parks & Recreation	12/31/22	Reappointment

The new applicant has been screened and subsequently recommended by Director Cramer. I too have reviewed the application and met with him individually. We are confident Mr. Ovard meets the criteria set forth in the city code.

The remaining applicants have a desire to continue their service and come recommended by Directors Alexander, Cramer, and Holm as they have served our community well over the past years. I anticipate they will continue to make a positive contribution to the good work of the city.

I request your vote to confirm these appointments at the regular Council Meeting on Thursday evening December 19, 2019.

If you have questions or comments, please feel free to contact me.



MEMORANDUM

TO: Mayor Casper

FROM: Pamela Alexander, Municipal Services Director

DATE: October 3, 2019

RE: Idaho Falls Civic Center for the Performing Arts Committee Reappointments

Municipal Services is recommending the reappointment of Deidre Warden and Bonnee Taggart for a one-year term as committee members to the Idaho Falls Civic Center for the Performing Arts beginning January 1, 2020 – December 31, 2020.

Thank you for your consideration.



MEMORANDUM

TO: Rebecca Casper, Mayor

FROM: Brad Cramer, Community Development Services Director

DATE: Thursday, October 10, 2019

RE: Appointments to Boards and Commissions

The Community Development Services Department respectfully requests the reappointment of the individuals listed below to the boards, commissions, and terms specified:

Name	Board or Commission	New Term Expiration
Arnold Cantu	Planning and Zoning	December 31, 2025
Joanne Denney	Planning and Zoning	December 31, 2025
George Swaney	Planning and Zoning	December 31, 2025
Gene Hicks	Board of Adjustment	December 31, 2024
James Wyatt	Board of Adjustment	December 31, 2024
Herschell Mynarcik	Historic Preservation	December 31, 2022
Dave Radford	Redevelopment Agency	December 31, 2024
Tom Hally	Redevelopment Agency	December 31, 2024

The Department also requests the appointment of a new member to the Idaho Falls Business Assistance Corporation. Kelly Ovard with US Bank has been proposed for consideration to replace Bruce Turner who served on the board for many years. Mr. Ovard has worked in the banking industry for many years and would be a valuable asset to the board. His application is attached. If appointed it would be for a term beginning on January 1, 2020 and expiring December 31, 2022.

Thank you for your consideration.



City of Idaho Falls
Boards, Committees and Commissions
Citizen Application

Thank you for your willingness to serve our community. Please fill out this form and attach a résumé to this application. If you wish, you may also submit a cover letter explaining your interest in city service.

Your application will be kept on file. When there is an opening on a relevant City Board, Committee or Commission, your application will be reviewed. Return the completed form to the Mayor's office at: City of Idaho Falls Mayor's office: P.O. Box 50220, Idaho Falls, ID 83405 or mayor@idahofallsidaho.gov.

Name:	Kelly R. Ovard	
Mailing Address:	XXXX 330 Shoup Ave	
City, State, Zip:	Idaho Falls, ID, 83401	
Email Address:	kelly.ovard@usbank.com	
Daytime Phone:	208.745.9475	<input type="checkbox"/> Message? <input type="checkbox"/> Text?
Evening Phone:	208.360.1959	<input type="checkbox"/> Message? <input type="checkbox"/> Text?
Cell Phone:	208.360.1959	<input type="checkbox"/> Message? <input type="checkbox"/> Text?

What is your motivation for service on this/these committee(s)?

I have lived in this community for most of my life. I want to give back. My interest is in the IFBAC Board.

How does your background training and experience lend itself to service on this/these committee(s)?

I have worked in finance and banking for most of my career. I am currently a commercial banker for U.S. Bank

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.

Commercial lending

FOR OFFICE USE ONLY:

Date received by Mayor's Office:

Date appointed:

City Division(s) application forwarded to:

Board, Committee or Commission appointed to:

Kelly R. Ovard

(208) 360-1959
kelly.ovard@usbank.com

Qualifications

I have years of credit, financial service, and management experience with a desire to support and be a part of the agriculture industry. I have demonstrated ability to lead in all aspects of successful banking. Experienced in business development through outside calling, while utilizing partner relationships. Branch-, District-, and Company-level leadership experience. Proven ability to collaborate with internal teams. Experienced in preparing and delivering customer and prospect product presentations to large and small opportunities. Continued community involvement and leadership through executive board service and volunteer opportunities.

Education

B.S. Business Management	Lewis-Clark State College
Lending Procedure	RMAU

Experience

2016 – Present Ag Assistant Relationship Manager 4, US Bank (USB)

Responsibilities/Accomplishments: Analyze financial data and portfolio credit quality to assist the Relationship Manager (RM) in presenting credit requests to the credit approval department. Manage assigned client relationships and assist the RM with his assigned portfolio.

2015-2016 Deposits/Payments Relationship Manager 1, US Bank (USB)

Responsibilities/Accomplishments: Responsible for Treasury Management / Payments Solutions for the Southern Idaho Region, which consisted of 32 branch locations. Also, responsible for sales and maintenance of all Treasury Management products and Working Capital Engagements (WCE) product presentations to current customers and prospects. Established largest pipeline of potential customers in the Idaho/Washington Division spring 2016.

2005–2015 Branch Manager 4, US Bank (USB)

Responsibilities/Accomplishments: Responsible for all aspects of branch management and business development and backup support for district supervision. Actively developed new business and maintained external networks through market area awareness. Promoted client advocacy resulting in deeper customer relationships. Participated in and provided leadership for weekly market meetings. Played a larger role in Idaho Falls as part of a team establishing a greater commercial/retail banking center team. Actively involved in the local community through service at Development Workshop Inc. on both the foundation and corporate boards and membership in the Idaho Falls Chamber of Commerce.

Proactively prepared for future leadership opportunities by shadowing current district manager and performing requested district manager responsibilities during her absence. Served as Ambassador for US Bank in Wyoming and New Mexico.

2003–2005 Loan Officer, Bank of Commerce

Responsibilities/Accomplishments: Responsible for banking functions and staff, including tellers,

new accounts, loans (commercial and consumer), customer service, and branch security. Underwrote and approved loans within assigned limits. Managed annual flooring line renewals. Reviewed branch reports for compliance and accuracy.

2002–2003 Retail Banking Center Manager, Bank of America (BofA)

Responsibilities/Accomplishments: Responsible for all aspects of branch operations. Established, retained, and deepened relationships with banking center customers and prospects to achieve sales goals while providing the highest customer service. Received Merchant Star Award for Outstanding partnership in Business Development. Tri-state market; consumer real estate – 298% of goal; net value added growth – 167% of goal and net checking – 102% of goal.

2000–2002 District Supervisor (ID/UT), Washington Mutual Finance (WAMU)

Responsibilities/Accomplishments: Responsible for daily operations and profitability of a team of eight branches in Idaho/Utah; the district consisted of approximately 30 employees with \$60 million outstanding. Underwrote and approved loans within assigned limits. Enforced established operational and personnel policies and procedures. Oversaw district sales and profit performance and retail dealer development for retail installment contracts.

1988–2000 Branch Manager, Washington Mutual Finance (WAMU)

Responsibilities/Accomplishments: Responsible for leading a successful team in loan production, increased revenue, and delinquency controls. Received top real estate production, top loan growth, team member of the month, and Premier Group annual winner.

Training

American Institute of Banking (AIB): Supervision, Principles of Banking, Excel, Law and Banking, Economics for Bankers
All required annual compliance training
District Manager Development Training
Greater Idaho Falls Chamber of Commerce Leadership Training
Risk Management Association University – Lending Decision Process
2016 Spring TMPC Healthcare Booster Training

Licenses and Certifications

Notary Public, State of Idaho
Federal Registration in NMLS – not active
Medallion Signature Guarantee – not active

Awards

Merchant Star Award for Outstanding Partnership in Business Development	(BofA)
Premier Group for Top Real Estate Production, Top Growth	(WAMU)
Pinnacle Award Winner	(USB)



MEMORANDUM

TO: Honorable Mayor Rebecca Casper

FROM: PJ Holm, Director, Parks and Recreation Department

DATE: December 16, 2019

RE: Parks and Recreation Department Boards, Committees and Commission Re-Appointments

The Parks and Recreation Department respectfully submits the following names for consideration for re-appointment. Each of these persons has been dedicated to working with their respective board or committee and would like to continue.

Board Or Commission	Name	Expiration	Term and Next Expiration
Parks & Rec Commission	Bill Combo	Expires December 2019	3 year term. Exp. 2022
Parks & Rec Commission	Tom Hersh	Expires December 2019	3 year term. Exp. 2022
Golf Advisory Board	Rick Carosone	Expires December 2019	3 year term. Exp. 2022
Golf Advisory Board	Dr. Gary Lattimore	Expires December 2019	3 year term. Exp. 2022
Shade Tree Committee	Randy Westergard	Expires December 2019	3 year term. Exp. 2022

Respectfully,

PJ Holm



MEMORANDUM

FROM: Chris H Fredericksen, Public Works Director

DATE: Wednesday, November 27, 2019

RE: Bid Award – North Highland Park Concrete Improvements – 2019

Item Description

On Tuesday, November 26, 2019, bids were received and opened for the North Highland Park Concrete Improvements - 2019 project. A tabulation of bid results is attached.

Purpose

The purpose of the proposed bid award is to enter into contract with the lowest bidder to install sidewalk along Elmore Avenue between Science Center Drive and Micro Street. Improvements to the existing right-of-way supports community-oriented results of a livable community and reliable public infrastructure and transportation.

Fiscal Impact / Financial Review

The cost allocation for this project will be provided by Community Development Block Grant funds and sufficient funding and budget authority exist for completion of the proposed improvements.

Legal Review

N/A

Interdepartmental Review

Reviews have been conducted with all necessary departments to ensure coordination of project activities.

Recommended Action

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, Bybee Excavation, LLC, in an amount of \$101,436.34, and authorization for the Mayor and City Clerk to sign contract documents.



☐ Economic



☐ Governance



☐ Growth



☐ Learning



☒ Livable



☐ Safety



☐ Sustainability




☒ Transportation



MEMORANDUM

TO: Chris H Fredericksen, P.E., Public Works Director

FROM: Kent J. Fugal, P.E., PTOE, Engineering Dept. 

DATE: November 26, 2019

SUBJECT: **N HIGHLAND PARK CONCRETE IMPROVEMENTS - 2019**
Project No. 2-37-12-4-STR-2019-24

This memo is to advise you that at 10:00 A.M., LOCAL TIME, TUESDAY, NOVEMBER 26TH, 2019, bids were opened for the above referenced project. Attached please find the bid tabulation which shows that **Bybee Excavation, LLC of Rexburg, ID 83440**, was the lowest responsive, responsible bidder at **\$101,436.34**. The Engineer's estimate on this project was **\$97,800.00**. We recommend that City Council accept and approve the project plans and specifications on file with the City Engineer, and the contract be awarded to said Contractor.

KJF:tn

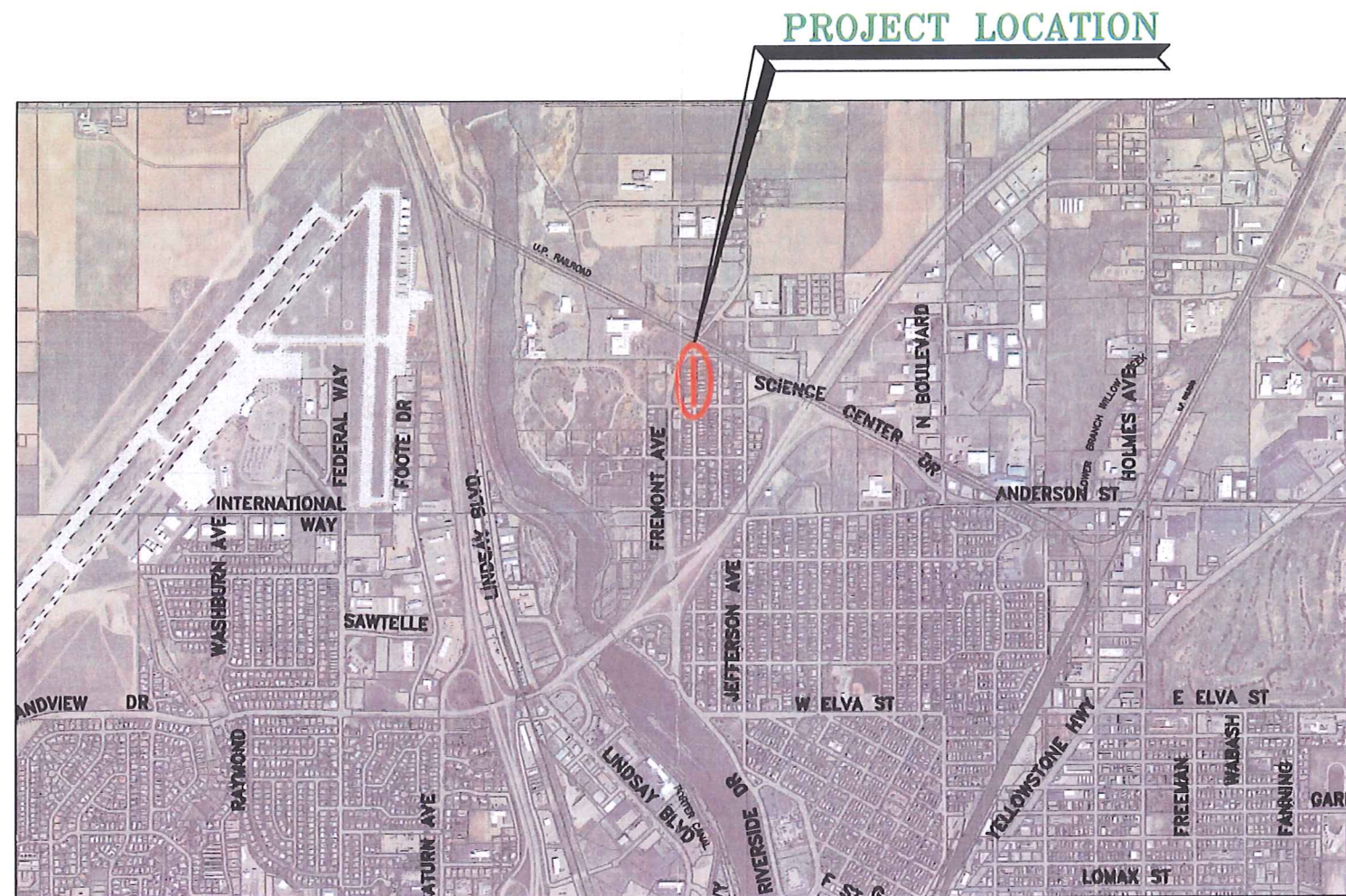
Attachment

2-37-12-4-STR-2019-24
ED-12, Rev. 4/5/2013

City of Idaho Falls																								
Engineering Department																								
Bid Tabulation																								
Project: N HIGHLAND PARK CONCRETE IMPROVEMENTS - 2019						Number: 2-37-12-4-STR-2019-24																		
Submitted: Kent J. Fugal, P.E., PTOE						Date: November 26, 2019																		
Item Number	Reference Number	Description	Estimated Quantity	Unit	Engineer's Estimate		Bybee Excavation, LLC		DePatco, Inc.		Ready Service Jobber, Inc.		3H Construction, LLC		Thompson Paving, Inc.		HK Contractors		TMC Contractors, Inc.		Knife River Corporation - Mountain West		JM Concrete, Inc.	
					Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
DIVISION 200 - EARTHWORK																								
2.01	201.4.1.B.1	Clearing and Grubbing	1	LS	\$3,000.00	\$3,000.00	\$7,453.36	\$7,453.36	\$8,000.00	\$8,000.00	\$6,900.00	\$6,900.00	\$5,350.00	\$5,350.00	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$6,615.00	\$6,615.00	\$3,081.00	\$3,081.00	\$1,000.00	\$1,000.00
2.02	202.4.1.A.1	Excavation	222	CY	\$30.00	\$6,660.00	\$29.63	\$6,577.86	\$33.00	\$7,326.00	\$40.00	\$8,880.00	\$27.00	\$5,994.00	\$129.00	\$28,638.00	\$20.50	\$4,551.00	\$41.00	\$9,102.00	\$72.00	\$15,984.00	\$30.00	\$6,660.00
DIVISION 700 - CONCRETE																								
7.01	706.4.1.E.1.a	Concrete Sidewalks, Thickness 4"	636	SY	\$80.00	\$50,880.00	\$57.22	\$36,391.92	\$62.00	\$39,432.00	\$49.00	\$31,164.00	\$93.50	\$59,466.00	\$70.00	\$44,520.00	\$82.00	\$52,152.00	\$73.00	\$46,428.00	\$68.00	\$43,248.00	\$55.00	\$34,980.00
DIVISION 800 - AGGREGATES & ASPHALT																								
8.01	801.4.1.A.1	Drain Rock 3" Minus	94	CY	\$50.00	\$4,700.00	\$40.50	\$3,807.00	\$115.00	\$10,810.00	\$92.00	\$8,648.00	\$70.00	\$6,580.00	\$40.00	\$3,760.00	\$86.00	\$8,084.00	\$125.00	\$11,750.00	\$91.00	\$8,554.00	\$20.00	\$1,880.00
8.02	802.4.1.A.1.a	6" Crushed Aggregate for Base, Type I	98	CY	\$50.00	\$4,900.00	\$61.57	\$6,033.86	\$50.00	\$4,900.00	\$86.00	\$8,428.00	\$36.00	\$3,528.00	\$85.00	\$8,330.00	\$95.00	\$9,310.00	\$93.00	\$9,114.00	\$103.00	\$10,094.00	\$20.00	\$1,960.00
8.03	810.4.1.A.1.a	2.5" Plant Mix Pavement 1/2", PG 58-34	43	TON	\$85.00	\$3,655.00	\$406.10	\$17,462.30	\$163.00	\$7,009.00	\$288.00	\$12,384.00	\$220.00	\$9,460.00	\$140.00	\$6,020.00	\$175.00	\$7,525.00	\$255.00	\$10,965.00	\$250.00	\$10,750.00	\$120.00	\$5,160.00
DIVISION 2000 - MISCELLANEOUS																								
20.01	2010.4.1.A.1	Mobilization	1	LS	\$10,000.00	\$10,000.00	\$9,627.13	\$9,627.13	\$12,950.00	\$12,950.00	\$9,775.00	\$9,775.00	\$9,475.00	\$9,475.00	\$15,000.00	\$15,000.00	\$18,000.00	\$18,000.00	\$20,275.00	\$20,275.00	\$21,700.00	\$21,700.00	\$77,755.00	\$77,755.00
20.02	2030.4.1.A.1	Manhole, Adjust to Grade	1	EA	\$700.00	\$700.00	\$437.50	\$437.50	\$650.00	\$650.00	\$1,095.00	\$1,095.00	\$700.00	\$700.00	\$600.00	\$600.00	\$550.00	\$550.00	\$535.00	\$535.00	\$1,127.00	\$1,127.00	\$1,500.00	\$1,500.00
SPECIAL PROVISIONS																								
SP-1	S0416	Adjust Meter Pit	17	EA	\$500.00	\$8,500.00	\$478.45	\$8,133.65	\$450.00	\$7,650.00	\$805.00	\$13,685.00	\$190.00	\$3,230.00	\$400.00	\$6,800.00	\$450.00	\$7,650.00	\$645.00	\$10,965.00	\$1,042.00	\$17,714.00	\$500.00	\$8,500.00
SP-2	S2040	Remove & Reinstall Fence	103	LF	\$35.00	\$3,605.00	\$10.00	\$1,030.00	\$38.00	\$3,914.00	\$25.00	\$2,575.00	\$60.00	\$6,180.00	\$20.00	\$2,060.00	\$42.00	\$4,326.00	\$46.00	\$4,738.00	\$40.00	\$4,120.00	\$10.00	\$1,030.00
SP-3	S2060A	Remove & Reset Individual Mailbox	12	EA	\$100.00	\$1,200.00	\$373.48	\$4,481.76	\$350.00	\$4,200.00	\$385.00	\$4,620.00	\$175.00	\$2,100.00	\$200.00	\$2,400.00	\$400.00	\$4,800.00	\$280.00	\$3,360.00	\$310.00	\$3,720.00	\$100.00	\$1,200.00
TOTAL					\$97,800.00		\$101,436.34		\$106,841.00		\$108,154.00		\$112,063.00		\$123,128.00		\$123,948.00		\$133,847.00		\$140,092.00		\$141,625.00	

N. HIGHLAND PARK CONCRETE IMPROVEMENTS – 2019

PROJECT # 2-37-12-4-STR-2019-24



MAYOR

REBECCA L. NOAH CASPER

CITY COUNCIL

MICHELLE ZIEL-DINGMAN
SHELLY SMEDE
THOMAS HALLY

JIM FRANCIS
JOHN B. RADFORD
JIM FREEMAN

ENGINEERING DIVISION

PUBLIC WORKS DIRECTOR
CHRIS H FREDERICKSEN, P.E.

CITY ENGINEER
KENT J. FUGAL, P.E., PTOE

2019



AS BUILT:		
SCALE SHOWN IS FOR SHEET 11 x 17 ONLY		
ENGINEERING DIVISION	N. HIGHLAND PARK CONCRETE IMPROVEMENTS – 2019 TITLEPAGE	
CHECK BY:	Y.G. DESIGNED BY:	RS DRAWN BY:
FILE NO. 2-37-12-4-STR-2019-24	DATE PLOTTED: 11/05/19	SHEET NO. 1 OF 3
DWG NO. Main-STR-2019-24-TITLEpage		



MEMORANDUM

FROM: Municipal Services Department

DATE: Thursday, December 12, 2019

RE: Request for Proposal (RFP) IF-20-069, Cobra Head Streetlights for Idaho Falls Power

Item Description

On November 22, 2019 request for proposals were received for RFP IF-20-069, Cobra Head Streetlights.

Purpose

The purchase of the cobra head streetlights reduces energy consumption and maintenance and supports the environmental sustainability by providing energy efficient streetlights.

Fiscal Impact / Financial Review

Funds to purchase the street lights are within the 2019/20 Idaho Falls Power operating budget.

Legal Review

Legal has reviewed the proposed selections within the City's expressed three-factor selection process.

Interdepartmental Review

Idaho Falls Power concurs with this purchase through centralized purchasing.

Recommended Action

It is the recommendation of the Municipal Services Department and Idaho Falls Power to award the streetlight contract to Anixter, Inc. of Salt Lake City for a total of \$76,800.00 or take other action deemed appropriate.



☐ Economic



☐ Governance



☐ Growth



☐ Learning



☐ Livable

☐ Safety

☒ Sustainability

☐ Transportation

City of Idaho Falls

PO BOX 50220
IDAHO FALLS, IDAHO 83405
PHONE: (208) 612-8433

Office of the Purchasing Agent
Deadline November 22, 2019

Submittal

Request for Proposal IF-20-069

Cobra Head Street Lights

Company	Wesco Distribution	Platt Electric Supply	General Pacific "A"	General Pacific "B"	General Pacific "C"	Mountain States Lighting	Irby Utilities	Wolfe Lighting, LLC	SolarMax LED, Inc.	Graybar Electric	Daybreak LED LLC San Antoniio, TX	Codale Electric Supply Inc.	D & S Electricl Supply	Anixter Inc "A"	Anixter Inc "B"
From	Portland, OR	Idaho Falls, ID	Fairview, OR	Fairview, OR	Fairview, OR	Murray, UT	Portland, OR	Idaho Falls, ID	Riverside, CA	Boise, ID		Salt Lake City, UT	Idaho Falls, ID	Salt Lake City , UT	Salt Lake City , UT
Manufacturer Addendum 1 included (y/n)	Autobahn ATB0	General Illumination Products	Howard Lighting	GE Evolve	AutoBahn ATB0	Cree	Howard Lighting	Not Indicated	SolarMax	Leotek	Daybreak LED	Cree	Not Indicated	Lumec	Lumec
	N	Y	N	N	N	Y	N	N	N	N	N	Y	Y	Y	Y
Variation I: Item 1: 100W 200															
System Wattage	60	44	48.3	58	60	52	48.3	62	55	44	60	60	44	60	60
Delivered Lumens	6800	6864	7620	7000	6800	7112	7620	7632	7578	6864	7200	8000	6864	6907	6907
Efficacy (lm/W)	113.33	156.00	157.76	120.69	113.33	136.77	157.76	123.10	137.78	156	120	133.33	156	115.12	115.12

Item 4: 400W 200															
System															
Wattage	145	100	150	149	145	123	150	122	115	100	150	110	100	160	120
Delivered															
Lumens	16193	15400	21000	16000	16193	15613	21000	15637	16498	15400	18000	16000	15400	19489	16181
Efficacy (lm/W)	112	154	140	107.38	111.68	126.93	140	128.17	143.4608696	154	120	145.45	154	121.81	134.84
Unit Price	\$224.00	\$205.55	\$193.19	\$190.07	\$221.75	\$208.00	\$188.65	\$208.00	\$205.00	\$208.77	\$304.00	\$242.25	\$207.00	\$154.00	\$167.00
Extended Price	\$44,800.00	\$41,110.00	\$38,638.00	\$38,014.00	\$44,350.00	\$41,600.00	\$37,730.00	\$41,600.00	\$41,000.00	\$41,754.00	\$60,800.00	\$48,450.00	\$41,400.00	\$30,800.00	\$33,400.00
			Prior to 1/1/20: 6- 10 Weeks												
Delivery Time	8-10 Weeks ARO	4-6 Weeks After Approved Subs	After 1/1/20 3-6 Weeks	3-6 Weeks ARO	8-10 Weeks ARO	4-6 Weeks	2-4 Weeks ARO	8-10 Weeks ARO	7-9 Weeks	5-7 Weeks ARO	30-60 Days	4-6 Weeks	4-6 Weeks	4-6 Weeks	4-6 Weeks
Variation III Lump Sum															
Total:	\$44,800.00	\$41,110.00	\$38,638.00	\$38,014.00	\$44,350.00	\$41,600.00	\$37,730.00	\$41,600.00	\$41,000.00	\$41,754.00	\$60,800.00	\$48,450.00	\$41,400.00	\$30,800.00	\$33,400.00
Add Alternate Item 5: Additional Cost per light for 7 Pin Phote-Eye Socket 500			NO BID												
Unit Price	\$14.00	\$11.31		Standard w Fixture	\$13.73	\$5.00	Included	\$11.00	included	\$11.48	\$11.00	\$10.00	\$11.50	included	included

Extended Price	\$7,000.00	\$5,655.00			\$6,865.00	\$2,500.00		\$5,500.00		\$5,740.00	\$5,500.00	\$5,000.00	\$5,750.00		
Delivery Time	8-10 Weeks ARO	4-6 Weeks After Approved Subs			8-10 Weeks ARO	4-6 Weeks		8-10 Weeks ARO		5-7 Weeks ARO	30-60 Days	4-6 Weeks	4-6 Weeks	4-6 Weeks	4-6 Weeks
Ad Alternate Lump Sum Total:	\$7,000.00	\$5,655.00		\$0.00	\$6,865.00	\$2,500.00	\$0.00	\$5,500.00	\$0.00	\$5,740.00	\$5,500.00	\$5,000.00	\$5,750.00	\$0.00	\$0.00
Awarded Totals:															\$55,000.00

Addition 100 units added to line 4 option III (not on original RFP)
*Amount for additional equipment not included in RFP which legal has reviewed and approved:

100 ea @ \$167.00 \$16,700.00
300 ea @ \$17.00 \$5,100.00

Total of all items

\$76,800.00



MEMORANDUM

FROM: Municipal Services Department
DATE: Thursday, December 12, 2019
RE: Surplus of Idaho Falls Power Mobile Substation

Item Description

Municipal Services respectfully requests the Mayor and Council to authorize the surplus of a 2001 Delta Start mobile substation for Idaho Falls Power.

Purpose

Pursuant to Resolution 2015-01, Idaho Falls Power has declared the substation no longer needed for City operations and eligible for surplus. The surplus of this equipment is in support of the reliable public infrastructure and transportation community-oriented result by transferring equipment no longer needed to surplus.

Fiscal Impact / Financial Review

The estimated value of the substation is \$600,000-\$800,000.

Legal Review

Surplus of the mobile substation is compliant with City Resolution 2015-01.

Interdepartmental Review

Reviews have been conducted with all necessary departments.

Recommended Action

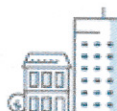
It is the recommendation of the Municipal Services Department that the Mayor and City Council authorize the mobile substation for surplus or take other action deemed appropriate.



☐ Economic



☐ Governance



☐ Growth



☐ Learning



☐ Livable

☐ Safety

☒ Sustainability

☐ Transportation

A-Surplus Item ID form

Date 12/3/19

1. Stephen Boorman

Division Head

...2. Bear Prairie

Department Director

Pamela Alexander
12/10/19

MUST BE FILLED OUT COMPLETELY please

Disposal Code: *Mark 1*

Condition: *Mark 1*

X	Surplus item		Excellent
	Recyclable item	X	Good
	Bid Sale		Fair
	Garbage / Trash <i>(remove property tag & attach to this form)</i>		Unfixable
	Other: _____		Safety hazard or issue

Department Information

Barcode – Tag number	Asset ID 3552
Division	Power
Department	T & D

Description <i>(Desk, chair ,,printer Computer, etc)</i>	Mobile Substation
Year	2001
Manufacture	Delta Star
Model	22.5/25MVA Delta Star
Serial Number	F66060900
Value <i>(if any)</i>	\$600,000 - \$800,000

Misc. Info:

Mobile Substation was purchased in 2000 when IFP had radial fed substations.

We now have loop feed for all substations and no longer have the need for this sub.

We recommend declaring this sub surplus and selling the sub with public notice

per Idaho Code at such time as IFP is aware of a potential bidder.

IFP recommends that when advertised it is with a minimum bid of \$600,000.

PO # <i>Purchase Order</i> For use by Property Mgr	
--	--

RESOLUTION NO. 2015-01

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, MEMORIALIZING CITY POLICY TO DECLARE CITY PERSONAL PROPERTY SURPLUS AND TO PROVIDE FOR ITS DISPOSAL THROUGH SALE, DONATION, TRANSFER, RECYCLING, DISCARDING, DESTRUCTION, OR EXCHANGE; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, Council of the City of Idaho Falls recognizes that storage, maintenance, transportation, and other costs associated with maintaining personal property may exceed the inventory value or fair market value of such property; and,

WHEREAS, City personal property has a limited economic and/or useful life; and,

WHEREAS, it is sound fiscal policy and good management practice to require the expeditious disposal of surplus personal property; and,

WHEREAS, Council is of the opinion that the policy contained herein will promote the efficient disposal of surplus personal property; will allow conveyance of surplus personal property to other state and local agencies where appropriate; will offer surplus personal property for sale to the public at large in some cases; and will provide for maximum value to be received by the City of Idaho Falls with attendant benefits to its citizens; and,

WHEREAS, the delegation of responsibility to declare property "surplus" and to designate the manner and conditions of disposal is most efficiently done by delegating such authority to City staff, principally to the Property Manager; and,

WHEREAS, all disposal of surplus property shall be done in accordance with then-current law and procedure.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL FO THE CITY OF IDAHO FALLS, AS FOLLOWS:

CITY SURPLUS PROPERTY POLICY

A. Definition of "Surplus": City personal property which is reasonably believed to have little or no further use by the City. "Surplus" for purposes of this Policy, shall not include trash or refuse or other items which are customarily thrown away, recycled, or otherwise discarded or destroyed. Such non-surplus items may be discarded or recycled in a manner deemed efficient by the relevant Division Director.

B. Declaration of Surplus:

1. To declare City personal property surplus of status:

a. A department supervisor shall fill out a surplus form and submit it for approval to the supervisor's Division Director.

b. The Division Director, for the property to be declared surplus, shall review and approve by signature the surplus form and submit the completed form to the Property Manager.

c. The Property Manager, after receiving the surplus form, shall make arrangements for the property to be delivered to the surplus building, or another appropriate and secure location, and evaluate whether the property is surplus.

d. If the Property Manager agrees that the property is surplus, the Property Manager shall submit a recommendation of surplus and its disposition to the Director of Municipal Services. The Property manager may consolidate his or her recommendations to the Director of Municipal Services in a monthly report.

e. The Director of Municipal Services shall review and approve the Property Manager's recommendations and make the final determination regarding whether he item is properly declared to be surplus.

2. The Property Manager shall create and maintain a surplus form. The form should require provision of the following information, where applicable and available:

a. General identification and description of the personal property;

b. Approximate value of the property;

c. City Property Number; and,

d. Manufacturer, model and serial number of the property.

The surplus form may also allow the submitter to suggest the manner by which such item may be disposed (including transfer to another City Division, donation or sale to another public entity, sale, trade, destruction, recycling, etc.).

C. Disposal of Surplus.

1. General. City Council hereby delegates to the Director of Municipal Services the authority to make a final declaration of surplus and to approve the manner of disposal for all items which, in the Director of Municipal Services' belief, are in accordance with this Policy.

2. Disposal shall occur according to law in a manner consistent with the laws of the State of Idaho and pursuant to this Policy.

a. Sale. The sale of surplus property shall be conducted pursuant to Idaho law in effect at the time of such sale. This may include the sale of surplus property to another public entity; sale of the item at the original purchase price; sale at a public auction; or sale as otherwise permitted by Idaho law.

b. Donation or Transfer. Surplus property may be transferred to another City Division, or donated to a state or public entity pursuant to Idaho law. Additionally, transfer of surplus property of nominal value may be made without public advertisement or auction to a charitable organization which qualifies under Section 501(c)(3) and 501(c)(19) of the Internal Revenue Service, or to any other person or entity participating in a program with the City when such transfer renders a benefit to the City and its citizens.

c. Recycle. Surplus property not sold or transferred may be recycled whenever practicable.

d. Discarding and/or Destruction. Any item, including a weapon, declared to be surplus that is not sold, transferred, or recycled may be discarded or destroyed.

e. Exchange. Surplus property may be exchanged for other property, value, or consideration where the value received is roughly equivalent to the value of the surplus property.

3. Special considerations:

a. Weapons.

i. Definition. A "weapon" for purposes of this Policy, includes any instrument used in the propulsion of a projectile through the release of pressurized gas, compressed air, expanding gas, ignition of gunpowder, compounder, combustion, accelerant, spring, or other force-producing means, including rifles, shotguns, handguns, air rifles, blow gun, spring gun, wrist rocket, sling shot, airsoft gun, electroshock gun (e.g. taser), BB gun, pellet gun, paintball gun, slings, bows and arrows, and crossbows. "Weapons" also included bladed and blunt instruments, including nunchuks, clubs, sais, throwing stars, tonfas, "brass" knuckles, daggers, stilettos, gravity knives, swords, and other similar instruments.

ii. The Property Manager may also declare an item a "weapon" if the Property Manager reasonably believes that it has been used or can be used in a similar manner as other weapon defined in this Policy, or such item, in the opinion of the Property Manager, is reasonably likely to be used as a weapon, as that word is commonly understood. When making such a determination, the Property Manager is encouraged to consult with the Chief of Police.

iii. Lawful weapons.

1. Officer Duty Weapon – a police officer duty weapon, which is lawful to own, possess, and use, shall be disposed of by sale and transfer to a licensed firearm dealer, consistent with Federal and State law, as determined by the Property Manager. A duty weapon may also be transferred directly to a retiring police officer when a letter authorizing the transfer is submitted by the Chief of Police to the Property Manager and the transfer is approved by the Director of Municipal Services.

2. Confiscated Weapons – confiscated weapons from the Idaho Falls Police Department Evidence Room shall be sold by sealed bid to licensed firearm dealers.

iv. Illegal and Inoperable Weapons. All illegal and inoperable weapon shall be destroyed.

b. Vehicles.

i. Vehicles and automotive-related equipment and materials shall be declared as surplus according to the City's Municipal Equipment Replacement Fund process.

c. Library Materials.

i. City delegates to the Board of Trustees of the Idaho Falls Public Library, the authority to sell, exchange or otherwise dispose of library materials (including books, audio and video recordings, written materials, etc.) when no longer required by the Library because such are surplus, duplicates, worn out, of little or no practical utility, or otherwise unneeded for Public Library purposes.

d. Recycling of Used or Excess Materials for Value:

i. Where materials (such as scrap metal, wire, or similar unused or left-over items) likely have value only if recycled or traded, as determined in good faith by the Division Director, such material may be exchanged by the Division for its approximate value pursuant to the Division's internal recycling/exchange process.

D. The Property Manager shall submit no less frequently than one (1) time per year, a report to the City Council relating to the disposition of surplus property. Such a report shall not include property determined to have a current value of zero or a value of less than what it would cost to dispose of the surplus at a refuse or recycling vendor.

E. This Resolution shall become effective as of the date of its passage.

ADOPTED and effective this 8th day of January, 2015.

CITY OF IDAHO FALLS, IDAHO

s/ Rebecca L. Noah Casper
Rebecca L. Noah Casper, Mayor

ATTEST:

s/ Rosemarie Anderson
Rosemarie Anderson, City Clerk

(SEAL)

STATE OF IDAHO)
 : ss.
County of Bonneville)

I, ROSEMARIE ANDERSON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO
HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Resolution entitled,
"A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL
CORPORATION OF THE STATE OF IDAHO, MEMORIALIZING CITY POLICY TO
DECLARE CITY PERSONAL PROPERTY SURPLUS AND TO PROVIDE FOR ITS
DISPOSAL THROUGH SALE, DONATION, TRANSFER, RECYCLING, DISCARDING,
DESTRUCTION, OR EXCHANGE; AND PROVIDING THAT THIS RESOLUTION BE
EFFECTIVE UPON ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO
LAW."

s/ Rosemarie Anderson
Rosemarie Anderson
City Clerk

(SEAL)

REGULAR

AGENDA:



MEMORANDUM

FROM: Chris H Fredericksen, Public Works Director

DATE: Friday, December 13, 2019

RE: Easement Vacation – Lot 4, Block 5 of the First Amended Plat of the Channing Way Addition
Division No. 5

Item Description

Attached for consideration is an easement vacation for Lot 4, Block 5 of the First Amended Plat of the Channing Way Addition Division No. 5.

Purpose

The easement vacation is being requested by Mountain View Hospital and has been reviewed and approved for vacation by Idaho Falls Power (IFP). A new easement has already been written and provided to IFP in the correct physical location. This easement vacation supports the community-oriented result of economic growth and vibrancy by allowing property owners to make better use of their property.

Fiscal Impact / Financial Review

N/A

Legal Review

The City Attorney prepared the easement vacation.

Interdepartmental Review

Other appropriate departments have reviewed the easement vacation.

Recommended Action

Public Works recommends approval of this easement vacation; and, authorization for the Mayor and City Clerk to sign the necessary documents.



☒ Economic



☐ Governance



☐ Growth



☐ Learning



☐ Livable



☐ Safety



☐ Sustainability



☐ Transportation

ORDINANCE NO. 2019-

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR THE VACATION OF AN EASEMENT LOCATED WITHIN THE CITY OF IDAHO FALLS AND LEGALLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE; PROVIDING THAT TITLE TO SAID VACATED EASEMENT SHALL VEST AS SPECIFIED IN SECTION 2 OF THIS ORDINANCE; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, MPT Hospital, LLC, desires to remodel its existing hospital located in part of Lot 4, Block 5 of the First Amended Plat of Channing Way Addition Division No. 5; and

WHEREAS, MPT Hospital, LLC, is deeding a new power easement in the property; and

WHEREAS, the Council has agreed to the vacation of the easement identified in this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, AS FOLLOWS:

SECTION 1. Vacation. The following portion of a public utility easement in Lot 4, Block 5, of the First Amended Plat of Channing Way Addition Division No. 5 to the City of Idaho Falls, Bonneville County, Idaho, as described in Exhibit "A" attached hereto.

SECTION 2. Right-of-Way Vacation. Council deems it expedient for the public good and to be in the best interests of the adjoining properties that the property described in Section 1 of this Ordinance be in the same is hereby vacated in its entirety and shall revert to property owners as follows:

Vacation of property incorporated herein as follows, shall be to MPT Hospital, LLC, 1000 Urban Center Drive, Ste. 501, Birmingham, AL 35242.

SECTION 3. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

SECTION 4. Publication. This Ordinance, or a summary thereof in compliance with Idaho Code, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval, and publication.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication.

SECTION 6. Exclusions. This Ordinance does not include any other underlying easements of record or existing easements created by an unwritten or prescriptive right.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this _____ day of December, 2019.

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
 : ss.
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO,
DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance entitled:
“AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR THE VACATION OF AN EASEMENT LOCATED WITHIN THE CITY OF IDAHO FALLS AND LEGALLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE; PROVIDING THAT TITLE TO SAID VACATED EASEMENT SHALL VEST AS SPECIFIED IN SECTION 2 OF THIS ORDINANCE; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW”

Kathy Hampton
City Clerk

(SEAL)

EXHIBIT A

LEGAL DESCRIPTION

All that portion of the property granted to the City of Idaho Falls in the DEED OF EASEMENT filed with the Bonneville County Office of the Recorder as instrument number 1576477.

Submitted by:

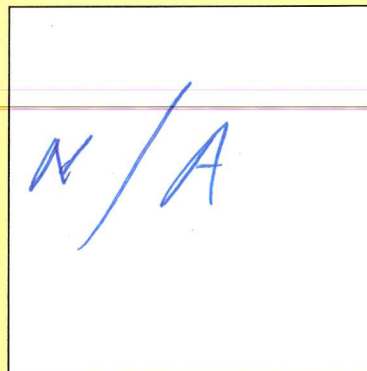
Eng/Survey Firm Name: HLE, Inc.

Contact Name: Bruce Heywood

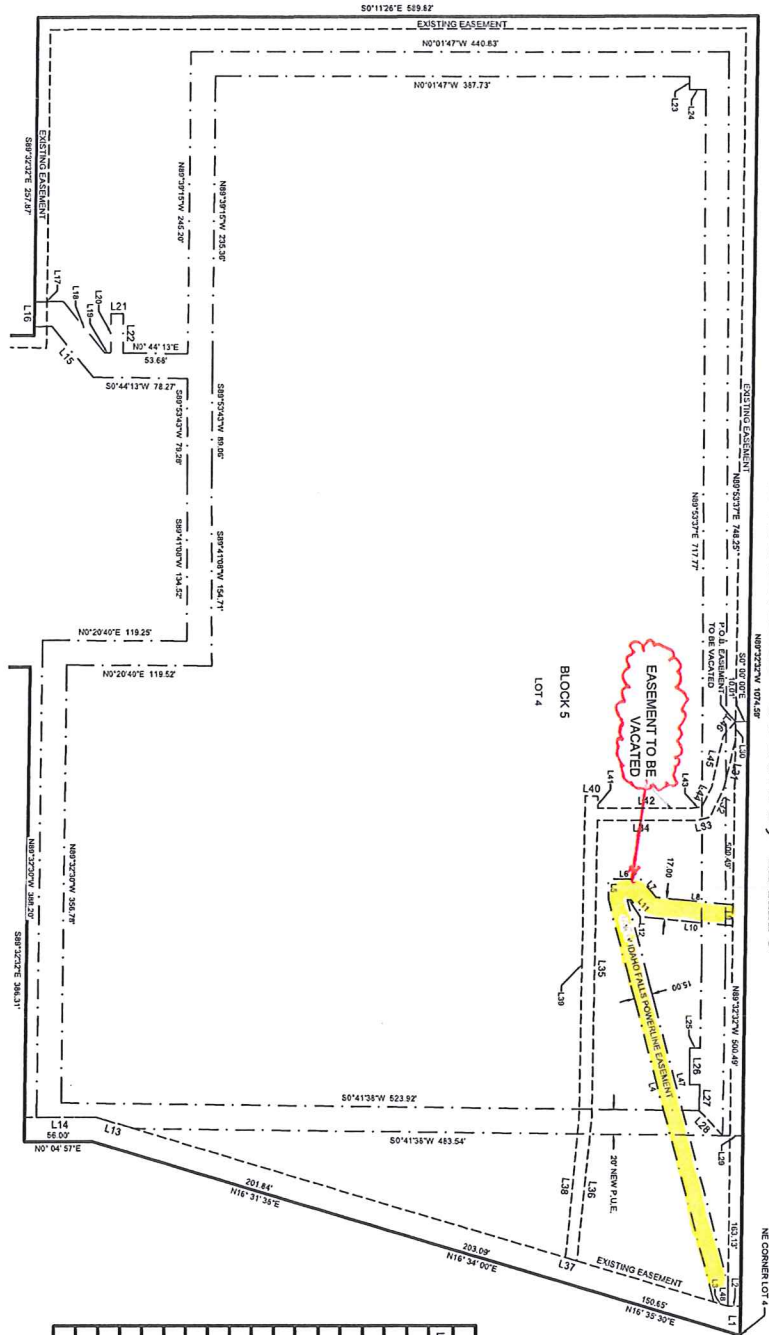
Phone Number: 801-209-4440

Email: bruce@heywooddevelopment.com

PLS Seal:

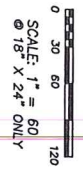


**PART OF LOT 4, BLOCK 5, FIRST AMENDED PLAT OF CHANNING WAY ADDITION,
DIVISION NO. 5, AN ADDITION TO THE CITY OF IDAHO FALLS,
IN THE SE 1/4 SECTION 28, T. 2 N., R. 38 E.B.M.
BONNEVILLE COUNTY, IDAHO**



LEGAL DESCRIPTION

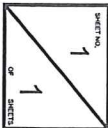
POWERLINE EASEMENT TO BE VACATED
PART OF THE SE 1/4 OF SECTION 28, TOWNSHIP 2 NORTH, RANGE 38 EAST, B.M. BONNEVILLE COUNTY,
IDAHO DESCRIBED AS:
AN EASEMENT FOR A POWERLINE DESCRIBED AS:
COMMENCING AT THE NORTHEAST CORNER OF LOT 4, BLOCK 5, FIRST AMENDED PLAT OF CHANNING
WAY ADDITION, DIVISION NO. 5, AN ADDITION TO THE CITY OF IDAHO FALLS, RECORDED AS
ASSURANCE NO. 188024, THENCE N 89°25'10\"



Line #	Length	Direction
L10	15.65	S89°32'32\"
L11	39.38	S77°07'31\"
L12	27.02	S63°44'32\"
L13	11.29	S72°12'31\"
L14	81.64	S07°06'57\"
L15	241.68	S89°13'59\"
L16	117.24	S84°31'30\"
L17	5.33	S16°34'00\"
L18	115.46	N84°31'30\"
L19	261.05	N89°13'59\"
L20	10.00	N07°46'01\"
L21	37.79	S89°13'59\"
L22	80.42	N07°06'57\"
L23	5.40	N12°12'31\"
L24	19.27	N85°44'32\"
L25	41.62	N77°06'57\"
L26	15.20	N89°30'40\"



Chris M. Jolley License No. 15571 Date



**VACATE POWERLINE EASEMENT
MOUNTAIN VIEW HOSPITAL**
SEC. 28, T. 2 N., R. 38 E.B.M.
BONNEVILLE COUNTY, IDAHO

HE
LAND & DESIGN SURVEYING | MATERIALS TESTING
CIVIL & STRUCTURAL ENGINEERING | 3D SCANNING
hinc.com
985 N. Capital Avenue • Idaho Falls, Idaho 83405 • Phone: 208.524.0212 • Fax: 208.524.0229
800 W. Judicial Street • Blackfoot, Idaho 83221 • Phone: 208.785.2977 • Fax: 208.785.2990
460 Lincoln Street • American Falls, Idaho 83211 • Phone: 208.226.5764 • Fax: 208.226.5767
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MEMORANDUM

FROM: Chris H Fredericksen, Public Works Director

DATE: Friday, December 13, 2019

RE: City Ordinance Revision – Title 9, Chapter 5 – Snow Removal Parking Restrictions

Item Description

Attached is a proposed revision to Title 9, Chapter 5, Snow Removal Parking Restrictions prepared by the City Attorney. The proposed revision was discussed at the November 12, 2019 Council Work Session.

Purpose

The revision addresses recent street naming changes, reduces the “A Zone” snow removal area and indicates that when a “Snow Event” occurs it will be posted on the City’s official website. The revision supports the community-oriented results of a livable community and reliable public infrastructure and transportation.

Fiscal Impact / Financial Review

There is little if any financial impact associated with the proposed ordinance revision, however, plowing efficiencies should be gained by reducing the “A Zone” snow removal area.

Legal Review

The proposed ordinance revision was prepared by the City Attorney

Interdepartmental Review

N/A

Recommended Action

Public Works recommends approval of the ordinance revision under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; and grant the Mayor and City Clerk authorization to execute the necessary documents.



☐ Economic



☐ Governance



☐ Growth



☐ Learning



☒ Livable



☐ Safety



☐ Sustainability



☒ Transportation

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, AMENDING TITLE 9, CHAPTER 5 TO DEFINE SNOW REMOVAL ZONES AND STREETS; DEFINING WHAT IS A SNOW REMOVAL EVENT; PROVIDING SEVERABILITY, CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, City Snow Removal Parking Restrictions regulate the Public Works Department's snow removal efforts within the City following snow accumulations with City limits; and

WHEREAS, additionally, the Snow Removal Parking Restrictions give notice to those utilizing public streets so that vehicles on public streets do not interfere with snow removal efforts; and

WHEREAS, the Council wishes to establish clearly those events that give notice to drivers when vehicles must be removed from streets to facilitate snow removal and snow storm cleanup; and

WHEREAS, such clarity and predictability will foster compliance with the Code and efficiency in snow removal; and

WHEREAS, the changes in this Ordinance are the result of the City's experience with snow removal efforts during the recent past and are meant to streamline removal efforts.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, THAT:

SECTION 1. Title 9, Chapter 5, of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

...

9-5-2 DEFINITIONS: Certain terms used in this Chapter shall have the meanings herein given to them:

...

EAST-WEST STREET: Any street running in a direction within ten degrees (10°) of true east and west or within ten degrees (10°) of being perpendicular to that section of the North Yellowstone Highway between West Broadway and "D" Street.

...

NIGHT-TIME SNOW REMOVAL STREETS: The following public streets and portions

thereof within the City:

1st Street: Northgate Mile to Holmes Avenue

19th Street: South Yellowstone Avenue to Rollandet Avenue Elm Street:

North Eastern Avenue to South Boulevard

Milligan Road: Pancheri Drive to the termination of curb and gutter improvements

Pier View Drive: Snake River Parkway to Milligan Road

River Parkway: ~~West Broadway Street~~ to the north property line of 575 River Parkway

Rollandet Avenue: West 21st Street to West 17th Street

NORTH-SOUTH STREET: Any street running in a direction of within ten degrees (10°) of true north and south or within ten degrees (10°) of being parallel to that section of the North Yellowstone Highway between ~~West Broadway~~ and "D" Street. For the purposes hereof, Alice Avenue, Cottage Place, ~~Bremer Drive, Roschill Drive,~~ Eagle Rock Avenue, Temple Place, and Memorial Drive shall be deemed to be north-south streets.

...

SNOW EVENT: Any occurrence in which more than two inches (2") of snow accumulates on the roadway as determined by the City and as posted on the City's official website,~~as measured by the Idaho Transportation Department's I-15 Idaho Falls Weather Station. The weather station is located near the junction of I-15 and US-20.~~

...

ZONE A: The area within the City bounded by and including the following streets: Starting at the corner of East ~~Elva Street~~ 1st Street and North-Holmes Avenue; thence running south along Holmes Avenue to East 25th-17th Street; thence running west along East 25th-17th Street, to South Boulevard; ~~thence running north along South Boulevard to 21st Street; thence running west along West 21st Street to Rollandet Avenue; thence running north along Rollandet to West 17th Street; thence running west along West 17th Street and along~~ Pancheri Drive to the Snake River; thence running north along the east bank of the Snake River to West Elva Street; thence along running east along Elva Street to the railroad tracks; thence running south along the railroad tracks to East 1st Street; thence running east along 1st Street to the point of beginning (excluding the Downtown Area, Nighttime Snow Removal Streets, and any Arterial or Collector street within such area).

...

SECTION 2. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

SECTION 3. Codification Clause. The City Clerk is instructed to immediately forward this Ordinance to the codifier of the official municipal code for proper revision of the Code.



MEMORANDUM

FROM: Chris H Fredericksen, Public Works Director

DATE: Friday, December 13, 2019

RE: Resolution to Adopt a Revised Snow and Ice Control Policies and Procedures Manual

Item Description

Attached for consideration is a resolution to adopt a revised Snow and Ice Control Policies and Procedures Manual. Changes to the procedures manual were discussed at the November 12, 2019 Council Work Session.

Purpose

Proposed revisions to the manual address lane mileage increases, available snow removal equipment to assist in snow removal and changes to snow removal staffing. The revision supports the community-oriented results of a livable community and reliable public infrastructure and transportation.

Fiscal Impact / Financial Review

There is little if any financial impact associated with the proposed ordinance revision, however, plowing efficiencies should be gained by reducing the "A Zone" snow removal area.

Legal Review

The resolution was prepared by the City Attorney

Interdepartmental Review

N/A

Recommended Action

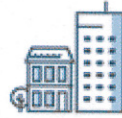
Public Works recommends adoption of the attached resolution; and, authorization for Mayor and City Clerk to sign the necessary documents.



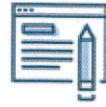
☐ Economic



☐ Governance



☐ Growth



☐ Learning



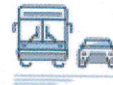
☒ Livable



☐ Safety



☐ Sustainability



☒ Transportation

RESOLUTION NO. 2019-

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, REVISING A UNIFORM SNOW AND ICE CONTROL POLICIES AND PROCEDURES MANUAL AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, snow and ice fall, creation, and accumulation are common events within the City annually; and

WHEREAS, the City desires to remove such snow or ice in a safe, economical, efficient, and predictable manner; and

WHEREAS, removal of such snow and/or ice is complicated, time consuming, and may interrupt with the normal traffic and parking activities; and

WHEREAS, the Council wishes to clarify the manner and timing of such snow and ice removal; and

WHEREAS, the Council has adopted an Ordinance that facilitates the adoption of a Snow and Ice Control Policies and Procedures Manual in order to regulate the timing and manner in which snow and ice would be removed from public streets within the City; and

WHEREAS, in order to implement the policies and procedures contained in the Ordinance the Council desires to revise this Snow and Ice Control Policies and Procedures Manual, attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, AS FOLLOWS:

1. The City Council hereby revises the Snow and Ice Control Policies and Procedures Manual attached to this Resolution as Exhibit "A".

ADOPTED and effective this ____ day of December, 2019.

CITY OF IDAHO FALLS, IDAHO

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Resolution entitled, "A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, REVISING A UNIFORM SNOW AND ICE CONTROL POLICIES AND PROCEDURES MANUAL AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW."

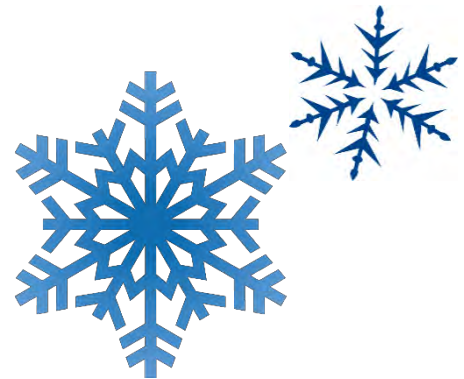
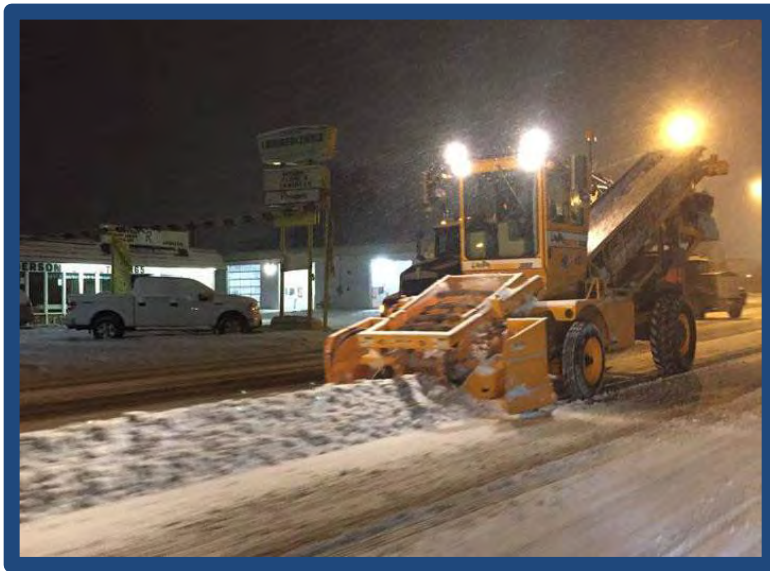
Kathy Hampton, City Clerk

(SEAL)

EXHIBIT A



SNOW AND ICE CONTROL POLICIES AND PROCEDURES MANUAL



SNOW & ICE CONTROL
POLICIES AND PROCEDURES MANUAL
IDAHO FALLS PUBLIC WORKS
(Revised December 2019)

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I. INTRODUCTION

PURPOSE

The purpose of this manual is to establish an acceptable policy and operational procedures for snow and ice control on public streets under the jurisdiction of the City of Idaho Falls. This policy provides a uniform understanding of the priorities and procedures used to combat accumulation of snow and ice on City streets.

OBJECTIVE

The objective of these policies and procedures is to provide adequate traction for vehicles properly equipped for winter driving conditions. Priority is given to streets which carry the largest traffic volume. Limited resources preclude service on lower priority streets until higher priority streets have been completed. It should be expected that during storms of high intensity or long duration and during non-regular working hours, drivers on lower priority streets will encounter snow-packed or icy conditions. Snow and ice control operations will continue during regular hours and/or until all streets have passable pavement or when plowing and sanding is no longer effective.

SCOPE

This policy applies only to public streets under the jurisdiction of Idaho Falls. The City has over 741 lane miles of arterial, collector and residential streets that it maintains.

Snow removal for some state highways is provided by the Idaho Transportation Department (ITD) and include US-20 and I-15 within city limits.

In order to provide for efficient snow removal services on urban streets, the City has entered into a cooperative maintenance agreement with the Idaho Transportation Department. Under this agreement, Idaho Falls is responsible for snow and ice control on Broadway, Yellowstone, Northgate Mile, Sunnyside Road and Holmes Avenue within City Limits. The agreement is included within the appendices.

Snow removal from City-owned parking lots is provided by the Parks and Recreation Department.

City ordinance assigns the responsibility of sidewalk snow removal from the City to the adjacent property owner. (*Idaho Falls City Code Title 8 Chapter 10*)

II. POLICIES

RESPONSIBILITY

The responsibility for implementing the snow and ice control policy lies with the Street Superintendent, or his designee during off hours and the Public Works Director may choose to authorize the use of additional resources when conditions warrant.

TRAINING

Prior to the start of the snow season, the Street Division will conduct training activities for personnel that will be involved in snow control activities. The training will consist of classroom and hands-on equipment training, including the operation of sanders, snowplows and front-end loaders.

WEATHER MONITORING

Street Division supervisors will use the National Weather Service daily forecasts to monitor weather conditions. They are responsible for scheduling snowplow crews based on these forecasts.

COMMENCEMENT OF OPERATIONS

The Street Division will monitor conditions whenever there is danger of ice or snow conditions developing on City roadways. The Police Department also reports icy conditions to the Street Division after regular working hours. When snow or ice begins accumulating on the streets the Street Superintendent, or his designee during off hours, will authorize commencement of plowing and/or sanding operations.

PRIORITIES

A limited amount of resources and the need to provide the greatest level of safety and benefit to the traveling public, in an efficient manner, necessitate that priority be given to certain heavily used streets above others more minor in nature. Therefore, streets with higher intensity use have a higher priority for snow removal service. Minor streets which require proportionally more time for snow removal for the amount of traffic served have lower priority.

City streets have been divided into the following three snow removal priority categories:

PRIORITY 1: These are arterial and major collector streets, generally with a right-of-way width exceeding 60 feet and average daily traffic greater than 5,000 and includes approximately 230 lane miles.

PRIORITY 2: These are generally minor collector streets, typically with a

pavement width of at least 43 feet. Included in this category are streets serving emergency response facilities, schools and streets with hills and sharp curves where traction problems may cause hazardous driving conditions and includes approximately 91 lane miles.

PRIORITY 3: All other streets not designated as either Priority 1 or 2 streets and includes approximately 420 lane miles.

Street priority snow removal maps are included in the appendix and are available for review on the City's website.

DEVIATIONS FROM POLICY

Deviations from standard policies and procedures may occur due to unusual or extraordinary circumstances. Every winter storm has unique characteristics such as storm intensity, duration, wind, temperature and moisture content that influence the methodology used in response to each storm.

Deviations and exceptions from the general priorities and procedures may be made when, in the judgment of the responsible authority, such deviations will best support meeting established objectives and ensuring public safety.

III. OPERATIONS PLAN

EQUIPMENT RESOURCES

The Street Division has a variety of equipment to utilize in snow removal activities. Equipment includes six (6) large snowplows, five (5) pickup trucks with plows, six (6) sand trucks five (5) equipped with plows, three (3) snow loaders, three (3) front end loaders one (1) equipped with a plow, two (2) backhoes one (1) equipped with a plow and three (3) motor graders that can be used in snow and ice removal. Whenever plows are active, Fleet Maintenance personnel are called in to support the operation and to make necessary mechanical repairs.

The Street Division also utilizes equipment from other Divisions to assist with snow removal activities. This equipment includes eight (8) pickup trucks with plows.

IDAHO FALLS STREET DIVISION SNOW REMOVAL EQUIPMENT

Quantity	Type	Equipped with Snowplow	Equipped with Sander
6	10-Wheelers	Yes	
1	Loader	Yes	
2	Loaders		
3	Snow Loaders		
3	Graders		
1	Backhoe	Yes	
1	Backhoe		
1	Flusher/Sander	Yes	Yes
1	Flusher/Sander		Yes
4	Single Axle V-box	Yes	Yes
5	Pickups	Yes	
6	Pickups from other Divisions	Yes	

STAFFING

There are 22 employees who work full time for the Street Division. These employees include 19 operators and a foreman that operate plows, sanders, snow loaders and front end loaders for snow removal. The Street Division Superintendent and Office Assistant support snow removal operations by logging and dispatching service requests.

STREET DIVISION SNOW REMOVAL SHIFTS

Schedule	Shifts	Number of Employees
Normal Daily Schedule Monday through Friday	Day Shift: 8:00 a.m. - 4:30 p.m.	17 Employees
	Downtown: 6:00 a.m. – 2:30 p.m.	1 Employee
	Swing Shift: 4:00 p.m. – 12:00 a.m.	2 Employees
	Night Shift: 12:00 a.m. – 8:00 a.m.	2 Employees
Snow Schedule 24 hours / 7 days per week	Shift 1: 8:00 a.m. to 8:00 p.m.	10 Employees
	Shift 2: 8:00 p.m. to 8:00 a.m.	9 Employees
Downtown	6:00 a.m. to 6:00 p.m.	1 Employee

***Due to the nature of snow and ice control activities, Street Division supervisors will change schedules as needed to complete snow and ice control activities.**

RESPONSE PLAN

When weather forecasts indicate a pending storm is anticipated to deposit snow within the City, the Street Division will begin applying salt-brine to Priority 1 and 2 streets to aid in ice and snow control. This application can generally be completed within 16 hours and helps prevent the occurrence of ice buildup on these higher priority streets.

Priority 1 streets are the first streets that receive plowing and sanding. Once Priority 1 streets are deemed safe for travel during or after a snow event, snow removal operations shift to Priority 2 streets. Once Priority 2 streets have been addressed focus is shifted to Priority 3 streets that are completed during Normal Daily Schedule hours. If there is a snow accumulation of more than **four (4) inches** on the road, plows will continue snow removal activities on Priority 3 streets during off hours. If during snow removal operations on lower priority streets, conditions deteriorate on Priority 1 or 2 streets, focus will be shifted back to these higher priority streets as necessitated by the snow event.

CONTINUATION AND COMPLETION

Although no snow event is exactly the same, it usually takes 24-48 hours AFTER the snow stops falling to plow and sand Priority 1 and 2 streets.

Residential streets generally take an additional 72 hours to plow, assuming there are no interruptions to move back to Priority 1 or 2 streets.

During major storms, traffic on low-priority streets usually causes the snow to become packed or icy, before it can be plowed. In this case it may take days or even weeks to remove the packed snow and ice from these streets. When snow has become compacted on low-priority streets and plowing is ineffective, nighttime sanding and plowing operations may be discontinued until normal working hours and normal duty schedule resumed.

PRE-STORM APPLICATION OF SALT BRINE

The Street Division will begin applying salt-brine to Priority 1 and 2 streets to aid in snow removal when weather forecasts indicate a pending storm is anticipated to deposit snow within the City. This application can generally be completed within 16 hours utilizing two (2) truck mounted applicators and shadow vehicles. This application helps prevent the bonding of snow and ice to the road surface on these higher priority streets.

SANDING

Sanding is generally completed in conjunction with plowing in conformance with the priority road response system. Sanding alone is conducted when roads are icy or plowing is ineffective on snow-packed roads.

Once operations have begun, sanding will continue until the selected streets have had traction restored. Depending on the weather conditions, arterial and collector streets may receive multiple applications along with other high use intersections or streets with inclines.

MATERIALS

For sanding operations, salt and sand mixtures will be used in different amounts, depending on pavement/air temperature and the amount of precipitation. Generally, a mixture consisting of two (2) parts sand to one (1) part salt is used.

SALT STORAGE

The salt storage facility at 2575 Hemmert Avenue has a capacity of approximately 2,000 tons. Orders for salt delivery are regularly made to keep the storage facility at capacity.

BRIDGES

Bridges often become icy before the adjacent streets because the ambient air temperature is lower beneath the bridges than the ground temperature beneath the pavement. Bridges are monitored for icy conditions by Street Division personnel during normal working hours and after-hours by the Police Department.

Salt brine is usually applied to bridge decks before a snow or ice event to prevent the snow and ice from bonding to the bridge deck. If ice is present, a salt and sand mixture may be spread to increase traction and melt ice.

CUL-DE-SACS

In an effort to become more efficient, crews will make one (1) full pass around the perimeter of the cul-de-sac with a snowplow, pushing the snow to the inside of the cul-de-sac. Snow will be removed from the cul-de-sac at a later date by Street Division employees during the normal daily schedule.

LOADING AND HAULING OF SNOW

Loading and hauling snow from City streets are the most expensive and time-consuming snow removal activities undertaken by the Street Division. This practice will be minimized to the maximum extent possible and will only be implemented when there are no other alternatives to keep streets open, to maintain access to adjacent properties or other extenuating special circumstances. A map depicting the method of snow removal is included within the appendices. This map will be reviewed and updated on an annual basis.

PUBLIC RELATIONS

Providing information to the public is a vital part of the snow removal process. Residents need to know how they can help facilitate snow removal and what to expect in terms of a response by the Street Division to winter storms. Messages sent to the public can range from simple requests to remove parked vehicles from the street, to notification of street closures, or other severe conditions.

Prior to snow season each year, the City will convey information regarding parking restrictions, sidewalk snow removal requirements, prohibitions against throwing or blowing snow on to City streets and snow removal priorities.

During storms, the Street Division office will be staffed appropriately to manage requests for service according to storm intensity.

The Street Division will work closely with the City Public Information Officer to convey information regarding snow removal activities as needed and to request resident compliance with snow removal parking restrictions.

DISPATCHING REQUESTS FOR SERVICE

Since snowplow operators are already trained to follow priorities established by policies and procedures contained herein, it is inefficient to respond to individual concerns before allowing operators to respond in accordance with existing policies.

Telephone operators will log requests for service and periodically forward these logs to snow removal supervisors for review and potential action. Supervisors will use these logs to direct operators to areas of concern, after they have achieved the goals established within existing snow removal policies.

Supervisors will be notified immediately of hazardous conditions or new snow accumulation on higher priority streets, roadways impacted by drifting snow or other emergency conditions.

V. OPERATIONAL PROCEDURES FOR DIFFERENT STORM INTENSITIES

The following procedures describe implementation of the Operations Plan for various storm intensities. These procedures are intended as an aide to supervisors and management staff to ensure essential actions are taken. Variations to these procedures may be made by the Street Superintendent, or his designate, to best meet the demands of changing storm events. These procedures will also help provide residents with a better understanding of how the City manages snow removal.

MINOR SNOW EVENT

Generally, two to four (2-4) inches of accumulation of snow within the roadway

Resources will be committed to Priority 1 streets first. No additional resources will be brought in for lower-priority roads. Only after Priority 1 streets are cleared will available resources be shifted to Priority 2 streets. Similarly, the same resources will be used to serve Priority 3 streets only after goals have been met on Priority 1 and 2 streets.

Priority 1 - Arterial and Major Collector Streets: Eighteen (18) plow trucks, three (3) graders, four (4) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) snow loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 24 hours after the end of the storm.

Priority 2 - Minor Collectors and Special Need Streets: After Priority 1 streets are completed. Eighteen (18) plow trucks, three (3) graders, four (4) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) snow loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 24-48 hours after the end of the storm.

Priority 3 - All Other Non-Priority 1 and 2 Streets: After Priority 1 and 2 streets are completed. Eighteen (18) plow trucks, three (3) graders, two (2) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) loader and twenty-eight (26) operators. Regular hours only. Generally cleared within 72 hours after the end of the storm.

AUTHORITY

The Street Superintendent or his designee during off-hours has the authority to call-out and direct snow removal resources.

ADDITIONAL RESOURCES NEEDED

- Overtime authorization
- 36 employees from other divisions split into two (2) crews, 12-hour shifts of eighteen (18) employees per crew to operate snowplows and sanders
- 12-14 contractor supplied trucks for snow removal

PUBLIC INFORMATION

Requests for service handled by Street Division Office Assistant.

Informational press releases that may include requesting snow removal parking compliance will be coordinated through the City Public Information Officer.

MODERATE SNOW EVENT

Generally, four to eight (4 - 8) inches accumulation of snow within the roadway.

Resources will be committed to Priority 1 streets first. Only after Priority 1 streets are cleared will available resources be shifted to Priority 2 streets. Similarly, the same resources will be used to serve Priority 3 streets, only after needs have been met on Priority 1 and 2 streets.

Priority 1 - Arterial and Major Collector Streets: Eighteen (18) plow trucks, three (3) graders, four (4) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) snow loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 24 hours after the end of the storm

Priority 2 - Minor Collectors and Special Need Streets: After Priority 1 streets are complete. Eighteen (18) plow trucks, three (3) graders, four (4) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) snow loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 24-48 hours after the end of the storm.

Priority 3 - All Other Non-Priority 1 and 2 Streets: After Priority 1 and 2 streets are completed. Eighteen (18) plow trucks, three (3) graders, two (2) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 72 hours after the end of the storm.

AUTHORITY

The Street Superintendent or his designee during off-hours has the authority to call-out and direct snow removal resources.

ADDITIONAL RESOURCES NEEDED

- Overtime authorization
- 36 employees from other divisions split into two (2) crews, 12-hour shifts of eighteen (18) employees per crew, to operate snowplows and sanders
- 12-14 contractor supplied trucks for snow removal
- Additional contracted operators & equipment (graders, plows, etc.) may be used

PUBLIC INFORMATION

Requests for service handled by Street Division Office Assistant.

Informational press releases that may include requesting snow removal parking compliance will be coordinated through the City Public Information Officer.

HEAVY SNOW EVENT

Generally, eight to twelve (8 -12) inches accumulation of snow within the roadway.

Street Division resources will be committed to Priority 1 streets first. Additional resources, as described below, will be brought in to clear lower-priority roads. Only after Priority 1 streets are cleared, will all resources be shifted to Priority 2 streets. All resources will be used to serve Priority 3 Streets only after needs have been met on Priority 1 and 2 streets.

Priority 1 - Arterial and Major Collector Streets: Eighteen (18) plow trucks, three (3) graders, four (4) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) snow loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 24 hours after the end of the storm.

Priority 2 - Minor Collectors and Special Need Streets: After Priority 1 streets are completed. Eighteen (18) plow trucks, three (3) graders, four (4) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) snow loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 24-48 hours after the end of the storm.

Priority 3 - All Other Non-Priority 1 and 2 Streets: After Priority 1 and 2 streets are completed. Eighteen (18) plow trucks, three (3) graders, two (2) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 72 hours after the end of the storm.

During major storms, traffic on low-priority streets usually causes the snow to become packed or icy, before it can be plowed. In these cases, it may take days or even weeks to remove the packed snow and ice from these streets.

AUTHORITY

The Street Superintendent or his designee during off-hours has the authority to call-out and direct snow removal resources.

ADDITIONAL RESOURCES NEEDED

- Overtime authorization
- 36 employees from other divisions split into two (2) crews, 12-hour shifts of eighteen (18) employees per crew, to operate snowplows and sanders
- Additional employee from Sanitation Division to assist Street Division with calls as needed
- 12-14 contractor supplied trucks for snow removal
- Additional contracted operators & snow removal equipment as required

PUBLIC INFORMATION

Requests for service handled by Street and Sanitation Division Office Assistants.

Informational press releases that may include requesting snow removal parking compliance will be coordinated through the City Public Information Officer.

SNOW EMERGENCY

Generally, more than twelve (12) inches of snow within the roadway.

Resources will be committed to Priority 1 streets first. Additional resources, as described below, will be brought in to clear lower-priority roads. Only after Priority 1 streets are cleared, will all resources be shifted to Priority 2 streets. All resources will be used to serve Priority 3 streets only after needs have been met on Priority 1 and 2 streets.

Priority 1 - Arterial and Major Collector Streets: Eighteen (18) plow trucks, three (3) graders, four (4) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) snow loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 24 hours after the end of the storm.

Priority 2 - Minor Collectors and Special Need Streets: After Priority 1 streets are completed. Eighteen (18) plow trucks, three (3) graders, four (4) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) snow loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 24-48 hours after the end of the storm.

Priority 3 - All Other Non-Priority 1 and 2 Streets: After Priority 1 and 2 streets

are completed. Eighteen (18) plow trucks, three (3) graders, two (2) sanders, one (1) backhoe with plow, one (1) loader with plow, one (1) loader and twenty-eight (28) operators. Twenty-four hours per day, seven (7) days per week, when needed. Generally cleared within 72 hours after the end of the storm.

AUTHORITY

The Street Superintendent or his designee during off-hours has the authority to call-out and direct snow removal resources. The Public Works Director authorizes additional resources from within the Department and coordinates press releases and other public information updates through the City Public Information Officer. The Public Works Director may also seek assistance from other Departments within the City to provide additional labor to meet the conditions.

ADDITIONAL RESOURCES NEEDED

- Overtime authorization
- 36 employees from other divisions split into two (2) crews, 12-hour shifts of eighteen (18) employees per crew, to operate snowplows and sanders
- Additional employee from Sanitation Division to assist Street Division with calls
- 12-14 contractor supplied trucks for snow removal
- Additional contracted operators & snow removal equipment as required

PUBLIC INFORMATION

Send press release to notify residents that on-street parking restrictions will be actively enforced.

Requests for service will be handled by Street and Sanitation Division Office Assistants.

Informational press releases that may include requesting snow removal parking compliance will be coordinated through the City Public Information Officer.

VI. PUBLIC INFORMATION

ON-STREET PARKING

It is dangerous and difficult to plow narrow streets that are congested with parked vehicles. Plowing around parked cars limits the effectiveness of snow removal activities. Some narrow streets may not be plowed if equipment cannot safely drive down them. The most helpful thing residents can do to facilitate snow removal is to move vehicles off the street and encourage their neighbors to do the same.

To facilitate snow removal, City ordinance prohibits on-street parking whenever there is a qualifying Snow Event. A Snow Event is an occurrence in which more than two (2) inches of snow accumulates on the roadway as measured by the Idaho Transportation Department's I-15 Idaho Falls Weather Station. This weather station is located near the junction of I-15 and US-20. Any vehicles parked on streets within Idaho Falls after a Snow Event will be subject to ticketing and towing in accordance with snow removal parking restrictions. Visit the City website for updates and more information (*Idaho Falls City Code Title 9 Chapter 5*)

SNOW BLOWING

Blowing, throwing or pushing snow from driveways and walks into the street creates additional work for snowplow operators and may create significant traffic hazards. Some businesses and residents have pushed large piles of snow into the street, hoping it would melt quickly. The snow pile is a hazard itself, but the ice created when the melting snow refreezes can make the situation even more dangerous. Move snow onto landscaped areas in the yard or parking lot. City Code prohibits placing snow upon any public street, sidewalk, easement, right-of-way, or public way, alleyway or sidewalk. (*Idaho Falls City Code Title 8 Chapter 10*)

CUL-DE-SACS

There are approximately 453 cul-de-sacs in Idaho Falls. It takes considerably longer to clear snow from cul-de-sacs than other "uninterrupted" stretches of City streets. Because of the high cost-to-benefit ratio, cul-de-sacs and dead-end streets have the lowest priority for snow removal. Cul-de-sacs will be cleared, but it will likely be several days after a major storm ends.

SIDEWALKS

Snowplow operators try to avoid placing snow on sidewalks, but in some instances this may not be possible. The adjacent property owner is responsible to keep sidewalks clear.

WHAT CAN I DO IF I AM ELDERLY AND/OR DISABLED AND CAN'T SHOVEL SNOW FROM MY SIDEWALK?

The City does not have the resources to provide snow removal from sidewalks. Please plan to make arrangements with a relative, friend or neighbor for help. For further assistance, you are welcome to contact **JustServe** at (801) 240-8901.

RESIDENTIAL DRIVEWAYS

One of the most frequent concerns in the removal of snow from public streets is snow being deposited at the approach to residential driveways during plowing operations. As plows travel along streets, the snow accumulated on the plow blade has no place to go but on to the adjacent street landscaping areas and in driveways. The more snow that has fallen, the greater the problem encountered. As a service to the residents of Idaho Falls, an approximate 10-foot wide section will be opened by City crews at the driveway approach to allow access from the driveway to the street.

Residents can help this situation by piling snow they have shoveled from their driveways on to the right side facing the street, instead of placing it on both sides at the end of the driveway. By doing so operators can avoid carrying piles from the “upstream” portion of the street back across driveways.

ALLEYWAYS

Alleyways are plowed on an as needed basis by the Sanitation Division for sanitation vehicles only.

MAIL DELIVERY

City snow removal operators make every effort to remove snow as close to the curb as practical and to provide access to mailboxes for postal carriers. However, it is not always possible to provide ideal conditions and not damage mailboxes with the size and type of equipment the City operates. Therefore, the final cleaning adjacent to mailboxes is the responsibility of each resident.

If there is an accumulation of snow blocking your mailbox, either remove the snow or set out a temporary box, bucket, plastic tub or garbage can that can be reached by your letter carrier and label it with your address and the words “U.S. Mail.”

BROKEN TREE LIMBS

During heavy storms, tree limbs may be broken. Please call (208) 612-8490 to report limbs blocking traffic.

Broken limbs outside the roadway are the responsibility of the tree owner. Limbs can be cut

and bundled for Bulky Waste Pickup. Call the Sanitation Division to schedule pickup at (208) 612-8491. Branches and limbs must be tied in bundles less than four (4) feet in length and not more than 50 pounds in weight per bundle.

PROPERTY DAMAGE CLAIMS

Incidents involving contact between City equipment and private property typically occur within the public right-of-way. Although the public right-of-way is maintained by the adjacent property owner, there are times when the right-of-way is the only available space to store excess snow removed from the roads. A City right-of-way is an easement which is a privilege or a right, distinct from ownership. It is commonly defined as roadways and alleys however sidewalks, curbs and gutters, landscaping and parking strips, and driveway approaches are included in public rights-of-way. Those areas may be necessary to serve as excess snow storage, therefore, actions taken by operators can occasionally result in property damage, particularly during blizzard conditions or night-time snow plowing.

In the event of damage to private property during snow removal, the property owner should file a claim with the City Clerk's Office by calling (208) 612-8415 or a claim form can be printed off from the City of Idaho Falls website: idahofallsidaho.gov. It can then be filled out, and returned to the City clerk's office in person, by mail, fax or e-mail. The claim will then be reviewed to determine if the damage was a result of impact with a plow blade or other piece of equipment. It should be noted that mailboxes should be constructed solidly to withstand the force of snow rolling off a plow.

The weight of accumulating snow may cause damage to structures. Such damage is the responsibility of the resident and their insurance company.

City of Idaho Falls Clerk's Office

Physical Address: 308 Constitution Way Idaho Falls ID, 83402

Mailing Address: P.O. Box 50220 Idaho Falls, ID 83405

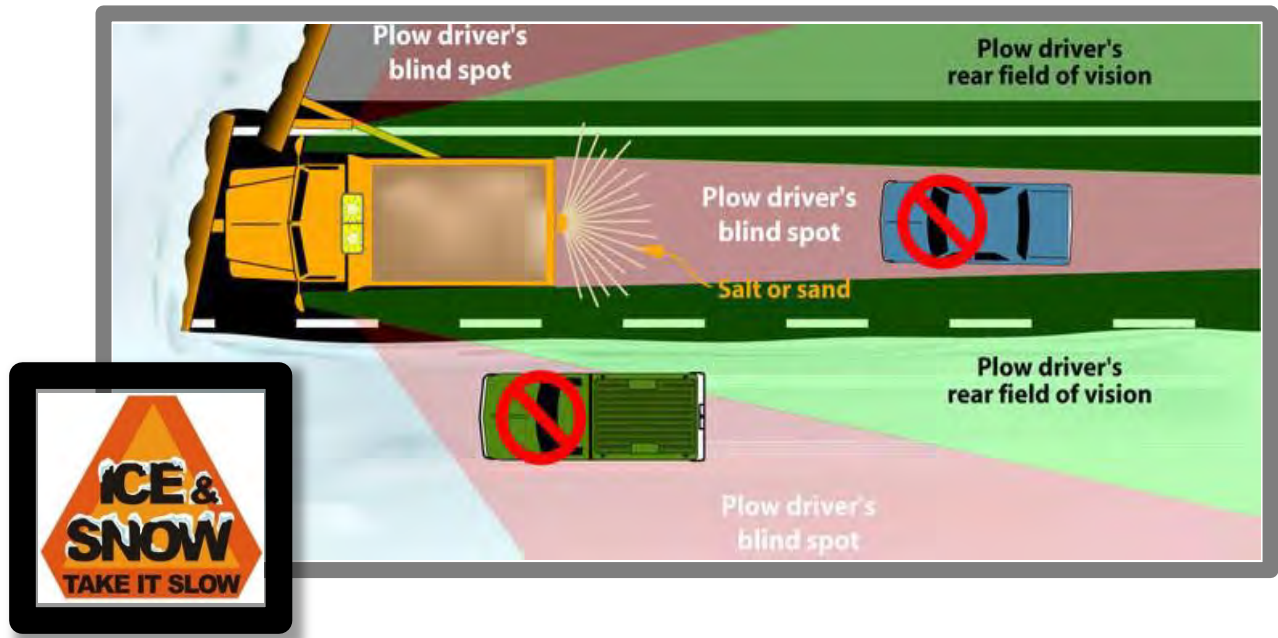
E-mail: IFClerk@idahofallsidaho.gov

Phone: (208) 612-8415

Fax: (208) 612-8560

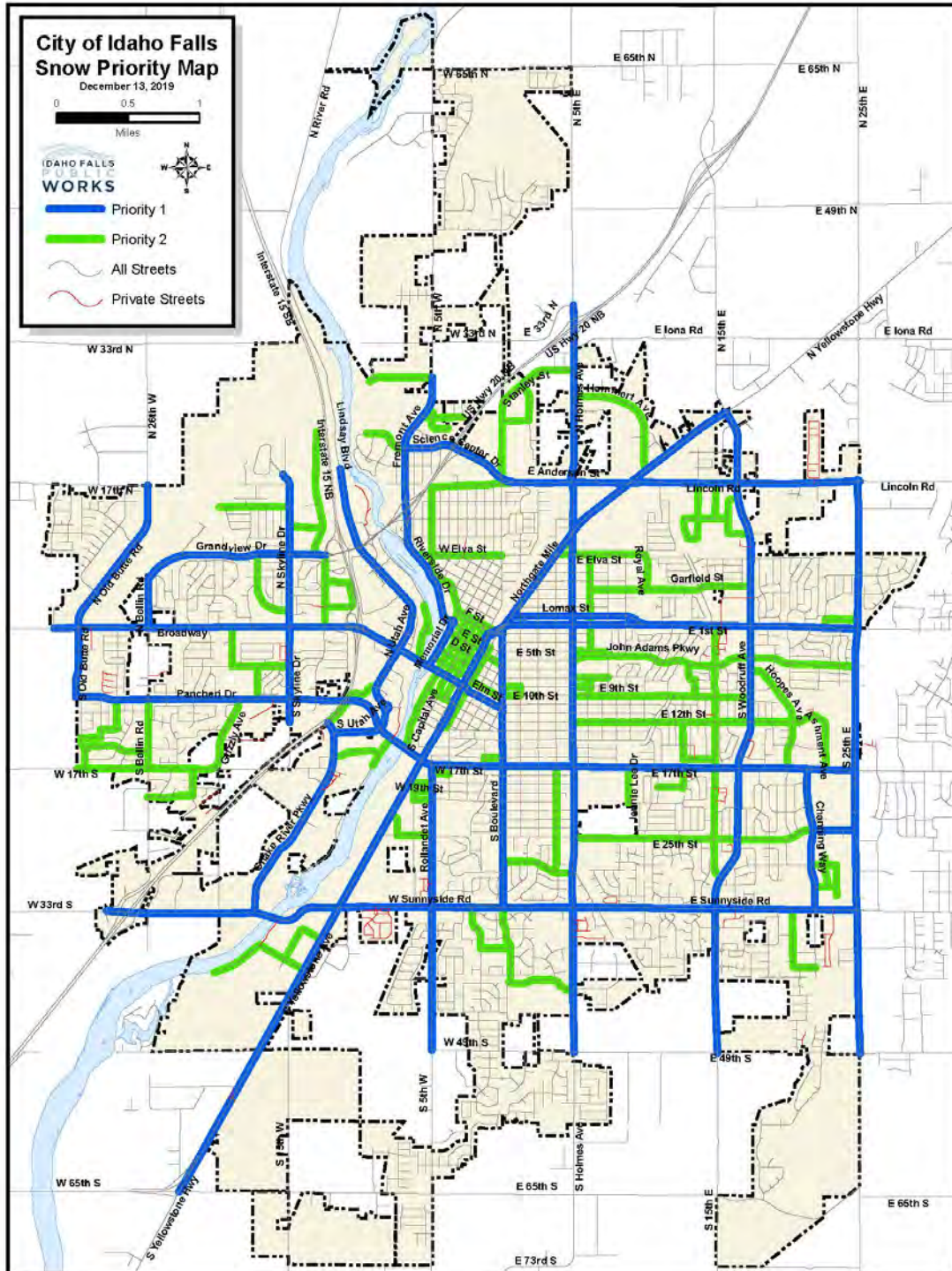
SAFETY TIPS

- When trucks are plowing snow and spreading sanding material, stay back from the vehicle 100 feet to avoid problems.
- Plow trucks often have to back up. There are blind spots in the mirrors. For your safety, do not pull up directly behind them. They may not be able to see you.
- When cleaning driveways or parking lots, do not put snow in the street. This can cause problems for other motorists.
- Plow trucks generally push snow to the passenger side of the truck (right side when looking at it from the rear). Never attempt to pass a truck on the right since there can be much more snow on that side of the vehicle.



VII. APPENDICES

A. Snow Priority Map



C. Idaho Transportation Department Maintenance Agreement



COOPERATIVE AGREEMENT

FOR MAINTENANCE OF STATE HIGHWAY.I-15, I-15B, US 20, US 20B,US 26,US 91

THIS AGREEMENT, made and executed in duplicate this 15th day of January, 200 4,
by and between the IDAHO TRANSPORTATION DEPARTMENT, hereinafter called the "State," and the CITY OF
IDAHO FALLS, hereinafter referred to as the "City."

WITNESSETH:

1. RECITALS

The parties desire to provide for the maintenance of state highway routes within the City as provided in *Idaho Code, Section 40-310(5)*, and to arrange herein for the particular maintenance functions to be performed by the City and those to be performed by the State and to specify the terms and conditions under which such work will be performed.

2. AGREEMENT

This agreement shall supersede previous Cooperative Maintenance Agreements. In consideration of the mutual covenants and premises herein contained, it is agreed that the City will perform such maintenance work as is specifically delegated to and the State will perform those particular functions of maintenance delegated to it on the state highway routes or portions thereof as hereinafter described under Sections 13, 17, and 17-a hereof or as said sections may be subsequently modified with the written consent of the parties hereto acting by and through their authorized representatives.

3. MAINTENANCE DEFINED

Maintenance is defined as follows:

- a. The preservation and keeping of right-of-way and each type of roadway, structure, and facility in the safe and usable condition to which it has been improved or constructed, but does not include reconstruction or other improvement.
- b. Provisions as necessary for the safety and convenience of traffic and the upkeep of traffic control devices.
- c. The general utility services such as roadside planting and vegetation control.
- d. The special or emergency maintenance or repair necessitated by accidents or by storms or other weather conditions, slides, settlements, or other unusual or unexpected damage to a roadway, structure or facility.
- e. Upkeep of illumination fixtures on the streets, roads, highways, and bridges, which are required for the safety of persons using the said streets, roads, highways, and bridges.

4. DEGREE OF MAINTENANCE

The degree and type of maintenance for each highway or portion thereof shall mean doing the work and furnishing the materials and equipment to maintain the highway facility herein described in a manner as near as practicable to the standard in which they were originally constructed and subsequently improved.

5. LEGAL RELATIONS AND RESPONSIBILITIES

Nothing in the provisions of this agreement is intended to affect the legal liability of either party to the contract by imposing any standard of care respecting the maintenance of state highways different from the standard of care imposed by law.

It is understood and agreed that neither the State, nor any officer, agent, servant, or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the City or in connection with any work, authority or jurisdiction delegated to the City under this Agreement for Maintenance. The City, its officers, agents, servants, or employees, shall not be responsible for any damage or liability arising in connection with work to be performed by the State which is not otherwise delegated to the City.

6. HIGHWAY

Highway, as used herein, includes the entire right-of-way which is secured or reserved for use in the construction and maintenance of the traveled way and roadsides as hereinafter described.

7. ROADWAY

Roadway means the area between the inside face of curbs or the area between the flow lines of paved gutters; otherwise, the entire width within the highway which is improved for vehicular use including improved shoulders and side slopes, if they exist.

8. IMPROVED ROADSIDES

Improved roadside is the area between the roadway, as defined under Section 7, and the right-of-way boundary lines, including curb and sidewalk.

Curb relates to a timber, concrete, asphalt, or masonry structure separating or otherwise delineating the roadway from the remainder of the highway and shall include paved gutters. Medians that separate the roadways for traffic in opposite directions are considered a part of the improved roadsides. Sidewalk applies to the paved or otherwise improved surface area between the face of curb or edge of roadway and right-of-way boundary, including paved entrances or driveways.

9. UNIMPROVED ROADSIDES

Unimproved roadsides relate to the area between the roadway and right-of-way boundary wherein curbs and sidewalks do not exist.

10. BRIDGES

Bridges are structures that span more than 20 feet measured between abutments along the centerline of the street and multiple span structures where the individual spans are in excess of 10 feet measured from center-to-center of supports along the centerline of the street. All other cross-drainage structures shall be classified as culverts.

11. TRAFFIC CONTROL DEVICES

Traffic control devices include all signs, pavement markings, and highway illumination placed on or adjacent to the street or highway for the regulations, guidance, warning and aid of pedestrian and traffic movement thereon. Traffic signals will be treated under a separate agreement.

12. FRONTAGE ROADS

Frontage roads are roads constructed on either side of the highway to provide authorized road access to adjacent properties in lieu of access directly from the highway.

13. ROUTINE MAINTENANCE

Routine maintenance to be performed on the roadway or roadsides shall consist of such work as patching, spot sealing, crack sealing, snow plowing, snow removal, sanding, care of drainage, upkeep and repair of bridges, culverts, curbs, benches and sidewalks, street sweeping and cleaning, repair of damage and cleaning up after storms and traffic accidents, control of roadside vegetation, care of landscaped areas, planters, trees or other ornamental plantings, and upkeep and operation of traffic control devices, all in the manner as hereinafter specified.

a. Roadway

- (1) Surface Repair: The patching of holes, depressed areas, spot sealing, undersealing, etc.
- (2) Crack Sealing: The cleaning, filling and sealing of cracks in pavement with sealing compounds.
- (3) Sweeping and Cleaning: The removal of dirt or litter normally coming onto the roadway from action of traffic or from natural causes, such as flood and storm debris.
- (4) Snow Removal: The removal of snow from the roadway by plowing, sweeping, and hauling and shall include applying sand and/or salt when required. The hauling away of snow need only apply on those highway sections where snow storage is limited or at such times when accumulations become greater than storage area capacity.
- (5) Utilities: Including manholes, boxes or other appurtenances shall be maintained by their owners.
- (6) Storm Sewers: Shall be kept clean and free from debris; traps and sumps cleaned as required after each storm.
- (7) Culverts: Shall be kept clean and free from debris; inlets and outlets shall be kept free of debris and growing grass or brush.

b. Bridges

Shall be inspected in accordance with the national inspection standards of *U.S. Code, Section 116(d), Title 23*, administered by the State. Bridges designed to AASHTO H-20 or better standards must be inspected on a frequency not to exceed two years. Bridges that are posted for restricted weight limits and/or designed to AASHTO HS-15 or less will be inspected on an annual basis. Inspections are to be accomplished by a qualified inspector. The State's district engineer shall be immediately notified of major

defects. See current edition of *AASHTO Manual for Maintenance Inspection of Bridges* for inspector's qualifications, inspection reporting procedures, and structural analysis for load capacity of bridges.

c. Improved Roadsides

- (1) Curbs: Shall be kept in repair by cleaning, patching, lifting, and aligning.
- (2) Sidewalks: Shall be kept in repair by cleaning, patching, lifting, aligning, and regrading if of gravel or other non-cemented material.
- (3) Lawn or Grass Areas: Shall be kept mowed, watered, edges trimmed, and the watering operations shall not flood or sprinkle on the roadway.
- (4) Trees and Plantings: Shall be kept trimmed with dead material removed and hazardous limbs pruned. This agreement shall not be construed as restricting, prohibiting or otherwise relieving the City of the responsibility for inspection and upkeep of trees in a manner that will insure maximum safety to both vehicular and pedestrian traffic or to restrict or relieve the City from following the same policy and procedure generally followed by it with respect to streets of the City in the matter of requiring sidewalk repairs and control of vegetation to be made by or at the expense of abutting owners who are under legal obligation to perform such work.
- (5) Benches and Planters: Shall be kept in repair by cleaning, patching, aligning, and painting.

d. Unimproved Roadsides

- (1) Ditchings: Foreslopes, backslopes, and ditches shall be bladed and ditched regularly as required to keep as near as possible to the original typical cross section.
- (2) Cleaning: Foreslopes and backslopes shall be mowed as required. Trees and shrubs shall be kept trimmed, dead material removed and hazardous limbs pruned, waterways shall be kept free of debris.

e. Traffic Control Devices

Traffic control devices installed and maintained on the urban extensions of the State Highway System shall be in conformance with the recommendations and specifications of the current *Manual on Uniform Traffic Control Devices for Streets and Highways* as approved by the American Association of State Highway and Transportation Officials (AASHTO) and as adopted by the Idaho Transportation Department. The maintenance to be performed on these items shall consist of furnishing all necessary labor, material, services, and equipment to install, replace, operate, and/or repair in accordance with this agreement.

All traffic control devices installed inside the full control of access limits of the Interstate Highway System shall be the responsibility of the State.

- (1) Route Guide Signing: This includes all official designation guide signs at junctions of the urban extensions of the State Highway System, all entering community signs and all U.S. or State Highway System route markers necessary to properly identify and keep the motorist sure of the routes.

- (2) Other Guide Signs: This includes all other guide signs of an informational nature identifying streets, city parks, landmarks, and items of geographical or cultural interest that the community desires to sign.
- (3) Warning Signs: These will include all signs used to indicate conditions that are actually or potentially hazardous to users of the highway or street.
- (4) Speed Signs: These will include all regulatory signs to indicate speed limits that have been designated in accordance with statutory provisions.
- (5) Other Regulatory Signs: These will include all regulatory signs, other than the speed sign and lane control sign which are used to indicate the required method of traffic movement or use of the public highway or street.
- (6) Highway Lighting: This includes all fixed illumination of the roadway or sidewalks for purposes of providing better visibility of persons, vehicles or roadway features. All highway lighting shall be installed and maintained in accordance with current policies of the State. Maintenance shall include all upkeep of supports, interconnecting service, electrical energy costs, cleaning, lamp renewal, and associated labor and material costs required to maintain the lighting system in continuous nighttime operation.
- (7) Lane-Line Markings: These will include those lines dividing the roadway between traffic moving in opposite directions, lane-lines separating two or more lanes of traffic moving in the same direction, painted channelization, pavement edge markings, and no passing barrier lines where required.
- (8) Other Pavement Markings: These include all stop lines, crosswalk lines, parking space limits and word and symbol marking set into or applied upon the pavement surface or curbing or objects within or adjacent to the roadway for the purpose of regulating or warning traffic.

14. ENCROACHMENT PERMITS

If the State delegates authority to issue encroachment permits to the City, the authority shall pertain to all parts of the highway or street throughout the particular length indicated under Section 17 and/or 17-a of this agreement. Authority to issue encroachment permits shall not be assigned to the City unless they have adequate ordinances governing the encroachments together with an administrative organization and procedure capable of enforcing the ordinances.

Permits shall be issued on a form provided by the State and the City will furnish a copy of each permit to the State. The City agrees to follow current policies of the State regarding encroachment unless the City, by ordinance or other regulation, imposes more restrictive regulations as stated below. Prior approval of the State shall be secured before any permit is issued for the original installation of any utility line, driveway or other permanent encroachment within the highway right-of-way.

If the City, by ordinance or other regulation, imposes more restrictive regulations and requirements regarding signs, marquees and/or driveways than above set forth or as provided in current State policies, nothing in these provisions shall be construed to prevent the City from enforcing such restrictive regulations in the granting or refusing of permits with respect to any State Highway. Where authority to issue encroachment permits is retained by the State, all local ordinances which are more restrictive than State policy will be observed. When

authority to issue Encroachment permits is retained by the State, approval of the City will be secured prior to the issuance of a permit. State permit forms will be used and a copy will be forwarded to the City for its record.

The City or State shall comply with its usual policy with respect to collecting costs from permittees in such cases as fees or charges are made by the City or State for encroachment work on streets or highways.

No signs, billboards or structures other than those authorized and installed by the State or the City as necessary for the regulating, warning, and guiding of traffic shall be permitted within or to overhang the right-of-way of any State Highway, except in accordance with these provisions:

- a. Signs or marquees extending over the sidewalk and right-of-way may be installed on a certain basis in business districts only, subject to the following restrictions:
 - No sign or marquee shall be permitted to project over the roadway nor to extend beyond a vertical line located 18 inches outside the inside face of the curb.
 - Signs extending over the sidewalk area shall have no part thereof less than 12 feet above sidewalk or ground level. Marquees extending over the sidewalk area shall have no part thereof less than eight feet above sidewalk or ground level.
- b. Displays or signs overhanging the right-of-way may be authorized on a permit basis only outside of business districts when the display is placed flat against and supported by the building and providing it does not extend more than 12 inches into the right-of-way.
- c. All signs and marquees shall conform to the city building and/or sign code excepting that minimum clearance requirements as herein specified must be complied with.

They shall at all times be maintained in a good appearing and structurally safe condition. Any existing sign or marquee suspended or projected over any portion of State Highway right-of-way, which constitutes a hazard, shall be immediately repaired or removed.

- d. Signs or displays will not be permitted which resemble, hide, or because of their color, interfere with the effectiveness of traffic signals and other traffic control devices. Illuminated signs or displays containing red, yellow, or green lights will not be permitted to overhang the right-of-way.
- e. Temporary municipal decorations may be installed and suspended over the State Highway on a permit basis only. They shall not be permitted in locations that interfere with the visibility and effectiveness of traffic control devices.

It is understood that none of the provisions listed above (a. to e. inclusive) will be in conflict the Beautification of Highways Act of 1966, *Idaho Code, Section 40, Chapter 28*.

- f. Use of state highway right-of-way for benches, planters, and trees is subject to the following conditions:
 - Benches, planters, and trees must be at least 18 inches from the face of the curb. When benches, planters, and trees are placed on sidewalks, there must be a four-foot open space for pedestrians and bicyclists measured at a right angle from the edge of the sidewalk, or as an alternative, spacing that meets city-approved standards.

- Benches, planters, and trees should not obstruct crosswalks or wheelchair ramps, or force pedestrians into the street by their placement.
- Benches, planters, and trees should not be placed so as to impede the sight distance of vehicles using the highway.
- Benches, planters, and trees shall not bear markings or signs that resemble official traffic signs.
- Cities allowing benches, planters, and trees on state highway right-of-way agree to indemnify, defend regardless of outcome, and hold harmless, ITD from all accidents or occurrences resulting in damage to property, injury, or loss of life related to bench placement on highway right-of-way within the city.

15. TRANSPORTATION PERMITS

Transportation permits will be required on State Highways for all vehicles and their loads that exceed legal limitations. If authority to issue transportation permits is delegated to the City, such authority shall pertain only to travel that originates and terminates within the City corporate limits.

16. ROUTE DESCRIPTION

<u>Route No.</u>	<u>Milepost</u>	<u>Length Miles</u>	<u>Description of Routing</u>
1. I-15 BUS. 001380	2.732 to 6.315	3.583	S Yellowstone Highway, from SCL to Broadway St.
US-26 002240	333.044 to 335.37	2.326	N. Yellowstone Highway from Broadway St. to Idaho Canal.
2. I-15 BUS. 001380	6.315 to 7.230	0.915	Broadway from Yellowstone Highway to ramps on I-15.
US-20 002070	305.035 to 306.900	1.865	Broadway from WCL to SB on and off ramps I-15.
3. I-15 001330	118.448 to 120..600	2.152	From SCL to NCL includes John Hole Interchange Structure.
4. US-20 002070	307.45 to 308.717	1.267	From Saturn to NCL.
5. US-20 BUS. West. 002073	2.270 to 3.717	1.489	North Holmes from Jct. US-26 to centerline US-20.
US-20 BUS. 004140	1.430 to 1.489	.042	Centerline US-20 to WB on and off ramps.
6. I-15 BUS.	.0153 to 1.804	1.211	I-15 to Intersection Yellowstone and Sunnyside.

17. DELEGATION OF MAINTENANCE

The maintenance work to be performed by the City or State shall conform to the provisions hereof and shall include those operations as hereinafter indicated.

MAINTENANCE FUNCTION	AGENCY TO PERFORM WORK				
	Route No. 1	Route No. 2	Route No. 3	Route No. 4	Route No.
ROADWAY					
1. Surface Repair	S	S	S	S	
2. Crack Sealing	S	S	S	S	
3. Sweeping and Cleaning	C	C	S	S	
4. Snow Removal	C	C	S	S	
5. Utilities	C	C	S	C	
6. Culverts	C	C	S	S	
7. Storm Sewers	C	C	S	C	
BRIDGES					
1. Main Structure	S	S	S	S	
2. Pedestrian Walks	C-3	C-3	C-3	C-3	
3. Railings	S	S	S	S	
IMPROVED ROADSIDES					
1. Curbs	C	C	S	S	
2. Sidewalk	C	C	N/A	C	
3. Lawn or Grass Areas	C	C	C	C	
4. Trees and Planting	C	C	C	C	
5. Medians	C	C	S	S	
6. Benches and Planters	C	C	C	C	
UNIMPROVED ROADSIDES					
1. Ditching	S	S	S	S	
2. Cleaning	S	S	S	S	
3. Weed Eradication	S	S	S	S	
TRAFFIC CONTROL DEVICES					
1. Route Guide Signs	S	S	S	S	
2. Other Guide Signs	C	C	S	S	
3. Warning Signs	C	C	S	S	
4. Speed Signs	S	S	S	S	
5. Other Regulatory Signs	C-5,10	C-5,10	S	S	
6. Highway Lighting	C-9	C	S-1	C	
7. Lane-Line Markings	S	S	S	S	
Other Pavement Markings					
1. Parking Space Limits	C	N/A	N/A	N/A	
2. Crosswalks	S-7	S-7	N/A	S-7	
3. Stop Bars	S-6	S-6	S-6	S-6	
4. School Crossing	S	S	N/A	S	
5. Railroad Crossing	S	S	N/A	N/A	
6. Lane Control	S	S	S	S	
ISSUE PERMITS ENCROACHMENTS					
	C-4	C-4	S	S	
ISSUE PERMITS TRANSPORTATION					
	S	S	S	S	

17. DELEGATION OF MAINTENANCE

The maintenance work to be performed by the City or State shall conform to the provisions hereof and shall include those operations as hereinafter indicated.

MAINTENANCE FUNCTION	AGENCY TO PERFORM WORK				
	Route No. 5	Route No. 6	Route No.	Route No.	Route No.
ROADWAY					
1. Surface Repair	S	S			
2. Crack Sealing	S	S			
3. Sweeping and Cleaning	C	C			
4. Snow Removal	C	C			
5. Utilities	C	C			
6. Culverts	C	C			
7. Storm Sewers	C	C			
BRIDGES					
1. Main Structure	S	S			
2. Pedestrian Walks	C-3	C-3			
3. Railings	S	S			
IMPROVED ROADSIDES					
1. Curbs	C	C			
2. Sidewalk	C	C-2			
3. Lawn or Grass Areas	C	C			
4. Trees and Planting	C	C			
5. Medians	C	C			
6. Benches and Planters	C	C			
UNIMPROVED ROADSIDES					
1. Ditching	S	S			
2. Cleaning	S	S			
3. Weed Eradication	S	S			
TRAFFIC CONTROL DEVICES					
1. Route Guide Signs	S	S			
2. Other Guide Signs	C	C			
3. Warning Signs	C	C			
4. Speed Signs	S	S			
5. Other Regulatory Signs	C-5,10	C-5,10			
6. Highway Lighting	C-8	C			
7. Lane-Line Markings	S	S			
Other Pavement Markings					
1. Parking Space Limits	C	C			
2. Crosswalks	S-7	S-7			
3. Stop Bars	S-6	S-6			
4. School Crossing	S	N/A			
5. Railroad Crossing	N/A	C			
6. Lane Control	S	S			
ISSUE PERMITS ENCROACHMENTS	C-4	S			
ISSUE PERMITS TRANSPORTATION	S	S			

17-A. DELEGATION OF MAINTENANCE – FRONTAGE ROADS

The maintenance work to be performed by the City or State shall conform to the provisions hereof and shall include those operations as hereinafter indicated.

MAINTENANCE FUNCTION	AGENCY TO PERFORM WORK				
	Route No.	Route No.	Route No.	Route No.	Route No.
ROADWAY					
1. Surface Repair					
2. Crack Sealing					
3. Sweeping and Cleaning					
4. Snow Removal					
5. Utilities					
6. Culverts					
7. Storm Sewers					
BRIDGES					
1. Main Structure					
2. Pedestrian Walks					
IMPROVED ROADSIDES					
1. Curbs					
2. Sidewalk					
3. Lawn or Grass Areas					
4. Trees and Planting					
5. Medians					
6. Benches and Planters					
UNIMPROVED ROADSIDES					
1. Ditching					
2. Cleaning					
3. Weed Eradication					
TRAFFIC CONTROL DEVICES					
1. Route Guide Signs					
2. Other Guide Signs					
3. Warning Signs					
4. Speed Signs					
5. Other Regulatory Signs					
6. Highway Lighting					
7. Lane-Line Markings					
8. Other Pavement Markings					
Parking Space Limits					
Crosswalks					
Stop Bars					
School Crossing					
Railroad Crossing					
Lane Control					
ISSUE PERMITS ENCROACHMENTS					
ISSUE PERMITS TRANSPORTATION					

18. DELEGATION OF COSTS

All agencies shall bear all costs of maintenance obligations assigned to them under this agreement.

19. SUBSEQUENT IMPROVEMENTS

When a highway section or portion thereof is improved to urban standards, i.e., with curbs, sidewalks, etc., the delegation of maintenance shall automatically change to conform to the provisions as provided for similar sections under this agreement.

20. TERM OF AGREEMENT

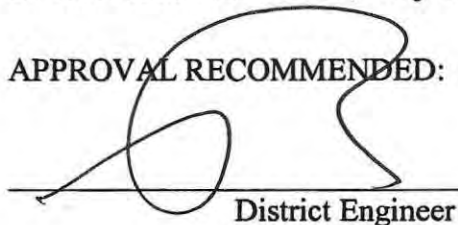
This agreement shall become effective January 15, 2004 and shall remain in full force and effect until amended or terminated.

The agreement as above may be amended upon the mutual consent of the parties thereto.

The agreement as above may be terminated at any time upon 30 days' written notice by either party thereof to the other.

IN WITNESS WHEREOF, the parties have set their hands the day and year first above written.


APPROVAL RECOMMENDED:


District Engineer


Maintenance Supervisor



IDAHO FALLS

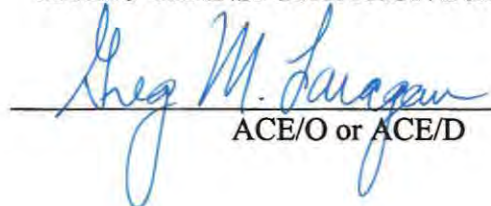

Mayor


City Clerk

ATTEST:

Secretary

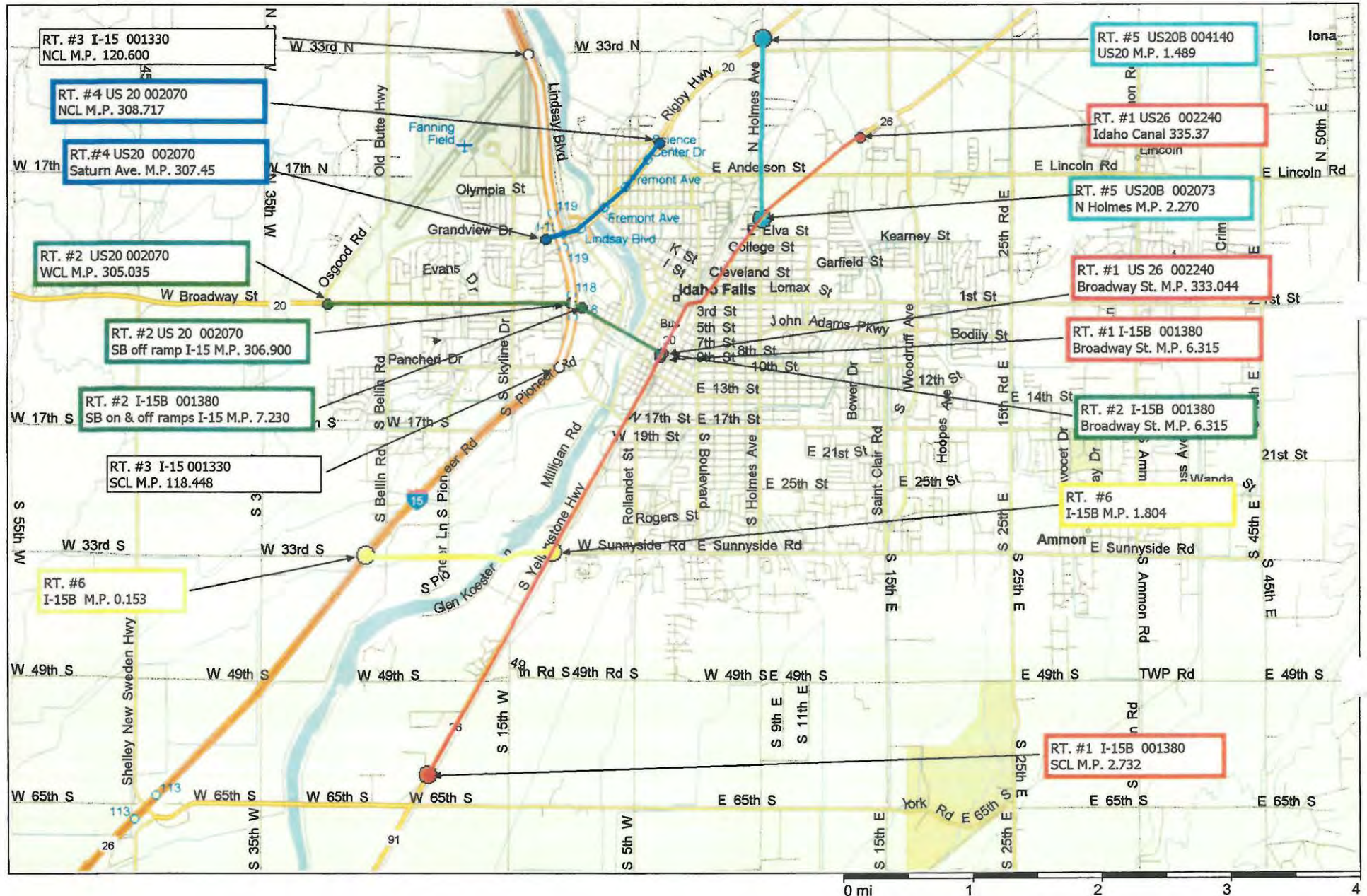
IDAHO TRANSPORTATION DEPARTMENT


ACE/O or ACE/D

• **DELEGATION OF MAINTENANCE CONTINUED:**

1. Maintain lights over John Hole I.C. by City.
2. Includes Bike path from Snake River west.
3. Except Structural Repair.
4. State needs copy of permit.
5. Through traffic control – side street lane control by City.
6. Side street stop bars by City.
7. State will replace existing crosswalks with thermoplastic material on construction projects on approximate 7 year cycle. City to maintain otherwise.
8. Except IC-110 Ramps and westbound on / off signal.
9. Except 65th South signal illumination.
10. State to maintain street name and lane control signs on all traffic signals.

Idaho Falls 3. Idaho, United States





MEMORANDUM

FROM: Municipal Services Department

DATE: Thursday, December 12, 2019

RE: Public Hearing and consideration of a Schedule of Revised and/or New Fees for 2019/20
Fiscal Year

Item Description

Municipal Services respectfully requests the Mayor and Council conduct a public hearing to receive public comment prior to consideration of a schedule of revised and/or new fees for services for the 2019/20 fiscal year pursuant to Idaho Code §63-1311A.

Purpose

Public notification of the revised and/or new fees was published in the *Post Register* on Sunday, December 8, 2019 and Sunday, December 15, 2019 pursuant to Idaho Code §63-1311A. The adoption of the revised fees support the good governance community-oriented result by fostering innovative and sound fiscal management that enables trust and transparency.

Fiscal Impact / Financial Review

The revised fee schedule as presented will be included in the projected revenue dollars for the 2019/20 fiscal year.

Legal Review

Legal Services has confirmed the proposed fee schedule revisions comply with Idaho Code §50-1002.

Interdepartmental Review

Reviews have been conducted with all necessary departments.

Recommended Action

It is the recommendation of the Municipal Services Department that the Mayor and City Council conduct a public hearing to receive public comment prior to consideration and adoption (if desired) a revised fee schedule for the 2019/20 fiscal year as per the attached fee resolution.



☐ Economic

☒ Governance

☐ Growth

☐ Learning



☐ Livable



☐ Safety



☐ Sustainability



☐ Transportation

CITY OF IDAHO FALLS

Fee Changes

NOTICE IS HEREBY GIVEN that the City of Idaho Falls proposes to impose the following new fees and fee increases greater than 5% of such fees collected. The additional fees are necessary to cover new services provided by City of Idaho Falls or for increased costs to services currently provided.

<u>Source of Fees</u>	<u>Current Fees</u>	<u>New Fees</u>
<u>Community Development Services</u>		
14. Temporary On-Street Construction Parking Permits		
a. Temporary On-Street Construction Parking Permit (Downtown-Daily)		\$10 per day
b. Temporary On-Street Construction Parking Permit (Downtown-Monthly)		\$62 per month
<u>Fire Department</u>		
1. Other Inspection and Fees		
f. Business and Property (Inspection, Safety, and Protection) License		\$40
<u>Municipal Services</u>		
1. Treasury Payments/Utility Billing		
a. Non-sufficient funds fee		\$7
b. Fee for non-residential delinquent accounts	4% on 31-day balance, minimum of \$5	4% interest, compounded monthly, on 31-day balance, minimum of \$5
18. Dockless Bikeshare Program Licensing		
a. Bikeshare Business License		\$20 per Bicycle, E-Bike, E-Scooter, and any other vehicle required to be registered with City
<u>Parks and Recreation</u>		
9. Tautphaus Park Zoo		
a. Child Admission	Child Admission (4-12 years) – City Resident \$6/ Non-Resident \$8	Child Admission (3-12 years) – City Resident \$6/ Non-Resident \$8
b. Infant Admission	3 years and under - Free	2 years and under - Free

Public comment on these proposed changes will be received at a public hearing at 7:30 pm on Thursday, December 19, 2019, at the City of Idaho Falls City Council Chambers, 680 Park Avenue, Idaho Falls, Idaho.

Published December 8 and December 15, 2019

s/ Kathy Hampton, City Clerk

RESOLUTION NO. 2019-

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING A SCHEDULE OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, Council has determined that the revised and new fees included in this Resolution are appropriate and are reasonably related to the purpose for which such fees are charged; and,

WHEREAS, a public hearing was held pursuant to Idaho Code § 63-1311A after which the Council considered input given by the public; and,

WHEREAS, the Council, by this Resolution, desires to amend and update only those fees and charges contained in the Attachment to this Resolution, while continuing and approving of other fees lawfully charged by the City that are contained elsewhere and not within the Attachment to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, AS FOLLOWS:

1. That the fees set forth in Idaho Falls Fee Schedule – December 2019, “Exhibit A” attached hereto and made a part hereof, be in force and effect in matters relating to fees upon the execution and signature of this Resolution.
2. That this Resolution amends all previous Resolutions and Ordinances regarding fees charged by the City concerning the fees that are contained in this Resolution;
3. That any Resolution or provision thereof that is inconsistent with this Resolution is hereby repealed.

ADOPTED and effective this ____ day of _____, 2019.

CITY OF IDAHO FALLS, IDAHO

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Resolution entitled, “A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING A SCHEDULE OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.”

Kathy Hampton, City Clerk

(SEAL)

EXHIBIT 'A'

CITY OF IDAHO FALLS

FEE SCHEDULE

Airport Department.....	2
Community Development Services Department	2
Fire Department	9 10
Idaho Falls Power	10 11
Electrical Service Fees	10 11
Public Fiber Optic Network Fees	12 13
Library	13 14
Municipal Services Department	14 15
Parks and Recreation Fees	20 21
Police Department	32 34
Public Works Department.....	33 35
Engineering Division Fees	33 35
Sanitation Division Service Fees	34 35
Street Division Fees	35 36
Wastewater Division Service Fees.....	35 36
Water Division Service Fees.....	37 39
Utility Delinquent Account Fee	39 41

AIRPORT DEPARTMENT

1. Landing Fee	Up to \$1.35 per 1,000 pound gross weight, depended upon total annual landing weight
2. Fuel Flowage Fee	\$0.07 per each gallon of aviation fuel dispensed into any general aviation aircraft
3. Passenger Facility Charge	\$4.50
4. Customer Facility Charge, On-Airport Car Rental Companies	\$4 per transaction, per day
5. Commercial Passenger Enplanement Charge	Up to \$4.50 per passenger, depended upon total annual enplanements

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

1. Erosion Control	
a. Initial Erosion Control Contractors Certificate	\$50
b. Erosion Control Contractors Certificate Renewal	\$25
c. Erosion Control Plan Permit – Plans less than One Acre	\$50
d. Erosion Control Plan Permit – Plans One Acre or More	\$100
2. Print and Digital Data Costs	
a. Paper	
i. Zoning Map – 36” X 50”	\$6
ii. Street Map – 36” X 36”	\$5
iii. Street Map – 24” X 24”	\$3
iv. Subdivision Map – 42” X 36”	\$5
v. Aerial Map – 36” X 48”	\$12
vi. Aerial Map – 36” X 36”	\$9
vii. Aerial Map – 24” X 36”	\$6
viii. Print (Per Print More than 5) – 8.5” X 11” or 8.5” X 14”	\$0.50
ix. Print (Per Print More than 5) – 11” X 17”	\$1
x. Custom Size Print	\$0.50 per Square Foot
xi. Custom Size Aerial Print	\$1 per Square Foot
b. Mylar	
i. Custom Size Print	\$1 per Square Foot
ii. Custom Size Aerial Print	\$2 per Square Foot
c. Digital Data	
i. CD	\$1 per Disk
ii. DVD	\$2 per Disk
d. Shipping and Handling (US Postal Service)	
i. Envelope	\$2

ii. CD-Mailer	\$2
iii. Map Tube	\$10
3. Subdivision Fees	
a. Site plan review and processing (review of civil site plans other than single-family residence)	\$300
b. Site plan resubmittal (review of civil site plans not completed after 3 reviews)	\$100
c. Preliminary Plat Review and Processing Fee (review of preliminary plats)	\$500
d. Preliminary plat resubmittal (review of preliminary plats not completed after 3 reviews)	\$150
e. Final Plat Review and Processing (review of final plats)	\$500 + \$15 per lot
f. Final plat resubmittal (review of final plats not completed after 3 reviews)	\$150 + \$5 per lot
g. Zoning compliance report (researching historical land uses of properties)	\$50
h. Advertising fee (fee to cover cost of legal advertisement for public hearings)	\$50
i. Improvement drawings review and processing (review of improvement drawings)	\$350
j. Improvement drawings resubmittal (review of improvement drawings not completed after 3 reviews)	\$150
k. Utility reviews – non-franchise (review of non-franchise utility improvement plans)	\$20
l. Iona Bonneville Sewer District reviews (review of sewer improvement drawings with Sewer District)	\$50
m. Vacation (Review and processing of applications to vacate right-of-way, easements, and other public utilities)	\$350
n. Appeals (Appeal decisions by Board or Adjustment or Planning Commission)	\$150
4. Annexation Fees	
a. Bridge and Arterial Streets Fee	\$100 per required parking space
b. Surface draining fee per square foot of assessable land	\$0.0075
5. Application Fees	
a. Variance Application	\$350
b. Rezoning Application	\$550
c. Planned Transition Zone Application	\$550
d. Comprehensive Plan Amendment	\$250
e. Conditional Use Permit (Either Planning Commission or City Council)	\$225
f. Conditional Use Permit (Both Planning Commission and City Council)	\$325
g. RSC-1 Zone Site Plan Review	\$150
h. Planned Unit Development	\$300
6. Residential Building Permit Fee Valuation Table	
Valuation Range	
\$1 to \$499	\$30.18
\$500 to \$999	\$67.31
\$1,000 to \$9,999	\$132.42

\$10,000 to \$19,999	\$164.97
\$20,000 to \$29,999	\$197.53
\$30,000 to \$39,999	\$230.09
\$40,000 to \$49,999	\$262.65
\$50,000 to \$59,999	\$295.21
\$60,000 to \$69,999	\$327.77
\$70,000 to \$79,999	\$360.32
\$80,000 to \$89,999	\$392.88
\$90,000 to \$99,999	\$425.44
\$100,000 to \$104,999	\$458.00
\$105,000 to \$109,999	\$490.56
\$110,000 to \$114,999	\$523.11
\$115,000 to \$119,999	\$555.67
\$120,000 to \$124,999	\$588.23
\$125,000 to \$129,999	\$620.79
\$130,000 to \$134,999	\$653.35
\$135,000 to \$139,999	\$685.91
\$140,000 to \$144,999	\$718.45
\$145,000 to \$149,999	\$751.01
\$150,000 to \$154,999	\$783.57
\$155,000 to \$159,999	\$816.13
\$160,000 to \$164,999	\$848.69
\$165,000 to \$169,999	\$881.24
\$170,000 to \$174,999	\$913.80
\$175,000 to \$179,999	\$946.36
\$180,000 to \$184,999	\$987.06
\$185,000 to \$189,999	\$1012.06
\$190,000 to \$194,999	\$1037.05
\$195,000 to \$199,999	\$1062.04
\$200,000 to \$204,999	\$1087.02
\$205,000 to \$209,999	\$1112.01
\$210,000 to \$214,999	\$1137.00
\$215,000 to \$219,999	\$1162.00
\$220,000 to \$224,999	\$1186.99
\$225,000 to \$229,999	\$1211.98
\$230,000 to \$234,999	\$1236.97
\$235,000 to \$239,999	\$1261.95
\$240,000 to \$244,999	\$1286.95
\$245,000 to \$249,999	\$1311.94
\$250,000 to \$254,999	\$1336.93
\$255,000 to \$259,999	\$1361.92
\$260,000 to \$264,999	\$1386.91
\$265,000 to \$269,999	\$1411.91
\$270,000 to \$274,999	\$1436.90
\$275,000 to \$279,999	\$1461.88
\$280,000 to \$284,999	\$1486.87
\$285,000 to \$289,999	\$1511.86

\$290,000 to \$294,999	\$1536.85
\$295,000 to \$299,999	\$1561.85
\$300,000 to \$304,999	\$1586.84
\$305,000 to \$309,999	\$1611.83
\$310,000 to \$314,999	\$1636.81
\$315,000 to \$319,999	\$1661.80
\$320,000 to \$324,999	\$1686.80
\$325,000 to \$329,999	\$1711.79
\$330,000 to \$334,999	\$1736.78
\$335,000 to \$339,999	\$1761.77
\$340,000 to \$344,999	\$1786.76
\$345,000 to \$349,999	\$1811.74
\$350,000 to \$354,999	\$1836.74
\$355,000 to \$359,999	\$1861.73
\$360,000 to \$364,999	\$1886.72
\$365,000 to \$369,999	\$1911.71
\$370,000 to \$374,999	\$1936.70
\$375,000 to \$379,999	\$1961.70
\$380,000 to \$384,999	\$1986.68
\$385,000 to \$389,999	\$2011.67
\$390,000 to \$394,999	\$2036.66
\$395,000 to \$399,999	\$2061.65
\$400,000 to \$404,999	\$2086.65
\$405,000 to \$409,999	\$2111.64
\$410,000 to \$414,999	\$2136.63
\$415,000 to \$419,999	\$2161.61
\$420,000 to \$424,999	\$2186.60
\$425,000 to \$429,999	\$2211.59
\$430,000 to \$434,999	\$2236.59
\$435,000 to \$439,999	\$2261.58
\$440,000 to \$444,999	\$2286.57
\$445,000 to \$449,999	\$2311.56
\$450,000 to \$454,999	\$2336.54
\$455,000 to \$459,999	\$2361.54
\$460,000 to \$464,999	\$2386.53
\$465,000 to \$469,999	\$2411.52
\$470,000 to \$474,999	\$2436.51
\$475,000 to \$479,999	\$2462.60
\$480,000 to \$484,999	\$2486.50
\$485,000 to \$489,999	\$2511.48
\$490,000 to \$494,999	\$2536.47
\$495,000 to \$499,999	\$2561.46
\$500,000 to \$1,000,000	\$2,865.25 for the first \$500,000 valuation, plus \$4.10 for each additional \$1,000 or

	fraction thereof
\$1,000,001 to Beyond	\$4,972.74 for the first \$1,000,000 valuation, plus \$2.67 for each additional \$1,000 or fraction thereof
7. Commercial Building Permit Fees Valuation Table:	
Valuation Table	
Total Valuation up to \$800	\$30.18
Total Valuation up to \$900	\$32.41
Total Valuation up to \$1,000	\$34.89
Total Valuation up to \$1,100	\$37.39
Total Valuation up to \$1,200	\$39.89
Total Valuation up to \$1,300	\$44.87
Total Valuation up to \$1,400	\$44.87
Total Valuation up to \$1,500	\$47.36
Total Valuation up to \$3,000	\$82.04
Total Valuation up to \$4,000	\$88.48
Total Valuation up to \$5,000	\$107.55
Total Valuation up to \$6,000	\$113.41
Total Valuation up to \$7,000	\$127.13
Total Valuation up to \$8,000	\$139.59
Total Valuation up to \$9,000	\$150.80
Total Valuation up to \$10,000	\$164.52
Total Valuation up to \$11,000	\$176.98
Total Valuation up to \$12,000	\$189.44
Total Valuation up to \$13,000	\$201.91
Total Valuation up to \$14,000	\$214.37
Total Valuation up to \$15,000	\$226.47
Total Valuation up to \$16,000	\$240.54
Total Valuation up to \$17,000	\$253.00
Total Valuation up to \$18,000	\$266.71
Total Valuation up to \$19,000	\$277.93
Total Valuation up to \$20,000	\$290.39
Total Valuation up to \$21,000	\$304.10
Total Valuation up to \$22,000	\$316.56
Total Valuation up to \$23,000	\$327.78
Total Valuation up to \$24,000	\$341.48
Total Valuation up to \$30,000	\$398.82
Total Valuation up to \$31,000	\$407.54
Total Valuation up to \$32,000	\$415.02
Total Valuation up to \$33,000	\$426.24
Total Valuation up to \$34,000	\$434.96
Total Valuation up to \$35,000	\$444.93

Total Valuation up to \$36,000	\$452.41
Total Valuation up to \$37,000	\$461.13
Total Valuation up to \$38,000	\$472.35
Total Valuation up to \$39,000	\$481.07
Total Valuation up to \$40,000	\$488.55
Total Valuation up to \$41,000	\$499.76
Total Valuation up to \$42,000	\$508.49
Total Valuation up to \$43,000	\$517.22
Total Valuation up to \$44,000	\$527.19
Total Valuation up to \$45,000	\$535.91
Total Valuation up to \$46,000	\$544.63
Total Valuation up to \$47,000	\$554.61
Total Valuation up to \$48,000	\$563.33
Total Valuation up to \$49,000	\$572.06
Total Valuation up to \$50,000	\$582.02
For total valuation between \$50,001 and \$100,000	\$582.02 for the first \$50,000 valuation, plus \$6.40 for each additional \$1,000 or fraction thereof
For total valuation between \$100,001 and \$400,000	\$947.12 for the first \$100,000 valuation, plus \$4.91 for each additional \$1,000 or fraction thereof
For total valuation between \$500,001 and \$1,000,000	\$3,005.64 for the first \$500,000 valuation, plus \$4.19 for each additional \$1,000 or fraction thereof
For total valuation of \$1,000,000 and beyond	\$4,972.73 for the first \$1,000,000 valuation, plus \$2.67 for each additional \$1,000 or fraction thereof
8. Plan Check Fee	
a. Residential Plan Check	10% of the permit valuation
b. Commercial Plan Check	65% of the permit valuation
9. New Residential Buildings and Additions Valuation Multiples	
a. Dwelling Unit Valuation	\$90 per Sq. ft
b. Finished Basement Total Valuation	\$25 per Sq. ft.
c. Unfinished Basement/Wood Frame Garage	\$15 per Sq. Ft
10. Commercial Permits Fees:	
a. Commercial Electrical Wiring Permit	1.5% of first \$20,000 of wiring costs, plus 0.75% of wiring costs in excess of \$20,000 (Wiring

	Costs include the total costs of any and all equipment, materials, and labor for installation governed by the National Electrical Code.
b. Commercial Mechanical Permits	1.5% of the first \$20,000 plus \$0.75% of amounts over \$20,000 of bid amount. The bid amount includes total costs of all equipment, materials, and labor for installation governed by the Uniform Mechanical Code.
c. Commercial Plumbing Permit Fees	1.5% of first \$20,000 plus 0.75% of amounts over \$20,000 of bid amount. The bid amount includes total costs of all equipment, materials, and labor for installation governed by the Uniform Plumbing Code.
d. Commercial Re-Roofing Permit Fee	1% of first \$20,000 of roofing costs, plus .79% of the costs in excess of \$20,000 (Maximum Fee \$3,000)
11. Residential Permit Fees:	
a. Residential Electrical Permits	\$5.85 for each electrical service
b. Residential Mechanical Permit Issuance	\$5.10 Unit Fee per installation
c. Residential Plumbing Permit Fees:	
i. Unit Fee for each Plumbing	\$5.10 Unit Fee per installation
ii. Unit Fee for each Gas Piping System	\$5.10 Unit Fee per installation
d. Residential Re-Roofing Permit	1% of valuation; Minimum fee of \$30.18 Maximum fee of \$110
e. Signs, Outline Lighting Systems or Marquees:	
i. Non Electric Sign	\$65
ii. Electric Sign	\$95
iii. Structural Review if over 30 feet	\$35
iv. Billboard	\$155
v. LED Message Center	\$155
12. Other Inspections and Fees (covers residential and commercial buildings, plumbing, mechanical, and electrical):	
a. Permit Issuance Fee (For Issuing Each Permit)	\$30.18
b. Inspections outside of normal business hours (Minimum 2 hour charge)	\$70 per hour or hourly cost to City, whichever is greatest

c. Re-inspection Fees (Section 305.8)	\$70 per hour hourly cost to City, whichever is greatest
d. Inspection for which no fee is specifically indicated (minimum one-half hour charge)	\$70 per hour hourly cost to City, whichever is greatest
e. Additional plan review required by changes, additions, or revisions to plan (minimum one-half hour charge)	\$35 per hour hourly cost to City, whichever is greatest
f. Residential Combination Mechanical Electrical Plumbing (MEP)	\$0.08 per sq ft. total
g. Residential Combination Energy Code	\$55
h. Code Enforcement Violations	
i. First Offense	\$35
ii. Second Offense, within 1 year of a prior violation	\$75
iii. Third Offense, and any subsequent offense, within 1 year of a prior violation	\$150
iv. Appeal code violation to BOA	\$150
i. Work Commencing before permit fee paid	\$125
13. Parklet Lease - Fee for leasing on-street parking for a parklet	\$1200 per year per stall
14. Temporary On-Street Construction Parking Permits	
a. Temporary On-Street Construction Parking Permit (Downtown-Daily)	\$10 per day
b. Temporary On-Street Construction Parking Permit (Downtown-Monthly)	\$62 per month

FIRE DEPARTMENT

1. International Fire Code Permits and Fees:	
a. Operational Permit Fee	\$70
b. Construction Permit Fee	\$70
c. Fine for Failure to Comply with Stop Work Order	\$300
d. Life Safety License	\$125
e. Violation of License Requirement Fine	\$300
f. Site Plan Review	\$70
g. Structural Plan Review Fees	16% of Building Permit Valuation
h. Fire Alarm Plan Review Fee	\$70 or \$4 per device, whichever is greater
i. Additional acceptance test field inspections	\$70
j. Fire Sprinkler System Review Fees	\$140 + \$2.25 a head
k. Fire Pump Review Fee	\$140
l. Alarm Response Fee	Maximum \$150
m. Mitigation Reimbursement Fees	Posted fee schedule
n. Business and Property (Inspection, Safety, and Protection) License	\$40
2. Other Inspection and Fees	
a. Inspections outside of normal business hours (minimum 2 hour charge)	\$70 per hour or hourly cost to City, whichever is greatest

b. Re-inspection Fees	\$70 per hour or hourly cost to City, whichever is greatest
c. General inspection fee (including, additional plan review required by changes, additions, or revisions to plan) (minimum one-half hour charge)	\$70 per hour or hourly cost to City, whichever is greatest
d. Target Hazard Operational Permits	\$70 per hour, 1 hour minimum for inspection
e. Commercial Hood Inspection	\$70
3. Firework Licensing:	
a. Consumer Fireworks Permit Application Fee	\$70
b. Consumer Fireworks Wholesale Permit Fee	\$140
4. Ambulance Service:	
a. Advanced Life Support	
i. Non-Emergency	\$670
ii. Resident	\$ 830
iii. Non-Resident	\$ 1,062
iv. BLS Non-Emergency	\$ 437
v. BLS Emergency – In District	\$ 707
vi. BLS Emergency – Out of District	\$ 933
vii. ALS-2	\$ 1,196
viii. Critical Care	\$ 1415
b. Mileage:	
i. BLS Mileage and ALS Mileage – Resident	\$ 14.28
ii. BLS Mileage and ALS Mileage – Non-Resident	\$ 17.84
c. Treat and Release:	
i. Basic Evaluate/Treat No Transport	\$195
ii.	
iii. BLS Emergency, no transport	\$325
iv. ALS Emergency, no transport	\$375
d. Ambulance Waiting Time	\$165 per hour
e. Standby	\$150 per hour
f. Empty return leg fee	\$ 160/hr, 1 hour minimum, Standard mileage rate for non-patient transport.
g. Single Resource with Medical Kit	\$80 per hour

IDAHO FALLS POWER

ELECTRICAL SERVICE FEES

1. Meter Service Installation Fee	\$50
2. Meter Accuracy Test	\$50
3. AMI Opt Out – Monthly Charge	\$6.56
4. Tampering Reconnection Fee	\$200
5. Disconnect and Reconnection Fees -	
a. Residential — Disconnect Fee	\$25

b. Non-Residential Electric Disconnect Fee	\$50
c. Non-Residential Electric Reconnect Fee	\$50
6. Short-term suspension of Electric Service (Vacant for a minimum of 3 weeks or 21 calendar days, but not more than 6 months or 180 calendar days.)	
a. Non remote suspension	\$25
b. Remote suspension	No Charge
7. Line Extension for Single Family Home (per lot)	\$1,500
8. Line Extension for Multi-Family Housing (per family unit)	\$600
9. Line Extension for Commercial	Actual Cost
10. High Density Load Continuous Service Distribution Connection	Projected rationed cost of future distribution line & substation based upon customer peak KW
11. High Density Load Credit Risk Deposit	Higher of projected or actual three months bills
12. Secondary Service Connection (per Service)	\$100
13. Commercial Rate – Base Energy Charge	\$0.039 per KWH
14. Commercial Rate – Power Cost Adjustment	(\$0.002) per KWH
15. Commercial Rate – Demand Charge	\$ 9 per KW for all KW, with a minimum demand charge of \$26 per month
16. Net Metering Commercial Rate – Base Energy Charge	\$0.039 per KWH
17. Net Metering Commercial Rate – Power Cost Adjustment	(\$0.002) per KWH
18. Net Metering Commercial Rate – Demand Charge	\$ 9 per KW for all KW, with a minimum demand charge of \$26 a month
19. Industrial Rate – Energy Charge	\$0.039 per KWH
20. Industrial Rate – Power Cost Adjustment	(\$0.002) per KWH
21. Industrial Rate – Demand Charge	\$7.25 per KW for all KW
22. High Density Load Rate – Energy Charge	\$0.039 per KWH
23. High Density Load Rate – Demand Charge	\$ 9 per KW for all KW
24. Economic Development Rate (> 1 MW)	Negotiated Rate
25. Residential Energy – Base Energy Charges	\$0.0625 per KWH
26. Transfer Customers Revenue Buyout Surcharges	Service specific proportion of half of the Non-Asset Buyout Cost. Paid over no longer than 36 months.
27. Residential Energy – Monthly Service Charge	\$18
28. Residential – Power Cost Adjustment	(\$0.002) per KWH
29. Surge Arrestor – Residential	\$4 per month
30. Surge Arrestor – Commercial	\$7 per month
31. Net Metering Residential Rate – Monthly Charge	\$18
32. Net Metering Residential Rate – Base Energy Charge	\$0.0625 per KWH
33. Net Metering – Power Cost Adjustment	(\$0.002)

34. Net Metering Rate – Energy Credit	Heavy Load Mid-Columbia index price per KWH
35. City Street Light Energy Charge	\$0.0725 per KWH
36. Security Lighting– Monthly Rate – 100 W or equivalent	\$17.50
37. Security Lighting– Monthly Rate – 200 W or equivalent	\$20
38. Security Lighting– Monthly Rate – 400 W or equivalent	\$26.50
39. EV Charging Station	\$20 per month
40. Temporary or Construction Electric Rate – Base Energy Charge	\$0.0625 per KWH
41. Temporary or Construction Electric Rate – Monthly Service Charge	\$25
42. Temporary Service Installation Charge	One time charge of \$150. An additional \$750 if a transformer is required.
43. Large Power Temporary Construction Rate – Base Energy Charge	\$0.039 per KWH
44. Large Power Temporary Construction Rate – Demand Charge	\$9 per KW for all KW
45. Large Power Temporary Construction Service Installation Charge	\$1,000 per transformer plus labor and material
46. Un-metered Distributed Communication Equipment & Small Wireless Facilities (SWF) Charge	Monthly charge per site based upon IFP estimated consumption and demand
47. Small Wireless Facilities (SWF) Site Application Fee	\$500 (up to 5 sites) \$100 each additional on single application
48. Monthly Small Wireless Facilities (SWF) Attachment Fee	\$22.50
49. Small Wireless Facilities (SWF) new poles	Per IFP Existing Line Extension Fee Policy

PUBLIC UNLIT FIBER OPTIC NETWORK FEES

1. Fiber Optic Disconnection Fee	Estimated Actual Costs
2. Subsequent Disconnection Fee within 12 Months of Prior Disconnection	Estimated Actual Costs
3. Backbone Service Fee, per single pair fiber, per month	\$1,400
4. Construction Costs	Estimated Actual Costs
5. Monthly Distribution Access Fee	\$25
6. Monthly Point to Point first 36 months	Estimated Actual Costs Amortized
7. Monthly Point to Point Maintenance post 36 months per pair	\$25 Per Mile

PUBLIC OPEN ACCESS FIBER OPTIC NETWORK FEES

1. New Service Provider Setup	\$5,000
2. Monthly Provider Network Access after 2,000 network customers	\$1,000
3. Provider Network to Network Interface (NNI)	Included depending on customer counts
4. 100 Mbps Business	\$27.00
5. 250 Mbps Business	\$40.00
6. 500 Mbps Business	\$60.00

7. 1 Gbps Business	\$80.00
8. 2 Gbps Business	\$160.00
9. 10 Gbps Business	\$800.00
10. Dedicated Circuit with VLAN	\$50.00
11. Non-parade route installation	Actual Costs
12. Early Network Termination prior to 6 months -- Business	\$500.00
13. Early Network Termination prior to 12 months -- Business	\$250.00
14. Modify Provisioning	\$5.00
15. New Provisioning -- Business	\$35.00
16. 100 Mbps Business – Monthly Customer Network Connection	\$30.00
17. 250 Mbps + Business – Monthly Customer Network Connection	\$40.00
18. 250 Mbps Residential	\$23.00
19. 1 Gbps Residential	\$27.00
20. 10 Gbps Residential	\$100.00
21. Residential Monthly Customer Network Connection	\$30.00
22. Network repair customer caused	Actual costs
23. Transfer Provider	\$35.00

LIBRARY

1. Overdue Fine	\$0.10 per day per item
2. Maximum Overdue Fine	\$5 per item
3. Lost Item	Original retail cost or library's replacement cost, whichever is less
4. Lost or Damaged Barcode	\$1
5. Lost or Damaged RFID Tag	\$1
6. Lost or Damaged Jacket Cover	\$2
7. Lost or Damaged DVD Out of Set	\$19 per DVD if able to be ordered separately otherwise must pay the cost to replace entire set
8. Lost or Damaged CD Out of Set	\$10 per CD if able to be ordered separately otherwise must pay the cost to replace entire set
9. Lost or Damaged Cassette Out of Set	\$10 per cassette if able to be ordered separately otherwise must pay the cost to replace entire set
10. Lost or Damaged Artwork on CD or DVD	\$2
11. Lost or Damaged Case for CD or DVD	
a. 1 to 14 sleeves	\$7
b. 16-30 sleeves	\$11
c. CD/DVD/VHS case single	\$2
d. Cassette Case	\$3
12. DVD or CD cleaning	\$2 per cleaning

13. Torn Page in Book	\$2
14. Lost or Damaged Spine Label	\$1
15. Lost Individual Booklet from an Easy Reader Set	\$5
16. Lost or Damaged Magazine	Cover Price of the Magazine, no Processing Fee Assessed
17.	
18. Non-Resident Card Fee	\$120
19. Inter-Library Loan	\$10
20. Meeting Rooms:	
a. Bonneville County Non-Business Groups	\$15 first hour, \$10 each hour or part thereof after
b. All Other Groups	\$40 first hour, \$20 each hour or part thereof after
c. Cleaning Fee	Actual cost to clean and repair the room (Maximum fee of \$50)
d. Non-Refundable Food Fee	\$50
21. Copies and Printing	
a. Black and White	
i. One sided 8.5 by 11 inch copy	\$0.10 per page
ii. Two sided 8.5 by 11 inch copy	\$0.25 per page
iii. One sided 8.5 by 14 inch copy	\$0.15 per page
iv. Two sided 8.5 by 14 inch copy	\$0.30 per page
v. One sided 11 by 14 inch copy	\$0.20 per page
vi. Two sided 11 by 14 inch copy	\$0.40 per page
b. Color	
i. One sided 8.5 by 11 inch copy	\$0.25 per page
ii. Two sided 8.5 by 11 inch copy	\$0.50 per page
iii. One sided 8.5 by 14 inch copy	\$0.30 per page
iv. Two sided 8.5 by 14 inch copy	\$0.60 per page
v. One sided 11 by 14 inch copy	\$0.50 per page
vi. Two sided 11 by 14 inch copy	\$1 per page
c. 3d Printing	\$0.25 per gram
22. Obituary look up on microfilm	\$5 per obituary

MUNICIPAL SERVICES DEPARTMENT

1. Treasury Payments / Utility Billing	
a. Utility Bill Credit Card Convenience Fee for processing payments using a credit or debit card	Actual Cost of third party processing amount per transaction.
b. Utility Service Credit for use of E-Bill	\$1 credit per month
2. Liquor by the Drink:	
a. Liquor by the Drink Annual License Fee	\$562.50

b. Transfer of Liquor by the Drink License	\$100
c. Liquor Catering Permit	\$20
3. Beer:	
a. Beer Annual On or Off Premises Consumption License	\$200
b. Annual Bottled or Canned Beer Off Premises Consumption License	\$50
c. Transfer of Annual On or Off Premises Consumption License	\$100
d. Transfer of Annual Bottled or Canned Beer Off Premises Consumption License	\$25
e. License for Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	\$20
f. Multiple-Event License for Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	\$20
g. License for Wine and Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	Not to Exceed \$20
4. Building Contractors:	
a. Class A License	\$200
b. Class B License	\$200
c. Class C License	\$200
d. Class D License	\$125
e. Out of State Reciprocity License	\$50
f. In-State Reciprocity License	\$0
g. Late Renewal or Reinstatement of License Fee	\$75
h. Inactive Contractor's License Fee	\$100
i. Employee of non-reciprocal contractor continuing education course costs	\$50
j. Reciprocal contractor continuing education course cost	\$100
5. Public Right-of-Way Contractors:	
a. Public Right-of-Way Contractor's License Fee	\$50
b. Public Right-of-Way Work Bond	\$5,000
6. Wine:	
a. Annual Retail Wine License	\$200
b. Annual Wine-By-The-Drink License	\$200
c. License for Wine Sold or Donated for Benevolent, Charitable, or Public Purposes	\$20
d. Multiple-Event License for Wine Sold or Donated for Benevolent, Charitable, or Public Purposes	\$20
e. License Transfer Fee	\$100
f. License for Wine and Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	Not to Exceed \$20
7. Private Patrol Services:	
a. Private Patrol Person Bond	\$1,000
b. Private Patrol Service Bond	\$2,000
c. Private Patrol Service License	\$100
d. Private Patrol Service License renewal	\$50
e. Private Patrol Person License	\$50
f. Private Patrol Person License renewal	\$25
8. Lawn Sprinkler and Water Conditioner Installers	
a. Lawn Sprinkler Contractor License	\$100

b. Water Conditioner/Water Softener Installer License	\$100
c. Water Condition/Water Softener/Law Sprinkler License renewal	\$35
9. Itinerant Merchants, Mobile Food Vendors, Door-to-Door Salesmen:	
a. Idaho Falls Resident Itinerant Merchant's License	\$25
b. Bonneville County Resident – Itinerant Merchant Investigation Fee	\$25
c. Outside of Bonneville County, Idaho Resident – Itinerant Merchant Investigation Fee	\$50
d. Outside of the State of Idaho – Itinerant Merchant Investigation Fee	\$250
e. Itinerant Merchant's Bond	\$1,000
f. Mobile Food Vender's License	\$20
g. Door-To-Door Solicitors	\$20
10. Pawnbroker's License	\$50
11. Secondhand Precious Metals Dealer License	\$30
12. Secondhand Storekeeper License	\$30
13. Scrap Dealer License	\$50
14. Adult Businesses:	
a. Fine – Operating without a valid permit	\$300
b. Application Fee	\$100
c. Annual Permit Fee	\$100
d. Sexually Oriented Business Employee License	\$100
e. License Renewal	\$25
15. Burglary and Robbery Alarms:	
a. Third False Alarm Public Nuisance Alarm System Permit	\$100
b. Fourth False Alarm Public Nuisance Alarm System Permit	\$200
c. Fifth False Alarm Public Nuisance Alarm System Permit	\$300
d. Sixth False Alarm Public Nuisance Alarm System Permit	\$400
e. Seventh and Subsequent False Alarm Public Nuisance Alarm System Permit	\$500
16. Day Care Licensing:	
a. Family Child Care License	\$75
b. Group Child Care License	\$150
c. Child Care Center	\$225
d. Child Care Worker Certification	\$20
e. On-Site Non-Provider Certification	\$20
f. Day Care Workers License, Criminal History Registry Check	\$20
17. Sign Licensing:	
a. Sign Contractor's License	\$25
b. Sign Contractor's Bond	\$1,000
c. Sign Erection Fee	\$60
d. Electric Sign Fee	\$30
e. Structural Plan Review Fee	\$30
18. Dockless Bikeshare Program Licensing	
a. <u>Bikeshare Business License</u>	<u>\$20 per Bicycle, E-Bike, E-Scooter, and any other</u>

	<u>vehicle required to be registered with City.</u>
18-19. Bus Stop Bench Permit Fee	\$10
19-20. Bus Stop Bench Permit Extension Fee	\$5
20-21. Bus Stop Bench Renewal Fee	\$5
21-22. Trees and Shrubbery:	
a. Private Tree Service Company License Fee	\$25
b. Fine for the Violation of the Provisions of Chapter 9 – Trees and Shrubbery	\$100
22-23. License Denial Appeal Filing Fee	\$50
23-24. Emergency Medical Services Licensing:	
a. EMS Class I Annual License	\$500
b. EMS Class II Annual License	\$500
c. EMS Class III Annual License	\$250
d. EMS Class IV Annual License	\$250
e. Attendant – Ambulance Driver License	\$25
24-25. Identification Badges:	
a. Public Conveyance Operator	\$8
b. Taxi Operator	\$8
c. Courtesy Vehicle Operator	\$8
d. Door-To-Door Solicitors	\$8
25-26. Clerk's Office License Reprint	\$5
26-27. Civic Center for the Performing Arts:	
a. Commercial:	
i. Performance Using Touring Performers (Admission)	
1. Main Performance	Greater of 10%, capped at \$12,500 or \$800.
2. Each Matinee	Greater of 10%, capped at \$12,500 or \$400.
ii. Performance Using Touring Performers (No Admission)	
1. Main Performance	\$300
2. Each Matinee	\$175
iii. Performance Using Area Performers (Admission)	
1. Main Performance	Greater of 10%, capped at \$12,500 or \$600.
2. Each Matinee	Greater of 10%, capped at \$12,500 or \$300.
iv. Performance Using Area Performers (No Admission)	
1. Main Performance	\$300
2. Each Matinee	\$175
v. Meetings	
1. Main Session	\$800
2. Each Additional Session	\$400
b. Non-Profit:	

i. Performance Using Touring Performers (Admission)	
1. Main Performance	\$1,500
2. Each Matinee	\$1,000
ii. Performance Using Member as Performers (Admission)	
1. Main Performance	\$400
2. Each Matinee	\$200
iii. Performance Using Members as Performers (No Admission)	
1. Main Performance	\$300
2. Each Matinee	\$200
iv. Meetings for Organizations	
1. Main Session	\$300
2. Each Additional Session	\$200
v. Art or Band Room	
1. Art or Band Room Rental at same time as renting main Auditorium	\$100
2. Art or Band Room Cleaning Fee (each rental)	\$25
3. Art or Band Room Rental, 1 to 4 hours, without renting main Auditorium, per hour	\$125
4. Additional Hour, without use of Auditorium	\$25
vi. Miscellaneous Auditorium Fees	
1. Building Facility Fee	\$100
2. Building Rental	\$200
3. Additional Hours	\$20
4. Head Technicians Fee per hour	\$25
5. Assistant Technician Fee per hour	\$20
6. Stage Hand Fee per hour	\$15
7. Marley Floor Use (per installation)	\$60
vii. Concession Sales	
1. Beer and Wine Sales	10% of Total Sales
The Lessee is entitled to occupy eight (8) consecutive hours prior to performance at no additional charge on the day of performance. Any additional time will be based on charges in Paragraph IV.	
c. Bookings/Reservation Deposit Fees:	
i. 1 Day	\$100
ii. 2 Days	\$200
iii. 3 or More Days	\$300
Deposit will apply towards the facility rental fee. Refunds will be made if performance dates are cancelled 90 days prior to date of first reservation.	
d. Additional Fees:	
i. Additional Rehearsal Time and Setting Stage (First Three Hours)	\$90
ii. Each Additional Hour	\$15
A minimum charge of three hours wages is required for all personnel listed above. All personnel must have a fifteen (15) hour notice of cancellation of their services or lessee will be required to pay at least the minimum charge.	

The cost of labor in arranging the stage must be paid by the lessee. The lessee may furnish its own labor for stage hands, box office manager, ticket takers, and ushers. Sound and lighting personnel will be furnished by the lessor but wages will be paid by lessee.	
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PARKS AND RECREATION

1. Sandy Downs – 2702		
a. Admission:		\$1
i. Parking:		\$1
ii. Parking (Event Holder)		\$1
iii. Parking (Events)		\$5
iv. RV Parking Monthly		\$150
v. RV Parking Daily		\$10
b. Rentals Daily:		
i. Grandstand Cleaning Deposit (Each Event \$100 non-refundable)		\$500
ii. Grandstand/Arena		\$700
iii. Fire Pit		\$20
iv. Arena		\$100
v. Water Truck (with operator)		\$200
vi. Tractor (with operator)		\$200
c. Rodeo Setup/Takedown		\$300
d. Stall Arena:		
i. Horseback Riding Permit – Annual Family		\$50 per Family
ii. Stall Daily (24 Hour)		\$10
iii. Stall Monthly		\$45
iv. Tack Room Monthly		\$20
v. Horse Walker Monthly		\$25
vi. Horseback Riding Permit Annual		\$20
2. Parks Rental – 2703		
a. Shelters/Decks Daily:		
i. Application Fee (Non-Refundable)		\$50
ii. Small Shelter		\$75
iii. 6 Hour Blocks for Shelter Rental Full Day (Two Blocks) (8am to 2pm and 2pm to 8am)		\$125
iv. Band Shell/The Broadway Plaza		\$200
v. Multi-Purpose Shelter (Per Event)		\$300
vi. Sportsman's Island Deck Area		\$75
vii. Sportsman's Park Reservations		\$500
viii. Jenson Overlook Deck Area		\$75
ix. Memorial Drive Vendor Half-Pad		\$50
x. Memorial Drive Vendor Full Pad		\$100
xi. Full Memorial Dr. Electric Use		\$30 a day
xii. Taylors' Rock Garden (Four Hour Block)		\$100
xiii. IF Resident camping for Special Events		\$50 per Resident
xiv. Non-Resident Camping Fees for Special Events		\$100 per Non-Resident
xv. Camping Fee for South Tourist Park		\$15 per night
xvi. Athletic Field Game Use/Rental (baseball, softball, lacrosse, rugby, etc.)	Non Resident \$20	City Resident \$20
xvii.		
b. Rentals:		
i. Picnic Table (6 Tables)		\$50

ii. Additional Picnic Table	\$5
iii. Trash Cans (Each)	\$4
iv. Volleyball Set Deposit	\$10
v. Water Spigot Deposit	\$100
vi. Bleacher (per Unit)	\$40
vii. Fencing for Ballfields	\$200
viii. Fencing (Up to 200 Feet)	\$200
ix. Additional Fencing (Beyond 200 Feet)	\$80.25 per foot
x. Canopy (15' X 15')	\$75
xi. Canopy (20' X 40')	\$250
c. Banners (Set of 10)	\$150
i. Additional Banner(s) (Each)	\$12
d. Special Event/Cleaning Deposit (Over 100 People \$100 non refundable)	\$500
e. Memorials	
i. Memorial Bench	\$600
ii. Remembrance Tree	\$400
3. Weed Control – 2705	
a. Tractor with Operator (Hour)	\$100
b. Hand Work per Operator (Hour)	\$35
c. Enforcement Administration Fee (Per Lien)	\$100
d. Lien Placement Fee (Per Lien)	\$25
4. Idaho Falls Raceway – 2706	
a. Admission	\$1
b. Parking	\$5
c. Parking (Event Holder)	\$1
d. Parking (Events)	\$1
e. Parking RV Daily	\$10
f. Practice Rider/Driver	\$20
g. Practice Rider 10 Punch Pass	\$150
h. Practice Season Pass	\$250
i. Event Rental	\$500
j. Concession Booth Rental (Event)	\$100
5. Horticulture/Forestry – 2707	
a. Tree Trimming/Removal Permit	\$10
b. Arborist (Hour)	\$50
c. Lift Truck with Operator (Hour)	\$100
d. Hand Work per Operator (Hour)	\$35
e. Enforcement Administration Fee (Per Lien)	\$100
f. Lien Placement Fee (Per Lien)	\$25
6. Activity Center – 2708	
a. Small Rental (East and West Rooms 2 Hour Minimum)	\$15
b. Large Rental (South Room 2 Hour Minimum)	\$20
c. Large Reception Rental (3 Hour Minimum or \$175 a Day)	\$35
d. Kitchen Rental (1/2 Day \$50)	\$90
e. Cleaning Deposit/Maintenance/Damage Fee For Large Rentals	\$200
7. Cemetery – 2901	
a. Burial	

i. Saturday/Holiday Burial		\$ 300
ii. After 4:30 p.m. Burial		\$ 300
iii. Opening/Closing Adult/Child		\$ 500
iv. Opening/Closing Infant		\$200
v. Opening/Closing Cremation		\$ 250
vi. Saturday/Late Notice (72 Hours)		\$300
b. Disinterment:		
i. Disinterment Adult/Child		\$1,500
ii. Disinterment Infant		\$ 420
iii. Disinterment Cremation		\$ 200
c. Burial Spaces:		
i. Adult/Child Up-Right Section		\$ 750
ii. Adult/Child Fielding Flat Section		\$ 600
iii. Infant (Under 1 Year)		\$ 300
d. Niche Wall		
i. Niche Wall Top		\$400
ii. Niche Wall Middle		\$300
iii. Niche Wall Bottom		\$200
e. Niche Wall Parkhurst		
i. Niche Wall Top		\$350
ii. Niche Wall Middle		\$400
iii. Niche Wall Bottom		\$350
iv. Memorial Wall Per Line (East and West Side)		\$125
v. Perpetual Grave Space Fee		\$175
vi. Cemetery Plot Ownership Certificate Fee		\$10
vii. Deed Transfer Fee (\$10 for one \$40 max)		\$ 20 - \$40
8. Melaleuca Field		
a. Melaleuca Field Rental		\$1,000 a day
b. Melaleuca Capital Surcharge		\$1 per Entry
c. Melaleuca Field Partial Rental		\$400
9. Tautphaus Park Zoo – 2704		
a. Admission		
i. Regular Admission – Adult	Non Resident \$8	City Resident \$6
ii. Regular Admission – Child (34-12 Years)	Non Resident \$5	City Resident \$4
iii. Regular Admission – Senior (62+)	Non Resident \$6.50	City Resident \$5.50
iv. Regular Admission – 32 and under		Free
v. Educational/Group – Adult		\$7
vi. Educational/Group – Child (34-12 Years)		\$4.50
vii. Educational/Group – Senior (62+)		\$5.50
viii. Educational/Group – 32 and under		Free
ix. Non-Tax Group – Adult		\$6.67
x. Non-Tax Group – Child (34-12 Years)		\$4.31
xi. Non-Tax Group – Senior (62+)		\$5.25
xii. Non-Tax Group – 3 and under		Free
xiii. Local and Global Conservation Fund		\$0.50 per admission

b. Teacher Summer Continuing Education Classes (2 day class, 16 hours program)	\$75		
c. Zumba in the Zoo and Yoga on the Green (Classes twice per week during open season)	\$5		
d. Program Fees:			
i. 45 Minute Class – Tots	\$12 or \$10 for member		
ii. 60 Minute Class – K through 2 nd	\$15 or \$12 for member		
iii. 90 Minute Class – 3 rd through 5 th	\$20 or \$16 for members		
iv. 3 Hour Class – 6 th through 8 th	\$25 or \$20 for members		
v. 3 Hour Class – Week-long (7-9 Years)	\$85		
vi. 3 Hour Class – Week-long (7-9 Years) Members	\$70		
vii. 7 Hour Class – Week-long (10-12 Years)	\$140		
viii. 7 Hour Class – Week-long (10-12 Years) Members	\$115		
ix. Behind the Scenes Tours	\$30		
x. Behind the Scenes Tours Members	\$25		
xi. Overnight Safari	\$55		
xii. Overnight Safari Members	\$45		
xiii. Group Overnight Safari	\$50		
xiv. Group Overnight Safari Members	\$40		
xv. Junior Zoo Crew	\$105		
xvi. Junior Zoo Crew Members	\$85		
xvii. Late Pick-up Fee	\$5 every 15 minutes		
xviii. Penguin Feeding Program (Fee for Fish to Feed Penguins)	\$3		
xix. Keeper for a Day	\$100		
xx. Guest Speaker Series			
1. Adult (18+)	Non Resident \$10	City Resident \$5	School Group \$3 (\$2.82 Tax exempt)
2. Child / Student (College or below)	Non Resident \$5	City Resident \$3.50	School Group \$3 (\$2.82 Tax exempt)
3. Three Two years old and under	Non Resident \$10	City Resident \$5	School Group \$3 (\$2.82 Tax exempt)
4. Family of 4+	Non Resident \$20		City Resident \$15
5. TPZS Members	\$1		
xxi. Family Nature Club (once per month events per family)	\$30 per year		\$25 per year
xxii.			
e. Rental Fees			

i. Tent (2 Hour Minimum)	\$ 85 an hour
ii. Tent (Additional Hours)	\$ 45 an hour
iii. After Hours Fee (2 Hour Minimum)	\$ 175 an hour
iv. Animal Encounter Show	\$35
v. Animal Interaction (1 Person, 2 Animals, 30 Minutes)	\$ 50
vi. Costume Character Appearance (1/2 Hour)	\$ 40
vii. Tent (10' X 10')	\$ 35
viii. Tent (20' X 40')	\$ 120
ix. Large Tent (40' x 90') Rental	\$1,500 a day
x. Large Tent (40' x 90') 4-Wall Rental	\$500 a day
xi. Wagon/Stroller Rental	\$5
xii. Single Maeck Center Classroom Hourly	\$200 per hour
xiii. Single Maeck Center Classroom Daily (eight-hours)	Maximum \$500 a day
xiv. All Three Maeck Center Classrooms Daily (eight-hours)	Maximum \$1,500 a day
xv. Cleaning Deposit (refundable)	\$100
f. Parties and Gatherings:	
i. Birthday Package (only 10 a.m. or 2 p.m.)	\$ 90 (\$25 non-refundable deposit)
ii. Daytime Event	\$ 175 (\$25 non-refundable deposit)
iii. Private Evening Event	\$ 550
iv. Off Season Birthday Party	\$ 120
g. Penguin Interaction:	
i. Adult	\$ 30
ii. Child (4-12)	\$ 20
iii. Group Discount (6 or more people)	20% Discount
h. Volunteer Led Programs:	
i. Onsite Tours (Max 25 People)	\$15
ii. Offsite Outreach (40 people or more)	
1. Within Districts No. 91 and No. 93 (Non-Profit)	\$ 30
2. Within Districts No. 91 and No. 93 (Profit)	\$ 40
3. Outside Districts No. 91 and No. 93 (30 Mile Radius)	\$ 45
4. Any Group Between 30 and 50 Mile Radius of Zoo	\$ 55
5. Any Second Program on the Same Day as First	\$ 25
iii. Assembly Programs (40 – 100 People)	
1. Within Districts No. 91 and No. 93 (Non-Profit)	\$ 75
2. Within Districts No. 91 and No. 93 (Profit)	\$ 90
3. Outside Districts No. 91 and No. 93 (50 Mile Radius)	\$ 90
4. Assembly Programs (Over 100 People)	\$ 120
i. Staff Led Programs:	
i. 50-100 Miles	\$100

ii. 101-150 Miles	\$150
iii. 151-200 Miles	\$200
iv. Additional Programs Fees (Same Day up to 3)	\$50
v. Per Mile Fee (Round Trip Mileage)	\$0.50 a Mile
10. War Bonnet	
a. Admission	
i. Child (any night)	\$10
ii. Adult Thursday night	\$25
iii. Adult Friday night	\$25
iv. Adult Saturday night	\$30
v. Hospitality Tent (any night)	\$75
vi.	
b. VIP Table (4 Seats)	
i. Thursday and Friday Night	\$200
ii. Saturday Night	\$250
c. Booths	
i. Food Booth	\$600
ii. Standard Non-Food Booth	\$200
11. Recreation – 4801, 4802, 4806	
a. Temporary Concession Permit (One Day Per Site/Per Stand)	\$15
b. Special Event Dispensing Permit'	\$50 plus 3% of Gross Sales on Dispensing
c. Ice Arena	
i. Ice Rental Fee (Travel tournament, private rental, public skate time)	\$150 per hour
ii. Special Event Admission	\$10
iii. Public Skate Admission	
1. Ages 4-12	\$4
2. Ages 13 +	\$4.75
3. Senior	\$3.50
iv. Stick, Shoot, and Freestyle	
1. Youth	\$4
2. Adult	\$5.25
3. Senior	\$4
v. 10 Punch Pass	
1. Ages 4-12	\$28
2. Ages 13 +	\$38
3. Senior	\$28
vi. 30 Punch Pass	
1. Ages 4-12	\$78
2. Ages 13 +	\$100
3. Senior	\$78
vii. Annual Pass	
1. Ages 4-12	\$245
2. Ages 13 +	\$310
3. Senior	\$245
viii. Ski Rental for Youth	\$5
d. Ice Skate Rentals/Lessons	

i. Skate Aide		\$2
ii. Ice Skates		\$3.50
iii. Ice Skating Lessons		\$48
iv. Ice Skating Lesson with Rentals		\$59
v. Adult Skating Lesson (Drop in)		\$13
vi. Adult Skating Lesson (Drop in with Rentals)		\$16
vii. Power Skating and edge control clinic		\$15
viii. Private Ice Skating Instruction		\$30 per half hour
e. Special Event Admission		
i. Laser Light Skate Night		\$5
ii. Halloween Party		\$5
f. Recreation Center		
i. Special Event Admission		\$10
ii. Day use fee @ Rec Center – Youth/Senior Admission		\$2
iii. Day use fee @ Rec Center – Adult Admission		\$3
iv. 10-punch pass @ Rec Center – Youth/Senior		\$18
v. 10-punch pass @ Rec Center – Adult		\$25
vi. Year pass @ Rec Center – Youth/Senior		\$100
vii. Year pass @ Rec Center – Adult		\$125
viii. Yearly Businessmen’s Basketball Pass (Noon Ball)		\$75
g. Fitness Class / 4801		
i. Youth/Seniors		\$3.75
ii. Adult		\$4.50
iii. 10-punch – Youth/Seniors		\$28
iv. 10-punch – Adults		\$38
h. Basketball		
i. Basketball Skills		\$33
ii. High School Basketball League Individual Registration	Non Resident \$59	City Resident \$53
iii. Jr. High Basketball League Individual Registration	Non Resident \$59	City Resident \$53
iv. Jr. Basketball League	Non Resident \$48	City Resident \$43
v. Cleave Lewis Basketball Skills Camp	Non Resident \$43	City Resident \$39
vi. Cleave Lewis Basketball Camp	Non Resident \$75	City Resident \$68
vii. Youth Basketball Camp	Non Resident \$35	City Resident \$31
viii. Summer Camp		\$63
ix. Jr. League		\$45
x. Women’s and Men’s League Summer	Non Resident \$510	City Resident \$410
xi. Women’s and Men’s League Fall	Non Resident \$510	City Resident \$410
xii. Men’s League Winter	Non Resident \$550	City Resident \$450
xiii. Adult League Winter		\$425 Team

xiv. Alumni Tournament	\$225 Team	
xv. Hispanic League	\$375 Team	
xvi. Women's League	\$375 Team	
i. Softball/Baseball		
i. Adult Men's Slow-Pitch Fall	\$515 Team	
ii. Fast Pitch Girls	Non Resident \$699	City Resident \$599
iii. Girl's Fast Pitch Tournaments	Non Resident \$525	City Resident \$425
iv. Adult Softball Competitive Men's League	Non Resident \$940 Team	City Resident \$840 Team
v. Adult Softball Competitive Co-Ed Fall	Non Resident \$940 Team	City Resident \$840 Team
vi. Adult Softball Co-Ed Summer	Non Resident \$650 Team	City Resident \$550 Team
vii. Fall Co-ed and Men's Softball	Non Resident \$645 Team	City Resident \$545 Team
viii. Bobbie Sox Softball	Non Resident \$49	City Resident \$44
ix. Knothole Baseball	Non Resident \$49	City Resident \$44
x. Pitching Mound Re-Build	\$150	
xi. Baseball/Softball Game Chalked Field Use Fee	Non Resident \$26	City Resident \$26
j. Flag Football		
i. Youth	\$40	
ii. Adult	\$450	
k. Recreation Program Fee	\$50	
l. Specialized Recreation Program Fee (Excessive Resources Used)	\$150	
m. T-Ball & Pitching Machine	\$40	
n. Soccer		
i. Men's Soccer League	\$55	
ii. Clinics 12 U	\$50	
iii. Clinics 10 U	\$50	
iv. Clinics 8 U	\$35	
o. Tennis Lessons	Non Resident \$28	City Resident \$25
p. Tennis Camp	\$10	
q. Volleyball		
i. Volleyball Registration	Non Resident \$45	City Resident \$40
ii. Co-ed Sand Volleyball	\$300	
s.r. Taiko Drumming	\$150	
t.s. Dance Lessons	\$35	
u.t. Running Program	\$43	
v.u. Preschool Gym		
i. Single Child	\$1	
ii. Family	\$2	

w-v. Lil' Sports Programs	
i. Lil' Sports Programs	\$35
ii. Science Workshops	\$125
iii. Dirt Bike Clinic	
1. Youth	\$75
2. Adult	100
x-w. Cyclocross Bike Races	
i. Great Pumpkin Cross	\$20
ii. Blue Goose	\$20
y-x. Breakfast with Santa	\$8
z-y. Daddy Daughter Date	\$50
aa-z. Dinner and a Movie	\$30
bb-aa. Skateboard Programs	
ee-bb. Skateboard Competition	\$15
dd-cc. Fishing Buddies Clinic	\$30
ee-dd. Fishing Clinic	\$38
ff-ee. Rentals	
i. Candle Stick Rental	\$2 a day
ii. Candle Stick Replacement	\$40
iii. –A Frame Rentals	\$5 a day
iv. A-Frame Replacement	\$60
v. Posse Program Fees	\$30 per rider
gg-ff. City Market	
i. City Market Membership	\$50 a season
ii. City Market Member Rate	\$10 a week
iii. City Market Non-Member Rate	\$20 a week
12. Wes Deist Aquatic Center Fees – 4803	
a. Special Event Admission	\$10
b. Membership Fees	
i. 1-Month Senior	\$40
ii. 3-Month Senior	\$105.50
iii. 6-Month Senior	\$189
iv. 1-Year Senior	\$280
v. 1-Month Adult	\$45
vi. 3-Month Adult	\$118
vii. 6-Month Adult	\$211
viii. 1-Year Adult	\$312
ix. 1-Month Couple (Couple is 2 People from the Same Household)	\$78.50
x. Month Couple	\$213
xi. 6-Month Couple	\$312
xii. 1-Year Couple	\$400
xiii. 1-Month Family (Family is up to 5 people in the Same Household)	\$113
xiv. 3-Month Family	\$245
xv. 6-Month Family	\$400
xvi. 1-Year Family	\$668
xvii. 1-Month Family Add-On (Add 1 Extra Person to Family Pass, must live in Same Household)	\$17.50

xviii. 3-Month Family Add-On		\$23
xix. 6-Month Family Add-On		\$34
xx. 1-Year Family Add-On		\$56
c. Punch Cards (10-Time Punch Cards for Lap and Public Swims and Fitness Classes)		
i. Adult Everything Punch Card		\$38
ii. Senior/Child (62 + and 12 and Under) Everything Punch Card		\$28
d. Daily Fees		
i. Adult (13 +) Admission		\$4
ii. Senior/Child (62 + and 12 and Under)		\$3.50
iii. Pre-School (3 & Under) – Swim Diaper Included		\$2
e. Fitness Classes Daily		
i. Adult (13 +)		\$4.50
ii. Senior/Child (62 + and 12 and Under)		\$3.75
f. Birthday Parties	Resident \$66	Non-Resident \$70
g. Group Rates (Pre-Arranged Groups Only)		
i. 10-19 in Group		\$3
ii. 20-29		\$2.75
iii. 30 +		\$2.50
h. Facility Rentals		
i. Up to 50 Swimmers (Per Hour)		\$120
ii. Up to 100 Swimmers (Per Hour)		\$130
iii. Up to 150 Swimmers (Per Hour)		\$180
iv. Up to 200 Swimmers (Per Hour)		\$230
v. Up to 250 Swimmers (Per Hour)		\$290
vi. Up to 300 Swimmers (Per Hour)		\$360
vii. Up to 350 Swimmers (Per Hour)		\$420
viii. Up to 400 Swimmers (Per Hour)		\$480
ix. Wading Pool Only (During Hours the Main Pool is Already Open)		\$50
x. Wading Pool Only (During Hours the Main Pool is Not Open)		\$60
xi. Room Rental		\$7.50
i. Lessons		
i. Full Size Lessons (8 Days)		\$40
ii. Half Size Lessons (8 Days)		\$74
iii. Private (One ½ Hour Class)		\$20
iv. Semi-Private (One ½ Hour Class)		\$26
j. Schools		
i. School Group Lessons		\$3.50
ii. High School PE Classes		\$1.50
iii. High School PE Aerobics		\$3
iv. Discount Nights (Monday and Junior High Night and Wading Pool and YMCA and Schools (Field Trips)		\$2
k. Kayaking		
i. Open Boat		\$6.50

ii. Group Instructor Fee	\$7.50
l. Triathlons	\$25
m. Late Fees for Programs (for those who register after the deadline)	\$5
n. Daily Themed Programs	\$15
o. Fitness Challenge	\$10
p. Lane Rentals (USA/High School/Non-Profit)	\$11
q. Swim Team Fees	
i. Rental (for a 4 Hour Session with set up and take down)	\$500 per team or \$5 per person
ii. Scoreboard Time System Maintenance Fee	\$5 per season, \$2 per meet
r. Surfer Swim Team	
i. Surfer Team Membership Fee	\$40
ii. Surfer Team Lesson Fee	\$7 per lesson
s. High School Swim Team Fees	
i. High School Swim Team Dual Meets	\$500 per meet
ii. High School Spring League Swim Team (in house)	\$150
iii. High School Regional Meets	\$3
iv. Junior High Swim Team	\$150
t. Swim Team Sessions (8 Weeks) 4 times a year New Format Sessions (8 Week Sessions) 4 times a year	
i. 3 Days per Week (Practices)	\$125
ii. 2 Days per Week	\$90
iii. 1 Day per Week	\$55
iv. Add on an Additional Day Session	\$35
u. Multi-Family Program Discounts	
i. (Discounts are for multi-family members living in the same household signing up for the same program – first person is regular price)	
ii. 2 nd Person	5% Discount
iii. 3 rd or More	10% Discount
v. Scouting	
i. Scout Instructor Fee	\$13
ii. Scout Class – CPR Component to Any Merit Badge	\$5
iii. 1 st and 2 nd Class & Cub Scout Aqua Badges	\$7.50
iv. Snorkeling and Scuba	14.50
v. Lifesaving Merit Badge, First Aid Merit Badge	\$30
vi. Swimming Merit Badge	\$30
w. Mermaid Experiences	\$35
x. Mermaid Birthday Parties	\$250
y. Swim Meet Use Fee (Per Swimmer)	\$5
13. Golf Course(s) Fees – 6001, 6002, 6003, 6004, 6005, 6006	
a. Non-Resident Green Fees	
i. Weekday 9 Holes	\$20
ii. Weekday 18 Holes	\$32
iii. Weekend 9 Holes	\$21
iv. Weekend 18 Holes	\$33
v. Out-of-State 9 Holes	\$20
vi. Out-of-State 18 Holes	\$36

b. Resident Green Fees	
i. Weekday 9 Holes	\$17
ii. Weekday 18 Holes	\$29
iii. Weekend 9 Holes	\$18
iv. Weekend 18 Holes	\$30
c. Make-Up Green Fees	
i. Make-Up One	\$7.25
ii. Make-Up Two	\$3
iii. Make-Up Three	\$1
d. Resident Season Pass*	
i. First Adult*	\$667.15
ii. Second Adult*	\$543.02
iii. First Senior 5-Day*	\$465.05
iv. Second Senior 5-Day*	\$420.49
v. First Senior 7-Day*	\$576.44
vi. Second Senior 7-Day*	\$531.88
vii. Young Adult Pass*	\$431.63
e. Non-Resident Season Passes*	
i. First Adult*	\$829.59
ii. Second Adult*	\$702.28
iii. First Senior 5-Day*	\$629.61
iv. Second Senior 5-Day*	\$579.74
v. First Senior 7-Day*	\$739.41
vi. Second Senior 7 Day*	\$691.14
f. Junior Season Pass*	
i. Full-Time Junior*	\$260
ii. Part-Time Junior*	\$190
g. Resident Punch Passes	
i. Punch 10-9 Hole	\$158.16
ii. Punch 10-18 Hole	\$300.16
iii. Punch 20-9 Hole	\$493.50
iv. Punch 20-18 Hole	\$493.50
h. Non-Resident Punch Passes	
i. Punch 10-9 Hole	\$186.13
ii. Punch 10-18 Hole	\$286.50
iii. Punch 20-9 Hole	\$352.69
iv. Punch 20-18 Hole	\$544.50
i. Locker	
i. Locker Fee Yearly	\$190.44
ii. Locker Fee	\$14.43
j. Medical Cart Usage Fee Yearly	\$ 229.94
k. Driving Range	
i. Small Bucket	\$4
ii. Large Bucket	\$5.50
iii. Small Bucket 10 Punch Pass	\$34
iv. Large Bucket 10 Punch Pas	\$46.75
l. Short Course	
i. Green Fees	\$4
ii. Punch Pass	\$34

iii. Yearly Pass (75)	\$84
iv. Yearly Pass (115)	\$126
m. Golf Cart Rentals	
i. Golf Cart Per Rider 9 Holes	\$ 7.50
ii. Golf Cart Per Rider 18 Holes	\$ 15
iii. Private Cart Trail Fee per Rider 9 Holes	\$ 7.50
iv. Private Cart Trail Fee per Rider 18 Holes	\$ 15
v. 11 Cart Punch Pass	\$ 74.38
vi. 22 Cart Punch Pass	\$ 143.60
n. Single Rider Cart Pass Annual	\$ 948.38
o. Two Rider (Family) Cart Pass Annual	\$ 1,220.56
p. Cart Pass 1 Rider 1 Course Annual	\$123.60
q. Club Rental 9 Holes	
i. High End Clubs	\$20
ii. Standard Clubs	\$7.95
iii. Push Cart	\$3
r. Club Rental 18 Holes	
i. High End Clubs	\$30
ii. Standard Clubs	\$10
iii. Push Cart	\$5
s. Golf Sponsorship Packages	
i. Eagle Pass/Punch Partner Sponsorship package	\$1650
ii. Birdie Pass/Punch Partner Sponsorship package	\$1095
iii. Par Partner Sponsorship package	\$795
iv. Junior Partner Sponsorship package	\$500
v. Tee Marker Sign Ad - all 3 courses	\$500
vi. Tee Marker Sign Ad #1 Request	\$200
vii. Tee Marker Sign Ad - Short Course	\$150
viii. Golf Cart Ad (June or July or August)	\$500
ix. Golf Cart Ad (May or September)	\$400
x. Golf Cart Ad (April or October)	\$250
xi. Golf Shop Monitor Ad (3 rotating months)	\$200
* All Season Pass Categories, are be subject to an additional \$1 per round USER FEE. Pass Holders will have the option to avoid this per round USER FEE by paying an annual USER FEE of \$60 per Pass Holder.	

POLICE DEPARTMENT

1. Public Parking Fees:	
a. Downtown Resident Parking Permit	\$15
b. Downtown Unlawful Parking Citation	\$20
c. Second Unlawful Parking Citation within 30 days of Prior Citation	\$35
d. Third or subsequent Unlawful Parking Citation within 30 days of Prior Citation	\$50
e. Unlawful Parking in a Spot Designated for Persons with Disabilities	\$50

f. Any other Violation of the Public Parking Ordinance	\$20
g. Violation of Snow Removal Ordinance	\$45
2. Abandoned Vehicle Reclamation – Processing Fee	\$15
3. Fingerprint Background Check Fee:	
a. Public Conveyance Operator	\$45
b. Taxi Operator	\$45
c. Courtesy Vehicle Operator	\$45
d. Child Care Worker Certification	\$45
e. On-Site Non Provider Certification	\$45
f. Door-To-Door Solicitors	\$45
4. On-Duty, Uniformed Extra-Duty Service	Actual Cost
5. City Code Violations	
a. Infraction fine, unless otherwise specified	\$300
b. Misdemeanor fine, unless otherwise specified	\$1,000
c. Distracted Driving – 1 st offense within 2 year period (infraction)	\$100
d. Distracted Driving – 2 nd offense within 2 year period	\$200
6. Animal Control Fees	
a. Licensing Fees	
i. Unaltered Dog and Cat License	\$30 per year
ii. Altered Dog and Cat License	\$10 per year
iii. Duplicate Tag Fee	\$1
iv. Additional Dog Permit Fee	\$90
v. Dog License Permit Fee	\$111
b. Euthanasia and Surrender Fees	
i. Euthanasia – Dogs and Cats	\$25
ii. Euthanasia - Trapped Squirrels	\$3
iii. Animal Surrender	\$22
iv. Additional Animal Surrender	\$7
v. Out of County Stray	\$22
c. Miscellaneous Fees	
i. Microchip	\$20
ii. Microchip Transfer	\$ 10
iii. General cremation (no ashes back)	\$15
iv. Cremation (ashes returned 0-25 lbs)	\$45
v. Cremation (ashes returned 26-60 lbs)	\$65
vi. Cremation (ashes returned 61-100 lbs)	\$115
vii. Cremation (ashes returned over 100 lbs)	\$145
viii. Impound Fee	\$22
ix. Boarding Fee	\$19 per day

Public Works Department

ENGINEERING DIVISION FEES

1. Subdivision Inspection Fees (Schedule based on the estimated total public improvement costs)	If improvement costs are equal to or less than \$100,000, then 4% of improvement costs.
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	<p>If improvement costs are greater than \$100,000 but less than or equal to \$500,000 then \$4,000 plus 1% of improvement costs over \$100,000.</p> <p>If improvement costs are greater than \$500,000, then \$8,000 plus .5% of improvement costs over \$500,000.</p>
2. Right-of-Way Permit Fee	\$50 per permit

SANITATION DIVISION SERVICE FEES

1. Monthly Residential Sanitation Charge:	
a. Cart or Hand-load Container:	
i. Weekly Pickup	\$9.45
ii. Additional Cart, Weekly Pickup (3-Month Minimum Billing)	\$9.45
b. Shared Commercial Container	\$9.45
2. Additional Cart City Delivery Fee (Patron Pickup No Fee)	\$30
3. Monthly Commercial and Industrial Charges:	
a. Cart or Hand-load Container:	
i. Weekly Pickup	\$9.45
ii. Additional Cart, Weekly Pickup (3-Month Minimum Billing)	\$9.45
b. 1 ½ C. Y. Container:	
i. Base Charge	\$30.70
ii. Per Weekly Pickup	\$10.10
c. 3 C. Y. Container:	
i. Base Charge	\$35.80
ii. Per Weekly Pickup	\$13.90
d. 4 C. Y. Container:	
i. Base Charge	\$38.45
ii. Per Weekly Pickup	\$17.65
e. Large Uncompacted Container:	
i. Base Charge	\$35.70
ii. Per Solid Waste Pickup	\$141.75
iii. Per Construction Waste Pickup	\$164.85
iv. County Disposal Fee, Per Load	\$25
v. County Unsorted Fee, Per Load	\$150
f. Large Compacted Container:	
i. Per Solid Waste Pickup	\$129.15
4. Curbside Recycling	
a. Cart Pickup once every two weeks (Monthly fee)	\$ 15
5. Short Term Suspension Vacant for a minimum of 3 weeks or 21 calendar days, but not	

more than 6 months or 180 calendar days. Container must remain on property and not be serviced	
a. Requested within 5 business days, during regular business hours, 8:00 am to 5:00 pm	No Charge
b. Requested without 5 business days' notice, or after business hours	No Charge

STREET DIVISION FEES

1. Candlesticks and Base replacement	\$50 Each
2. A-Frame replacement	\$65 Each
3. Cones replacement	\$50 Each
4. Sign and Stand replacement	\$300 Each
5. Emergency service/accident support (traffic control & sweeping)	Actual Costs
6. Patching/surface repair	Actual Costs
7. Street Variable Message Board Rental (per hour, 8 hour minimum charge)	\$25

WASTEWATER DIVISION SERVICE FEES

1. Wastewater Service Connection Fees: Based on Water Service Connection Size	
a. 1" Service Connection	\$1,096
b. 1.5" Service Connection	\$2,192
c. 2" Service Connection	\$3,507
d. 3" Service Connection	\$7,013
e. 4" Service Connection	\$10,959
f. 6" Service Connection	\$21,917.00
g. 8" Service Connection	\$35,067
2. Monthly Idaho DEQ Wastewater Fee (Per Connection)	\$0.15
3. Sewer Main Connection Charge, per front foot of property owned upon street or public right-of-way within which a sewer main is located	\$24.50
4. Monthly Non-metered Residential Wastewater Rates:	
a. Single Family Dwellings, including condominium units and mobile homes (excluding separate apartment units within such dwelling), per dwelling or unit	\$23.40
b. Duplex, per dwelling or unit	\$23.40
c. Apartment Unit (tenant pays bill), per unit	\$17.55
5. Monthly Non-metered Commercial Wastewater Rates:	
a. Category 1 (Commercial Apartment Buildings where landlord pays bill) per apartment unit	\$19.60
b. Category 2 (Bar, Church, Gym, Office Space, Retail, Salon, Shop, Warehouse), per business	\$26.10
c. Category 3 (Big Box Retail, Car Sales, Convenience Store, Day Care, Fast Food, Medical Office), per business	\$47.40
d. Category 4 (Hall, Restaurant), per business	\$69.30
e. Category 5 (Grocery Store, Hotel or Rest Home with 20 rooms or less), per business	\$129.25

f. Category 6 (Hotel or Rest Home with more than 20 rooms), per business	\$749.85
6. Monthly Non-metered School Wastewater Rates:	
a. Elementary Schools, per 50 students or fraction thereof	\$10.05
b. Junior High Schools, High Schools, Colleges, and Universities, per 50 students or fraction thereof	\$12.75
7. Monthly Metered Wastewater Rates:	
a. Base Charge	\$3.68
b. Plus per each 1,000 gallons of metered water	\$2.28
8. Outside of City Billing Rates	110% of Metered Rates or Non-metered Rates as Set Forth Above for City Residents
9. Industrial Rates for Certain Users:	
a. Ingredion Incorporated:	
i) Flow	\$0.8395 per 1,000 Gallons
ii) BOD	\$0.67 per Pound
iii) TSS	\$0.4245 per Pound
b. Busch Agricultural Resources:	
i) Flow	\$0.5864 per 1,000 Gallons
ii) BOD	\$0.6283 per Pound
iii) TSS	\$0.3990 Per Pound
c. Golden Valley Natural	
i) Flow	\$0.8395/1,000 Gallons
ii) BOD	\$0.67 per Pound
iii) TSS	\$0.4245 per Pound
iv) Monthly Base Service	\$1,300 per month
10. County and City Rates:	
a. City of Ammon	\$2.81 per 1,000 Gallons
b. City of Ammon – Monthly Idaho DEQ Wastewater Fee (Per Connection)	\$ 0.15
c. Iona Bonneville Sewer District	\$2.81 per 1,000 Gallons
d. Iona Bonneville Sewer District– Monthly Idaho DEQ Wastewater Fee (Per Connection)	\$ 0.15
e. City of Ucon	\$2.06 per 1,000 Gallons

f. City of Ucon – Monthly Idaho DEQ Wastewater Fee (Per Connection)	\$ 0.15
11. Violation Fees:	
a. Violation of Wastewater Code Fee	\$1,000
b. Civil Fine for Wastewater Code Violation	\$1,000
c. Misdemeanor Penalty – Criminal Fine for Willful or Negligent Violation of Wastewater Code	\$1,000
d. Misdemeanor Penalty – Criminal Fine for Willful or Negligent Introduction of any Substance into POTW, which causes Injury or Damage	\$1,000
e. Misdemeanor Penalty – Criminal Fine for Knowingly Making False Statement in Any Wastewater Permit Application	\$1,000
12. Maximum Informant Reward	\$1,000
13. Septic Haulers Annual License:	\$105
Septic Hauler Dumping fees (based on truck tank capacity, not quantity hauled)	
a. $0 \geq 500$ Gallons	\$46.80
b. $501 \geq 1000$ Gallons	\$93.60
c. $1001 \geq 1500$ Gallons	\$140.40
d. $1501 \geq 2000$ Gallons	\$187.20
e. $2001 \geq 2500$ Gallons	\$234.00
f. $2501 \geq 3000$ Gallons	\$280.80
g. $3001 \geq 3500$ Gallons	\$327.60
h. $3501 \geq 4000$ Gallons	\$374.40
i. $4001 \geq 4500$ Gallons	\$421.20
j. $4501 \geq 5000$ Gallons	\$468.00
k. $5001 \geq 5500$ Gallons	\$514.80
l. $5501 \geq 6000$ Gallons	\$561.60
14. Maximum Fine for Violation of Wastewater Code	\$1,000
15. Maximum Penalty for Violation of Wastewater Code	\$1,000
16. Service/Inspection Call Charges	
–a. Culvert/Pipe Clean Outs	Actual Costs
–b. Jet-Vac Truck Usage	Actual Costs
a-c. After-hour Service/Inspection Call Charge	\$26.25 per half hour

WATER DIVISION SERVICE FEES

1. Water Service Connection Fees:	
a. 1" Service Connection	\$ 2,268.00
b. 1.5" Service Connection	\$ 5,105.00
c. 2" Service Connection	\$ 9,072.00
d. 3" Service Connection	\$ 20,412.00
e. 4" Service Connection	\$ 36,288.00
f. 6" Service Connection	\$ 81,648.00
g. 8" Service Connection	\$ 145,152.00

2. Short Term Suspension (Vacant for a minimum of 3 weeks or 21 calendar days, but not more than 6 months or 180 calendar days.)	
a. Requested within 5 business days, during regular business hours, 8:00 am to 5:00 pm	\$10 per request
b. Requested without 5 business days' notice, or after business hours	\$20 per request
3. Water Main Connection Charge, per front foot of property owned upon street or public right-of-way within which a water main is located	\$ 41.80
4. Service Call Charge	Actual Cost
5. Water Disconnection/Reconnection Fee (charged per service call)	\$25
6. Service/Inspection Call Charge: After-hour Service/Inspection Call Charge, per ½ hour	\$26.25
7. Monthly Non-metered Residential Water Rates:	
a. Single Family Dwellings and Mobile Homes (excluding separate apartment units within such dwelling), per dwelling or unit	\$ 21.65
b. Duplex, per dwelling or unit	\$ 21.65
c. Apartment Unit (tenant pays bill), per unit	\$ 17.40
8. Monthly Non-metered Commercial Water Rates:	
a. Category 1 (Commercial Apartment Buildings where landlord pays bill) per apartment unit	\$ 17.40
b. Category 2 (Bar, Church, Gym, Office Space, Retail, Salon, Shop, Warehouse), per business	\$ 30.70
c. Category 3 (Big Box Retail, Car Sales, Convenience Store, Day Care, Fast Food, Medical Office), per business	\$ 38.40
d. Category 4 (Hall, Restaurant), per business	\$ 101.30
e. Category 5 (Grocery Store, Hotel or Rest Home with 20 rooms or less), per business	\$ 145.85
f. Category 6 (Hotel or Rest Home with more than 20 rooms), per business	\$ 303.90
9. Monthly Non-metered School Water Rates:	
a. Elementary Schools, per 50 students or fraction thereof	\$ 12.90
b. Junior High Schools, High Schools, Colleges, and Universities, per 50 students or fraction thereof	\$ 16.20
10. Monthly Non-metered Residential Irrigation Water Rate:	
a. Single Family Dwellings and Mobile Homes, per dwelling or separately owned landscape parcel	\$ 11.60
b. Duplex, per dwelling or unit	\$ 5.80
c. Apartment Unit (tenant pays bill), per unit	\$ 2.90
11. Monthly Non-metered Commercial Irrigation Water Rate (All Commercial Categories plus Private Parks, Privately Maintained Common Area or Parcel), per 100 square feet of calculated landscape area	\$ 0.19
12. Monthly Non-metered School Irrigation Water Rate, per acre or fraction thereof	\$ 11.90
13. Monthly Base Metered Water Rates, per size of water meter:	
a. 5/8" Meter	\$26.50

b. 3/4" Meter	\$26.50
c. 1" Meter	\$26.50
d. 1-1/4" Meter	\$35.25
e. 1-1/2" Meter	\$44.25
f. 2" Meter	\$53
g. 3" Meter	\$61.75
h. 4" Meter	\$88.25
i. 6" Meter	\$168.10
j. 8" Meter	\$265
14. Monthly Metered Water Volumetric Rate, per each 1,000 gallons used:	\$0.66
15. Monthly Idaho DEQ Water Primacy Fee (All Non-metered and Metered Categories), per dwelling, unit, business, or metered connection	\$0.25
16. Outside of City Billing Rates	200% of Metered Rates or Non-metered Rates as Set Forth Above for City Residents

UTILITY ~~DELINQUENT~~ ACCOUNT FEES

1. Fee for non-residential delinquent accounts	4%, <u>compounded monthly</u> , on 31-day balance, minimum of \$5
<u>2. Non-sufficient funds fee</u>	<u>\$7</u>



MEMORANDUM

FROM: Brad Cramer, Community Development Services Director

DATE: Friday, December 13, 2019

RE: Final Plat and Reasoned Statement of Relevant Criteria and Standards, Alturas Parkway Plaza Subdivision

Item Description

For consideration at the December 19, 2019, regular Council meeting is the final plat and Reasoned Statement of Relevant Criteria and Standards for Alturas Parkway Plaza Subdivision. The Planning and Zoning Commission considered this plat at its November 12, 2019 meeting and recommended approval with the inclusion of a cross access easement by a unanimous vote.

Purpose

The Final Plat complies with the Subdivision Ordinance. The City's Subdivision Ordinance section 10-1-9.A.9 states, "If the Final Plat conforms to the provisions of this Chapter and all other applicable State or Federal laws, or local ordinances, the Council shall approve the final plat and authorize the Mayor and City Clerk to sign the original plat."

Fiscal Impact / Financial Review

NA

Legal Review

NA

Interdepartmental Review

All responsible departments have reviewed the plat.

Recommended Action

Staff recommends the following actions:

1. To accept the Final Plat for Alturas Parkway Plaza Subdivision, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.
3. To approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Alturas Parkway Plaza Subdivision, and give authorization for the Mayor to execute the necessary documents.



☐ Economic



☒ Governance



☒ Growth



☐ Learning



☒ Livable



☐ Safety


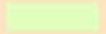
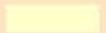





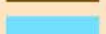






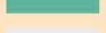



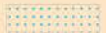







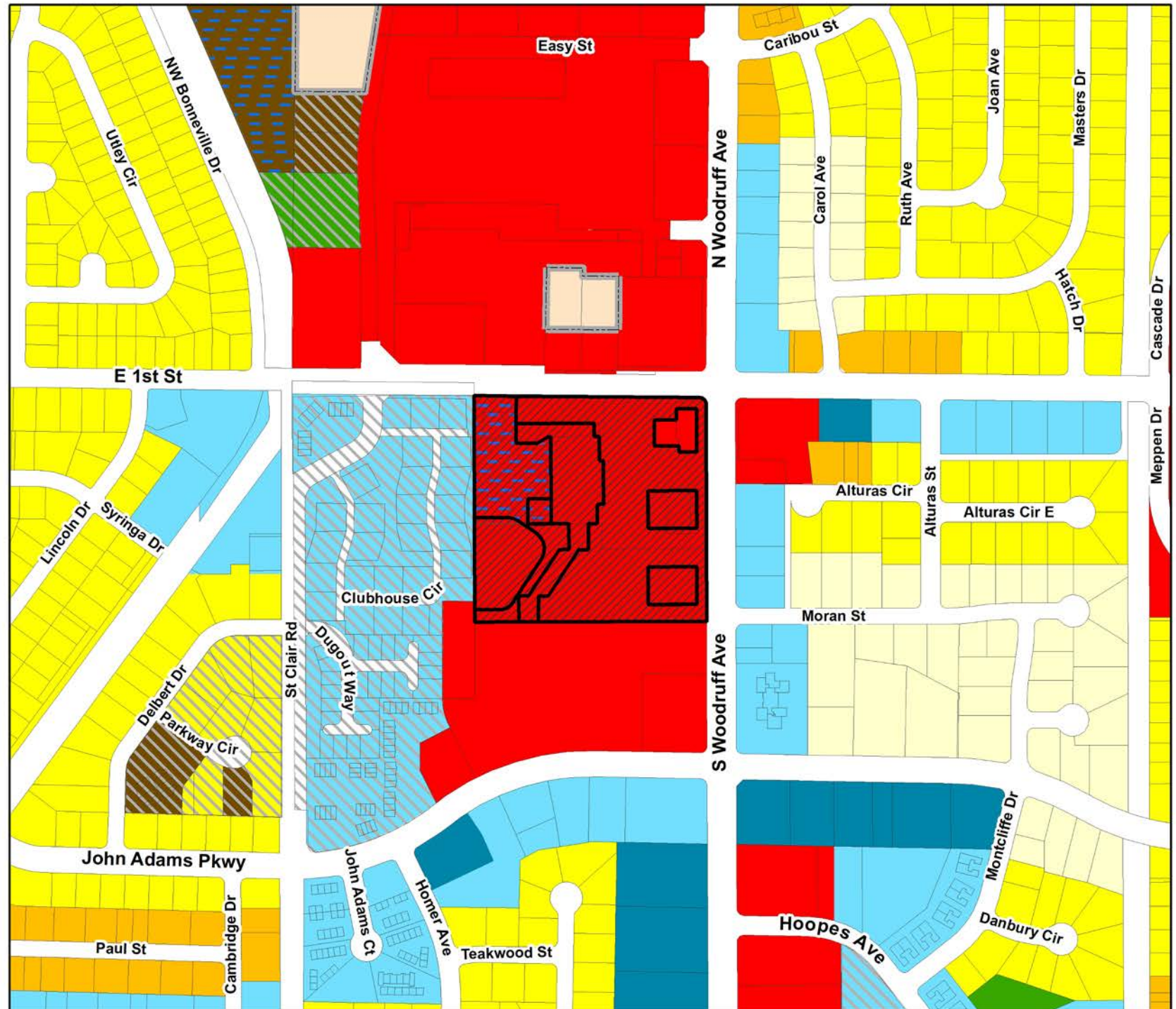
☐ Sustainability



☒ Transportation

Legend

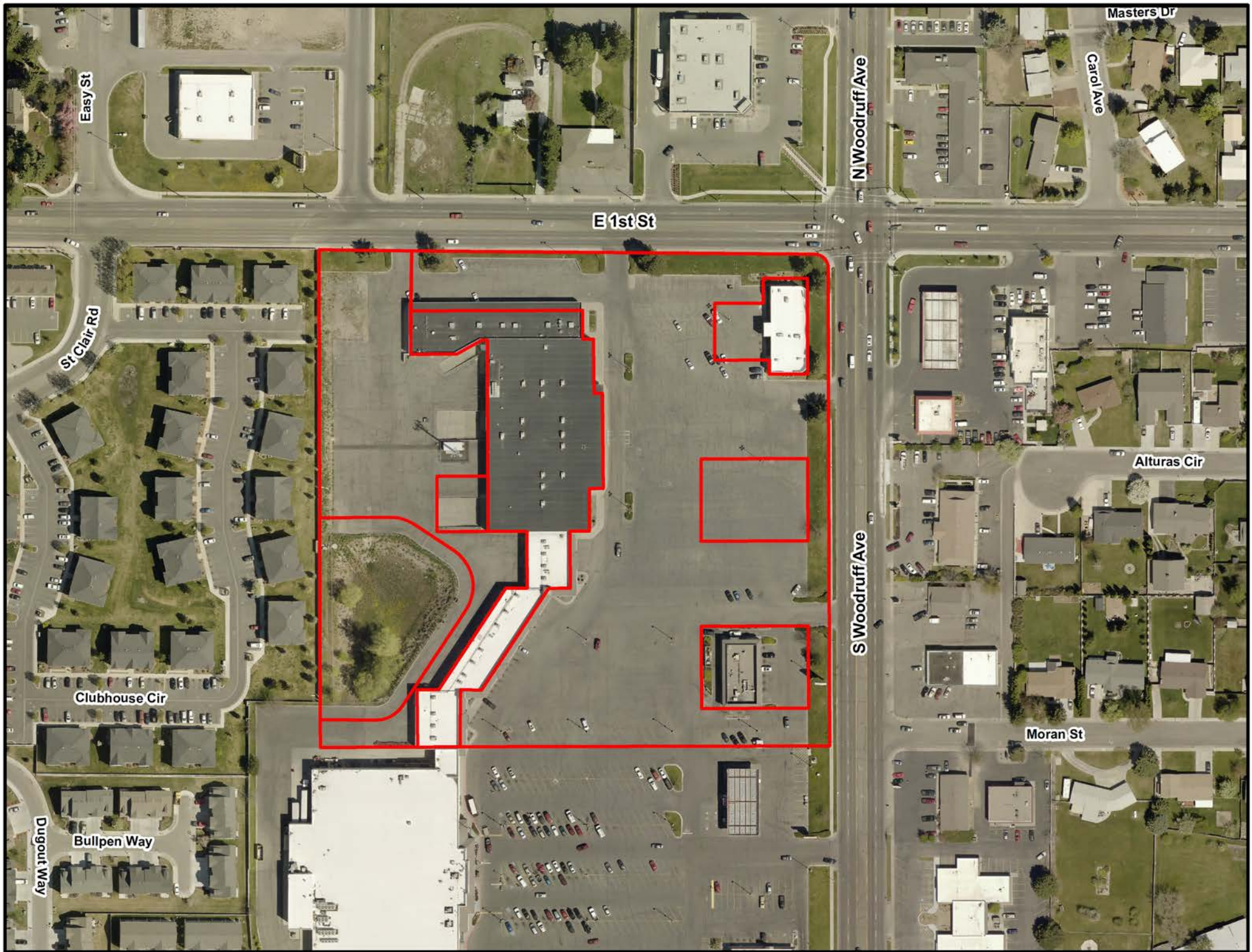
-  Site
-  RE
-  RP
-  R1
-  R2
-  TN
-  RMH
-  R3
-  R3A
-  PB
-  DT
-  CC
-  LC
-  HC
-  R&D
-  LM
-  I&M
-  P
- Overlays**
-  PT
-  PT&T-1
-  PUD
-  T-1
-  T-2
-  City Limits
-  Area of Impact

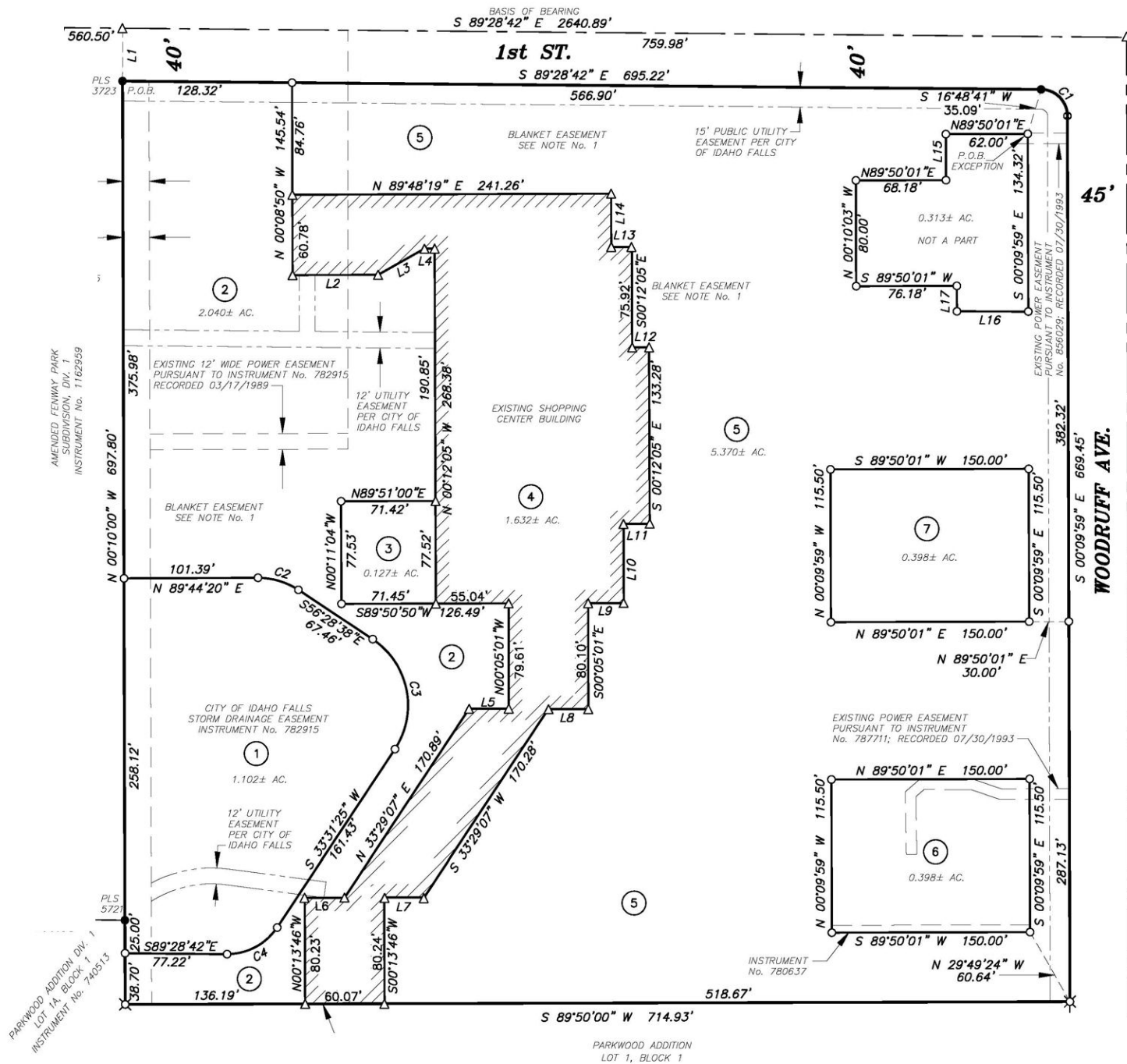


IDAHO FALLS

Planning Division
City Annex Building
680 Park Ave.
Idaho Falls, ID 83402
(208) 612-8276







IDAHO FALLS PLANNING AND ZONING COMMISSION
STAFF REPORT
Final Plat
Alturas Parkway Plaza Subdivision
November 12, 2019



Community
Development
Services

Applicant: ALC
Architecture

Location: Generally south of
E 1st St., west of S Woodruff
Ave., north of John Adams
Pkwy., and east of St Clair
Rd.

Size: Approx. 12.65 acres
Lots: 7

Existing Zoning:

Site: LC
North: LC
South: LC
East: LC/R3A
West: R3A

Existing Land Uses:

Site: Commercial
North: Commercial
South: Commercial
East: Commercial
West: High Density
Residential

Future Land Use Map:
Commercial/ Employment
Center

Attachments:

1. Maps
2. Aerial photos

Requested Action: To **recommend** to the Mayor and City Council
approval of the final plat for Alturas Parkway Plaza Subdivision.

History: Annexation of this property occurred in 1963. The
original platting of the Parkwood Addition occurred in 1977. The
plat included a single lot from 1st Street to John Adams Parkway.
Since then several lots splits, including the creation of pad sites has
occurred on the property. These divisions have occurred outside of
the subdivision process and are now being corrected, for the area
under the applicant ownership, with the proposed plat.

Staff Comments: The property is zoned LC, Limited Commercial.
The plat includes a seven lots. Lot one includes the onsite storm
pond. Lots two and five include the parking lot and delivery access
at the rear of the shopping center. Lot four includes the shopping
center building itself. Lots six and seven are for pad sites within
the parking lot. The parcel is still intended to function as a
shopping center and agreements for shared access, maintenance,
parking, etc. will still be in place. The proposed lots meet the
minimum requirements for development within the LC Zone.
Access to the property will continue at the existing locations on 1st
Street and Woodruff Avenue.

Staff Recommendation: Staff has reviewed the final plat and finds
that it complies with the subdivision ordinance and the development
standards of the LC Zone. Staff recommends approval of the plat.

Subdivision Ordinance: Boxes: with an "X" indicated compliance with the ordinance

REQUIREMENTS	Staff Review
Building envelopes sufficient to construct a building.	X
Lot dimensions conform to the minimum standards of Zoning Ordinance.	X
Lots have full frontage on, and access to, a dedicated street.	X
Residential lots do not have direct access to arterial streets.	NA
Direct access to arterial streets from commercial or industrial lots shall be permitted only where it can be demonstrated that: 1) The direct access will not impede the flow of traffic on the arterial or otherwise create an unsafe condition; 2) There is no reasonable alternative for access to the arterial via a collector street; 3) There is sufficient sight distance along the arterial from the proposed point of access; 4) The proposed access is located so as not to interfere with the safe and efficient functioning of any intersection; and 5) The developer or owner agrees to provide all improvements, such as turning lanes or signals, necessitated for the safe and efficient uses of the proposed access.	X
Adequate provisions shall be made for soil preservation, drainage patterns, and debris and waste disposal and collection.	X
Sidelines of lots shall be at, or near, right angles or radial to the street lines. All corner lots shall have a minimum radius of twenty feet on the property line.	X
All property within the subdivision shall be included within a lot or area dedicated for public use.	X
All corner lots zoned RP through R3, inclusive, shall be a minimum of ten percent larger in area than the average area of all similarly zoned lots in the plat or subdivision under consideration.	NA
All major streets in subdivision must conform to the major street plan of the City, as set forth in Comprehensive Plan.	NA
The alignment and width of previously platted streets shall be preserved unless topographical conditions or existing buildings or structures required otherwise.	NA
Residential lots adjoining arterial streets shall comply with: 1) Such lots shall have reverse frontage on the arterial streets, 2) such lots shall be buffered from the arterial street by any effective combination of the following: lot depth, earth berms, vegetation, walls or fences, and structural soundproofing, 3) Minimum lot depth shall be 150ft except where the use of berms, vegetation, and structures can be demonstrated to constitute an effective buffer, 4) Whenever practical, existing roadside trees shall be saved and used in the arterial buffer, 5) Parking areas shall be used as part of the arterial buffer for high density residential uses, 6) Annexation and development agreement shall include provisions for installation and continued maintenance of arterial buffers.	NA
Planning Director to classify street on basis of zoning, traffic volume, function, growth, vehicular & pedestrian safety, and population density.	No Streets

Zoning:

11-3-5: PURPOSE OF COMMERCIAL ZONES

(C) LC Limited Commercial Zone. This zone provides a commercial zone for retail and service uses which supply the daily household needs of the City's residents. This Zone is usually located on major streets contiguous to residential uses. This zone is characterized by smaller scale commercial uses which are easily accessible by pedestrians and non-motorized vehicles from the

surrounding residential neighborhoods, although larger scale developments such as big-box stores may still serve as anchors. Connectivity is provided with walkways that provide access to and through the development site. Parking for vehicles is understated by the use of landscaping, location, and provision of pedestrian walkways to the businesses.

Table 11-3-5: Dimensional Standards for Commercial Zones

	CC	PB	LC	HC
Site width at front setback - Minimum in ft.		50	*	50
Setbacks – Minimum in ft.				
Front		20	20*	20
Side			*	
Rear			*	
Landscape buffer contiguous to street* in ft.	7*	15	20*	20*
Landscape buffer contiguous to a residential Zones* in ft.	10	10	20/10	30/10
Building height – Maximum in ft.		*	*	
Lot Coverage- Maximum in %		80	80	
*See explanations, exceptions and qualifications that follow in Section 11-3-6A (1-6) of this Zoning Code.				

- (1) In the LC Zone, structures may encroach into the twenty foot (20') setback up to ten feet (10') when designed with a pedestrian walkway a minimum of five feet (5') in width connecting the public sidewalk to the structure's entrance. Parking is not permitted to encroach into the twenty foot (20') setback.
- (2) In the HC Zone, display space may encroach into the landscape buffer contiguous to the street. Such encroachments may not exceed twenty five percent (25%) of the linear frontage contiguous to the street.
- (3) In the CC Zone, the landscape buffer contiguous to a street may be reduced or removed where a building is located within the required landscape buffer, as determined by the Zoning Administrator.
- (4) When a multi-unit dwelling or commercial use is developed on a property that adjoins a property zoned RE, RP, R1, R2, TN, or on unincorporated land designated for Low Density Residential in the City's Comprehensive Plan and the height of the building is over twenty-four feet (24'), every one foot (1') of additional building height requires an additional two feet (2') in setback with the minimum setback being thirty feet (30').
- (5) For commercial uses, lot coverage shall include all areas under roofs and paved surfaces including driveways, walks, and parking areas. The remaining lot area shall be landscaped as required by this Code.
- (6) In the LC Zone residential uses shall comply with the R3A Zone dimensional standards.

November 12, 2019

7:00 p.m.

Planning Department

Council Chambers

MEMBERS PRESENT: Commissioners Margaret Wimborne, Joanne Denney, Brent Dixon, Arnold Cantu, Gene Hicks, Natalie Black, George Morrison. (7 present 6 votes).

MEMBERS ABSENT: George Swaney, Lindsey Romankiw

ALSO PRESENT: Planning Director Brad Cramer; Assistant Planning Directors Kerry Beutler, Brent McLane and Brian Stephens; and interested citizens.

CALL TO ORDER: Margaret Wimborne called the meeting to order at 7:00 p.m.

CHANGES TO AGENDA: None.

MINUTES: Morrison and Dixon had changes to the minutes regarding wording of their comments. (Pages 7, 8, 16 and 17). **Cantu moved to approve the October 2, 2019 minutes with the suggested amendments, Black seconded the motion and it passed unanimously.**

Business:

2. PLAT 19-023: FINAL PLAT. Alturas Parkway Plaza Subdivision. Beutler presented the staff report, a part of the record. Morrison asked why they are not doing a preliminary plat. Beutler stated that they do a preliminary plat if there are several lots in the subdivision or something that is raw ground. Beutler stated that this has previously been platted and is an existing development, and there is no need to do a preliminary plat. Dixon asked about Lot 4 and the note about blanket easement and questioned whether that note should also apply to lot 2. Beutler stated that they will look at that and work with the City surveyor to get the right verbiage on the access notes. Beutler stated that Lot 2 will also provide cross access for the rear of the building and cross access will need to be covered as well.

Applicant: Applicant had no additional information to add.

Morrison moved to recommend to the Mayor and City Council approval of the final plat for Alturas Parkway Plaza Subdivision, Black seconded the motion.

Dixon moved to amend the motion to include a cross access agreement for Lot 2, similar to Lot 4, Morrison seconded the motion and it passed unanimously.

Wimborne called for a vote on the original motion, as amended and it passed unanimously.

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

FINAL PLAT OF ALTURAS PARKWAY PLAZA SUBDIVISION, LOCATED GENERALLY SOUTH OF E 1ST ST., WEST OF S WOODRUFF AVE., NORTH OF JOHN ADAMS PKWY., AND EAST OF ST CLAIR ROAD.

WHEREAS, the applicant filed an application for a final plat on September 23, 2019; and

WHEREAS, this matter came before the Idaho Falls Planning and Zoning Commission during a duly noticed public meeting on November 12, 2019; and

WHEREAS, this matter came before the Idaho Falls City Council during a duly noticed public meeting on December 19, 2019; and

WHEREAS, having reviewed the application, including all exhibits entered and having considered the issues presented:

I. RELEVANT CRITERIA AND STANDARDS

1. The City Council considered the request pursuant to the City of Idaho Falls 2013 Comprehensive Plan, the City of Idaho Falls Zoning Ordinance, the City of Idaho Falls Subdivision Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The property is an approximate 12.65 acre parcel located generally south of E 1st St., west of S Woodruff Ave., north of John Adams Pkwy., and east of St Clair Road.
3. The plat includes a seven lots. Lot one includes the onsite storm pond. Lots two and five include the parking lot and delivery access at the rear of the shopping center. Lot four includes the shopping center building itself. Lots six and seven are for pad sites within the parking lot.
4. The parcel is still intended to function as a shopping center and agreements for shared access, maintenance, parking, etc. will still be in place.
5. The plat complies with the standards of the Subdivision Ordinance.
6. The Idaho Falls Planning and Zoning Commission recommended approval of this Final Plat.

II. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the City Council of the City of Idaho Falls approved the Final Plat.

PASSED BY THE CITY COUNCIL OF THE CITY OF IDAHO FALLS

THIS _____ DAY OF _____, 2019

Rebecca L. Noah Casper, Mayor



MEMORANDUM

FROM: Brad Cramer, Community Development Services Director

DATE: Friday, December 13, 2019

RE: Final Plat and Reasoned Statement of Relevant Criteria and Standards, Micro Investments Addition

Item Description

For consideration at the December 19, 2019, regular Council meeting is the final plat and Reasoned Statement of Relevant Criteria and Standards for Micro Investments Addition. The Planning and Zoning Commission considered this plat at its November 12, 2019 meeting and recommended approval by a unanimous vote.

Purpose

The Final Plat complies with the Subdivision Ordinance. The City's Subdivision Ordinance section 10-1-9.A.9 states, "If the Final Plat conforms to the provisions of this Chapter and all other applicable State or Federal laws, or local ordinances, the Council shall approve the final plat and authorize the Mayor and City Clerk to sign the original plat."

Fiscal Impact / Financial Review

NA

Legal Review

NA

Interdepartmental Review

All responsible departments have reviewed the plat.

Recommended Action

Staff recommends the following actions:

1. To accept the Final Plat for Micro Investments Addition, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.
3. To approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Micro Investments Addition, and give authorization for the Mayor to execute the necessary documents.



☐ Economic



☒ Governance



☒ Growth



☐ Learning



☒ Livable



☐ Safety



☐ Sustainability



☒ Transportation

Legend

-  Site
-  RE
-  RP
-  R1
-  R2
-  TN
-  RMH
-  R3
-  R3A
-  PB
-  DT
-  CC
-  LC
-  HC
-  R&D
-  LM
-  I&M
-  P
- Overlays**
-  PT
-  PT&T-1
-  PUD
-  T-1
-  T-2
-  City Limits
-  Area of Impact



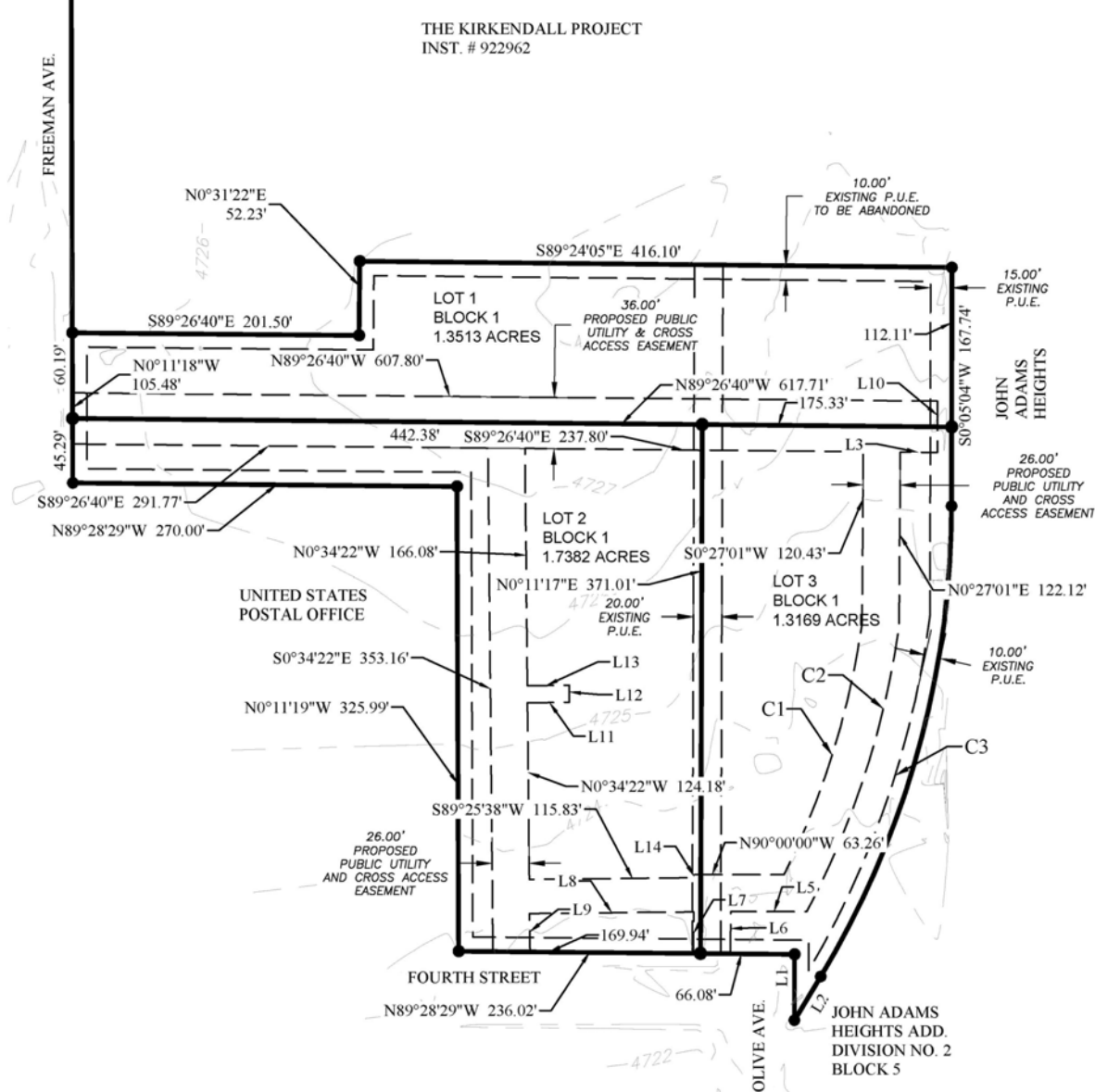
IDAHO FALLS

Planning Division
City Annex Building
680 Park Ave.
Idaho Falls, ID 83402
(208) 612-8276





THE KIRKENDALL PROJECT
INST. # 922962



IDAHO FALLS PLANNING AND ZONING COMMISSION
STAFF REPORT

Final Plat

Micro Investments Addition Division 1, 1st Amended

November 12, 2019



Community
Development
Services

Applicant: Connect Engineering

Location: Generally south of E 1st St., west of S Fanning Ave., north of John Adams Pkwy., and east of S Holmes Ave.

Size: Approx. 4.406 acres

Lots: 3

Buildable Lots: 3

Avg. Lot Size: 1.469 acres

Existing Zoning:

Site: CC

North: CC

South: LC, R3A

East: R3A, R1

West: CC

Existing Land Uses:

Site: Vacant

North: Commercial

South: Commercial

East: Residential

West: Commercial

Future Land Use Map:

Commercial

Attachments:

1. Maps
2. Aerial photos

Requested Action: To **recommend** to the Mayor and City Council approval of the final plat for Micro Investments Addition Division 1, 1st Amended.

History: The plat for Micro Investments Addition Division 1 was approved in 2006 and the property was annexed in 1952. There are currently two derelict buildings on the property that were built during the early 1970's.

Staff Comments: The property is zoned CC, Central Commercial. The plat includes 3 buildable commercial lots. All lots meet the minimum requirements for development in the CC Zone.

Staff Recommendation: Staff has reviewed the final plat and finds that it complies with the subdivision ordinance and the development standards of the CC Zone. Staff recommends approval of the plat.

Subdivision Ordinance: Boxes: with an "X" indicated compliance with the ordinance

REQUIREMENTS	Staff Review
Building envelopes sufficient to construct a building.	X
Lot dimensions conform to the minimum standards of Zoning Ordinance.	X
Lots have full frontage on, and access to, a dedicated street.	X
Residential lots do not have direct access to arterial streets.	NA
Direct access to arterial streets from commercial or industrial lots shall be permitted only where it can be demonstrated that: 1) The direct access will not impede the flow of traffic on the arterial or otherwise create an unsafe condition; 2) There is no reasonable alternative for access to the arterial via a collector street; 3) There is sufficient sight distance along the arterial from the proposed point of access; 4) The proposed access is located so as not to interfere with the safe and efficient functioning of any intersection; and 5) The developer or owner agrees to provide all improvements, such as turning lanes or signals, necessitated for the safe and efficient uses of the proposed access.	NA
Adequate provisions shall be made for soil preservation, drainage patterns, and debris and waste disposal and collection.	X
Sidelines of lots shall be at, or near, right angles or radial to the street lines. All corner lots shall have a minimum radius of twenty feet on the property line.	X
All property within the subdivision shall be included within a lot or area dedicated for public use.	X
All corner lots zoned RP through R3, inclusive, shall be a minimum of ten percent larger in area than the average area of all similarly zoned lots in the plat or subdivision under consideration.	NA
All major streets in subdivision must conform to the major street plan of the City, as set forth in Comprehensive Plan.	X
The alignment and width of previously platted streets shall be preserved unless topographical conditions or existing buildings or structures required otherwise.	X
Residential lots adjoining arterial streets shall comply with: 1) Such lots shall have reverse frontage on the arterial streets, 2) such lots shall be buffered from the arterial street by any effective combination of the following: lot depth, earth berms, vegetation, walls or fences, and structural soundproofing, 3) Minimum lot depth shall be 150ft except where the use of berms, vegetation, and structures can be demonstrated to constitute an effective buffer, 4) Whenever practical, existing roadside trees shall be saved and used in the arterial buffer, 5) Parking areas shall be used as part of the arterial buffer for high density residential uses, 6) Annexation and development agreement shall include provisions for installation and continued maintenance of arterial buffers.	NA
Planning Director to classify street on basis of zoning, traffic volume, function, growth, vehicular & pedestrian safety, and population density.	No public streets

Comprehensive Plan Policies:

Cluster community commercial centers and highway commercial rather than encourage strip commercial along arterial streets. (p.48)

Access to commercial properties shall be designed to minimize disruptive effects on traffic flow. (p.49)

Encourage development in areas served by public utilities or where extensions of facilities are least costly. (p. 67)

Limit access to arterial streets and section line roads. Access management is a process to provide access to adjacent land uses while preserving the safety, capacity, and speed of the arterial street (p.80)

Zoning:

11-3-5: PURPOSE OF COMMERCIAL ZONES

(B) CC Central Commercial Zone. This zone provides a mixed use zone which includes a variety of housing types and a variety of commercial uses. For this reason, the Zone is primarily located in the central part of the City where development has already occurred and the street and land use patterns are more densely developed. The CC Central Commercial Zone is characterized by lighted streets, ample pedestrian ways and vehicular parking lots for the convenience and safety of the public. Shops, stores, offices and other buildings are also characteristic of this Zone. Uses which tend to create business "dead spots," cause undue scattering of business, and generally tend to thwart the use of the land for its primary purpose, are excluded from this Zone.

Table 11-3-5: Dimensional Standards for Commercial Zones

	CC	PB	LC	HC
Site width at front setback - Minimum in ft.		50	50	50
Setbacks - Minimum in ft.				
Front		20	20*	20
Side				
Rear				
Landscape buffer contiguous to street* in ft.		15	20*	20*
Landscape buffer contiguous to a residential Zone* in ft.	10	10	20/10	30/10
Building height - Maximum in ft.		*	*	
Lot Coverage- Maximum in %		80	80	

*See explanations, exceptions and qualifications that follow in Section 11-3-6A (1-3) of this Zoning Code.

- (1) In the LC Zone, structures may encroach into the twenty foot (20') setback up to ten feet (10') when designed with a pedestrian walkway a minimum of five feet (5') in width connecting the public sidewalk to the structure's entrance. Parking is not permitted to encroach into the twenty foot (20') setback.
- (2) In the HC Zone, display space may encroach into the landscape buffer contiguous to the street. Such encroachments may not exceed twenty five percent (25%) of the linear frontage contiguous to the street.
- (3) In all commercial zones, when a development adjoins a residential zone or unincorporated land designated for residential land use in the City's Comprehensive Plan and the height of the building is over twenty-four feet (24'), the building shall set back thirty feet (30') from the property line contiguous to such Zones or land designated for residential land uses.
- (4) For commercial uses, lot coverage shall include all areas under roofs and paved surfaces including driveways, walks, and parking areas. The remaining lot area shall be landscaped as required by this Code.

November 12, 2019

7:00 p.m.

Planning Department

Council Chambers

MEMBERS PRESENT: Commissioners Margaret Wimborne, Joanne Denney, Brent Dixon, Arnold Cantu, Gene Hicks, Natalie Black, George Morrison. (7 present 6 votes).

MEMBERS ABSENT: George Swaney, Lindsey Romankiw

ALSO PRESENT: Planning Director Brad Cramer; Assistant Planning Directors Kerry Beutler, Brent McLane and Brian Stephens; and interested citizens.

CALL TO ORDER: Margaret Wimborne called the meeting to order at 7:00 p.m.

CHANGES TO AGENDA: None.

MINUTES: Morrison and Dixon had changes to the minutes regarding wording of their comments. (Pages 7, 8, 16 and 17). **Cantu moved to approve the October 2, 2019 minutes with the suggested amendments, Black seconded the motion and it passed unanimously.**

Business:

8. PLAT 19-022: FINAL PLAT. Micro Investments. McLane presented the staff report, a part of the record.

Applicant: Black Jolley, 1150 Hollipark Drive, Idaho Falls, Idaho. Jolley stated that they had to work around an existing power easement that feeds the building and that is why the lots are configured how they are.

Dixon asked why the lots are configured the way they are to the west. Jolley stated that there is a potential development that might go in there they want each portion of the development to be on its own lot and be either kept or sold.

Black stated that she lives and works near this area and is hoping that something fabulous will go in this development.

Black moved to recommend to the Mayor and City Council approval of the Final Plat for Micro Investments Addition, Division 1, 1st Amended, Cantu seconded the motion and it passed unanimously.

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

FINAL PLAT OF MICRO INVESTMENTS ADDITION, LOCATED GENERALLY SOUTH OF E 1ST ST., WEST OF HOLMES AVE., NORTH OF JOHN ADAMS PKWY., AND EAST OF WOODRUFF AVENUE.

WHEREAS, the applicant filed an application for a final plat on August 21, 2019; and

WHEREAS, this matter came before the Idaho Falls Planning and Zoning Commission during a duly noticed public meeting on November 12, 2019; and

WHEREAS, this matter came before the Idaho Falls City Council during a duly noticed public meeting on December 19, 2019; and

WHEREAS, having reviewed the application, including all exhibits entered and having considered the issues presented:

I. RELEVANT CRITERIA AND STANDARDS

1. The City Council considered the request pursuant to the City of Idaho Falls 2013 Comprehensive Plan, the City of Idaho Falls Zoning Ordinance, the City of Idaho Falls Subdivision Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The property is an approximate 4.406 acre parcel located generally south of E 1st St., west of Holmes Ave., north of John Adams Pkwy., and east of Woodruff Ave..
3. The plat includes a 3 lots. The lots include land on an existing parking lot behind a shopping center.
4. The plat is intended for redevelopment and agreements for shared access, maintenance, parking, etc. will be in place.
5. The plat complies with the standards of the Subdivision Ordinance.
6. The Idaho Falls Planning and Zoning Commission recommended approval of this Final Plat.

II. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the City Council of the City of Idaho Falls approved the Final Plat.

PASSED BY THE CITY COUNCIL OF THE CITY OF IDAHO FALLS

THIS _____ DAY OF _____, 2019

Rebecca L. Noah Casper, Mayor



MEMORANDUM

FROM: Brad Cramer, Community Development Services Director

DATE: Friday, December 13, 2019

RE: Rezone from R2 to R3A, Zoning Ordinance and Reasoned Statements of Relevant Criteria and Standards, M&B: 0.367 Acres SW COR SW1/4, NW1/4, SECTION 24, T 2N, R 37E

Item Description

For consideration on the December 19, 2019, regular agenda is a request to rezone property from R3A to LC, the accompanying zoning ordinance, and reasoned statement of relevant criteria and standards for M&B: 0.367 Acres SW COR SW1/4, NW1/4, SECTION 24, T 2N, R 37E. The Planning and Zoning Commission considered this item at its November 12, 2019 meeting and recommended approval by a vote of 5 to 1. Staff concurs with this recommendation.

Purpose

Per the Idaho Falls Zoning Ordinance, rezone requests shall be subject to the following findings: 1. The Zoning is consistent with the principles of the City's adopted Comprehensive Plan, as required by Idaho Code. 2. The Potential effects on the following: a. Traffic congestion as a result of development or changing land use in the area and the need that may be created for wider streets, additional turning lanes and signals, and other transportation improvements b. Exceeding the capacity of existing public services, including, but not limited to: schools, public safety services, emergency medical services, solid waste collection and disposal, water and sewer services, other public utilities, and parks and recreational services. c. Nuisances or health and safety hazards that could have an adverse effect on adjoining properties. d. Recent changes in land use on adjoining parcels or in the neighborhood of the proposed Zoning Map amendment

Fiscal Impact / Financial Review

NA

Legal Review

NA

Interdepartmental Review

NA

Recommended Action

Staff recommends approval of the following actions:

1. To approve the Ordinance rezoning M&B: 0.367 Acres SW COR SW1/4, NW1/4, SECTION 24, T 2N, R 37E, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary.

2. To approve the Reasoned Statement of Relevant Criteria and Standards for the rezoning of M&B: 0.367 Acres SW COR SW1/4, NW1/4, SECTION 24, T 2N, R 37E, and give authorization for the Mayor to execute the necessary documents..



☐ Economic



☒ Governance



☒ Growth



☐ Learning



☒ Livable



☐ Safety


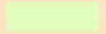
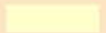





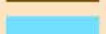











☒ Sustainability

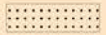
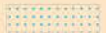







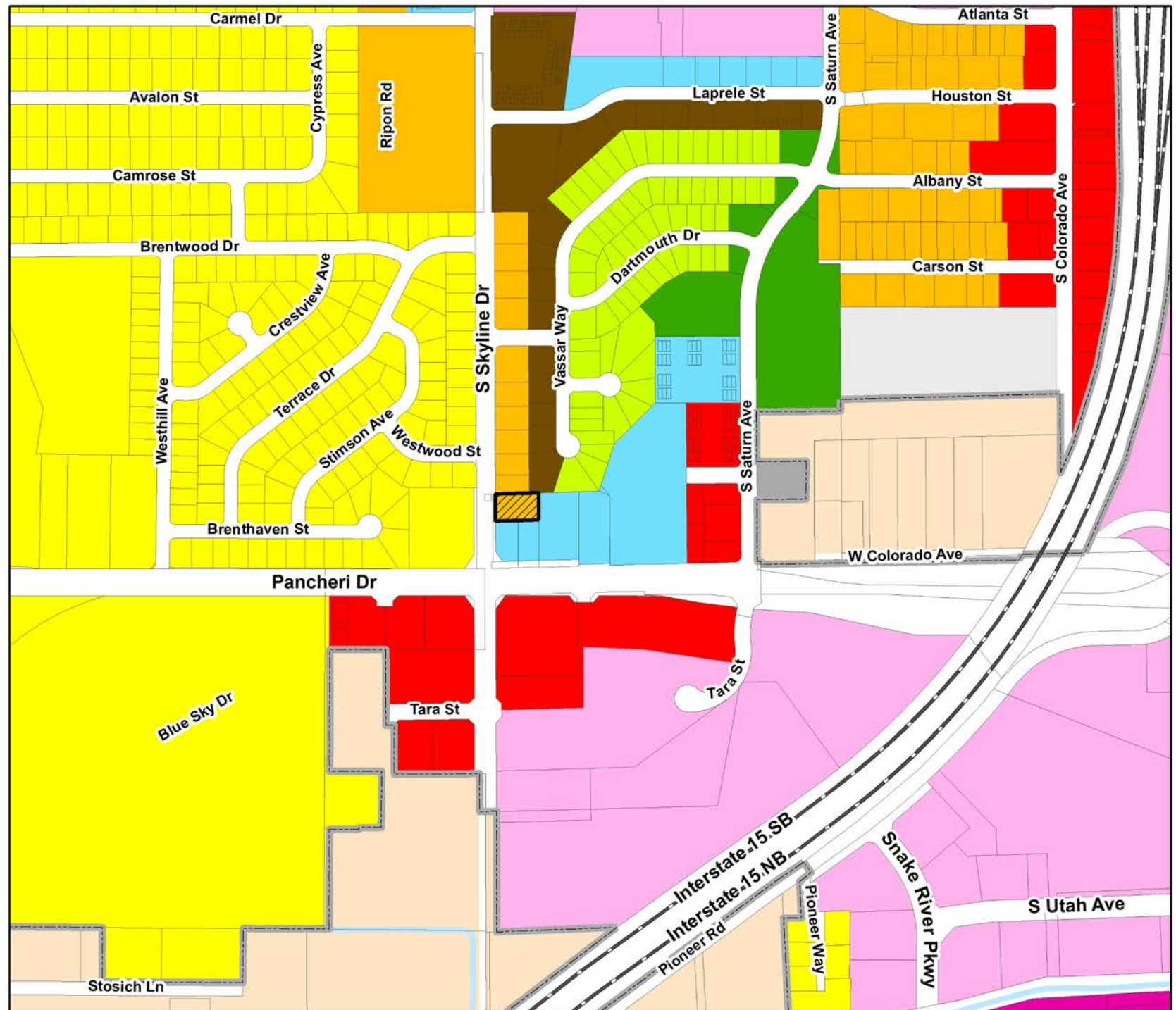
☒ Transportation

Legend

-  Site
 RE
 RP
 R1
 R2
 TN
 RMH
 R3
 R3A
 PB
 DT
 CC
 LC
 HC
 R&D
 LM
 I&M
 P

Overlays

-  PT
 PT&T-1
 PUD
 T-1
 T-2
 City Limits
 Area of Impact



IDAHO FALLS

Planning Division
 City Annex Building
 680 Park Ave.
 Idaho Falls, ID 83402
 (208) 612-8276



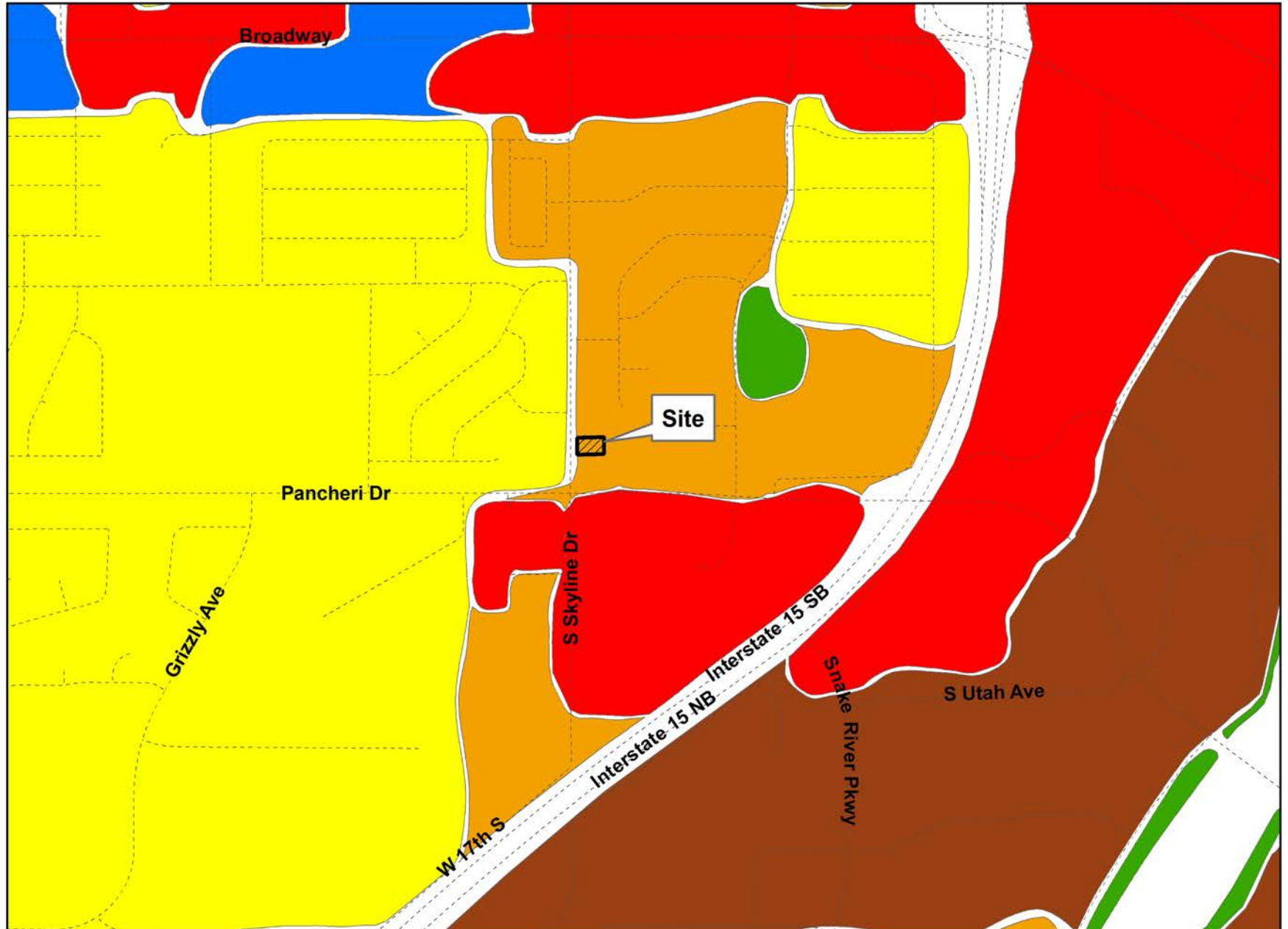


Rezone

M&B: 0.367 Acres SW COR SW1/4, NW1/4, SECTION 24, T 2N, R 37E

- | | | | | |
|---|--|---|--|---|
|  Estate |  Greenbelt Mixed Uses |  Commercial |  Higher Education Centers |  Railroad Related Industrial |
|  Low Density |  Parks, Recreation |  Employment Centers |  Planned Transition | |
|  Higher Density |  Public Facilities, Open Spaces |  Medical Services Center |  Highway Related Industrial | |

Comprehensive Plan



IDAHO FALLS

Planning Division
City Annex Building
680 Park Ave.
Idaho Falls, ID 83402
(208) 612-8276



Legend



Site

Airport Overlay Zone



No Development



Limited Development



Limited Development Approach Surface



Controlled Development



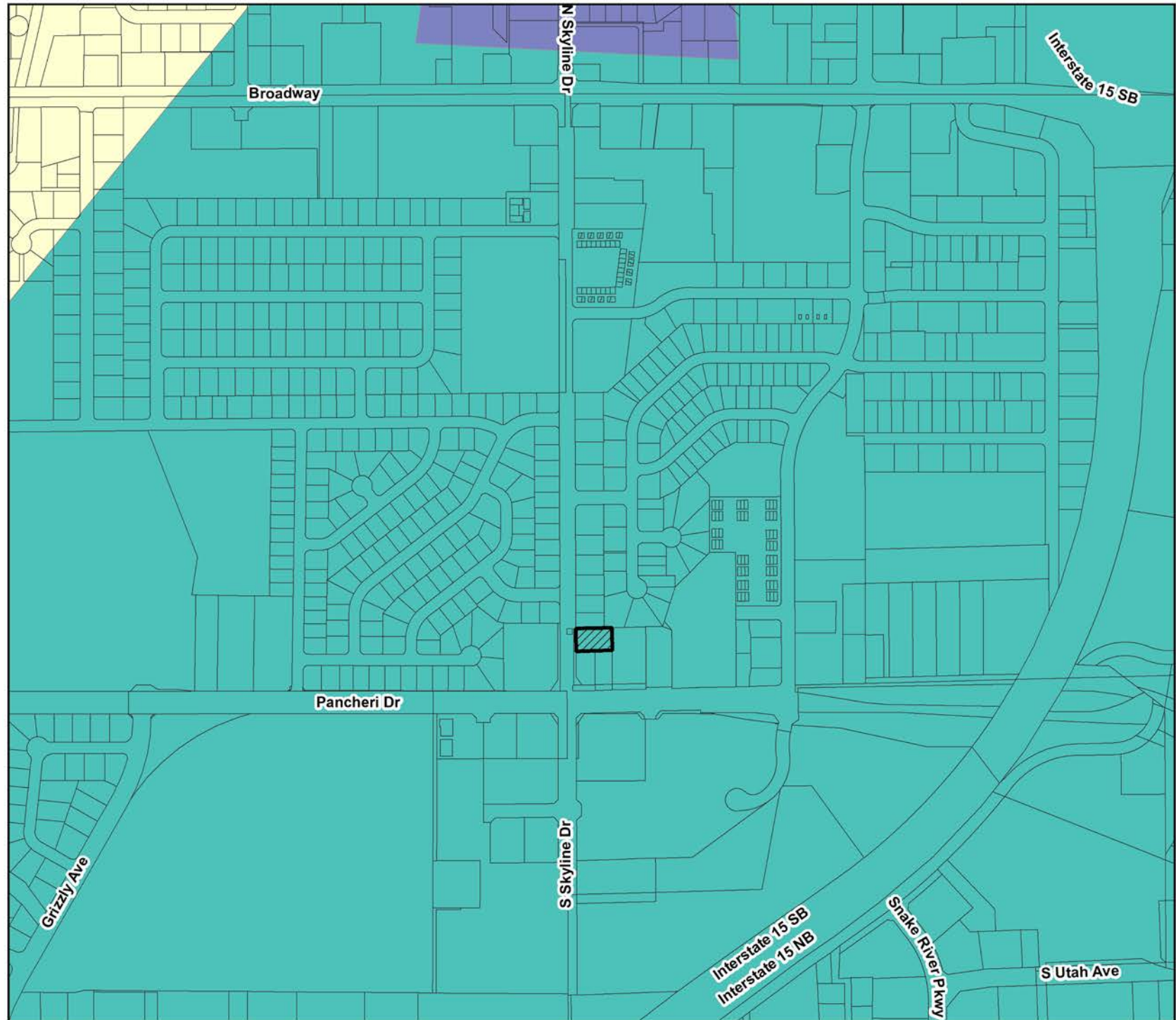
Controlled Development Approach Surface



Approach Surface



Planning Division
City Annex Building
680 Park Ave.
Idaho Falls, ID 83402
(208) 612-8276



IDAHO FALLS PLANNING AND ZONING COMMISSION
STAFF REPORT
REZONE FROM R2 to R3A
0.367 Acres SW COR SW1/4 NW1/4, SEC 24, T 2N, R 37E
November 12, 2019



Community
Development
Services

Applicant: Connect Engineering

Project Manager: Brian J. Stevens

Location: Generally south of Broadway, west of S Saturn Ave., north of Pancheri Dr., and east of Grizzly Ave. extended.

Size: 0.367 acres

Existing Zoning:

Site: R2
North: R2
South: R3A
East: R3A
West: R1

Existing Land Uses:

Site: Vacant
North: Vacant
South: Residential
East: Residential
West: Vacant and Residential

Future Land Use Map:

Higher Density

Attachments:

1. Zoning Ordinance Information
2. Comprehensive Plan Policies
3. Maps and aerial photos

Requested Action: To **recommend** approval of the rezone from R2 to R3A to the Mayor and City Council.

History: From our historic aerials dating back to 1954 this land appears to have been mostly vacant though it looks to once have held trailers and an outbuilding for a residence that has been removed at the corner of skyline and Pancheri. From City aerials it appears that the structures were removed before 1988. This ground has been left vacant up to today.

Staff Comments:

The Future land use map shows this area as Higher Density the R3A zone is consistent with the Higher Density designation. This rezone allows both parcels under one ownership to be the same designation.

The surrounding zoning is mixed in the area and R3A is compatible with the zones surrounding the parcel.

Skyline is a Minor Arterial. The applicant will be required at time of site development to make improvements to Skyline moving the entrance approach away from the lit intersection of Pancheri and Skyline.

Staff Recommendation: To recommend to the Mayor and City Council approval of the rezone from R2 to R3A.

Comprehensive Plan Policies:

Access to commercial properties shall be designed to minimize disruptive effects on traffic flow.

Every driveway is an intersection. To remove impediments on traffic flow, access should be governed by the principles found in *2012 Updated Access Management Plan* prepared by the Bonneville Metropolitan Planning Organization. Besides limiting the number of access drives, shared accesses should also be explored when reviewing new developments. Page 49

Buffer commercial development, including services, from adjacent residential development.

We were told by many people commercial development should be buffered from adjacent residential development. Allowing commercial development, especially neighborhood centers, adjacent to residential development moves us toward our goal of a convenient city -- one in which walking and biking are reasonable alternatives -- but it does require careful attention to buffering. Our present regulations only address buffering parking lots from residential uses, unless a change of land use occurs under the Planned Transition Zone. We need to develop regulations shielding residences from the noise, light, and traffic generated by commercial uses. Such regulations should address buffering under different situations. For example, residential uses across the street from commercial properties will benefit from perimeter landscaping, buildings towards the front of the lot, and parking in the rear. Residential uses in the rear of commercial properties will benefit from parking areas in the front of the lot, buildings to the rear, and landscaping and fencing in the rear of the lot. Page 49

Encourage development in areas served by public utilities or where extensions of facilities are least costly. Not only is a compact city convenient but the provision of public facilities is less expensive. Growth does not always occur at the fringe of a community. Vacant lands or underutilized parcels may redevelop to more intensive uses which use existing utilities. (Page 67)

Rezoning

Considerations: Because the comprehensive plan provides only general guidance for zoning decisions, the Planning Commission shall also take the following considerations into account:

	Applicant Response
Explain how the proposed change is in accordance with the City's Comprehensive Plan.	This Area is a redevelopment area and has seen new office buildings and multifamily properties. Adjacent property is zoned R3A Comprehensive plan shows this as higher Density.
What Changes have occurred in the area to justify the request for a rezone?	Redevelopment on surrounding properties of adjacent properties
Are there existing land uses in the area similar to the proposed use?	Yes, new office buildings and multifamily units on adjacent properties.
Is the site large enough to accommodate required access, Parking, landscaping, etc. for the proposed use?	Yes
Will a Neighborhood meeting be held prior to the Planning Commission Meeting: if Yes, Where and When:	No
Criteria for Rezoning Section 11-6-5(I) of	Staff Comment

Ordinance	
The Zoning is consistent with the principles of City's adopted Comprehensive Plan, as required by Idaho Code.	The Comprehensive Plan shows this area as Higher Density. The R3A Zone is consistent with the designation.
The potential for traffic congestion as a result of development or changing land use in the area and need that may be created for wider streets, additional turning lanes and signals, and other transportation improvements.	Rezoning to R3A will not result in traffic congestion or the need for wider streets, etc.
The potential for exceeding the capacity of existing public services, including, but not limited to: schools, public safety services, emergency medical services, solid waste collection and disposal, water and sewer services, other public utilities, and parks and recreational services.	Rezoning to R3A will not have an impact on infrastructure in the area.
The potential for nuisances or health and safety hazards that could have an adverse effect on adjoining properties.	Staff is unaware of specific nuisances or hazards.
Recent changes in land use on adjoining parcels or in the neighborhood of the proposed zoning map amendment.	Several adjacent properties consist of R3A, R3, RMH

Transportation Plan:

Skyline Drive is a Minor Arterial.

Zoning Ordinance:

R3A Residential Mixed Use Zone. To provide for a mix of uses in which the primary use of the land is for residential purposes, but in which office buildings and certain other uses of a semi-commercial nature may be located. Characteristic of this Zone is a greater amount of automobile traffic, greater density, and a wider variety of dwelling types and uses than is characteristic of the R3 Residential Zone. While office buildings and certain other uses of a semi-commercial nature may be located in the Zone, the R3A Zone is essentially residential in character. Therefore, all uses must be developed and maintained in harmony with residential uses. This zone should be located along major streets such as arterials and collectors.

11-2-3: ALLOWED USES IN RESIDENTIAL ZONES.

Table 11-2-1: Allowed Uses in Residential Zones

P = permitted use. C1 = administrative conditional use. C2 = Planning Commission conditional use. C3 = City Council conditional use. A blank denotes a use that is not allowed in that zone.								
*Indicates uses that are subject to specific land use provisions set forth in the Standards for Allowed Land Uses Section of this Chapter.								
	Low Density Residential			Medium Density Residential			High Density Residential	
Proposed Land Use Classification	RE	RP	R1	R2	TN	RMH	R3	R3A
Accessory Use	P	P	P	P	P	P	P	P
Agriculture*	P							
Animal Care Clinic					P*			P
Artist Studio					P*			
Bed and Breakfast*								P
Boarding /Rooming House							P	P
Day Care, Center*			C ₂	P	P		P	P
Day Care, Group*	C ₁		C ₁	P	P	C ₁	P	P
Day Care, Home	C ₁		C ₁	P	P	C ₁	P	P
Dwelling, Accessory Unit*	P			P	P		P	P
Dwelling, Multi-Unit*				P*	P		P	P
Dwelling, Single Unit Attached*			P	P	P	P	P	P
Dwelling, Single Unit Detached	P	P	P	P	P	P	P	P
Dwelling, Two Unit				P	P		P	P
Eating Establishment, Limited					P*			P
Financial Institutions					P*			
Food Processing, Small Scale					P*			
Food Store					P*			
Fuel Station					P*			
Health Care and Social Services					P*			P
Home Occupation*	C ₁		C ₁	C ₁	C ₁	C ₁	C ₁	C ₁
Information Technology								P
Laundry and Dry Cleaning					P*			P
Live-Work*					C ₁			P
Manufactured Home*	P	P	P	P	P	P	P	P
Mobile Home Park*						C ₂		C ₂
Mortuary								P
Park and Recreation Facility*	P	P	P	P	P	P	P	P
Parking Facility								P
Personal Service					P*			P
Planned Unit Development*	C ₃	C ₃	C ₃	C ₃		C ₃	C ₃	C ₃
Professional Service								P
Public Service Facility*	C ₂	C ₂	C ₂	C ₂	C ₂	C ₂	C ₂	C ₂
Public Service Facility, Limited	P	P	P	P	P	P	P	P
Public Service Use								P
Recreational Vehicle Park*						C ₂		

Proposed Land Use Classification	RE	RP	R1	R2	TN	RMH	R3	R3A
Religious Institution*	C ₂	C ₂	C ₂	C ₂	C ₂	C ₂	C ₂	C ₂
Residential Care Facility							P	P
Retail					P*			C ₂
School*	C ₂	C ₂	C ₂	C ₂	C ₂	C ₂	C ₂	C ₂
Short Term Rental*	P	P	P	P	P	P	P	P
Transit Station								P

(Ord. 3218, 9-13-18)

11-3-4: STANDARDS FOR RESIDENTIAL ZONES.

Table 11-3-1: Standards for Residential Zones

	RE	RP	R1	R2	TN	R3	R3A	RMH
Lot Area								
Lot Area Minimum in ft ²	1 acre*	12,000	7,000	6,000*	3,000*	5,000*	5,000	5,000
Lot Area Maximum in ft ²			13,500*					
Site Width								
Site Width at Front Setback, Minimum in ft.	150	60	50	50	25	50	50	50
Setbacks, Minimum in ft.								
Front	40	30*	25*	20*	15*	15	15	30
Front Maximum in ft.					20*			
Side	20	7.5/10*	6	6	5	6	6	10
Rear	40	25	25	25	10	25*	25*	25*
Lot Coverage, Building Height, and Density								
Maximum Lot Coverage in %	30	40	40	80	50	80	80	40
Maximum Building Height in ft*	24	24	24	24	*			24
Maximum Density in net units/acre	1	4	6	17	15	35	35	8

*See explanations, exceptions and qualifications in Section 11-3-4A,B,C of this Zoning Code.

(Ord. 3218, 9-13-18)

(A) Minimum and Maximum Lot Area.

- (1) In the R1 Zone, the maximum lot size shall be thirteen thousand five hundred square feet (13,500 ft²), except for corner lots, wedge-shaped lots in cul-de-sacs, or other unusual shaped lots. This shall also not apply to conditional uses such as schools and religious institutions.
- (2) In the R2 zone, seven hundred and fifty square feet (750 ft²) shall be added to the minimum required area for each additional dwelling unit.
- (3) In the TN Zone, the maximum average lot area for subdivisions approved after the adoption of this Code, April 12, 2018, shall be six thousand two hundred and fifty square feet (6,250 ft²) in order to encourage a mix of lot sizes and dwelling types. (Ord. 3210, 8-23-18)

November 12, 2019

7:00 p.m.

Planning Department

Council Chambers

MEMBERS PRESENT: Commissioners Margaret Wimborne, Joanne Denney, Brent Dixon, Arnold Cantu, Gene Hicks, Natalie Black, George Morrison. (7 present 6 votes).

MEMBERS ABSENT: George Swaney, Lindsey Romankiw

ALSO PRESENT: Planning Director Brad Cramer; Assistant Planning Directors Kerry Beutler, Brent McLane and Brian Stephens; and interested citizens.

CALL TO ORDER: Margaret Wimborne called the meeting to order at 7:00 p.m.

CHANGES TO AGENDA: None.

MINUTES: Morrison and Dixon had changes to the minutes regarding wording of their comments. (Pages 7, 8, 16 and 17). **Cantu moved to approve the October 2, 2019 minutes with the s Public Hearing(s):**

9. RZON 19-009: REZONE. R2 TO R3A. Pancheri and Skyline. Stephens presented the staff report, a part of the record. Black asked about the single-family home next to the property. Stephens indicated it's a duplex. Black asked when that was zoned R3A. Stephens was unsure. Black confirmed that there is no maximum building height in R3A, and they are doubling the maximum density. Stephens stated that if they choose to do residential it would have a higher density, although R3A offers light commercial. Dixon asked if there is a reason R3A would increase the value because there is more flexibility, and does this give an opportunity for "horse trading" getting rid of the access off of Pancheri and making all the access be further away from the intersection and further away from the right turn lane. Stephens stated that they will use the shared access on Skyline and the access off of Pancheri serves the duplex that they don't own. Stephens showed the parcel that is requested for rezone and shows the skinny one that is closest to the intersection and the duplex is one lot to the east. Dixon confirmed that the depth of this lot is 2 lots deep.

Wimborne opened the public hearing.

Applicant: Blake Jolley, Connect Engineering, 1150 Hollipark Drive, Idaho Falls, Idaho. Jolley stated that his client is trying to make the parcel all the same zoning so there is more flexibility with opportunities to develop it as one parcel versus two. Jolley stated that they have had discussions about the locations of the access to push it as far to the north as possible.

No one appeared in support or opposition of the application.

Wimborne closed the public hearing.

Morrison moved to recommend to the Mayor and City Council approval of the rezone from R2 to R3 for the 0.367 Acres SW corner SW ¼ NW ¼, Section 24, T 2N, R 37E, as presented, Denney seconded the motion and it passed 5-1.

Black opposed the motion because it is not all under one ownership and is not likely to be one big development, so R3A on that individual spot makes her nervous that it would turn into a very high density on the small parcel.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE REZONING OF M&B: 0.367 Acres SW COR SW1/4, NW1/4, SECTION 24, T 2N, R 37E AS DESCRIBED IN SECTION 1 OF THIS ORDINANCE FROM R2 ZONE TO R3A ZONE; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, the proposed zoning district of lands described in Section 1 is R2 Zone for such annexed lands and such zoning is consistent with the current City of Idaho Falls Comprehensive Plan Land use designation “Higher Density”, and

WHEREAS, the proposed zoning district is consistent and compatible with the existing and surrounding zoning districts and is consistent with the City of Idaho Falls Comprehensive Plan; and

WHEREAS, Idaho Falls Planning and Zoning Commission held a duly noticed public hearing on November 12, 2019, and recommended approval of zoning the subject property to R3A Zone; and

WHEREAS, the Idaho Falls City Council conducted a duly noticed public hearing and passed a motion to approve this zoning on December 19, 2019.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, AS FOLLOWS:

SECTION 1: LEGAL DESCRIPTION:

This ordinance shall apply to the following described lands in Idaho Falls, Idaho, Bonneville County, to-wit:

M&B: 0.367 Acres SW COR SW1/4, NW1/4, SECTION 24, T 2N, R 37E as shown on Exhibit A

SECTION 2. Zoning. That the property described in Section 1 of this Ordinance be and the same hereby is zoned “R3A, Zone” and the City Planner is hereby ordered to make the necessary amendments to the official maps of the City of Idaho Falls which are on file at the City Planning Department Offices, 680 Park Avenue.

SECTION 3. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

SECTION 4. Publication. This Ordinance, or a summary thereof in compliance with Idaho

Code, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval, and publication.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Idaho Falls, Idaho, this _____ day of _____, 2019.

CITY OF IDAHO FALLS, IDAHO

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO
HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance entitled, "AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE REZONING OF M&B: 0.367 Acres SW COR SW1/4, NW1/4, SECTION 24, T 2N, R 37E AS DESCRIBED IN SECTION 1 OF THIS ORDINANCE FROM R2 ZONE TO R3A ZONE; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE"

Kathy Hampton, City Clerk

Exhibit A



S Skyline Dr

Vassar Way

Westwood St

Brenthaven St

Stimson Ave

Pancheri Dr

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

REZONE OF PROPERTY LOCATED M&B: 0.367 Acres SW COR SW1/4, NW1/4, SECTION 24, T 2N, R 37E.

WHEREAS, the applicant filed an application for Rezone on September 25, 2019; and

WHEREAS, this matter came before the Idaho Falls Planning and Zoning Commission during a duly noticed public meeting on November 12, 2019; and

WHEREAS, this matter came before the Idaho Falls City council during a duly noticed public meeting on December 19, 2019; and

WHEREAS, having reviewed the application, including all exhibits entered and having considered the issues presented:

I. RELEVANT CRITERIA AND STANDARDS

1. The City Council considered the request pursuant to City of Idaho Falls 2013 Comprehensive Plan, the City of Idaho Falls Zoning Ordinance, the City of Idaho Falls Subdivision Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The property is approximately 0.367 acres located generally south of Broadway, west of S Saturn Ave., north of Pancheri Dr., and east of Grizzly Ave. extended. Surrounding properties are zoned residential R1, R2, and R3A.
3. The Comprehensive Plan designates this area as Higher Density. The proposed zone is consistent with this designation.
4. The proposed rezone complies with the purposes set forth within the Zoning Ordinance of the City of Idaho Falls.
5. The Idaho Falls Planning and Zoning Commission recommended approval of this annexation as presented.

II. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the City Council of the City of Idaho Falls approved the Rezone as presented.

PASSED BY CITY COUNCIL OF THE CITY OF IDAHO FALLS

THIS _____ DAY OF _____, 2019

Rebecca Casper - Mayor