



CITY COUNCIL MEETING

Thursday, March 14, 2019

7:30 p.m.

CITY COUNCIL CHAMBERS

680 Park Avenue

Idaho Falls, ID 83402

*Thank you for your interest in City Government. If you wish to express your thoughts on a matter listed below, please contact Councilmembers by email or personally **before** the meeting. Public testimony on agenda items will not be taken unless a hearing is indicated. Be aware that an amendment to this agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the agenda item was not included in the original agenda posting. Regularly-scheduled City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived on the city website. If you need communication aids or services or other physical accommodations to participate or access this meeting, please contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.*

1. **Call to Order.**

2. **Pledge of Allegiance.**

3. **Public Comment.** *Members of the public are invited to address the City Council regarding matters that are **not** on this agenda or already noticed for a public hearing. When you address the Council, please state your name and address for the record and please limit your remarks to three (3) minutes. Please note that matters currently pending before the Planning Commission or Board of Adjustment, which may be the subject of a pending enforcement action, or which are relative to a City personnel matter are not suitable for public comment.*

4. **Consent Agenda.** *Any item may be removed from the Consent Agenda at the request of any member of the Council for separate consideration.*

A. Items from Municipal Services:

- 1) Treasurer's Report for the month of January, 2019
- 2) Bid IF-19-17, Six Replacement Mowers for Parks and Recreation Department
- 3) Bid IF-19-19, Replacement Patch Truck for Public Works

B. Items from Public Works

- 1) Bid Award – Park Avenue and D Street Water Line
- 2) Bid Award – 49th South Water Line from S 15th East to 1900 49th South
- 3) Bid Award – Elva Street Sidewalk, N Holmes Avenue to Wabash Avenue (Site Prep)

C. Items from the City Clerk:

- 1) Expenditure Summary for the month of February, 2019
- 2) Minutes from the February 28, 2019 Council Meeting.
- 3) License Applications, all carrying the required approvals.

RECOMMENDED ACTION: To approve, accept, or receive all items on the Consent Agenda according to the recommendations presented (or take other action deemed appropriate).

5. **Regular Agenda.**

A. Idaho Falls Power

1) Approve Relicensing Professional Services Consultant Recommendation: In November 2018, Idaho Falls Power (IFP) advertised a Request for Qualifications (RFQ) for consultants to aid in the development of a relicensing plan for the hydroelectric projects. IFP received five submittals from qualified firms and through an evaluation/selection process by a panel of IFP staff, Kleinschmidt was selected as the most qualified to develop a plan within the scope of the RFQ. Kleinschmidt's proposal for consulting services is a not-to-exceed amount of \$70,000.

RECOMMENDED ACTION: To approve the Professional Services Agreement with Kleinschmidt, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

B. Municipal Services

1) Bid IF-19-20, Motor Fuels and Lubricants for City Vehicles and Equipment: It is the recommendation of the Municipal Services Department to accept the lowest responsive, responsible bid from Lynch Oil, Inc. of Burley, Idaho to provide motor oil in the amount of \$28,858.96 and the lowest responsive, responsible bid from Conrad and Bischoff for the fuel dispensing system and the fuel station in the amount of \$12,401.80.

RECOMMENDED ACTION: To accept the lowest responsive, responsible bid from Lynch Oil, Inc. of Burley, Idaho to provide motor oil, and the lowest responsive, responsible bid from Conrad and Bischoff for the fuel dispensing system and the fuel station (or take other action deemed appropriate).

C. Public Works

1) Local Highway Technical Assistance Council (LHTAC)/Local Agreement for Science Center Drive, Jefferson to N Boulevard Project: For consideration is an agreement with the LHTAC for a 2019 Local Strategic Initiatives grant covering design and construction costs of the Science Center Drive; Jefferson Avenue to N Boulevard project. The amount of the grant is \$849,000.00 and no local financial match is required.

RECOMMENDED ACTION: To approve the Local Highway Technical Assistance Council Agreement for a 2019 Local Strategic Initiatives Program, and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

D. Community Development Services

1) Annexation and Initial Zoning of I&M with T-2 Overlay, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, 1.519 Acres SW Corner, NE 1/4, T 2N, R 38E: For consideration is the application for Annexation and Initial Zoning of I&M with T-2 Overlay, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, 1.519 Acres SW Corner, NE 1/4, T 2N, R 38E. The Planning and Zoning Commission considered this item at its January 8, 2019, meeting and recommended approval by unanimous vote (or other vote). Staff concurs with this recommendation.

RECOMMENDED ACTIONS (in sequential order):

- a. To approve the Ordinance annexing 1.519 Acres SW Corner, NE 1/4, T 2N, R 38E, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).
- b. To approve the Reasoned Statement of Relevant Criteria and Standards for the annexation for 1.519 Acres SW Corner, NE 1/4, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents.
- c. To assign a Comprehensive Plan Designation of Higher Education Centers and to approve the ordinance establishing the initial zoning for 1.519 Acres SW Corner, NE 1/4, T 2N, R 38E as I&M Zone with the T-2 Overlay, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance), that the City limits documents be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said annexation, amendment to the Comprehensive Plan, and initial zoning on the Comprehensive Plan and Zoning Maps located in the Planning Office.
- d. To approve the Reasoned Statement of Relevant Criteria and Standards for the Initial Zoning of I&M Zone with the T-2 Overlay, for 1.519 Acres SW Corner, NE 1/4, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents.

2) Public Hearing – Ordinance adopting changes to Title 11, Chapter 6 of the Comprehensive Zoning Code: For consideration is an ordinance amending Title 11, Chapter 6 of the Idaho Falls Comprehensive Zoning Code. The changes shift responsibility for Conditional Use Permits from the Planning and Zoning Commission to the Board of Adjustment and also adjusts the required interval between submittal of applications that have been denied from one year to six months. The Planning and Zoning Commission considered this item at its February 5, 2019 meeting and recommended approval by unanimous vote. Staff concurs with this recommendation.

RECOMMENDED ACTION: To approve the Ordinance amending Title 11, Chapter 6 of the Comprehensive Zoning Code under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

6. **Announcements and Adjournment.**

CONSENT

AGENDA:



MEMORANDUM

TO: Mayor and City Council

FROM: Municipal Services Department

DATE: February 28, 2019

RE: Treasurer's Report for January 2019

Pursuant to Resolution 2018-06, attached for review is the Treasurer's Report for January 2019. Highlights for the January Treasurer's Report include:

- Total cash and investments is \$128M.
- Total investments reconciled to the January bank investment statements were reported at \$85M of which \$2M is cash or equivalent and a total of \$83M were in invested funds.
- Total receipts received and reconciled to the general ledger were reported at \$37.2M which includes revenues of \$35.4M and interdepartmental transfers of \$1.8M.
- Total disbursements reconciled to the general ledger were reported at \$17.3M which includes salary and benefits of \$5.4M, operating costs of \$7.0M, capital costs of \$3.1M and interdepartmental transfers of \$1.8M.
- The beginning balances reflect the year end closure adjustments from fiscal year 2018.

Respectfully,

Josh Roos
Treasurer

CITY OF IDAHO FALLS MONTHLY TREASURER'S REPORT
JANUARY, 2019

FUND	BEGINNING CASH AND INVESTMENTS	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	ENDING BALANCE CASH AND INVESTMENTS
GENERAL	(\$434,550.03)	\$19,157,337.92	\$4,771,051.58	\$13,951,736.31
STREET	\$446,061.39	\$2,673,278.37	\$476,534.01	\$2,642,805.75
RECREATION	(\$346,646.20)	\$505,675.07	\$185,483.23	(\$26,454.36)
LIBRARY	\$1,838,424.93	\$1,241,887.86	\$172,725.79	\$2,907,587.00
AIRPORT PFC FUND	\$0.00	\$0.00	\$0.00	\$0.00
MUNICIPAL EQUIP. REPLCMT.	\$15,023,923.61	\$439,748.50	\$109,766.35	\$15,353,905.76
EL. LT. WEATHERIZATION FD	\$3,004,762.99	\$117,636.98	\$175,801.78	\$2,946,598.19
BUSINESS IMPRV. DISTRICT	\$55,945.21	\$45,561.57	\$0.00	\$101,506.78
GOLF	(\$670,463.36)	\$31,300.40	\$158,357.58	(\$797,520.54)
GOLF CAPITAL IMPROVEMENT	\$502,237.70	\$1,129.80	\$0.00	\$503,367.50
SELF-INSURANCE FD.	\$3,034,413.99	\$183,510.98	\$303,036.07	\$2,914,888.90
HEALTH & ACCIDENT INSUR.	\$4,531,900.16	\$21,385.64	\$25,633.98	\$4,527,651.82
SANITARY SEWER CAP IMP.	\$2,074,236.62	\$21,008.02	\$0.00	\$2,095,244.64
MUNICIPAL CAPITAL IMP.	\$984,257.01	\$431,879.80	\$0.00	\$1,416,136.81
STREET CAPITAL IMPROVEMENT	\$919,815.17	\$3,765.41	\$32,051.38	\$891,529.20
BRIDGE & ARTERIAL STREET	\$619,848.63	\$4,746.50	\$0.00	\$624,595.13
WATER CAPITAL IMPROVEMENT	\$3,830,145.79	\$43,935.85	\$8,309.12	\$3,865,772.52
SURFACE DRAINAGE	\$134,990.10	\$13,769.48	\$0.00	\$148,759.58
TRAFFIC LIGHT CAPITAL IMPRV.	\$1,154,624.32	\$3,900.75	\$6,521.06	\$1,152,004.01
PARKS CAPITAL IMPROVEMENT	\$161,794.55	\$368.84	\$0.00	\$162,163.39
FIRE CAPITAL IMPROVEMENT	(\$3,258,832.86)	\$231,514.44	\$0.00	(\$3,027,318.42)
ZOO CAPITAL IMPROVEMENT	\$254,326.92	\$55,791.37	\$182,012.99	\$128,105.30
CIVIC AUDITORIUM CAPITAL IMP.	\$327,122.35	\$839.21	\$23,624.03	\$304,337.53
AIRPORT	\$1,689,564.39	\$1,027,549.08	\$1,668,251.76	\$1,048,861.71
WATER	\$6,428,969.61	\$1,450,521.80	\$1,144,114.50	\$6,735,376.91
SANITATION	\$2,557,831.35	\$419,711.60	\$511,232.50	\$2,466,310.45
AMBULANCE	(\$1,002,036.95)	\$1,439,016.06	\$650,554.03	(\$213,574.92)
IDAHO FALLS POWER	\$16,553,370.02	\$6,497,280.22	\$5,123,929.68	\$17,926,720.56
IFP RATE STABILIZATION FD	\$19,646,113.27	\$7,536.55	\$144,136.79	\$19,509,513.03
IFP CAPITAL IMPROVEMENT	\$9,993,661.32	\$1,872.18	\$80,910.17	\$9,914,623.33
FIBER	(\$87,030.08)	\$70,258.89	\$121,204.31	(\$137,975.50)
WASTEWATER	\$18,179,628.35	\$1,064,971.02	\$1,228,284.21	\$18,016,315.16
TOTAL ALL FUNDS	\$108,148,410.27	\$37,208,690.16	\$17,303,526.90	\$128,053,573.53

CITY OF IDAHO FALLS
INVESTMENT RECONCILIATION
Jan-19

	<u>BOND</u>	<u>AGENCY</u>	<u>CERTIFICATES</u>	<u>CASH/EQUIVALENT</u>	<u>TOTAL</u>
LPL			\$1,980,029.25	\$53,602.45	\$2,033,631.70
WELLS FARGO	\$19,500,000.00	\$45,790,000.00			\$65,290,000.00
DA DAVIDSON	\$500,005.35	\$500,000.00	\$1,750,000.00	\$1,994,495.51	\$4,744,500.86
WASHINGTON FEDERAL			\$250,000.00		\$250,000.00
ISU			\$250,000.00	\$25.00	\$250,025.00
KEY BANK	\$1,487,793.45	\$3,942,729.40		\$32,054.40	\$5,462,577.25
IDAHO CENTRAL			\$4,000,000.00	\$25.00	\$4,000,025.00
CITIZENS COMMUNITY			\$1,000,000.00		\$1,000,000.00
BANK OF COMMERCE			\$2,000,000.00		\$2,000,000.00
	<u>\$21,487,798.80</u>	<u>\$50,232,729.40</u>	<u>\$11,230,029.25</u>	<u>\$2,080,202.36</u>	<u>\$85,030,759.81</u>
			TOTAL INVESTMENTS (MINUS CASH)		\$82,950,557.45



MEMORANDUM

TO: Mayor and City Council

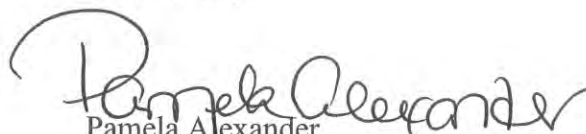
FROM: Municipal Services Department

DATE: March 7, 2019

RE: Bid IF-19-17, Six Replacement Mowers for Parks and Recreation Department

Attached is the bid tabulation for the above subject bid. It is the recommendation of the Municipal Services and Parks and Recreation departments to accept the lowest responsive, responsible bid from Rocky Mountain Turf of Boise, Idaho for \$284,229.00 and Turf Equipment of Salt Lake City, Utah for \$45,731.06, for a total contract amount of \$329,960.06, including trade-in for six units (881, 2041, 9102, 9120, 9126, 9303) that have reached their useful life and scheduled for replacement. Four of the replacements mowers are for the golf courses and two are for Parks. Funds to purchase the replacement mowers are budgeted in the Municipal Equipment Replacement Fund for a total of \$345,000 and is within \$15,000 of the total budget allocated for the six unit replacements.

Respectfully,


Pamela Alexander
Municipal Services Director

City of Idaho Falls

PO BOX 50220
IDAHO FALLS, IDAHO 83405
PHONE: (208) 612-8433

Office of Purchasing Agent

Opening Date: February 13, 2019

TABULATION BID IF-19-17

Four (4) New 2019 Reel Mowers and Two (2) New 2019 Rotary Mowers

BIDDER	1) Turf Equipment Salt Lake City, UT	2) Rocky Mountain Turf Boise, ID			
<u>SECTION I:</u> One (1) New 2019 Hybrid Reel Mower (Sand Creek Unit #9332)					
Manufacturer		JACOBSEN			
Model		ECLIPSE 322 DIESEL 62851			
Year		2019			
Delivery Time		45 DAYS ARO			
PRICE WITHOUT TRADE-IN		\$40,438.00			
Trade-in Allowance #9303		\$500.00			
PRICE WITH TRADE-IN		\$39,938.00			
<u>SECTION II:</u> One (1) New 2019 Hybrid Reel Mower (Sage Lakes Unit #9533)					
	<u>NO BID</u>				
Manufacturer		JACOBSEN			
Model		ECLIPSE 322 DIESEL 62851			
Year		2019			
Delivery Time		45 DAYS ARO			
PRICE WITHOUT TRADE-IN		\$39,995.00			
Trade-in Allowance #881		\$750.00			
PRICE WITH TRADE-IN		\$39,245.00			

TABULATION BID IF-19-17

BIDDER	1) Turf Equipment Salt Lake City, UT	2) Rocky Mountain Turf Boise, ID				
SECTION III: One (1) New 2019 Reel Mower (Sage Lakes Unit #9534)						
	<u>NO BID</u>					
Manufacturer		JACOBSEN				
Model		LF550 2WD 23115				
Year		2019				
Delivery Time		45 DAYS ARO				
PRICE WITHOUT TRADE-IN		\$53,978.00				
Trade-in Allowance #9513		\$1,500.00				
PRICE WITH TRADE-IN		\$52,478.00				
SECTION IV: One (1) New 2019 Large Area Rotary Mower 4WD (Parks Unit #2097)						
	<u>NO BID</u>					
Manufacturer		JACOBSEN				
Model		HR 600				
Year		2019				
Delivery Time		45 DAYS ARO				
PRICE WITHOUT TRADE-IN		\$63,790.00				
Trade-in Allowance #2062		\$2,500.00				
PRICE WITH TRADE-IN		\$61,290.00				

TABULATION BID IF-19-17

BIDDER	1) Turf Equipment Salt Lake City, UT	2) Rocky Mountain Turf Boise, ID				
SECTION V: One (1) New 2019 Large Area Rotary Mower 4WD (Parks Unit #2096 Manufacturer	<u>NO BID</u>					
Model		JACOBSEN				
Year		HR 800 461311 2019				
Delivery Time		45 DAYS ARO				
PRICE WITHOUT TRADE-IN		\$89,778.00				
Trade-in Allowance #2041		\$2,500.00				
PRICE WITH TRADE-IN		\$87,278.00				
SECTION VI: One (1) New 2019 Tri- Plex Reel Mower (Pinecrest Unit #9143) Manufacturer		<u>NO BID</u>				
Model	TORO					
Year	04520 6M-3400 2019					
Delivery Time	45 DAYS ARO					
PRICE WITHOUT TRADE-IN	46231.06					
Trade-in Allowance #9126	200.00					
Trade-in Allowance #9102WR	100.00					
Trade-in Allowance #9120	200.00					
PRICE WITH TRADE-IN	45731.06					
Vendor recommendation totals	\$45,731.06	\$284,229.00				
Total both vendors	\$329,960.06					



MEMORANDUM

TO: Mayor and City Council

FROM: Municipal Services Department

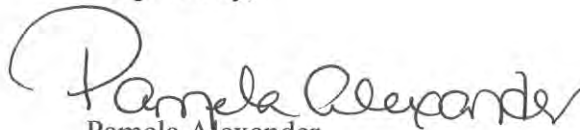
DATE: March 7, 2019

RE: Bid IF-19-19, Replacement Patch Truck for Public Works

Attached is the tabulation for the above subject bid. It is the recommendation of Municipal Services and Public Works departments to accept the lowest responsive, responsible bid to furnish one new Cab and Chassis with a Dump Bed to Rush Truck Center of Jerome, Idaho, for a lump sum amount of \$178,816.00. This total amount includes the addition of an 11' reversing underbody scraper for \$11,659.00 and an anti-ice system with controller and sensor for \$15,848.00.

This purchase will replace unit #1500, a 2002 Volvo heavy dump truck that is scheduled for replacement. Public Works has opted not accept the \$8,000 trade in allowance for this unit due to the estimated remaining useful life of the unit would benefit Waste Water division operations. A total of \$175,000 was budgeted in the 2018/19 Municipal Equipment Replacement Fund for the purchase of the patch truck. With the additional cost associated with adding the reversing underbody scraper and an anti-ice system identified as essential for equipment operations, the total purchase is \$3,816 over-budget. However, the department had cost savings from the purchase of a replacement dump truck that was approved for purchase last month to cover this overage.

Respectfully,


Pamela Alexander
Municipal Services Director

City of Idaho Falls

PO BOX 50220
IDAHO FALLS, IDAHO 83405
PHONE: (208) 612-8433

Office of Purchasing Agent

Opening Date: February 22, 2019

BID IF-19-19

One (1) 2019 or Newer Cab and Chassis Mounted with a New Contractor Type Dump Body

BIDDER	1) Freightliner of Idaho – Bid A Idaho Falls, ID	2) Freightliner of Idaho – Bid B Idaho Falls, ID	3) Rush Truck Center – Bid A Jerome, ID	Rush Truck Center – Bid B Jerome, ID
ADDENDUM	Y	Y	Y	Y
CAB AND CHASSIS				
Manufacturer	Freightliner	Freightliner	International	International
Model	M2-106	M2-106	HV607	HV607
Year	2020	2020	2020	2020
DUMP BODY				
Manufacturer	DuraClast	BeauRoc	DuraClast	DuraClast
Model	MAB	Ultra	MAB 3D4B 316	MAB SD4B-316 Dropsides
Year	2019	2019	2019	2019
Delivery Time of Complete Unit	290-320 Days	290-320 Days	220-250 Days	210-250 Days
Price without Trade-In	\$155,710.00	\$152,136.00	\$151,309.00	\$170,090.00
Trade-in Allowance #1500	\$4,500.00	\$4,500.00	\$8,000.00	\$8,000.00
TOTAL PRICE WITH TRADE-IN	\$151,210.00	\$147,636.00	\$143,309.00	\$162,090.00
OPTIONAL ADDITONS				
Transmission Diagnostic Software	\$500.00 year	\$500.00 year	\$900.00	\$900.00
Engine Diagnostic Software	\$720.00 year	\$720.00 year	\$550.00	\$550.00
Chassis Diagnostic Software	\$500.00 year	\$500.00 year	\$550.00	\$550.00

Break System Diagnostic Software	\$500.00 yearly	\$500.00 year	Included w chassis	Included w chassis
Right Mount Wing Plow		\$20,000.00		\$12,775.00
Left Mount Wing Plow		\$20,000.00		\$12,775.00
Dual Mount Wing Plow	\$11,020.00	\$40,000.00	\$11020.00	\$25,550.00
Complete Salt Brine Liquid Application System		\$20,800.00	\$15,848.00	
Reversing Underbody Scraper 11'		\$16,500.00	\$11,659.00	

RECOMMENDED TOTAL:

\$178,816.00

Idaho Motor Vehicle Dealer's License	4979	4979	0169	0169
Sub-Bidder Dump Body	Legacy Equipment	Viking Cives	Legacy Equipment	Cobalt



MEMORANDUM

TO: Honorable Mayor & City Council

FROM: Chris H Fredericksen, Public Works Director

DATE: March 6, 2019

RE: Bid Award – Park Avenue and D Street Water Line

On Tuesday, March 5, 2019, bids were received and opened for the Park Avenue and D Street Water Line project. A tabulation of bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest bidder, HK Contractors, Inc., in an amount of \$179,969.00 and, authorization for the Mayor and City Clerk to sign contract documents.

City of Idaho Falls

Engineering Department Preliminary Estimate

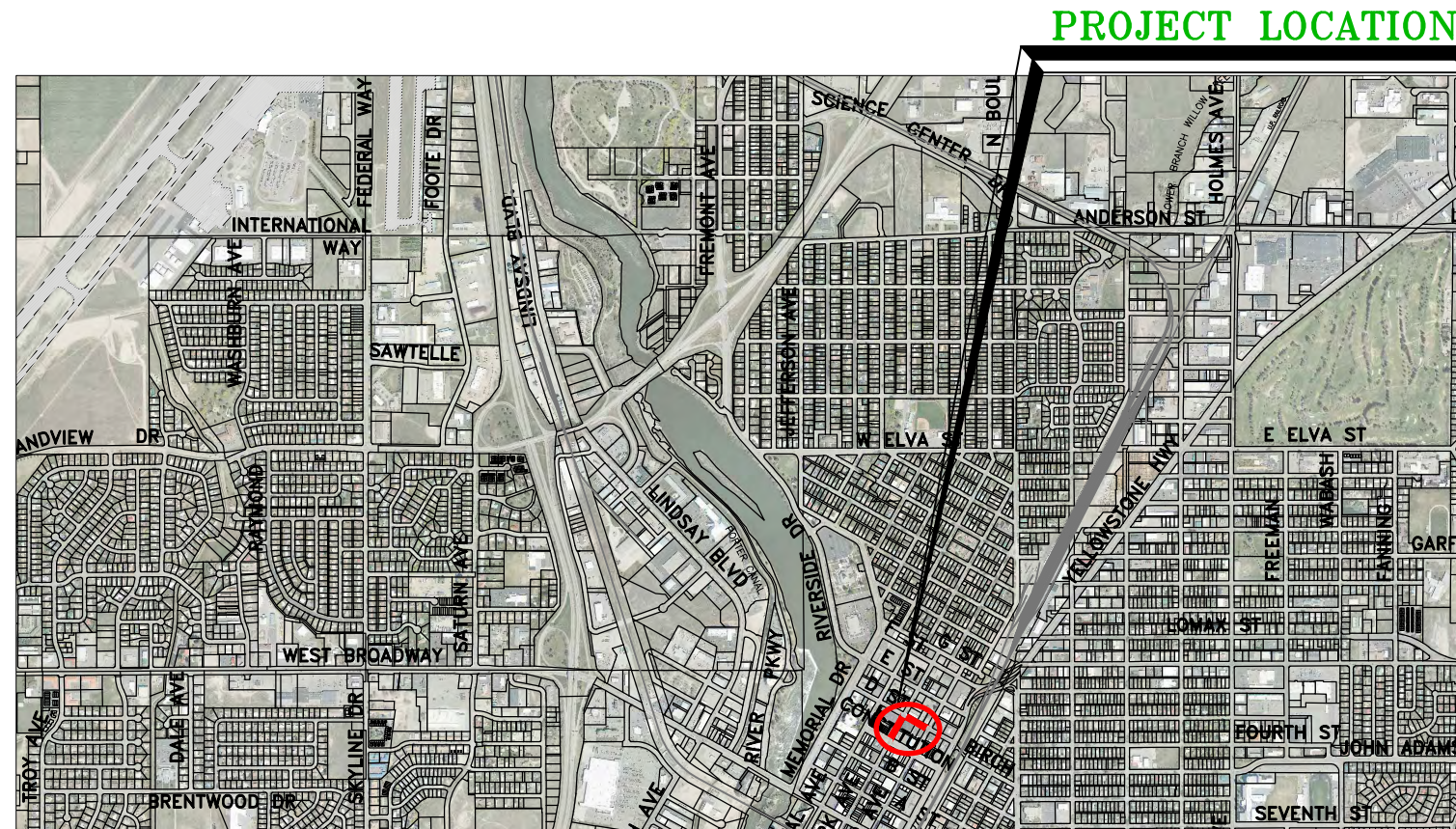
Project: PARK AVE & D ST WATER LINE
Submitted: Kent J. Fugal, P.E., PTOE

Number: 2-38-19-2-WTR-2018-45
Date: March 5, 2019

Item Number	Reference Number	Description	Estimated Quantity	Unit	Engineer's Estimate		HK Contractors, Inc.		Knife River Corporation - Mountain West		TMC Contracotrs, Inc.		JM Concrete, Inc.	
					Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
200		DIVISION 200 - EARTHWORK												
2.01	201.4.1.D.1	Removal of Sidewalk	32	SY	\$20.00	\$640.00	\$18.50	\$592.00	\$23.50	\$752.00	\$20.00	\$640.00	\$100.00	\$3,200.00
2.02	201.4.1.E.1	Removal of Curb & Gutter	83	LF	\$15.00	\$1,245.00	\$7.00	\$581.00	\$8.50	\$705.50	\$6.00	\$498.00	\$30.00	\$2,490.00
2.03	201.4.1.F.1.a	Removal of Fire Hydrant	1	EA	\$400.00	\$400.00	\$735.00	\$735.00	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00
2.04	201.4.1.F.1.b	Removal of 4" Valve	1	EA	\$100.00	\$100.00	\$350.00	\$350.00	\$200.00	\$200.00	\$150.00	\$150.00	\$500.00	\$500.00
2.05	201.4.1.F.1.c	Removal of 8" Valve	1	EA	\$100.00	\$100.00	\$350.00	\$350.00	\$225.00	\$225.00	\$225.00	\$225.00	\$500.00	\$500.00
2.06	202.4.1.A.1.a	Excavation - No Concrete	575	CY	\$20.00	\$11,500.00	\$16.00	\$9,200.00	\$11.00	\$6,325.00	\$16.00	\$9,200.00	\$30.00	\$17,250.00
2.07	202.4.1.A.1.b	Excavation - Concrete	400	CY	\$50.00	\$20,000.00	\$20.00	\$8,000.00	\$17.00	\$6,800.00	\$21.00	\$8,400.00	\$30.00	\$12,000.00
300		DIVISION 300 - TRENCHING												
3.01	302.4.1.B.1	Rock Excavation	50	LF	\$150.00	\$7,500.00	\$115.00	\$5,750.00	\$100.00	\$5,000.00	\$150.00	\$7,500.00	\$150.00	\$7,500.00
400		DIVISION 400 - WATER												
4.01	401.4.1.A.1.a	Water Main Pipe, Size 4"	46	LF	\$50.00	\$2,300.00	\$74.00	\$3,404.00	\$29.00	\$1,334.00	\$77.00	\$3,542.00	\$40.00	\$1,840.00
4.02	401.4.1.A.1.b	Water Main Pipe, Size 8"	270	LF	\$50.00	\$13,500.00	\$27.00	\$7,290.00	\$31.00	\$8,370.00	\$39.00	\$10,530.00	\$100.00	\$27,000.00
4.03	401.4.1.A.1.c	Water Main Pipe, Size 12"	282	LF	\$55.00	\$15,510.00	\$28.50	\$8,037.00	\$62.00	\$17,484.00	\$49.00	\$13,818.00	\$100.00	\$28,200.00
4.04	401.4.1.C.1	Temporary Water Service	1	LS	\$5,000.00	\$5,000.00	\$9,800.00	\$9,800.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00
4.05	402.4.1.A.1.a	Valve, Size 4"	1	EA	\$400.00	\$400.00	\$475.00	\$475.00	\$650.00	\$650.00	\$495.00	\$495.00	\$1,000.00	\$1,000.00
4.06	402.4.1.A.1.b	Valve, Size 8"	1	EA	\$600.00	\$600.00	\$500.00	\$500.00	\$675.00	\$675.00	\$495.00	\$495.00	\$1,500.00	\$1,500.00
4.07	402.4.1.A.1.c	Valve, Size 12"	1	EA	\$800.00	\$800.00	\$550.00	\$550.00	\$700.00	\$700.00	\$585.00	\$585.00	\$2,000.00	\$2,000.00
4.08	403.4.1.A.1	Hydrant	1	EA	\$3,000.00	\$3,000.00	\$1,850.00	\$1,850.00	\$1,350.00	\$1,350.00	\$3,160.00	\$3,160.00	\$5,000.00	\$5,000.00
4.09	404.4.1.A.1.a	Water Service Connection, Size 1"	1	EA	\$3,000.00	\$3,000.00	\$2,125.00	\$2,125.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00
4.1	404.4.1.A.1.b	Water Service Connection, Size 2"	1	EA	\$3,500.00	\$3,500.00	\$3,650.00	\$3,650.00	\$1,550.00	\$1,550.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00
600		DIVISION 600 - CULVERTS & STORM DRAINS												
6.01	601.4.1.A.5	18" C900 Storm Drain Pipe	20	LF	\$70.00	\$1,400.00	\$225.00	\$4,500.00	\$25.00	\$500.00	\$215.00	\$4,300.00	\$100.00	\$2,000.00
6.02	602.4.1.F.1	Catch Basin, Type IV	1	EA	\$2,000.00	\$2,000.00	\$2,215.00	\$2,215.00	\$1,000.00	\$1,000.00	\$1,745.00	\$1,745.00	\$1,000.00	\$1,000.00
700		DIVISION 700 - CONCRETE												
7.01	706.4.1.A.7.a	Curb & Gutter, Type III	83	LF	\$35.00	\$2,905.00	\$66.00	\$5,478.00	\$46.00	\$3,818.00	\$35.00	\$2,905.00	\$50.00	\$4,150.00
7.02	706.4.1.E.1.a	Concrete Sidewalks, Thickness 4"	21	SY	\$85.00	\$1,785.00	\$200.00	\$4,200.00	\$174.00	\$3,654.00	\$48.00	\$1,008.00	\$150.00	\$3,150.00
7.03	706.4.1.E.1.b	Concrete Sidewalks, Thickness 6" Reinforced	11	SY	\$110.00	\$1,210.00	\$200.00	\$2,200.00	\$238.00	\$2,618.00	\$95.00	\$1,045.00	\$150.00	\$1,650.00
800		DIVISION 800 - AGGREGATES & ASPHALT												
8.01	802.4.1.A.1.a	8" Crushed Aggregate for Base, Type I	243	CY	\$30.00	\$7,290.00	\$44.00	\$10,692.00	\$35.00	\$8,505.00	\$40.00	\$9,720.00	\$40.00	\$9,720.00
8.02	802.4.1.A.1.b	10" Crushed Aggregate for Base, Type I	296	CY	\$30.00	\$8,880.00	\$43.00	\$12,728.00	\$33.00	\$9,768.00	\$40.00	\$11,840.00	\$40.00	\$11,840.00
8.03	810.4.1.A.1.a	3" Plant Mix Pavement 1/2", PG 58-34	182	TON	\$75.00	\$13,650.00	\$87.50	\$15,925.00	\$98.00	\$17,836.00	\$84.00	\$15,288.00	\$87.50	\$15,925.00
8.04	810.4.1.A.1.b	4" Plant Mix Pavement 1/2", PG 58-34	236	TON	\$75.00	\$17,700.00	\$87.50	\$20,650.00	\$98.00	\$23,128.00	\$92.00	\$21,712.00	\$87.50	\$20,650.00
2000		DIVISION 2000 - MISCELLANEOUS												
20.01	2010.4.1.A.1	Mobilization	1	LS	\$13,000.00	\$13,000.00	\$29,811.00	\$29,811.00	\$46,733.26	\$46,733.26	\$81,815.00	\$81,815.00	\$103,000.00	\$103,000.00
20.02	2030.4.1.A.1	Manhole, Adjust to Grade	3	EA	\$600.00	\$1,800.00	\$450.00	\$1,350.00	\$560.00	\$1,680.00	\$620.00	\$1,860.00	\$500.00	\$1,500.00
20.03	2050.4.1.C.1	Subgrade Separation Geotextile, Type II	2157	SY	\$2.00	\$4,314.00	\$2.00	\$4,314.00	\$1.32	\$2,847.24	\$1.25	\$2,696.25	\$8.00	\$17,256.00
SP		SPECIAL PROVISIONS												
SP-1	S0400D	Grout Water Line 12"	281	LF	\$35.00	\$9,835.00	\$7.00	\$1,967.00	\$12.00	\$3,372.00	\$6.00	\$1,686.00	\$20.00	\$5,620.00
SP-2	S0605	Inlet Box (Frame & Grate Only)	1	EA	\$1,200.00	\$1,200.00	\$700.00	\$700.00	\$500.00	\$500.00	\$605.00	\$605.00	\$1,000.00	\$1,000.00
TOTAL					\$176,064.00		\$179,969.00		\$182,330.00		\$226,463.25		\$321,441.00	

PARK AVE & D ST WATER LINE

PROJECT # 2-38-19-2-WTR-2018-45



MAYOR

REBECCA L. NOAH CASPER

CITY COUNCIL

MICHELLE ZIEL-DINGMAN
SHELLY SMEDE
THOMAS HALLY

JIM FRANCIS
JOHN B. RADFORD
JIM FREEMAN

ENGINEERING DIVISION

PUBLIC WORKS DIRECTOR

CHRIS H FREDERICKSEN, P.E.

CITY ENGINEER


KENT J. FUGAL, P.E., PTOE

2019

REVIEWED BY: WATER DIVISION

DATE: _____



AS BUILT:		
SCALE SHOWN IS FOR SHEET 11 x 17 ONLY		
ENGINEERING DIVISION		
PARK AVE & D ST WATER LINE		
CHK BY: Y.G.	DSG BY: CW	DWN BY: CW
FILE NO. 2-38-19-2-WTR-2018-45	DATE PLOTTED: 1/25/2019	SHEET NO. 1 OF 5
DWG NO. Main-PARK & D-Titlepage		



MEMORANDUM

TO: Honorable Mayor & City Council

FROM: Chris H Fredericksen, Public Works Director

DATE: March 6, 2019

RE: Bid Award – 49th South Water Line S 15th East to 1900 49th South

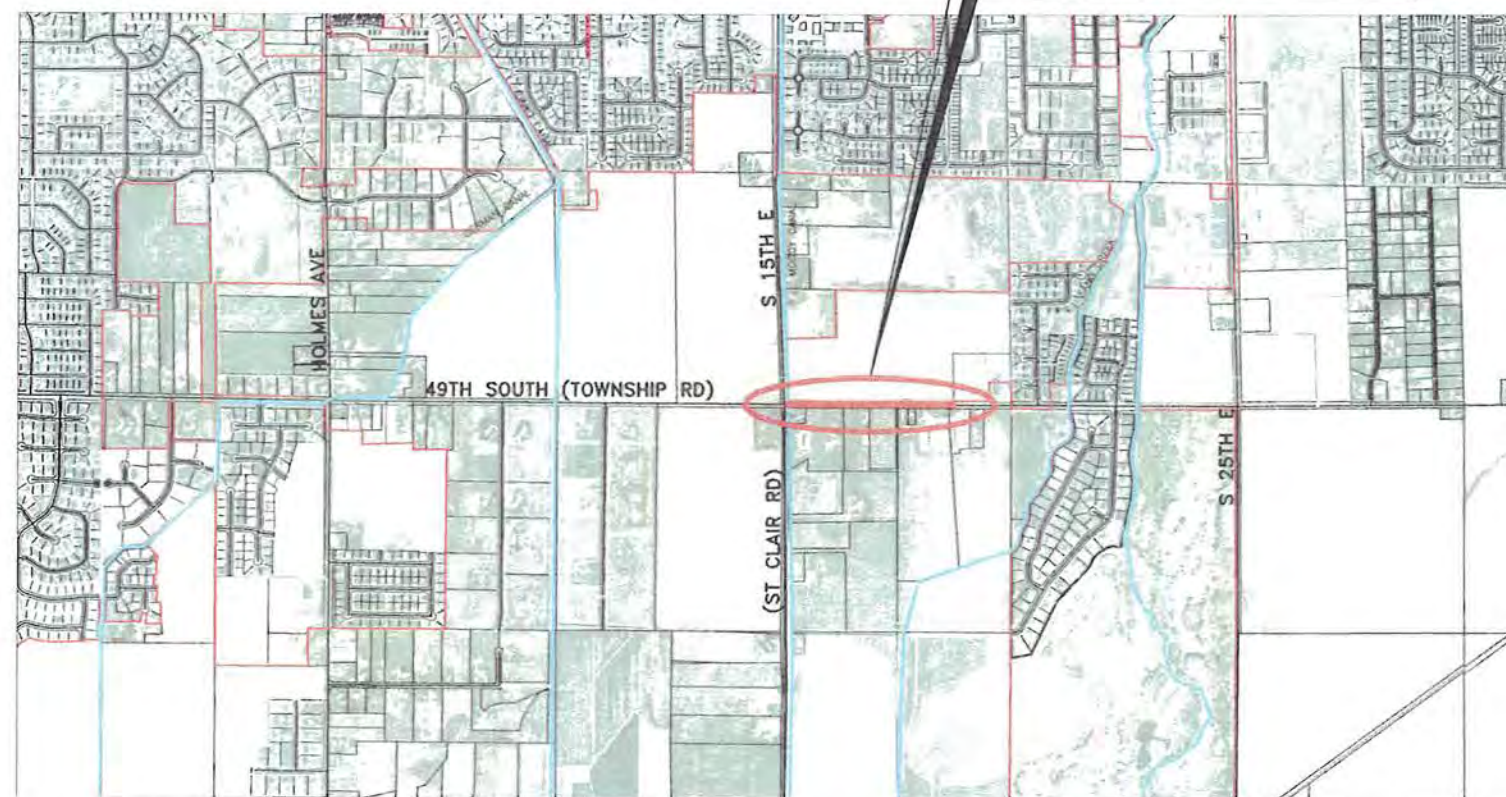
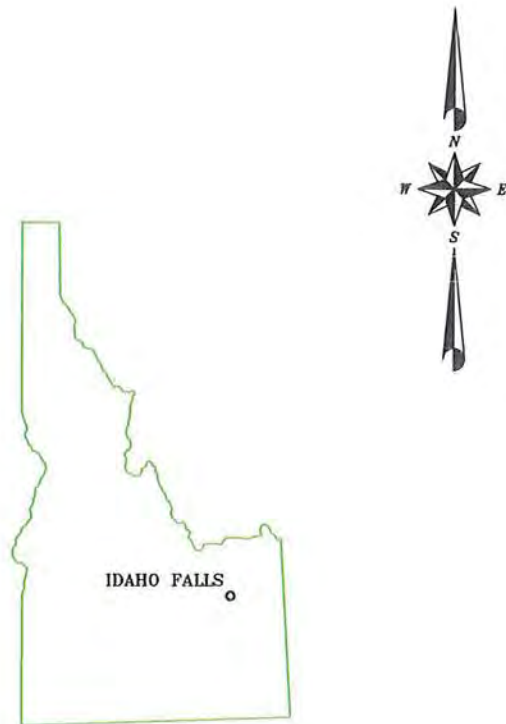
On Tuesday, March 5, 2019, bids were received and opened for the 49th South Water Line S 15th East to 1900 49th South project. A tabulation of bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest bidder, HK Contractors, Inc., in an amount of \$134,416.00 and, authorization for the Mayor and City Clerk to sign contract documents.

City of Idaho Falls																		
Engineering Department																		
Preliminary Estimate																		
Project:		49TH SOUTH WATER LINE S 15TH EAST TO 1900 49TH SOUTH										Number:		1-38-4-2-WTR-2018-31				
Submitted:		Kent J. Fugal, P.E., PTOE										Date:		March 5, 2019				
Item Number	Reference Number	Description	Estimated Quantity	Unit	Engineer's Estimate		HK Contractors, Inc.		Mountain Valley Construction, Inc.		JM Concrete, Inc.		Knife River Corporation - Mountain West		TMC Contracotrs. Inc.		3H Construction, LLC	
					Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
300		DIVISION 300 - TRENCHING																
3.01	307.4.1.G.1	Type "P" Surface Restoration (Asphalt Roadway)	1382	SY	\$45.00	\$62,190.00	\$34.50	\$47,679.00	\$41.00	\$56,662.00	\$14.00	\$19,348.00	\$46.00	\$63,572.00	\$32.00	\$44,224.00	\$43.20	\$59,702.40
400		DIVISION 400 - WATER																
					\$800.00													
4.01	401.4.1.A.1	Water Main Pipe, Size 12"	1909	LF	\$50.00	\$95,450.00	\$43.00	\$82,087.00	\$42.00	\$80,178.00	\$70.00	\$133,630.00	\$46.00	\$87,814.00	\$60.00	\$114,540.00	\$89.20	\$170,282.80
4.02	402.4.1.A.1	Valve, Size 12"	4	EA	\$1,000.00	\$4,000.00	\$675.00	\$2,700.00	\$1,800.00	\$7,200.00	\$1,000.00	\$4,000.00	\$1,500.00	\$6,000.00	\$815.00	\$3,260.00	\$200.00	\$800.00
4.03	403.4.1.A.1	Hydrant	1	EA	\$3,000.00	\$3,000.00	\$1,950.00	\$1,950.00	\$5,300.00	\$5,300.00	\$3,000.00	\$3,000.00	\$2,613.99	\$2,613.99	\$3,800.00	\$3,800.00	\$8,800.00	\$8,800.00
TOTAL					\$164,640.00		\$134,416.00		\$149,340.00		\$159,978.00		\$159,999.99		\$165,824.00		\$239,585.20	

49TH SOUTH WATER LINE S 15TH EAST TO 1900 49TH SOUTH PROJECT # 1-38-04-2-WTR-2018-31

PROJECT LOCATION



REVIEWED BY: WATER DIVISION
W. R. E. R. E. R. E.

DATE: 2-12-19

REVIEWED BY: BONNEVILLE COUNTY
Lance Bates

DATE: 2/14/2019



MAYOR

REBECCA L. NOAH CASPER

CITY COUNCIL

MICHELLE ZIEL-DINGMAN
SHELLY SMEDE
THOMAS HALLY

JIM FRANCIS
JOHN B. RADFORD
JIM FREEMAN

ENGINEERING DIVISION


PUBLIC WORKS DIRECTOR

CHRIS H FREDERICKSEN, P.E.

CITY ENGINEER

KENT J. FUGAL, P.E., PTOE

2019

AS BUILT:			
SCALE SHOWN IS FOR SHEET 11 x 17 ONLY			
ENGINEERING DIVISION			
49TH SOUTH WATER LINE S 15TH EAST TO 1900 49TH SOUTH			
CHK BY:	Y.G.	DSG BY:	RS DWN BY: RS
FILE NO. 1-38-04-2-WTR-2018-31		DATE PLOTTED:	SHEET NO.
DWG NO. MAN-WTR-2018-31-TITLEPAGE		02/12/19	1 OF 8



MEMORANDUM

TO: Honorable Mayor & City Council

FROM: Chris H Fredericksen, Public Works Director

DATE: March 6, 2019

RE: Bid Award – Elva Street Sidewalk N Holmes Avenue to Wabash Avenue (Site Prep)

On Tuesday, March 5, 2019, bids were received and opened for the Elva Street Sidewalk N Holmes Avenue to Wabash Avenue (Site Prep) project. A tabulation of bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest bidder, HK Contractors, Inc., in an amount of \$25,906.00 and, authorization for the Mayor and City Clerk to sign contract documents.,

City of Idaho Falls

Engineering Department

Preliminary Estimate

Project: ELVA ST SIDEWALK HOLMES TO WABASH

Submitted: Kent J. Fugal, P.E., PTOE

Number: 2-38-17-3-STR-2018-23

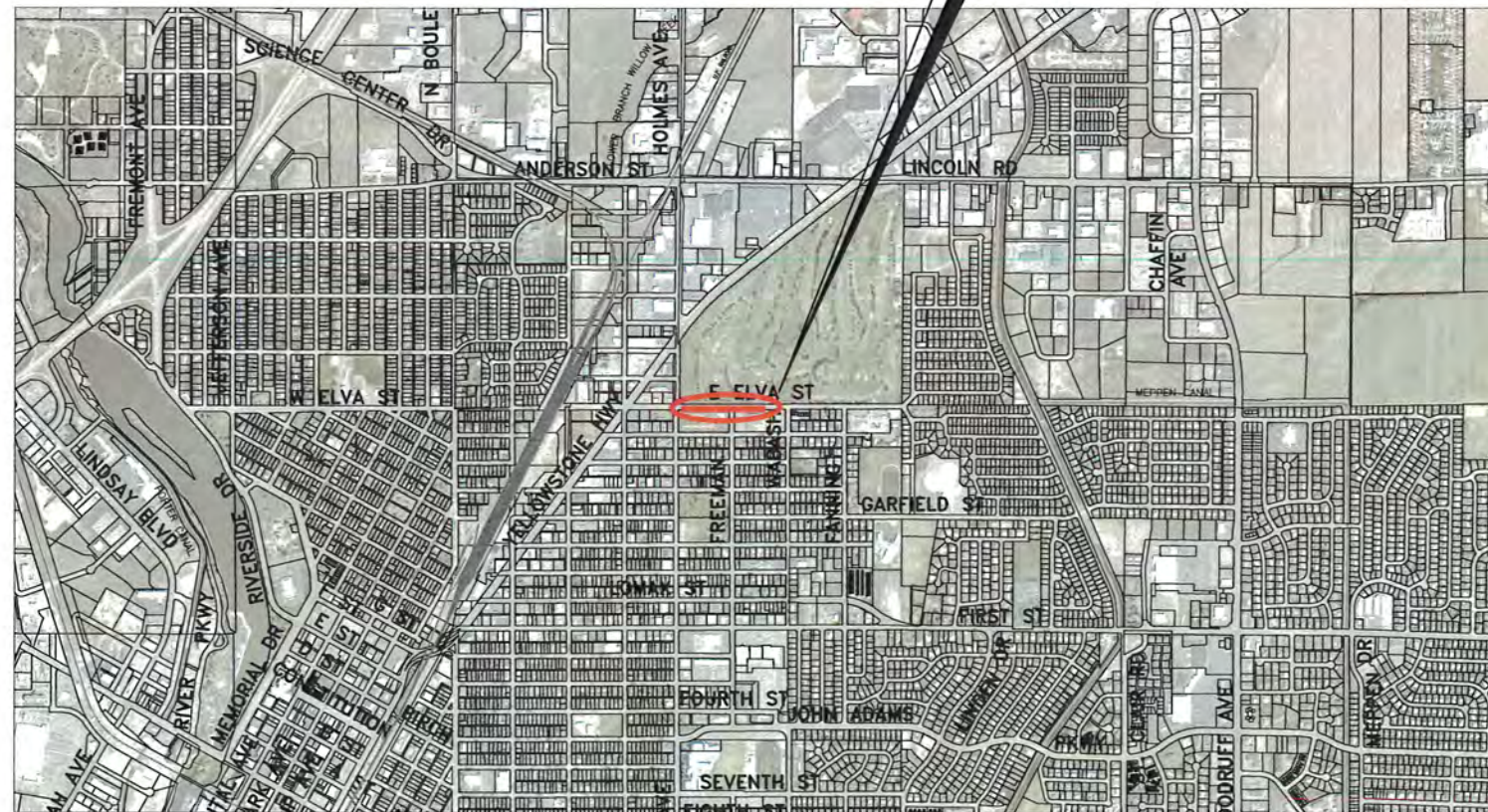
Date: March 5, 2019

Item Number	Reference Number	Description	Estimated Quantity	Unit	Engineer's Estimate		HK Contractors, Inc.		Knife River Corporation - Mountain West		TMC Contractors, Inc.	
					Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
200		DIVISION 200 - EARTHWORK										
2.01	201.4.1.D.1	Removal of Sidewalk	46	SY	\$20.00	\$920.00	\$88.00	\$4,048.00	\$70.00	\$3,220.00	\$46.00	\$2,116.00
2.02	201.4.1.E.1	Removal of Curb & Gutter	110	LF	\$10.00	\$1,100.00	\$33.00	\$3,630.00	\$27.00	\$2,970.00	\$24.00	\$2,640.00
SP		SPECIAL PROVISIONS										
SP-1	S0200	Site Preparation	651	SY	\$60.00	\$39,060.00	\$28.00	\$18,228.00	\$35.00	\$22,785.00	\$44.00	\$28,644.00
TOTAL					\$41,080.00		\$25,906.00		\$28,975.00		\$33,400.00	

One additional bid received was deemed non-responsive.

ELVA ST SIDEWALK HOLMES TO WABASH PROJECT # 2-38-17-3-STR-2018-23 (Federal Aid 20835)

PROJECT LOCATION



MAYOR

REBECCA L. NOAH CASPER

CITY COUNCIL

MICHELLE ZIEL-DINGMAN
SHELLY SMEDE
THOMAS HALLY

JIM FRANCIS
JOHN B. RADFORD
JIM FREEMAN

ENGINEERING DIVISION

PUBLIC WORKS DIRECTOR

CHRIS H FREDERICKSEN, P.E.

CITY ENGINEER

KENT J. FUGAL, P.E., PTOE

2018

AS BUILT:		
SCALE SHOWN IS FOR SHEET 11 x 17 ONLY		
ENGINEERING DIVISION		
ELVA ST SIDEWALK HOLMES TO WABASH (FA 20835)		
CHK BY: K.J.F.	DSG BY: Y.G.	DWN BY: Y.G.
FILE NO. 2-38-17-3-STR-2018-23	DATE PLOTTED: 06/22/18	SHEET NO. 1 OF 2
DWG NO. Title Page-Elva Sidewalk_City Spec		

City of Idaho Falls
Expenditure Summary
From 2/01/2019 To 2/28/2019

Fund	Total Expenditure
General Fund	1,006,932.84
Street Fund	75,133.03
Recreation Fund	52,938.81
Library Fund	69,832.84
MERF Fund	267,022.10
EL Public Purpose Fund	46,426.68
Golf Fund	215,089.48
Self-Insurance Fund	35,504.68
Street Capital Imp Fund	18,706.31
Traffic Light Cap Imp F	363,577.00
ZOO CAPITAL IMPROVEMENT	6,422.83
Civic Auditorium CIP	4,105.00
Airport Fund	51,446.67
Water Fund	609,898.58
Sanitation Fund	12,862.07
Ambulance Fund	51,716.74
Electric Light Fund	3,003,440.09
Fiber	23,787.23
Wastewater Fund	118,338.93
Payroll Liability Fund	2,059,712.18
	8,092,894.09

February 28, 2019 - Unapproved

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, February 28, 2019, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

Call to Order:

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Thomas Hally
Councilmember Jim Francis
Councilmember Michelle Ziel-Dingman
Councilmember Shelly Smede
Councilmember Jim Freeman

Absent:

Councilmember John Radford

Also present:

All available department directors
Michael Kirkham, Assistant City Attorney
Kathy Hampton, City Clerk

Pledge of Allegiance:

Mayor Casper requested Brenner Erickson, student at Idaho Falls High School, to lead those present in the Pledge of Allegiance.

Public Comment:

Mayor Casper requested any public comment not related to items currently listed on the agenda or not related to a pending matter. No one appeared.

Consent Agenda:

The Fire Department requested donation of used Self-contained Breathing Apparatus' (SCBAs).

Idaho Falls Power requested the Service Policy 2019 Update.

Municipal Services requested approval of Bid IF-19-13, Replacement Dump Truck for Public Works; Bid IF-19-18, Well 19 Pump Upgrade for Public Works; Two (2) Trailer Mount Replacement Generator Purchase for Public Works, Wastewater Division; and, Meter Inventory Purchase for Idaho Falls Power.

The City Clerk requested approval of minutes from the January 28, 2019 Idaho Falls Power Board Meeting; February 7, 2019 Census Presentation; February 7, 2019 Area of Impact Council Discussion; February 11, 2019 Council Work Session; and, February 14, 2019 Council Meeting; and, License Applications, all carrying the required approvals.

It was moved by Councilmember Smede, seconded by Councilmember Freeman, to approve, accept, or receive all items on the Consent Agenda according to the recommendations presented. Roll call as follows: Aye – Councilmembers Francis, Dingman, Freeman, Hally, Smede. Nay – none. Motion carried.

Regular Agenda:

Community Development Services

Subject: Annexation and Initial Zoning of R1, Annexation and Zoning Ordinance, and Reasoned Statements of Relevant Criteria and Standards, Portion of York Road

For consideration is the application for Annexation and Initial Zoning of R1, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, for a portion of York Road. The Planning and Zoning Commission considered this item at its September 11, 2018 meeting and recommended approval by unanimous vote. Staff concurs with this recommendation.

Councilmember Smede stated this Category A annexation is intended to clean up the annexation lines in the area. The annexation of the right-of-way will allow for the completion of street improvements associated with adjacent development and will establish City control of the right-of-way. Councilmember Smede noted when right-of-ways are annexed into the City they are generally zoned the same as the adjacent property.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Ordinance annexing 1.376 acres, SE ¼ Section 1 and NE ¼ Section 12, T 1N, R 37E (a portion of York Road) under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows: Aye – Councilmembers Smede, Hally, Dingman, Freeman, Francis. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE ANNEXATION OF APPROXIMATELY 1.376 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE, AMENDING THE LEGAL DESCRIPTION OF THE CITY WITH THE APPROPRIATE COUNTY AND STATE AUTHORITIES; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Reasoned Statement of Relevant Criteria and Standards for the annexation for 1.376 acres, SE ¼ Section 1 and NE ¼ Section 12, T 1N, R 37E (a portion of York Road), and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Freeman, Smede, Francis, Dingman, Hally. Nay – none. Motion carried.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to assign a Comprehensive Plan Designation of Low Density and to approve the ordinance establishing the initial zoning for 1.376 acres, SE ¼ Section 1 and NE ¼ Section 12, T 1N, R 37E (a portion of York Road) as R1 Zone, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary, that the City limits documents be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said annexation, amendment to the Comprehensive Plan, and initial zoning on the Comprehensive Plan and Zoning Maps located in the Planning Office. Roll call as follows: Aye – Councilmembers Hally, Francis, Dingman, Smede, Freeman. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE INITIAL ZONING OF APPROXIMATELY 1.376 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE AS R1 ZONE; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Reasoned Statement of Relevant Criteria and Standards for the Initial Zoning of R1 Zone for 1.376 acres, SE ¼ Section 1 and NE ¼ Section 12, T 1N, R 37E (a portion of York Road), and give authorization for the Mayor to execute the

necessary documents. Roll call as follows: Aye – Councilmembers Francis, Dingman, Freeman, Hally, Smede. Nay – none. Motion carried.

Subject: Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards, Carlyle-Erma Division No. 4

For consideration is the application for Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards, Carlyle-Erma Division No. 4. The Planning and Zoning Commission considered this item at its February 5, 2019 meeting and recommended approval by unanimous vote. Staff concurs with this recommendation.

Councilmember Smede explained a final plat is required from the Council in order for the developers to begin construction. She stated this land is currently vacant and undeveloped. A preliminary plat was approved January 9, 2018 and was recently reapproved. Division 4 is one of sixteen buildable lots. Access to the parcel will be from Bentley Way with the frontage road being Woodruff Avenue. Review of a traffic light at the intersection of Woodruff Avenue and Bentley Way is taking place and will be addressed with the applicant as the agreement is created. Councilmember Smede stated a cross-access agreement is required to ensure the flexibility of access will allow for future development. She briefly reviewed other development details. At the request of Mayor Casper, Community Development Services Assistant Director Kerry Beutler appeared. Assistant Director Beutler believes a traffic light could be located at the intersection if necessary, however, a light is not actively being considered at this time. He noted the developer would potentially be required to participate in the cost of a light.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Development Agreement for Carlyle-Erma Division No. 4, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows: Aye – Councilmembers Freeman, Francis, Hally, Smede, Dingman. Nay – none. Motion carried.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to accept the Final Plat for Carlyle-Erma Division No. 4, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat. Roll call as follows: Aye – Councilmembers Smede, Hally, Dingman, Freeman, Francis. Nay – none. Motion carried.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Carlyle-Erma Division No. 4, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Dingman, Francis, Smede, Hally, Freeman. Nay – none. Motion carried.

Airport

Subject: Work Order 19-01 with T-O Engineers for Terminal Remodel and Expansion Phase 2 Design and Bidding

For consideration is work order 19-01 under the approved Master Professional Services Agreement between the City of Idaho Falls and T-O Engineers, Inc. for Terminal Remodel and Expansion Phase 2 Design and Bidding with a cost of \$1,098,843. This project is approved funded through the FAA AIP program at 93.75% with the remaining costs covered under Airport budgeted funds.

Councilmember Dingman stated this work order is specifically for the design and bidding phase. She stated, pending approval of the Council, this work order will be completed in late fall of 2019 with a construction bid to follow. Construction will begin in spring of 2020. She briefly reviewed expansion projects and stated she believes these changes will improve the experience and flow of the airport and will be very substantial for passengers.

February 28, 2019 - Unapproved

It was moved by Councilmember Dingman, seconded by Councilmember Freeman, to approve Work Order 19-01 with T-O Engineers for Terminal Remodel and Expansion Phase 2 Design and Bidding, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Freeman, Smede, Francis, Dingman, Hally. Nay – none. Motion carried.

Idaho Falls Power

Subject: Approve Associate Membership Agreement with Cooperative Resource Center for after-hours customer service

For consideration is an agreement with Cooperative Resource Center (CRC) for after-hours and overflow customer service. This contract will allow Idaho Falls Power (IFP) and Public Works to use CRC's call center services at the specified rates. This agreement will enable Idaho Falls Power to better manage large call volumes during outages which will result in improved customer support.

Councilmember Hally stated this co-op company has experts in handling power outages/power issues and callers will be able to reach a qualified person on a weekend or during a holiday when IFP employees are unavailable. He also stated this agreement will help save on overtime costs for IFP employees and will improve service to the public. He noted this agreement, including minor changes, were thoroughly discussed at the February 28th IFP Board Meeting. Councilmember Francis believes the ability of callers to talk with a person rather than a recording is an improvement for public utilization.

It was moved by Councilmember Hally, seconded by Councilmember Dingman, to approve, along with the corrections made, the Associate Membership Agreement with Cooperative Resource Center and give authorization for the Mayor to execute the necessary documents when approval is received from the Cooperative Resource Center. Roll call as follows: Aye – Councilmembers Hally, Smede, Dingman, Freeman, Francis. Nay – none. Motion carried.

Announcements and Adjournment:

It was moved by Councilmember Francis, seconded by Councilman Dingman, to adjourn the meeting at 7:55 p.m. and move into Executive Session at approximately 8:05 p.m. to discuss labor contract matters authorized under State Code Section 74-206(1)(a) and (b); and, to acquire an interest in real property which is not owned by a public agency, Idaho Code Section 74-206(c). Roll call as follows: Aye – Councilmembers Dingman, Smede, Francis, Freeman, Hally. Nay – none. Motion carried.

Executive Sessions:

The City Council of the City of Idaho Falls met in Special Council Meeting, Thursday, February 28, 2019, in the City Annex Conference Room in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 8:08 p.m.

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Jim Francis
Councilmember Jim Freeman
Councilmember Shelly Smede
Councilmember Thomas Hally
Councilmember Michelle Ziel-Dingman

Also present:

Greg Weitzel, Parks and Recreation Director
Michael Kirkham, Assistant City Attorney

February 28, 2019 - Unapproved

The Executive Session was called pursuant to the provisions of Idaho Code Section 74-206(1)(c) to acquire an interest in real property which is not owned by a public agency.

There being no further business, the Executive Session concluded at 8:31 p.m.

The City Council of the City of Idaho Falls met in Special Council Meeting, Thursday, February 28, 2019, in the City Annex Conference Room in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 8:31 p.m.

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Jim Francis
Councilmember Jim Freeman
Councilmember Shelly Smede
Councilmember Thomas Hally
Councilmember Michelle Ziel-Dingman

Also present:

Dave Hanneman, Fire Chief
Duane Nelson, Deputy Fire Chief
Pamela Alexander, Municipal Services Director
Ryan Tew, Human Resources Director
Michael Kirkham, Assistant City Attorney

The Executive Session was called pursuant to the provisions of Idaho Code Section 74-206(1)(j) to consider labor contract matters authorized under Idaho Code Section 74-206(1)(a) and (b).

There being no further business, the Executive Session conclude at 9:30 p.m.

CITY CLERK

MAYOR

REGULAR

AGENDA:



MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Bear Prairie, General Manager *Bear*
DATE: March 5, 2019
RE: Approve Relicensing Professional Services Consultant Recommendation

November 2018, Idaho Falls Power (IFP) advertised a Request for Qualified (RFQ) consultants to aid in the development of a relicensing plan for the hydroelectric projects. IFP received five submittals from qualified firms and through an evaluation / selection process by a panel of IFP staff, Kleinschmidt was selected as the most qualified to develop a plan within the scope of the RFQ.

Attached with this memo is Kleinschmidt's proposal for consulting services and the not-to-exceed cost of that work in the amount of \$70,000. This work was budgeted for in this fiscal year.

The City Attorney has reviewed the proposed agreement.

Idaho Falls Power respectfully requests City Council approve the Consulting Agreement with Kleinschmidt and authorize the Mayor to execute the document.

Attachment

Cc: City Clerk
City Attorney
File BP/307



March 4, 2019

VIA ELECTRONIC MAIL

Mr. Richard Malloy
Hydropower & Utility Regulatory Compliance Manager
Idaho Falls Power
140 So. Capital
Idaho Falls, ID 83402

Proposal for Consulting Services (1970001.00)
Relicensing Plan - Idaho Falls Project (P-2842) and Gem State Project (P-2952)

Dear Mr. Malloy:

On February 15, 2019, you notified Kleinschmidt Associates (Kleinschmidt) that Idaho Falls Power (IFP) had selected our firm to prepare a Relicensing Strategic Plan (Plan) for your two hydro projects: the Idaho Falls (P-2842) and Gem State (P-2952) Projects. Per your request, we have prepared an estimate for the Plan, to include a rate sheet for project personnel. Accordingly, this letter proposal provides our proposed scope, schedule, and budget for the Plan.

PROPOSED SCOPE OF WORK

As described in the Request for Qualifications (RFQ) dated November 5, 2018, IFP requested strategic guidance to both understand the relicensing process and develop a long-range plan and budget to relicense the projects.

Based on Kleinschmidt's RFQ response and a February 15, 2019 conversation with IFP, the specific tasks to be performed are listed below with deliverables:

TASK 1 – PROJECT MANAGEMENT

- General project management, administration, review, status updates and task close-out.
- Bi-weekly calls, if necessary, and general communication.

TASK 2 – DATA GATHERING AND REVIEW

- Create a SharePoint site to facilitate data transfer.
- Provide IFP an initial list of project-related documents and data that will need to be acquired for review.
- Gather regional plans, reports, studies, or other information that may be relevant to relicensing of IFP's projects.

- Conduct an initial compliance audit of existing project licenses, exhibits, plans, certifications, and correspondence, including but not limited to:
 - Exhibit G, project boundary, and project lands review. It is assumed that IDF will provide a working, digitized version of current project boundaries for analysis. Once digitized, a desktop exercise will be performed to determine what lands should be included or removed from the project, including federal lands.
 - Exhibit A/M review: Facilities descriptions will be reviewed and compared to existing infrastructure to ensure accuracy, with specific focus on installed capacity to potentially reduce annual charges.
 - Project licenses and related plans and correspondence.
 - Dam safety reports, including most recent Part 12D SIRs.
 - EAPs and dam break analyses.
 - Non-FERC regulatory requirements, including special-use permits and water quality certifications.
 - Non-project use reports, permits, or other documentation of shoreline management or land use issues at the projects.
- Conduct a review of regional management plans, issues, or upcoming proceedings upstream/downstream of the projects that may influence IFP's strategy for relicensing, such as fish passage issues and relicensing proceedings at the downstream American Falls and Hells Canyon Complex Projects.
- Identify key stakeholders (internal partners, federal, state, tribal, public) and determine what relevant information may be gathered related to their interests or activities that may affect the project.
- Participate in a two-day site visit to gather additional data or answer outstanding questions.

TASK 3 – STRATEGIC RELICENSING PLAN

- Develop and provide IDF staff a draft strategic plan to relicense the Idaho Falls (P-2842) and Gem State (P-2952) Projects, including but not limited to the following:
 - Overview of each project, its history, and role in the community.
 - Compliance audit of existing project licenses, exhibits, FERC required plans and directives, and certifications pursuant to Section 401 of the Clean Water Act as discussed in Task 2.
 - Relicensing schedule, including discretionary vs non-discretionary milestones.

- Issues assessment with an emphasis on natural, cultural, historic, and recreational resources.
 - Stakeholder assessment, including overview of various authorities and statutory responsibilities relative to identified issues.
 - Potential relicensing studies and associated costs.
 - Recommended tasks that should be undertaken in advance of licensing.
 - Identification of needed skillsets and resources to execute the proposed relicensing strategy.
 - Recommendations on contracting approaches to acquire necessary support.
 - Budgetary considerations, given identified issues, anticipated studies, and proposed personnel resources. Will include a year by year budget forecast for proposed costs in advance of and during the licensing process.
- Conduct a one-day workshop with IDF staff and other relevant attendees to discuss the proposed relicensing strategy and gain feedback to finalize the plan.
 - Provide IDF staff a final strategic plan.

SCHEDULE

The Proposed Scope of Work will be performed, and documents provided as described in Table 1 below. Kleinschmidt understands that there are no fiscal-year or other hard constraints that require a firm completion date; and that milestone dates may be modified with consultation and approval of IFP.

TABLE 1 SCHEDULE BY MILESTONE

MILESTONE	ESTIMATED DATE OF COMPLETION
Expected Receipt of Notice to Proceed	3/14/2019
Data Gathering and Review	4/14/2019
Data Gathering Site Visit	April/May 2019
Draft Strategic Relicensing Plan	6/1/2019
On-site Workshop	6/13/2019
Final Strategic Relicensing Plan	7/1/2019
Final Invoicing to IDF	8/30/2019

COST OF SERVICES

Kleinschmidt will perform the proposed work on an Hourly Rate plus Expenses basis for the estimated cost of **\$70,000** (Seventy thousand dollars). The Cost of Services is calculated using Kleinschmidt's Standard Rates. Table 2 presents a breakdown of the costs we anticipate expending on the project for each task of the Proposed Scope of Work. The estimate is not a fixed price or an upper limit. We will not exceed the estimated amount without first discussing the need with you and receiving your authorization to proceed. Attachment A shows the hourly billing rates for 2019.

TABLE 2 ESTIMATED COST PER TASK

TASK	COST BY TASK*
Task 1 – Project Management	\$10,000.00
Task 2 – Data Gathering and Review	\$19,000.00
Task 3 – Strategic Relicensing Plan	\$41,000.00
Total	\$70,000.00

**Note: Cost by task also include expenses as described in the Proposed Scope of Work.*

TERMS AND CONDITIONS

The proposed Scope of Work will be performed on an Hourly Rate plus Expenses basis in accordance with this proposal and Kleinschmidt's Standard Terms and Conditions (Attachment B), with exceptions taken on February 25, 2019 by IFP, Method of Payment (Attachment C), and 2019 Rate Schedule (Attachment A).

Please reference this proposal, Proposal for Consulting Services (1970001.00): Relicensing Plan - Idaho Falls Project (P-2842) and Gem State Project (P-2952), and the Terms and Conditions with Exceptions Taken on the face of the Purchase Order or Contract used to authorize the work.

Mr. Richard Malloy
March 4, 2019

5.

We appreciate the opportunity to assist you with this project. If you have any questions regarding this proposal, please call or e-mail Finlay Anderson at 503.345.0517 or Finlay.Anderson@KleinschmidtGroup.com. If you issue a purchase order as means of authorization of the work, please reference Kleinschmidt Proposal No. 1970001.00 in the purchase order, and note in the purchase order that any terms and conditions on the purchase order are null and void.

Sincerely,

KLEINSCHMIDT ASSOCIATES



Finlay M. Anderson
Project Manager

Accepted By:

IDAHO FALLS POWER

Signature

Rebecca L. Noah Casper

Printed Name

Mayor

Title

Date

FMA:FHW

Attachments:	Attachment A.	2019 Rate Schedule
	Attachment B.	Idaho Falls Power's Exceptions to Kleinschmidt's Standard Terms and Conditions, dated February 25, 2019
	Attachment C.	Method of Payment

cc: Proposal Distribution

ATTACHMENT A

2019 RATE SCHEDULE

KLEINSCHMIDT ASSOCIATES
2019 RATES (USD)

LABOR CATEGORY	HOURLY BILLING RATE
SENIOR MANAGERS/CONSULTANTS	
Principal Consultant F1	\$220.00
Senior Manager M1G	\$205.00
Team Leader M1T	\$180.00
ENGINEERS	
Senior Engineering Consultant E6	\$195.00
Senior Engineer E5	\$162.00
Project Engineer E4	\$146.00
Engineer E3	\$135.00
Staff Engineer E2	\$125.00
Engineer Technician E1	\$95.00
LICENSING COORDINATORS/PLANNERS	
Senior Regulatory/Planner Advisor L/P7	\$210.00
Senior Licensing Coordinator/Planner L/P6	\$170.00
Project Licensing Coordinator/Planner L/P5	\$141.00
Licensing Coordinator/Planner L/P4	\$125.00
Staff Licensing Coordinator/Planner L/P3	\$108.00
Associate Licensing Coordinator/Planner L/P2	\$92.00
Licensing Coordinator/Planner Technician L/P1	\$74.00
Licensing Intern L/P0	\$60.00
SCIENTISTS	
Senior Science Advisor S7	\$212.00
Senior Scientist S6	\$168.00
Project Scientist S5	\$139.00
Scientist S4	\$123.00
Staff Scientist S3	\$106.00
Associate Scientist S2	\$84.00
Scientist Technician S1	\$72.00
Field Technician S0	\$55.00
PROJECT AND PROGRAM MANAGEMENT	
Program Director	\$215.00
Senior Project Manager PM2	\$210.00
Project Manager PM1	\$179.00
Project Controller A6	\$118.00
Senior Project Coordinator/Accountant A5	\$108.00
Project Administrator/Accountant A4	\$98.00
Administrative Staff A3	\$85.00
Associate Administrative Staff A2	\$72.00
Office Assistant A1	\$66.00
DESIGNERS/DRAFTERS	
Lead Designer D5	\$130.00
Senior Designer D4	\$122.00
Designer D3	\$107.00
Senior Drafter D2	\$92.00
Drafter D1	\$81.00

ATTACHMENT B

**IDAHO FALLS POWER'S EXCEPTIONS TO KLEINSCHMIDT'S
STANDARD TERMS AND CONDITIONS, DATED FEBRUARY 25, 2019**

**KLEINSCHMIDT ASSOCIATES
(A MAINE CORPORATION)**

**STANDARD TERMS AND CONDITIONS FOR
IDAHO FALLS POWER**

1. **Purpose:** These Standard Terms and Conditions when combined with a Proposal are intended to form a complete Agreement between Kleinschmidt Associates (Kleinschmidt) and the Client to whom the Proposal is addressed. When Kleinschmidt's signed Proposal has been accepted by the Client, the resulting Agreement shall take the place of all other agreements and representations concerning the subject of the Proposal. This Agreement may be amended only by a writing signed by both parties. Terms and Conditions of any purchase order issued by Client shall not be part of this Agreement unless separately signed by Kleinschmidt.
2. **Payment:** In consideration for Kleinschmidt's performance of the proposed work, Client shall pay Kleinschmidt as stated in the Proposal. Client agrees to pay promptly Kleinschmidt's fees and expenses as submitted on monthly invoices. If any balance remains unpaid thirty days from the date of the invoice, Client shall pay interest on the unpaid balance at the rate of one and one-half percent per month from said thirtieth day and shall, in addition, pay Kleinschmidt's costs of collection including reasonable legal fees.
3. **Client's Duties:** At no cost to Kleinschmidt, Client shall:

Promptly provide to Kleinschmidt the information required by Kleinschmidt for performance of its services.

Provide Kleinschmidt personnel with access to the work site so that they may perform their work without interference.

Designate a Client's representative with authority to transmit instructions, receive information, and define Client's policies concerning this Agreement.

Promptly notify Kleinschmidt of any defect in Kleinschmidt's services as soon as Client becomes aware of it.

Prior to commencement of Kleinschmidt's work, furnish Kleinschmidt with any special design or construction standards, which Client may require Kleinschmidt to follow.
4. **Kleinschmidt's Liability:** Kleinschmidt's services will be performed with that degree of reasonable care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

The total liability by Kleinschmidt and its agents for all claims relating to the work outlined in the Proposal shall not exceed the compensation received by Kleinschmidt or \$100,000, whichever is greater.

Kleinschmidt shall not be liable for any losses resulting from deficiencies in its services if those deficiencies arise from a cause beyond Kleinschmidt's reasonable control.
5. **Ownership of Documents:** Any drawings, specifications, or reports prepared by Kleinschmidt under this Agreement shall be the property of Client; however, Kleinschmidt shall have the unlimited right to use such drawings, specifications, and reports and the intellectual property therein. Client's use of such drawings, specifications, and reports shall be limited to the project or purpose for which they were prepared. Any use other than that purpose will be at Client's sole risk and without liability to Kleinschmidt and Client shall indemnify and hold harmless Kleinschmidt from all claims, damages, losses, and expenses resulting therefrom.
6. **Opinions of Probable Cost:** Opinions of Probable Cost prepared by Kleinschmidt are merely expressions of Kleinschmidt's judgment based on its experience as a design professional familiar with the industry. Kleinschmidt has no control over market prices, construction methods, or competitive conditions and therefore cannot represent that actual bids or negotiated prices will not vary from Kleinschmidt's Opinions of Probable Cost.

7. **Patents:** Kleinschmidt's work under this Agreement shall not include patent or copyright searches; and Kleinschmidt assumes no responsibility for any patent or copyright searches; and Kleinschmidt assumes no responsibility for any patent or copyright infringement that may arise from its work. Kleinschmidt makes no representation that anything made, used, or sold in connection with its services will be free from such infringement.
8. **Termination or Suspension:** Either party may terminate this Agreement upon reasonable notice to the other. Kleinschmidt shall be paid for the services provided and expenses incurred through the date of termination.

If the Agreement is terminated by the Client without breach by Kleinschmidt or if Kleinschmidt terminates for Client's breach, Kleinschmidt shall also be paid its reasonable and necessary termination costs which may include layoff and demobilization expenses as well as costs of terminating contracts, leases, and other obligations incurred by Kleinschmidt in reliance upon this Agreement. If Client suspends the work, Kleinschmidt shall be reimbursed by Client for such added fees and costs which arise from the suspension and remobilization.

Kleinschmidt shall not be liable to Client for losses resulting from Kleinschmidt's termination or suspension caused by Client's non-payment or other material breach of this Agreement.

9. **Assignment:** Neither party shall assign its rights, interests, or obligations under this Agreement without prior written consent from the other party; but such consent shall not unreasonably be withheld.
10. **No Waiver:** The failure of either party to enforce a provision of this Agreement shall not prevent that party from later enforcing it or from pursuing the remedies that may be available for breach of the provision.
11. **Indemnification:** Within its limit of liability Kleinschmidt shall indemnify and hold harmless the Client and its agents from any and all claims and losses caused solely by the negligent acts or omissions of Kleinschmidt or its agents in the performance of services under this Agreement to the extent allowed by Idaho law and the limits of the Idaho Tort Claims Act (Title 6, Chapter 9).
- Client shall indemnify and hold harmless Kleinschmidt and its agents from any and all claims and losses caused solely by the negligent acts or omissions of Client or its agents with respect to this Agreement.
12. **Governing Law:** This Agreement shall be governed by the laws of the State of Idaho provided that nothing contained in the Agreement shall be interpreted in such a way as to render the Agreement unenforceable under any law of the United States or the law of the place in which the Client is located.
13. **Time for Acceptance:** Kleinschmidt's proposal shall remain firm for no longer than 60 days unless another period is specified in the proposal or the time is specifically extended by Kleinschmidt.

ATTACHMENT C

METHOD OF PAYMENT

KLEINSCHMIDT ASSOCIATES
METHOD OF PAYMENT

1. Client may pay Kleinschmidt either on a negotiated Lump Sum basis or Hourly Rate basis, as defined in the Work Authorization and agreed by the *Client* and Kleinschmidt in writing.
2. Client agrees to pay Kleinschmidt for Services the amounts quoted in the Proposal or Work Authorization, in accordance with the compensation terms laid out in the contract.
Kleinschmidt agrees not to exceed the estimated consulting costs as stated in the proposal without explaining the need to the Client and obtaining the Client's authorization to proceed.
3. For Lump Sum projects, Kleinschmidt will invoice monthly as a percent complete of the project or Work Authorization, unless otherwise defined in the Work Authorization.
4. For Time and Materials, or Hourly Rate projects, Kleinschmidt will invoice monthly for all employee time at the hourly billing rate currently in effect, times a number of hours worked on the project plus subconsultant fees and expenses as described below. Client agrees to pay for expert testimony and direct preparation for testimony in any litigation, arbitration, or other legal or administrative proceeding at 150% of the standard billing rates with a minimum daily charge based upon an 8-hour day, plus Reimbursable Expenses.
5. For any projects where expenses are invoiced separately from labor, the following apply:
 - a. Client agrees to pay Kleinschmidt a 15% markup for subconsultant services.
 - b. Client agrees to pay 3% of labor costs for telecommunications (e.g., phone, data transmission and storage, fax, conference and video conference, data security).
 - c. Client agrees to pay for specialized computer programs, field equipment, and other unit charges (e.g., photocopies, mileage, photos, drawing reproductions, CD preparation, Sharepoint hosting) according to the current rates in effect.
 - d. Client agrees to pay any other reimbursable expenses actually incurred by Kleinschmidt at cost.



MEMORANDUM

TO: Mayor and City Council

FROM: Municipal Services Department

DATE: March 6, 2019

RE: Bid IF-19-20, Motor Fuels and Lubricants for City Vehicles and Equipment

Attached is the tabulation for the above subject bid. It is the recommendation of the Municipal Services Department to accept the lowest responsive, responsible bid from Lynch Oil, Inc. of Burley, Idaho to provide motor oil (Section I) for \$28,858.96 and the lowest responsive, responsible bid from Conrad and Bischoff (Sections II) for \$12,401.80 for the fuel dispensing system and the fuel station.

During the bid opening held on February 28, 2019 several of the fuel vendors present suggested alternative purchasing options to incorporate bulk and other cost efficiencies identified in Section III of the bid specifications. Based on the alternative purchasing options suggested, bids received in Section III, Fuel for City Fuel Station are being rejected in order to allow for the General Services Administrator and Equipment Maintenance Superintendent to analyze alternative purchasing options and a rebid will be published. During this time the current vendors are honoring their 2018 contract pricing is valid until such time a new contract award can be issued.

This purchase request is for the City's Equipment Maintenance Facility for a twelve-month period beginning in the month of March, 2019 through February 28, 2020. The City's Equipment Maintenance Facility is responsible for the maintenance of the City's fuel and lubricant inventory, fuel tanks and fuel card lock purchases. Funds to purchase the fuels and lubricants are budgeted in the 2018/19 Municipal Services, Equipment Maintenance division budget for a total of \$1,000,000.

Respectfully,

Pamela Alexander
Municipal Services Director

BIDDER	Lynch Oil, Inc Burley, ID #2 Only	Petroleum Traders Fort Wayne, IN	Conrad and Bischoff Idaho Falls, ID	Cummins, INC Boise, ID #1 only	Pinnacle Petroleum Huntington Beach, CA	John C. Berry and Sons Idaho Falls, ID
Addendums 1 & 2 Attached			Yes		Yes	Yes
SECTION I - MOTOR OIL	Approximate Quantity	NO BID			NO BID	
Multiple Viscosity, 15-40 - Price per Gallon/55 gal drum	3,000	\$ 6.00 \$ 18,000.00	\$ 6.95 \$ 20,850.00	\$ 8.64 \$ 25,920.00		\$7.40 \$ 22,200.00
Multiple Viscosity, 5-20 - Price per Gallon/55 gal drum	1,000	\$ 4.50 \$ 4,500.00	\$ 5.95 \$ 5,950.00	\$ 12.46 \$ 12,460.00		7.24 \$ 7,240.00
GM Dexos 1, 5W-30 - Price per Gallon/55 gal drum	440	\$ 8.00 \$ 3,520.00	\$ 8.95 \$ 3,938.00	\$ 21.36 \$ 9,398.40		10.29 \$ 4,527.60
GM Dexos 1, 0W - 20 - Price per Gallon/55 gal drum	220	\$ 8.10 \$ 1,782.00	\$ 8.95 \$ 1,969.00	\$ 21.36 \$ 4,699.20		10.29 \$ 2,263.80
Multiple Viscosity, 15-40 - Price per Case	12	\$ 34.75 \$ 417.00	\$ 31.00 \$ 372.00	\$ 76.32 \$ 915.84		29.78 \$ 357.36
Multiple Viscosity, 5-20 - Price per Case	12	\$ 24.52 \$ 294.24	\$ 24.00 \$ 288.00	\$ 57.74 \$ 692.88		24.98 \$ 299.76
GM Dexos 1, 5W-30 - Price per Case	6	\$ 26.42 \$ 158.52	\$ 31.05 \$ 186.30	\$ 76.39 \$ 458.34		23.40 \$ 140.40
GM Dexos 1, 0W - 20 - Price per Case	6	\$ 31.20 \$ 187.20	\$ 31.05 \$ 186.30	\$ 76.39 \$ 458.34		24.13 \$ 144.78
Brand Bid		Super S	Mobile	Valvoline		
SECTION I - APPROXIMATE TOTAL		\$ 28,858.96	\$ 33,739.60	\$ 55,003.00		\$ 37,173.70
SECTION II - FUEL DISPENSING SYSTEM	Approximate Quantity	NO BID	NO BID	NO BID		NO BID
Gasoline/Unleaded - Price With Taxes and Fees	2,000		\$2,0934 \$ 4,186.8000		2,2500 4,500.0000	
Brand Bid/Location			Tesoro, SLC, UT		Phillips 66, Pocatello, ID	
Diesel #2, Ultra Low Sulfur - Price With Taxes and Fees	2,000		\$2,5805 \$ 5,161.00		2,7000 5,400.0000	
Brand Bid/Location			Holly Frontier, Pocatello		Phillips 66, Pocatello, ID	
Diesel #1, Ultra Low Sulfur - Price With Taxes and Fees	1,000		\$3,0540 \$ 3,054.00		3,2000 3,200.0000	
Brand Bid/Location			Holly Frontier, Pocatello		Phillips 66, Pocatello, ID	
SECTION II - APPROXIMATE TOTAL			\$ 12,401.80		\$ 13,100.00	
Formula Used: Price for Fuel Dispensing System + Unleaded Gasoline (2,000 gallons x Total Price with Taxes per Gallon) + Diesel #2 ULS (2,000 gallons x Total Price with Taxes per Gallon) + Diesel #1 ULS (1,000 gallons x Total Price with Taxes per Gallon) = Approximate Total						
SECTION III - FUEL FOR CITY FUEL STATION	Approximate Quantity	REJECTED	REJECTED	NO BID	REJECTED	REJECTED
Gasoline/Unleaded - Price With Taxes and Fees	325,000					
Brand Bid/Location						
Diesel #2, Ultra Low Sulfur - Price With Taxes and Fees	350,000					
Brand Bid/Location						
Diesel #1, Ultra Low Sulfur - Price With Taxes and Fees	90,000					
Brand Bid/Location						
SECTION III - APPROXIMATE TOTAL						
Formula Used: Price for Fuel Dispensing System + Unleaded Gasoline (325,000 gallons x Total Price with Taxes per Gallon) + Diesel #2 ULS (350,000 gallons x Total Price with Taxes per Gallon) + Diesel #1 ULS (90,000 gallons x Total Price with Taxes per Gallon) = Approximate Total						



MEMORANDUM

TO: Honorable Mayor & City Council

FROM: Chris H Fredericksen, Public Works Director

DATE: March 8, 2019

RE: Local Highway Technical Assistance Council (LHTAC)/Local Agreement for Science Center Drive, Jefferson to N Boulevard Project

Attached for your consideration is an agreement with the Local Highway Technical Assistance Council (LHTAC) for a 2019 Local Strategic Initiatives grant covering design and construction costs of the Science Center Drive; Jefferson Avenue to N Boulevard project. The amount of the grant is \$849,000.00 and no local financial match is required.

The agreement has been reviewed by the City Attorney.

Public Works recommends approval of this agreement; and, authorization for Mayor and City Clerk to sign the necessary documents.

LHTAC/LOCAL AGREEMENT
2019 LOCAL STRATEGIC INITIATIVES PROGRAM
SCIENCE CENTER DR; JEFFERSON TO BLVD, CITY OF IDAHO FALLS
LSI# 19-603 (PROJECT)

PARTIES

THIS AGREEMENT is made and entered into this _____ day of _____, _____, by and between the **LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)**, hereafter called LHTAC, and **City of Idaho Falls**, acting by and through its Board or Council (Sponsor).

PURPOSE

LHTAC is administering the Local Strategic Initiatives Program (LSI) with state funds obligated from the Idaho Legislature. This program is intended to serve the local highway jurisdictions. The Sponsor has requested to receive a grant award to complete design and construction of its roadway maintenance project. The purpose of this Agreement is to set out the terms and conditions to accomplish this Project.

Authority for this Agreement is established by IC 40-719 passed during the 2017 legislative session.

The Parties agree as follows:

SECTION I. GENERAL

1. It is necessary for Sponsor to prepare plans and bid the project as part of this Agreement.
2. State participation in the project is in the form of a grant for the amount of \$849,000. No match is required. Scheduled funding for this project is listed in the approved LSI Program rankings, and subsequent revisions.
 - a. A **maximum** of 10% of grant funds can be used for engineering services on a roadway project, including but not limited to project design, bid support and Construction Engineering & Inspection (CE&I).
 - b. A **maximum** of 20% of grant funds can be used for engineering services on a bridge project, including but not limited to project design, bid support and Construction Engineering & Inspection (CE&I).
3. If the project is terminated prior to completion, Sponsor shall repay to LHTAC all state funds received for the project.

4. The Sponsor acknowledges that eligible uses of funds are engineering fees as listed above and hiring of a contractor. Ineligible uses of funds include reimbursement of sponsor for agency work or salary cost including but not limited to design, construction or inspection related activities. Other ineligible uses of funds include equipment fees, project costs prior to agreement execution, project match, education and outreach.
5. Sufficient Appropriation. It is understood and agreed that LHTAC is a governmental agency, and this Agreement shall in no way be construed so as to bind or obligate LHTAC beyond the term of any particular appropriation of funds by the State.

SECTION II. LHTAC shall:

1. Provide the following services incidental to Project development:
 - a. Provide support to the Sponsor on project bidding, procurement processes, general questions, and other technical assistance.
 - b. Provide approved funding to Sponsor upon receipt of acceptable bid documents.
 - c. Complete final acceptance of each Project based on Sponsor documentation and physical observation.
2. Maintain all application and award records, including source documentation for all expenditures for a period of three (3) years from the date of final acceptance. If any litigation, claim, negotiation, or audit has been started before expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues that arise from it.
3. Bill Sponsor for any state funds to be repaid by Sponsor if Project is terminated prior to completion.
4. Cancel the Agreement should Sponsor not be able to award Project to a contractor by **May 30, 2019** and request Sponsor to return the funds, unless a written extension has been granted by LHTAC.

SECTION III. Sponsor shall:

1. Sponsor warrants that it will repay any state funds on this project if Project is terminated prior to completion. The Sponsor also warrants that it will repay all state funds if Project is not awarded to a contractor

by May 30, 2019, unless an extension has been granted by LHTAC.

2. Provide LHTAC with bid documents by May 15, 2019.
3. Provide LHTAC with a mid-project report by June 1, 2019.
4. Provide LHTAC with before and after pictures upon completion of the project.
5. Submit all major project changes including additions of work, deletions of work, project location, and scope of work to LHTAC for approval.
6. Bid and award the project following state procurement rules.
7. Complete Project and provide Project Closeout Form and financial records to LHTAC by December 6, 2019.
8. Comply with all other applicable Federal and State statutes and regulations.
9. Sponsor agrees that failure to deliver any of the specified items listed above may result in the program award being rescinded.
10. Any excess funds that cannot be used on eligible expenses shall be returned to LHTAC for the LSI program.

EXECUTION

This Agreement is executed for LHTAC by its Administrator, and executed for Sponsor by its duly appointed representative, attested to by its Clerk.

LHTAC

Administrator

ATTEST:

City of Idaho Falls

Clerk

Representative



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Brad Cramer, Community Development Services Director

DATE: Friday, March 8, 2019

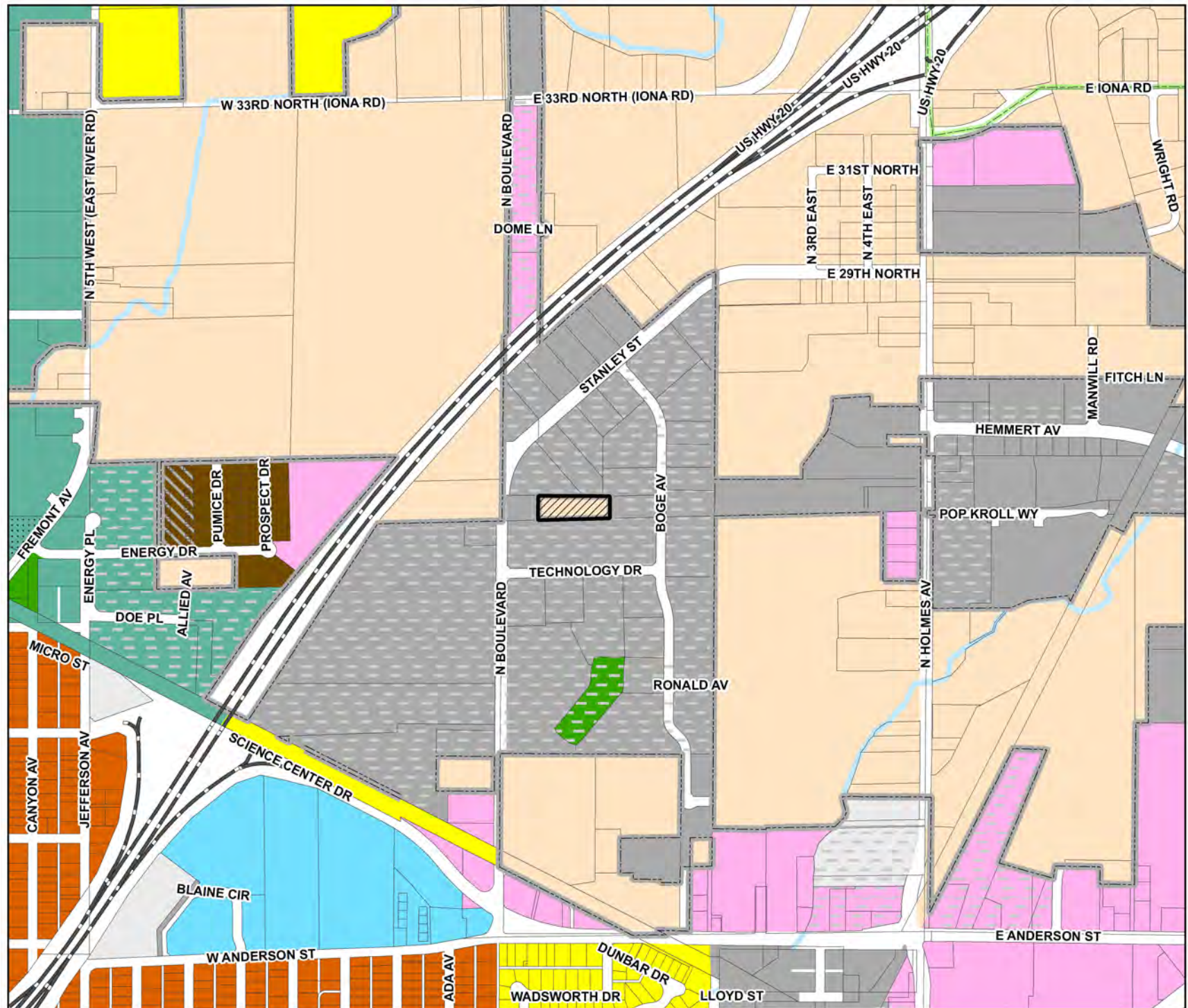
RE: Annexation and Initial Zoning of I&M with T-2 Overlay, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, 1.519 Acres SW Corner, NE1/4, T 2N, R 38E

Attached is the application for Annexation and Initial Zoning of I&M with T-2 Overlay, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, 1.519 Acres SW Corner, NE1/4, T 2N, R 38E. The Planning and Zoning Commission considered this item at its January 8, 2019, meeting and recommended approval by unanimous vote (or other vote). Staff concurs with this recommendation. This item is now being submitted to the Mayor and City Council for consideration.

Attachments: Vicinity Map
 Aerial Photo
 Comprehensive Plan Map
 Staff Report, January 8, 2019
 P&Z Minutes, January 8, 2019
 Annexation Ordinance
 Zoning Ordinance
 Reasoned Statements of Relevant Criteria and Standards

Legend

-  Site
 RE
 RP
 R1
 R2
 TN
 RMH
 R3
 R3A
 PB
 DT
 CC
 LC
 HC
 R&D
 LM
 I&M
 P
- Overlays**
 PT
 PT&T-1
 PUD
 T-1
 T-2
 City Limits
 Area of Impact



IDAHO FALLS



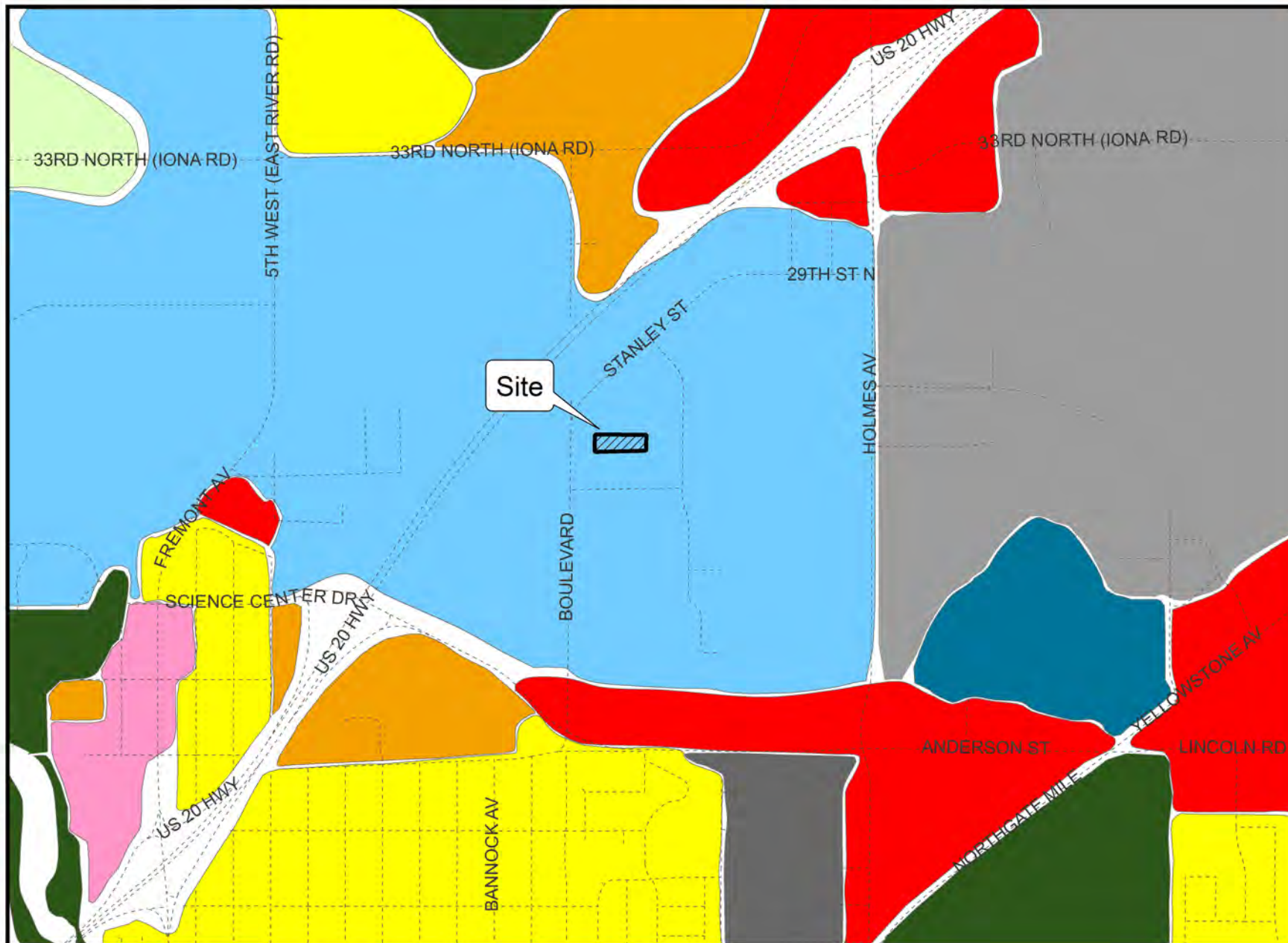


Annexation & Initial Zoning

M&B: Approximately 1.519 Acres SW COR NE1/4, T 2N, R 38E

 Estate	 Greenbelt Mixed Uses	 Commercial	 Higher Education Centers	 Railroad-related industrial
 Low Density	 Parks, Recreation	 Employment Centers	 Planned Transition	
 Higher Density	 Public Facilities, Open Spaces	 Medical Services Center	 Highway-related industrial	

Comprehensive Plan



IDAHO FALLS

Planning Division
City Annex Building
680 Park Ave.
Idaho Falls, ID 83402
(208) 612-8276



IDAHO FALLS PLANNING AND ZONING COMMISSION
STAFF REPORT
ANNEXATION AND INITIAL ZONING OF I&M with T-2
Overlay ~ M&B: Approximately 1.519 Acres SW COR NE1/4, T
2N, R 38E ~ January 8, 2019



Community
Development
Services

Applicant: 6T Holdings

Location: Generally south and east of Us Hwy 20, west of N Holmes Ave., and north of E Anderson St.

Size: 1.519 acres

Existing Zoning: County IM2

Proposed Zoning: I&M

Existing Land Uses:

Site: Vacant Land
North: Vacant Land
South: Bonneville County Tech Center
East: Vacant Land
West: Vacant Land

Future Land Use Map:
Higher Education Centers

Attachments:

1. Comprehensive Plan Policies
2. Zoning Information
3. Maps and Aerial Photos

Requested Action: To recommend approval of annexation and initial zoning of I&M with the T-2 Overlay to the Mayor and City Council for M&B: Approximately 1.519 Acres SW COR NE1/4, T 2N, R 38E.

History: Looking through the past aerial images this vacant land looks to have once been a corralled area for stock animals' associated with a removed residence to the west that has previously been annexed.

Staff Comments: The property is located East of North Boulevard and north of Technology Drive. The parcel is currently undeveloped ground though some remnants of the past may be found. The property has no street frontage but given a final plat that will be presented later in the meeting it does appear that it will have future street access onto North Boulevard. The Majority of land around this property is vacant other than the Bonneville County Tech Center is directly to the south.

Zoning: The proposed initial zoning is I&M with the T-2 overlay. This zone is consistent with surrounding zoning and land uses.

Staff Recommendation: Staff recommends that the Planning and Zoning Commission recommend approval of the annexation and initial zoning of I&M to the Mayor and City Council as presented.

Comprehensive Plan Policies:

Encourage development in areas served by public utilities or where extensions of facilities are least costly.

Not only is a compact city convenient but the provision of public facilities is less expensive. Growth does not always occur at the fringe of a community. PG 67

Access to commercial properties shall be designed to minimize disruptive effects on traffic flow.

Every driveway is an intersection. To remove impediments on traffic flow, access should be governed by the principles found in 2012 Updated Access Management Plan prepared by the Bonneville Metropolitan Planning Organization. Besides limiting the number of access drives, shared accesses should also be explored when reviewing new developments. PG 49

Zoning:

11-3-7: PURPOSE OF INDUSTRIAL ZONES

(B) I&M Industrial and Manufacturing Zone. This zone provides an industrial zone in which the primary use of the land is a manufacturing, fabricating, processing, and warehousing. Land zoned I&M should be relatively flat, open land, conveniently located close to transportation, public utilities and other facilities necessary for large employment centers and successful manufacturing operations

11-2-5: ALLOWED USES IN INDUSTRIAL AND SPECIAL PURPOSE ZONES.

Table 11-2-3: Allowed Uses in Industrial Zones

P = permitted use. C1 = administrative conditional use. C2 = Planning Commission conditional use. C3 = City Council conditional use. A blank denotes a use that is not allowed in that zone.				
*Indicates uses that are subject to specific land use provisions set forth in the Standards for Allowed Land Uses Section of this Chapter.				
	Industrial		Special Purpose	
Proposed Land Use Classification	LM	I&M	R&D	P
Accessory Use, Day Care*	P		P	
Accessory use, Fuel Station*	P	P	P	
Accessory use, Wholesale	P	P	P	
Accessory Use, Storage Yard*	P	P	P	
Accessory Use	P	P	P	
Airport	P			
Agriculture*	C ₂	P		C ₂
Agriculture Tourism	C ₂	P		C ₂
Amusement Center	P	P		
Amusement Center, Indoor Shooting Range*	P	P		
Amusement Center, Outdoor*	P	P		C ₂
Adult Business*		P		
Animal Care Clinic*	P	P		
Animal Care Facility*	P	P		
Artist Studio	P	P		
Auction, Livestock		C ₂		
Building Contractor Shop	P	P		
Building Material, Garden and Equipment	P	P		
Cemetery*				C ₂
Club*	P	P		
Communication Facility	P	P	P	
Correctional Facility or Jail	C ₂	P		
Day Care*	P	P	P	
Drinking Establishment	P	P		
Drive-through establishment*	P	P		
Dwelling, accessory unit*	P	P		
Eating establishment	P	P		
Eating Establishment, limited	P	P	P	
Equipment assembly and sales	P	P		
Financial Institution	P	P	P	
Food Processing, small scale processing with or without sales	P	P		
Food Products, Processing, with or without retail sales		P		
Food store	P	P		
Fuel Station, Super	P	P		

Proposed Land Use Classification	LM	I&M	R&D	P
Health Care and Social Services			P	
Higher Education Facilities	P		P	
Hospital*	C ₂	C ₂	C ₂	
Industry, Craftsman	P	P		
Industry, Heavy		P		
Industry, Light	P	P		
Information Technology	P	P	P	
Laundry and Dry Cleaning	P	P		
Lodging Facility	P		C ₂	
Medical Support Facilities	P		P	
Parking Facility	P	P	P	
Park and Recreation Facility*				P
Pawn Shop	P	P		
Personnel Service	P	P		
Professional Service	P	P	P	
Public Service Facility*	P	P	C ₂	C ₂
Public Service Facility, Limited	P	P	P	P
Public Service Use	P	P	P	P
Railroad Freight Terminal and Station		P		
Recreational Vehicle Park*				C ₂
Research and Development Business	P	P	P	
Retail	P	P		
Storage Facility, self-service	P	P		
Storage Yard*	P	P		
Terminal Yard, Trucking and Bus		P		
Transit Station	P	P	P	
Vehicle and Equipment Sales	P	P		
Vehicle Body Shop	P	P		
Vehicle Sales	P	P		
Vehicle Washing Facility	P	P		
Warehouse	P	P		
Warehouse, Wholesale with flammable materials	P	P		

(Ord. 3218, 9-13-18)

11-3-8: STANDARDS FOR INDUSTRIAL ZONES

- (A) Dimensional Standards. Table 11-3-7 Dimensional Standards for the LM and I&M Zones shall be used for determining the minimum site area, minimum setbacks, maximum building height and maximum lot and building coverage in that Zone.

Table 11-3-6: Dimensional Standards for Industrial Zones

Table 11-3-6: Dimensional Standards for Industrial Zones

	LM	I&M
Site Area- Minimum in acres		
Setbacks – Minimum in ft.		
Front	30	30
Side	0/20*	0/20*
Rear	0/20*	0/20*
Building Height- Maximum	see sub-sections (2) below	
Lot Coverage- Maximum in %	80	
Building Coverage- Maximum in %	50	
*See explanations, exceptions and qualifications that follow in 11-3-8A (1-2) of this Zoning Code.		

- (1) In the LM and I&M Zones, a setback of twenty feet (20') shall be provided from all residential uses, residential zones, the R3A Zone if occupied by residential uses, or from land designated for low or higher density residential in the City's Comprehensive Plan.
- (2) Any structure with a height greater than thirty feet (30') shall be set back seventy-five feet (75') from all residential uses, residential zones, the R3A Zone if occupied by residential uses, or land designated for low or higher density residential in the City's Comprehensive Plan, unless approved as a conditional use by the Planning Commission, as set forth in Section 11-6-5B.
- (3) For commercial uses, lot coverage shall include all areas under roofs and paved surfaces including driveways, walks, and parking areas. The remaining lot area shall be landscaped as required by this Code.

January 8, 2019

7:00 p.m.

Planning Department
Council Chambers

MEMBERS PRESENT: Commissioners Joanne Denney, George Morrison, Gene Hicks, Lindsey Romankiw, Brent Dixon, Arnold Cantu. (6 present 5 votes).

MEMBERS ABSENT: Julie Foster, Darren Josephson, George Swaney, Natalie Black.

ALSO PRESENT: Planning Director, Brad Cramer, Assistant Planning Directors Kerry Beutler, Brian Stevens, Brent McLane; and interested citizens.

CALL TO ORDER: Joanne Denney called the meeting to order at 7:00 p.m.

CHANGES TO AGENDA: None.

MINUTES: Morrison moved to approve the December 4, 2018 minutes, Dixon seconded the motion and it passed unanimously.

Morrison moved to amend the minutes of December 4, 2018 to indicate that the officers that were nominated were elected by a unanimous vote, Cantu seconded the motion passed unanimously.

Business:

2. ANNEX 18-018: ANNEXATION/INITIAL ZONING OF I&M. Super T Transport.

Stevens presented the staff report, a part of the record. Dixon asked about the reason for the T2 Overlay, and the reason for keeping the T2 overlay in the area. Stevens stated that they don't know what the future use is for the property.

Applicant: Blake Jolley, Connect Engineering, 1150 Hollipark Dr., Idaho Falls, Idaho.
Jolley indicated that it is a clean up parcel to be annexed similar to everything else around it.

Morrison moved to recommend to the Mayor and City Council approval of the Annexation and Initial Zoning of I&M with T2 Overlay for the property as presented (Super T Transport), Cantu seconded the motion and it passed unanimously.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE ANNEXATION OF APPROXIMATELY 1.519 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE, AMENDING THE LEGAL DESCRIPTION OF THE CITY WITH THE APPROPRIATE COUNTY AND STATE AUTHORITIES; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, the lands described in Exhibit A of this Ordinance are contiguous and adjacent to the City limits of the City of Idaho Falls, Idaho; and

WHEREAS, such lands described herein are subject to annexation to the City pursuant to the provisions of Idaho Code Section 50-222, and other laws, as amended; and

WHEREAS, the annexation of the lands described in Exhibit A is reasonably necessary to assure the orderly development of the City in order to allow efficient and economically viable provision of tax-supported and fee-supported municipal services; to enable the orderly development of private lands which benefit from a cost-effective availability of City services in urbanizing areas; and to equitably allocate the costs of City/public services in management of development on the City's urban fringe; and

WHEREAS, the City has authority to annex lands into the City upon compliance with procedures required in Idaho Code Section 50-222, as amended; and

WHEREAS, any portion of a highway lying wholly or partially within the lands to be annexed are included in the lands annexed by this Ordinance; and

WHEREAS, the lands annexed by this Ordinance are not connected to the City only by a "shoestring" or a strip of land which comprises a railroad or right-of-way; and

WHEREAS, all private landowners have consented to annexation of such lands where necessary; and

WHEREAS, the lands to be annexed are contiguous to the City and the City of Idaho Falls Comprehensive Plan includes the area of annexation; and

WHEREAS, after considering the written and oral comments of property owners whose lands would be annexed and other affected persons, City Council specifically makes the following findings:

- 1) That the lands annexed meet the applicable requirements of Idaho Code Section 50-222 and does not fall within exceptions or conditional exceptions contained in Idaho Code Section 50-222;
- 2) The annexation is consistent with public purposes addressed in annexation and related plans prepared by the City; and
- 3) Annexation of the lands described in Section 1 are reasonably necessary for the orderly development of the City; and

WHEREAS, it appears to the City Council that the lands described hereinbelow in Exhibit A of this Ordinance should be annexed to and become a part of the City of Idaho Falls, Idaho; and

WHEREAS, the City wishes to exercise jurisdiction over the annexed lands in a way that promotes the orderly development of such lands; and

WHEREAS, the City of Idaho Falls Comprehensive Plan sets out policies and strategies designed to promote and sustain future growth within the City; and

WHEREAS, for consistency with the Comprehensive Plan, the Council desires to designate the lands within the area of annexation as “Higher Education Centers”; and

WHEREAS, such designation is consistent with policies and principles contained within the City of Idaho Falls Comprehensive Plan; and

WHEREAS, the City desires the City of Idaho Falls Comprehensive Plan Map to be amended to reflect the designation contained in this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, as follows:

SECTION 1. Annexation of Property. The lands described in Exhibit A are hereby annexed to the City of Idaho Falls, Idaho.

SECTION 2. Amended Map and Legal Description. The City Clerk shall file a certified copy of this Ordinance with the Bonneville County Auditor, Treasurer, and Assessor, within ten (10) days after the effective date hereof. The City Engineer shall, within ten (10) days after such effective date, file an amended legal description and map of the City, with the Bonneville County Recorder and Assessor and the Idaho State Tax Commission, all in accordance with Idaho Code Section 63-2215.

SECTION 3. Findings. That the findings contained in the recitals of this Ordinance be, and the same are hereby, adopted as the official City Council findings for this Ordinance, and that any further findings relative to this Ordinance shall be contained in the officially adopted Council minutes of the meeting in which this Ordinance was passed.

SECTION 4. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

SECTION 5. Publication. This Ordinance, or a summary thereof in compliance with Idaho Code, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval, and publication.

SECTION 6. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this _____ day of _____, 2019.

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
 : ss.
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance entitled: "AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE ANNEXATION OF APPROXIMATELY 1.519

ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE,
AMENDING THE LEGAL DESCRIPTION OF THE CITY WITH THE
APPROPRIATE COUNTY AND STATE AUTHORITIES; AND
PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND
ESTABLISHING EFFECTIVE DATE.”

Kathy Hampton, City Clerk

(SEAL)

LEGAL DESCRIPTION

ANNEXATION LEGAL DESCRIPTION

BEGINNING AT A POINT THAT LIES N88°37'42"E A DISTANCE OF 225.09 FEET FROM THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 2 NORTH, RANGE 38 EAST OF THE BOISE MERIDIAN, BONNEVILLE COUNTY, IDAHO, SAID POINT BEING COINCIDENT WITH THE EASTERLY BOUNDARY OF THE LAND DESCRIBED BY ANNEXATION ORDINANCE NUMBER 2054, CITY OF IDAHO FALLS, IDAHO; THENCE ALONG SAID EASTERLY BOUNDARY N00°27'01"E A DISTANCE OF 153.79 FEET TO THE SOUTHERLY BOUNDARY OF THE LAND DESCRIBED BY ANNEXATION ORDINANCE NUMBER 2257, CITY OF IDAHO FALLS, IDAHO; THENCE ALONG SAID SOUTHERLY BOUNDARY FOR THE FOLLOWING TWO (2) COURSES: (1) S89°32'13"E FOR A DISTANCE OF 451.45 FEET, (2) S00°27'47"W FOR A DISTANCE OF 139.33 FEET TO THE NORTHERLY BOUNDARY OF THE LAND DESCRIBED BY ANNEXATION ORDINANCE NUMBER 2172, CITY OF IDAHO FALLS, IDAHO, SAID POINT BEING COINCIDENT WITH THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 7; THENCE ALONG SAID NORTHERLY BOUNDARY S88°37'42"W A DISTANCE OF 451.65 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS 1.519 ACRES MORE OR LESS.

Submitted by:

Eng/Survey Firm Name: WADE SURVEYING

Contact Name: JUSTIN STEFFLER

Phone Number: 208-715-4380

Email: WADE SURVEYING @ GMAIL.COM

Page ____ of ____

PLS Seal:



REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

ANNEXATION OF PROPERTY LOCATED M&B: Approximately 1.519 Acres SW COR NE1/4, T 2N, R 38E.

WHEREAS, the applicant filed an application for annexation on December 3, 2018; and

WHEREAS, this matter came before the Idaho Falls Planning and Zoning Commission during a duly noticed public meeting on January 8, 2019; and

WHEREAS, this matter came before the Idaho Falls City council during a duly noticed public meeting on March 14, 2019; and

WHEREAS, having reviewed the application, including all exhibits entered and having considered the issues presented:

I. RELEVANT CRITERIA AND STANDARDS

1. The City Council considered the request pursuant to City of Idaho Falls Comprehensive Plan and Zoning Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The property is approximately 1.519 acres located generally south and east of Us Hwy 20, west of N Holmes Ave., and north of E Anderson St.
3. Surrounding properties are zoned I&M with the T-2 overlay.
4. The Comprehensive Plan designates this area as Higher Education Centers.
5. The application is a Category "A" annexation.
6. The proposed Annexation is consistent with the principles of the Comprehensive Plan of the City of Idaho Falls.

II. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the City Council of the City of Idaho Falls approved the annexation as presented.

PASSED BY CITY COUNCIL OF THE CITY OF IDAHO FALLS

THIS _____ DAY OF _____, 2019

Rebecca Casper - Mayor

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE INITIAL ZONING OF APPROXIMATELY 1.519 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE AS I&M ZONE WITH THE T-2 OVERLAY AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, the proposed initial zoning district of lands described in Exhibit A is I&M Zone with the T-2 Overlay for such annexed lands such zoning is consistent with the current City of Idaho Falls Comprehensive Plan Land use designation “Higher Education Centers”; and

WHEREAS, the proposed zoning district is consistent and compatible with the existing and surrounding zoning districts and is consistent with the City of Idaho Falls Comprehensive Plan; and

WHEREAS, Idaho Falls Planning and Zoning Commission held a duly noticed public meeting on January 8, 2019, and recommended approval of zoning the subject property to I&M zone; with the T-2 overlay; and

WHEREAS, the Idaho Falls City Council conducted a duly noticed public meeting and passed a motion to approve this zoning on March 14, 2019.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, AS FOLLOWS:

SECTION 1: Legal Description. The lands described in Exhibit A are hereby zoned as I&M zone with the T-2 overlay.

SECTION 2. Zoning. That the property described in Section 1 of this Ordinance be and the same hereby is zoned “I&M zone with the T-2 overlay ” and the City Planner is hereby ordered to make the necessary amendments to the official maps of the City of Idaho Falls which are on file at the City Planning Department Offices, 680 Park Avenue.

SECTION 3. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

SECTION 4. Publication. This Ordinance, or a summary thereof in compliance with Idaho Code, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval, and publication.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Idaho Falls, Idaho, this _____ day of _____, 2019.

CITY OF IDAHO FALLS, IDAHO

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO
HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance entitled, "AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE INITIAL ZONING OF APPROXIMATELY 1.519 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE AS I&M ZONE WITH THE T-2 OVERLAY AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE."

Kathy Hampton, City Clerk

LEGAL DESCRIPTION

ANNEXATION LEGAL DESCRIPTION

BEGINNING AT A POINT THAT LIES N88°37'42"E A DISTANCE OF 225.09 FEET FROM THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 2 NORTH, RANGE 38 EAST OF THE BOISE MERIDIAN, BONNEVILLE COUNTY, IDAHO, SAID POINT BEING COINCIDENT WITH THE EASTERLY BOUNDARY OF THE LAND DESCRIBED BY ANNEXATION ORDINANCE NUMBER 2054, CITY OF IDAHO FALLS, IDAHO; THENCE ALONG SAID EASTERLY BOUNDARY N00°27'01"E A DISTANCE OF 153.79 FEET TO THE SOUTHERLY BOUNDARY OF THE LAND DESCRIBED BY ANNEXATION ORDINANCE NUMBER 2257, CITY OF IDAHO FALLS, IDAHO; THENCE ALONG SAID SOUTHERLY BOUNDARY FOR THE FOLLOWING TWO (2) COURSES: (1) S89°32'13"E FOR A DISTANCE OF 451.45 FEET, (2) S00°27'47"W FOR A DISTANCE OF 139.33 FEET TO THE NORTHERLY BOUNDARY OF THE LAND DESCRIBED BY ANNEXATION ORDINANCE NUMBER 2172, CITY OF IDAHO FALLS, IDAHO, SAID POINT BEING COINCIDENT WITH THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 7; THENCE ALONG SAID NORTHERLY BOUNDARY S88°37'42"W A DISTANCE OF 451.65 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS 1.519 ACRES MORE OR LESS.

Submitted by:

Eng/Survey Firm Name: WADE SURVEYING

Contact Name: JUSTIN STEFFLER

Phone Number: 208-715-4380

Email: WADE SURVEYING @ GMAIL.COM

Page ____ of ____

PLS Seal:



REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS
INITIAL ZONING OF I&M WITH THE T-2 OVERLAY OF PROPERTY LOCATED
M&B: Approximately 1.519 Acres SW COR NE1/4, T 2N, R 38E.

WHEREAS, the applicant filed an application for annexation on December 3, 2018; and

WHEREAS, this matter came before the Idaho Falls Planning and Zoning Commission during a duly noticed public meeting on January 8, 2019; and

WHEREAS, this matter came before the Idaho Falls City council during a duly noticed public meeting on March 14, 2019; and

WHEREAS, having reviewed the application, including all exhibits entered and having considered the issues presented:

I. RELEVANT CRITERIA AND STANDARDS

1. The City Council considered the request pursuant to City of Idaho Falls comprehensive plan and Zoning Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The property is approximately 1.519 acres located generally south and east of Us Hwy 20, west of N Holmes Ave., and north of E Anderson St.
3. Surrounding properties are zoned I&M with the T-2 Overlay.
4. The Comprehensive Plan designates this area as Higher Education Centers.
5. The proposed Initial zoning is consistent with the principles of the comprehensive plan of the City of Idaho Falls.

II. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the City Council of the City of Idaho Falls approved the initial zoning as presented.

PASSED BY CITY COUNCIL OF THE CITY OF IDAHO FALLS

THIS _____ DAY OF _____, 2019

Rebecca Casper - Mayor



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Brad Cramer, Community Development Services Director

DATE: Friday, March 8, 2019

RE: Ordinance adopting changes to Title 11, Chapter 6 of the Comprehensive Zoning Code

Attached is an ordinance amending Title 11, Chapter 6 of the Idaho Falls Comprehensive Zoning Code. The changes shift responsibility for Conditional Use Permits from the Planning and Zoning Commission to the Board of Adjustment and also adjust the required interval between submittal of applications that have been denied from one year to six months. The Planning and Zoning Commission considered this item at its February 5, 2019 meeting and recommended approval by unanimous vote. Staff concurs with this recommendation. This item is now being submitted to the Mayor and City Council for consideration.

Attachments: Staff Report, February 5, 2019
 P&Z Minutes, February 5, 2019
 Adopting Ordinance

IDAHO FALLS PLANNING AND ZONING COMMISSION

STAFF REPORT

**Amendment to the Comprehensive Zoning Ordinance
Conditional Use Permits to be heard by the Board of Adjustment
February 5, 2018**



Community
Development
Services

Applicant: City
of Idaho Falls

Attachments:

1. Proposed
Amendment
Language

Recommended Action: To recommend to the Mayor and City Council approval of amendment language to the Comprehensive Zoning Ordinance, Section 11-6-2 Duties and Authorities and Tables 11-2-1, 11-2-2, 11-2-3, 11-6-1 Summary of Actions/Decisions allowing Conditional Use Permits to be heard by the Board of Adjustment.

Staff Comments: The current zoning ordinance identifies the Planning and Zoning Commission as the recommending authority or final decision maker for conditional use permits (CUP). The Board of Adjustment (BOA) currently has authority over appeals of a decision of the Zoning Administrator, structures placed within 75 feet of a flood channel, temporary construct uses, and most commonly, variance requests.

Like the Commission the BOA has a regular meeting schedule and experience with land use issues and public hearings. In an effort to balance the work load between the Commission and BOA, as well as allow the Commission more time to work on planning topics, staff is proposing that the authority over CUPs be moved from the Commission to the BOA. The BOA has traditionally met less frequently than the Commission due to the number of applications submitted.

Balancing the work load will allow the BOA to meet more often which will also assist in the experience and training of Board members. Public hearings for CUPs would continue to be conducted in the same way and require the same noticing requirements.

With the proposed amendment uses where the BOA would become the final decision maker include:

Residential Zones: Mobile Home/RV Park, Religious Institution, School

Commercial Zones: Cemetery, Hospital, Live-Work, Public Service Facility, Super Fuel Station, Vehicle Washing Facility

Industrial Zones: Livestock Auction, Correctional Facility, Hospital Public Service Facility, RV Park

The BOA would become the recommending authority for Planned Unit Development applications. Final approval would continue to come from the City Council.

Also included in this amendment is a slight adjustment from one year to six months is our application submittal deadline. This adjustment to six months is so we can be more in line with State Statute. This would mean that an applicant couldn't resubmit the substantially same application request for six months.

Staff Recommendation: Staff recommends approval of the ordinance amendment as it will provide for an efficient use of the Boards and Commission's time, more consistent training opportunities between the two groups, and an increased opportunity to focus on the planning functions of the Commission.

February 5, 2019

7:00 p.m.

Planning Department

Council Chambers

MEMBERS PRESENT: Commissioners Margaret Wimborne, George Morrison, Gene Hicks, Natalie Black, Arnold Cantu, Lindsey Romankiw, George Swaney. (7 present 6 votes).

MEMBERS ABSENT: Joanne Denney, Brent Dixon

ALSO PRESENT: Planning Director, Brad Cramer, Assistant Planning Directors Kerry Beutler, Brian Stevens; and interested citizens.

CALL TO ORDER: Margaret Wimborne called the meeting to order at 7:00 p.m.

Public Hearing:

7. RZON 18-020: REZONE. Amendment to the Comprehensive Zoning Ordinance.

Wimborne indicated that this change is to allow the Conditional Use Permits to be heard by the Board of Adjustments. Cramer presented the staff report, a part of the record.

Wimborne opened the public hearing.

No one appeared in support or opposition.

Wimborne closed the public hearing.

Morrison moved to recommend to the Mayor and City Council approval of the Amendment to the Comprehensive Zoning Ordinance to allow Conditional Use Permits to be heard by the Board of Adjustments, Hicks seconded the motion and it passed unanimously.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 11, CHAPTER 6 OF THE IDAHO FALLS CITY CODE, AMENDING THE COMPREHENSIVE ZONING CODE TO DESIGNATE THE BOARD OF ADJUSTMENT AS THE INITIAL REVIEWING BOARD FOR CONDITIONAL USE PERMITS AND MODIFY THE TIMEFRAME AN APPLICANT MUST WAIT TO RESUBMIT AN APPLICATION FOLLOWING DENIAL; PROVIDING SEVERABILITY, CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, the City adopted April 12, 2018, edition of the Comprehensive Zoning Code which is to promote the health, safety, peace, convenience, and general welfare of the inhabitants of the City by implementing the goals and policies of the City's Comprehensive Plan; and

WHEREAS, the City desires for the standards of the Zoning Code to be consistent and clear; and

WHEREAS, in recent years the number of applications reviewed per year by the Board of Adjustment has greatly diminished; and

WHEREAS, the number of applications and projects reviewed per year by the Planning and Zoning Commission have increased or become more time consuming; and

WHEREAS; Conditional Use Permits have similar characteristics to Variances in that they are related to specific parcels and may involve adjustment of normally required zoning standards and consideration of Variances has historically been the responsibility of the Board of Adjustment; and

WHEREAS, the proposed changes designate the Board of Adjustment as the initial reviewing board for Conditional Use Permits; and

WHEREAS, the City desires to have a Code which is consistent with the Local Land Use Planning Act which designates a maximum interval between comprehensive plan amendment applications of six (6) months; and

WHEREAS, the Idaho Falls City Council conducted a duly noticed public hearing and passed a motion to approve this proposed change on March 14, 2019.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, AS FOLLOWS:

SECTION 1: City Code Title 11, Chapter 6, Section 2 is hereby amended as follows:

11-6-2: DUTIES AND AUTHORITIES.

...

(C) Board of Adjustment.

The Board of Adjustment shall be responsible for decisions on site specific applications, including variances ~~and some conditional use permits~~ related to exceptions to this Code, conditional use permits, and appeals of decisions made by the Zoning Administrator.

...

Table 11-6-1: Summary of Actions/Decisions

Notes: BA = Board of Adjustment A = Appeal Process CC = City Council ADM = Administrative Process PZ = Planning and Zoning				
Permit/Decision	Code Cross-reference	Recommending Authority	Final Decision- maker	Process
APPEALS				
Decisions of the Zoning	11-6-3E		BA	A
Decisions of the Board of Adjustment or Planning and Zoning Commission	11-6-4		CC	A
CONDITIONAL USE PERMITS				
All uses listed as conditional in the Tables of Uses	11-2-3, 11-2-4, and 11-2-5			
C Conditional Use (Administrative)			ADM	ADM
C Conditional Use (Planning and Zoning Board of Adjustment)			PZ <u>BA</u>	PH
C Conditional Use (City Council)		PZ <u>BA</u>	CC	PH
To Allow Structures Buildings Within Seventy-five feet (75') of the Banks of a Designated Natural Flood Channel	11-4-3		BA	PH
Minor amendment to a PUD	11-6-3I (9)		ZA	ADM
Major amendment to a PUD	11-6-3I (9)	PZ	CC	PH

PARKING AND LOADING				
To allow off-street parking on a separate lot	11-4-5A (3)		ZA	ADM
To determine the number of off-street parking spaces required for uses not listed in Table 11-4-2	11-4-5B (2)		ZA	ADM
To waive additional off-street parking for similar uses in the CC and TN Zones	11-4-5B (3)		ZA	ADM
To reduce or waive off-street parking requirements	11-4-5B (4)		ZA	ADM
To allow a transit access credit to reduce the number of required parking spaces	11-4-5C (3)		ZA	ADM
To allow a reduction in off-street parking in a shared parking situation	11-4-5D (2)		ZA	ADM
To approve a parking site plan	11-4-5F		ZA	ADM
To combine off street loading for two (2) or more buildings	11-4-5H (1)		ZA	ADM
To allow combined loading facilities	11-4-5H (1)		ZA	ADM

...

SECTION 2: City Code Title 11, Chapter 6, Section 3 is hereby amended as follows:

11-6-3: APPLICATION PROCEDURES.

...

(G) Resubmittal.

(1) No application that has been denied by the City shall be resubmitted, in substantially the same form for the same use, within ~~one (1) year~~ six (6) months from the date of denial.

(2) The Zoning Administrator may waive the ~~one (1) year~~ six (6) months requirement and accept a new application, where the subject property is affected by amendments to the

Comprehensive Plan or to this Code.

...

SECTION 3: City Code Title 11, Chapter 6, Section 4 is hereby amended as follows:

11-6-4: DECISION-MAKING PROCEDURES.

...

(B) Decisions of the Board Adjustment and Planning Commission.

- (1) A majority vote of the members present shall be necessary to decide upon any matter upon which a vote is required to pass.
- (2) For applications that do not require the approval of the City Council, the Planning and Zoning Commission or Board of Adjustment shall approve or deny the application on a majority vote.

...

SECTION 4: City Code Title 11, Chapter 6, Section 5 is hereby amended as follows:

11-6-5: DECISION-MAKING CRITERIA.

...

(B) Conditional Use Permit.

...

- (4) Prior to granting a conditional use permit, the City Council, ~~or~~ Planning and Zoning Commission, or Board of Adjustment may require studies of the social, economic, fiscal or environmental effects of the proposed conditional use, and may require the submission of a development plan as set forth in Section 11-3-6B of this Code.

...

SECTION 5. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

SECTION 6. Codification Clause. The City Clerk is instructed to immediately forward this Ordinance to the codifier of the official municipal code for proper revision of the Code.

SECTION 7. Publication. This Ordinance, or a summary thereof in compliance with Idaho Code, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval, and publication.

SECTION 8. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Idaho Falls, Idaho, this_____day of_____, 2019.

CITY OF IDAHO FALLS, IDAHO

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO
HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance
entitled, “AN ORDINANCE AMENDING TITLE 11 OF THE IDAHO FALLS
CITY CODE, AMENDING THE COMPREHENSIVE ZONING CODE TO
DESIGNATE THE BOARD OF ADJUSTMENT AS THE INITIAL REVIEWING
BOARD FOR CONDITIONAL USE PERMITS AND MODIFY THE
TIMEFRAME AN APPLICANT MUST WAIT TO RESUBMIT AN
APPLICATION FOLLOWING DENIAL; PROVIDING SEVERABILITY,
CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING
EFFECTIVE DATE.”

Kathy Hampton, City Clerk