



CITY COUNCIL MEETING

Thursday, June 14, 2018

7:30 p.m.

CITY COUNCIL CHAMBERS

680 Park Avenue

Idaho Falls, ID 83402

*Thank you for your interest in City Government. If you wish to express your thoughts on a matter listed below, please contact Councilmembers by email or personally **before** the meeting. Public testimony on agenda items will not be taken unless a hearing is indicated. Be aware that an amendment to this agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the agenda item was not included in the original agenda posting. Regularly-scheduled City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived on the city website. If you need communication aids or services or other physical accommodations to participate or access this meeting, please contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.*

1. **Call to Order.**

2. **Pledge of Allegiance.**

3. **Public Comment.** *Members of the public are invited to address the City Council regarding matters that are **not** on this agenda or already noticed for a public hearing. When you address the Council, please state your name and address for the record and please limit your remarks to three (3) minutes. Please note that matters currently pending before the Planning Commission or Board of Adjustment which may be the subject of a pending enforcement action, or which are relative to a City personnel matter are not suitable for public comment.*

4. **Consent Agenda.** *Any item may be removed from the Consent Agenda at the request of any member of the Council for separate consideration.*

A. Item from Office of the Mayor:

- 1) Appointments/Reappointments to City Boards, Committees and Commissions
Mark Cole – Golf Advisory Board, New Appointment

B. Item from Public Works:

- 1) Bid Award – Northgate Mile Water Line Spot Repairs

C. Items from Municipal Services:

- 1) Treasurer's Report for the month of April, 2018
- 2) Quote-Purchase of Information Technology (IT) Application Delivery Control (ADC) and Virtual Appliances

D. Items from the City Clerk:

- 1) Minutes from the May 10, 2018 Idaho Falls Power Board Meeting; May 21, 2018 Council Work Session and Executive Sessions; May 24, 2018 Council Meeting; and, May 31, 2018 Special Meeting.
- 2) License Applications, all carrying the required approvals.

RECOMMENDED ACTION: To approve, accept, or receive all items on the Consent Agenda according to the recommendations presented (or take other action deemed appropriate).

5. **Regular Agenda.**

A. Community Development Services

1) Resolution Approving FY2017 CDBG Consolidated Annual Performance and Evaluation Report:

For consideration is a resolution approving the FY2017 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER). A public hearing was held to review the FY2017 projects on May 24, 2018, followed by a 15-day public comment period. The resolution includes a draft of the CAPER for review. The CAPER is due to the U.S. Department of Housing and Urban Development (HUD) office on or before June 30, 2018.

RECOMMENDED ACTION: To approve the resolution approving the FY2017 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

2) Resolution Approving FY2018 CDBG Annual Action Plan: For consideration is a resolution approving the FY2018 Community Development Block Grant (CDBG) Annual Action Plan (AAP). A public hearing was held to consider the applications for funding on May 10, 2018, followed by a 30-day public comment period. Funding allocations were also discussed at the June 11, 2018 work session. The AAP is due to HUD office on or before June 30, 2018.

RECOMMENDED ACTION: To approve the resolution approving the FY2018 Community Development Block Grant (CDBG) Annual Action Plan (AAP) and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

B. Idaho Falls Power

1) Resolution Amending the Idaho Falls Power Service Policy: For your consideration is a resolution adopting modifications to the Idaho Falls Power Service Policy. The revisions incorporate language related to conduit installation requirements. A complete copy of the service policy can be viewed at Idaho Falls Power or the City Clerk's Office.

RECOMMENDED ACTION: To approve the resolution adopting modifications to the Idaho Falls Power Service Policy and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

C. Municipal Services

1) Public Hearing – City's Intent to Sell and Convey City Owned Property: Idaho Falls Power and Municipal Services is recommending the surplus of City owned property located along the east dike of the Gem State Project, approximately $\frac{3}{4}$ of a mile South of 65th South and $\frac{1}{4}$ mile West of Yellowstone Highway. Idaho Falls Power requests authorization to dispose of said property with a declared minimum value price of \$2,000.00. The minimum value was based upon the parcel has no public access, is largely encumbered by a return irrigation basin, and not arable.

RECOMMENDED ACTION: To authorize the surplus of City owned property located along the east dike of the Gem State Project, approximately $\frac{3}{4}$ of a mile South of 65th South and $\frac{1}{4}$ mile West of Yellowstone Highway (or take other action deemed appropriate).

6. Announcements and Adjournment.

CONSENT

AGENDA:



MEMORANDUM

TO: City Council

FROM: Rebecca Casper

DATE: June 11, 2018

RE: Appointments/Reappointments to City Boards, Commissions and Committees

Attached please find communication from Parks & Recreation Director, Greg Weitzel, regarding the citizen volunteer I am appointing to serve on the Golf Advisory Board.

Name	Commission (City code citation)	Sponsoring Department	Term Expires	Status
Mark Cole	Golf Advisory Board	Parks & Recreation	12/31/20	New Appointment

Mr. Cole has been interviewed and subsequently recommended by Director Weitzel. I too have reviewed Mr. Cole's application and met with him individually. We are confident Mr. Cole meets the criteria set forth in the city code. He will make a positive contribution to the good work of the city.

I request your vote to confirm this appointment at the regular Council Meeting on Thursday evening June 14, 2018

If you have questions or comments, please feel free to contact me.



MEMORANDUM

TO: Honorable Mayor Rebecca Casper

FROM: Greg A. Weitzel, Director, Parks and Recreation Department

DATE: May 21, 2018

RE: Golf Advisory Board Appointment

Mayor:

The Parks and Recreation Department respectfully submits the following name for your preliminary review for consideration for initial appointment to the following:

Golf Advisory Board

Mark Cole

At Large Open Seat

If appointed and confirmed by the City Council, Mr. Cole will be assuming this seat formerly held by Michael Austin, who was reappointed in 2018. Mr. Austin has recently resigned as he has moved out of the state.

All Advisory Board seats are a three (3) year term, and this seat will expire December 2020.

Respectfully,

Greg A. Weitzel
Department of Parks and Recreation



City of Idaho Falls
Boards, Committees and Commissions
Citizen Application

Thank you for your willingness to serve our community. Complete this form and attach a résumé prior to submitting. If you wish, you may also submit a cover letter explaining your interest in city service.

Your application will be kept on file. When there is an opening on a relevant board, committee or commission, your application will be reviewed. Return the completed form to the Mayor's Office at: City of Idaho Falls
Mayor's office: P.O. Box 50220, Idaho Falls, ID 83405 or electronically at mayor@idahofallsidaho.gov.

Name:	Mark R. Cole		
Mailing Address:	5210 Shadow Creek Dr.		
City, State, Zip:	Idaho Falls, ID 83401		
Email Address:	golfprincess@g.com		
Daytime Phone:	(208) 526-0971	<input checked="" type="checkbox"/> Message? <input type="checkbox"/> Text?	
Evening Phone:	(208) 419-1675	<input checked="" type="checkbox"/> Message? <input checked="" type="checkbox"/> Text?	
Cell Phone:	(208) 419-1675	<input checked="" type="checkbox"/> Message? <input checked="" type="checkbox"/> Text?	
I am an Idaho Falls Resident <input checked="" type="checkbox"/> I am a current or former employee of the city <input type="checkbox"/> No			
I have a family member or person in my household who works for the city <input type="checkbox"/> No			

What is your motivation for service on this/these committee(s)? *As an avid golfer I am very interested in helping to make decisions that will help the community be proud of what we have. I am very good with the personal interactions with people and a good communicator.*

How does your background training and experience lend itself to service on this/these committee(s)? *As a Project Manager I am very successful in team building and making coordinated decisions. I am good at obtaining data and then making decisions based on all factors including cost, schedule, quality, emotional, etc.*

Please list any relevant areas of expertise, education or training you possess that will be helpful for service. *Project Management Professional (PMP) certification. Thorough understanding of costs, construction, maintenance, etc. Understanding of golf courses through years of playing & interacting with the PGA Professionals.*

FOR OFFICE USE ONLY:	
Date received by Mayor's Office:	Date appointed:
City Departments(s) application forwarded to:	Board, Committee or Commission appointed to:

	<u>Length of Term (Years)</u>	<u>Meeting Frequency</u>
Mayor's Office		
<input type="checkbox"/> Citizen Review Committee ¹	One(1)	As Needed
<input type="checkbox"/> Mayor's Youth Advisory Committee	Three(3)	Bi-Monthly
Fire Department		
<input type="checkbox"/> Fire Code Appeals Board	Five(5)	Yearly/As Needed
Human Resources		
<input type="checkbox"/> Civil Service Commission	Six(6)	Semi-Annual/As Needed
Library		
<input type="checkbox"/> Library Board	Five(5)	Monthly/As Needed
Municipal Services		
<input type="checkbox"/> City Safety Committee	Not Established	As Needed
<input type="checkbox"/> Civic Auditorium Committee	Two(2)	As Needed
Parks and Recreation		
<input checked="" type="checkbox"/> Golf Advisory Board	Three(3)	Every Other Month
<input checked="" type="checkbox"/> Ice Arena Advisory Committee	Three(3)	Monthly
<input type="checkbox"/> Parks and Recreation Commission	Three(3)	Monthly
<input type="checkbox"/> Shade Tree Committee	Three(3)	Monthly
<input type="checkbox"/> Swimming Pool Advisory Committee	Not Established	Monthly
<input type="checkbox"/> Tautphaus Park Zoological Society	Three(3)	Quarterly
Community Development Services		
<input type="checkbox"/> Beautification Commission ²	Three(3)	3 rd Wednesday
<input type="checkbox"/> Board of Adjustment	Five(5)	2 nd Thursday/As Needed
<input type="checkbox"/> Building Code Board of Appeals	Three(3)	As Needed
<input type="checkbox"/> Electrical Board of Review	Two(2) & Three(3)	As Needed
<input type="checkbox"/> Historic Preservation Commission ³	Three(3)	1 st Thursday
<input type="checkbox"/> Idaho Falls ADA Accessibility Commission ⁴	Three(3)	As Needed
<input type="checkbox"/> Idaho Falls Business Assistance Corp	Staggering Terms	Quarterly/As Needed
<input type="checkbox"/> Idaho Falls Redevelopment Agency	Five(5)	3 rd Thursday
<input type="checkbox"/> Mechanical Appeals Board	Three(3)	As Needed
<input type="checkbox"/> Planning Commission ⁵	Six(6)	1 st Tuesday
<input type="checkbox"/> Plumbing Appeals Board	Three(3)	As Needed
Police Department		
<input type="checkbox"/> Traffic Safety Committee	Two(2)	As Needed
Regional Committees		
<input type="checkbox"/> Bonneville Metropolitan Planning Organization (BMPO)		
<input type="checkbox"/> Targhee Regional Public Transportation Association (TRPTA)		

¹ City of Idaho Falls residents preferred.

² Five (5) members shall have professional training or experience in the disciplines of horticulture, landscape architecture, architecture, community development, urban forestry, parks planning and administration, economic development or related fields.

³ Four (4) members shall have professional training or experience in the disciplines of architecture, history, architectural history, urban planning, archaeology, engineering, law, or other historic preservation-related disciplines.

⁴ All members shall be a person with a disability or have a demonstrated interest, competence or knowledge of disabilities.

⁵ One (1) member shall be a Bonneville County resident residing within the area of city impact.

Please note: Those who stand to receive a direct financial benefit from a particular position, who are involved in litigation with a relevant city department, and who are not city residents may be declared ineligible to serve on a committee.

Any information supplied is subject to disclosure under the Idaho Public Records Law §§ 9-337 through 9-350



MEMORANDUM

TO: Honorable Mayor & City Council

FROM: Chris H Fredericksen, Public Works Director

DATE: May 31, 2018

RE: Bid Award – Northgate Mile Water Line Spot Repairs

On Wednesday, May 30, 2018, bids were received and opened for the Northgate Mile Water Line Spot Repairs project. A tabulation of bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, Knife River Corporation in an amount of \$87,441.00 and, authorization for the Mayor and City Clerk to sign contract documents.

2-38-18-4-WTR-2018-20
2018-53

City of Idaho Falls

Engineering Department

Bid Tabulation

Project..... Northgate Mile Water Line Spot Repairs

Number..... 2-38-18-4-WTR-2018-20

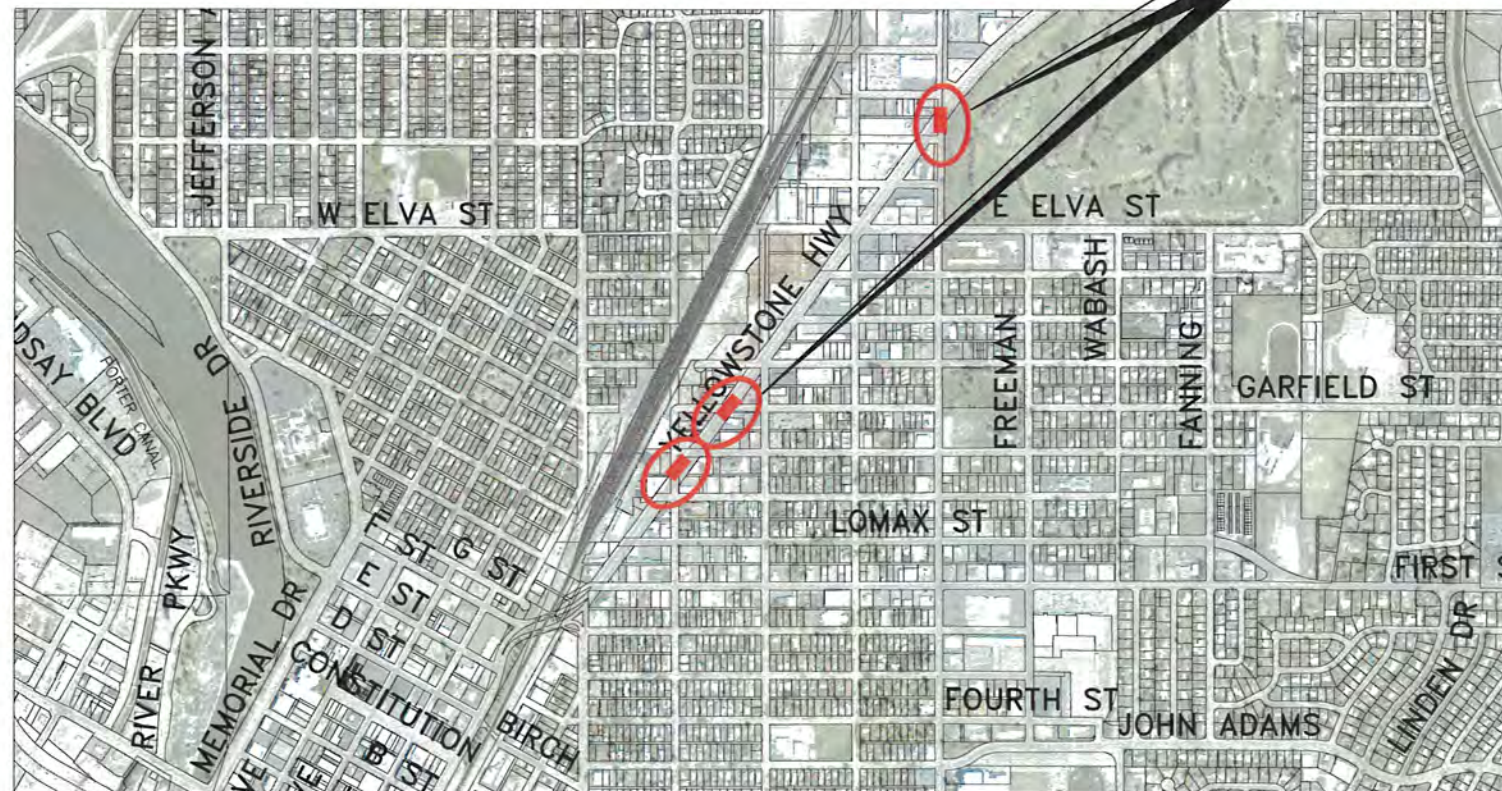
Submitted Kent J. Fugal, P.E., PTOE

Date..... May 30, 2018

Item NumberDescriptionEstimated QuantityUnit				Engineer's Estimate		Knife River Corporation - Mountain West		HK Contractors, Inc.	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
EARTHWORK AND BASES									
209.03.4	Removal of Curb and Gutter	67	L.F.	\$10.00	\$670.00	\$4.00	\$268.00	\$17.00	\$1,139.00
209.03.5	Removal of Sidewalk	58	S.Y.	\$15.00	\$870.00	\$5.00	\$290.00	\$19.00	\$1,102.00
SURFACE COURSES AND PAVEMENT									
309.06.3	2"/6" Miscellaneous Section	36	S.Y.	\$60.00	\$2,160.00	\$100.00	\$3,600.00	\$95.00	\$3,420.00
PORTLAND CEMENT CONCRETE									
509.02.2	Combination Curb and Gutter - Type STANDARD	39	L.F.	\$65.00	\$2,535.00	\$50.00	\$1,950.00	\$140.00	\$5,460.00
509.03.2	4" Flatwork	30	S.Y.	\$100.00	\$3,000.00	\$85.00	\$2,550.00	\$200.00	\$6,000.00
WATER LINES									
609.01.2	Temporary Water Service	1	L.S.	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$14,500.00	\$14,500.00
609.02.2	6" Pipe	118	L.F.	\$10.00	\$1,180.00	\$100.00	\$11,800.00	\$15.00	\$1,770.00
609.02.2	8" Pipe	178	L.F.	\$12.00	\$2,136.00	\$95.00	\$16,910.00	\$15.00	\$2,670.00
609.02.2	10" Pipe	9	L.F.	\$15.00	\$135.00	\$225.00	\$2,025.00	\$25.00	\$225.00
609.03.2	6" Gate Valve and Valve Box	2	EACH	\$550.00	\$1,100.00	\$500.00	\$1,000.00	\$780.00	\$1,560.00
609.03.2	8" Gate Valve and Valve Box	1	EACH	\$800.00	\$800.00	\$590.00	\$590.00	\$780.00	\$780.00
609.03.2	10" Tapping Valve and Valve Box	1	EACH	\$1,000.00	\$1,000.00	\$1,234.00	\$1,234.00	\$2,200.00	\$2,200.00
609.04.2	10" x 6" Tee	1	EACH	\$500.00	\$500.00	\$525.00	\$525.00	\$445.00	\$445.00
609.04.2	6" x 4" Reducer	2	EACH	\$500.00	\$1,000.00	\$485.00	\$970.00	\$280.00	\$560.00
609.04.2	8" x 4" Reducer	1	EACH	\$500.00	\$500.00	\$515.00	\$515.00	\$280.00	\$280.00
609.04.2	4" Sleeve	3	EACH	\$300.00	\$900.00	\$335.00	\$1,005.00	\$1,200.00	\$3,600.00
609.04.2	10" Sleeve	2	EACH	\$400.00	\$800.00	\$500.00	\$1,000.00	\$1,200.00	\$2,400.00
609.04.2	6" 45° Bend	1	EACH	\$500.00	\$500.00	\$500.00	\$500.00	\$275.00	\$275.00
609.04.2	8" 45° Bend	1	EACH	\$500.00	\$500.00	\$525.00	\$525.00	\$275.00	\$275.00
609.04.2	6" 22½° Bend	1	EACH	\$500.00	\$500.00	\$500.00	\$500.00	\$275.00	\$275.00
609.04.2	8" 22½° Bend	2	EACH	\$500.00	\$1,000.00	\$525.00	\$1,050.00	\$275.00	\$550.00
609.04.2	6" 11¼° Bend	1	EACH	\$500.00	\$500.00	\$500.00	\$500.00	\$275.00	\$275.00
609.04.2	4" Plug	6	EACH	\$200.00	\$1,200.00	\$500.00	\$3,000.00	\$450.00	\$2,700.00
609.06.4	2" Reconnecting Service Line	1	EACH	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00
TRENCH EXCAVATION AND BACKFILL									
809.01.2	Trench Excavation and Backfill - Class I	118	L.F.	\$40.00	\$4,720.00	\$26.00	\$3,068.00	\$62.00	\$7,316.00
809.01.2	Trench Excavation and Backfill - Class II	187	L.F.	\$50.00	\$9,350.00	\$28.00	\$5,236.00	\$65.00	\$12,155.00
809.01.2	Trench Excavation and Backfill - Class III	10	L.F.	\$60.00	\$600.00	\$32.00	\$320.00	\$95.00	\$950.00
809.02.2	Unsuitable Material Excavation	20	C.Y.	\$30.00	\$600.00	\$110.00	\$2,200.00	\$35.00	\$700.00
809.03.2	Rock Excavation	10	L.F.	\$120.00	\$1,200.00	\$275.00	\$2,750.00	\$150.00	\$1,500.00
809.04.2	Base Stabilization Material	20	C.Y.	\$30.00	\$600.00	\$65.00	\$1,300.00	\$35.00	\$700.00
809.11.2	Removal and Replacement of Asphalt Plantmix and Aggregate Base	246	L.F.	\$80.00	\$19,680.00	\$60.00	\$14,760.00	\$150.00	\$36,900.00
TOTALS				\$66,436.00		\$87,441.00		\$114,682.00	

NORTHGATE MILE WATER LINE SPOT REPAIRS PROJECT # 2-38-18-4-WTR-2018-20

PROJECT LOCATION



REVIEWED BY: WATER DIVISION

DATE: 5-15-18



MAYOR

REBECCA L. NOAH CASPER

CITY COUNCIL

MICHELLE ZIEL-DINGMAN
SHELLY SMEDE
THOMAS HALLY

JIM FRANCIS
JOHN B. RADFORD
JIM FREEMAN

ENGINEERING DIVISION

PUBLIC WORKS DIRECTOR
CHRIS H FREDERICKSEN, P.E.

CITY ENGINEER
KENT J. FUGAL, P.E., PTOE

2018

AS BUILT:		
SCALE SHOWN IS FOR SHEET 11 x 17 ONLY		
ENGINEERING DIVISION		
NORTHGATE MILE WATER LINE SPOT REPAIRS TITLE SHEET		
CHEK BY: K.J.F.	DSG BY: Y.G.	DWN BY: Y.G.
FILE NO. 2-38-18-4-WTR-2018-20	DATE PLOTTED: 05/15/18	SHEET NO. 1 OF 5
DWG NO. WTR-2018- Title Page		



MEMORANDUM

TO: Mayor and City Council

FROM: Municipal Services Department

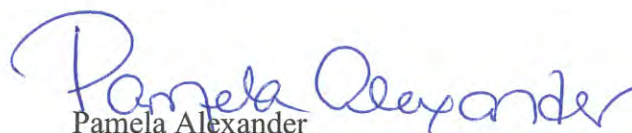
DATE: June 7, 2018

RE: Treasurer's Report for April 2018

Pursuant to Resolution 2018-06, attached for review is the Treasurer's Report for April 2018. Highlights for the report include:

- Total cash and investments reconciled to the April bank investment statements were reported at \$129,564,635, of which \$99,732,876 are in invested funds.
 - Footnote #1, identifies an accounting adjustment to the investment value in the amount of \$58,196 to reflect cost based accounting, rather than market value as previously reported on the March investment statements.
 - The current investment portfolio of \$99.7M includes:
 - \$80.2M in bonds
 - \$14.3M in certificates
 - \$5.2M in US treasuries, mutual funds, government agency and cash equivalent investments
- Total revenue (receipts) received and reconciled to the general ledger was reported at \$11.7M.
 - Footnote #3, identifies and an accounting adjustment of \$348,782.98 to reflect ambulance revenue recorded on the February Treasurer's Report that was recorded in the March 2018 general ledger and reported on the March Treasurer's Report.
 - The total receipts include the April maturity of a \$1M CD and the proceeds received.
- Total expenses reconciled to the general ledger are \$11.2M, of which \$5.2M in salaries and benefits, \$4.1M in operating expenses and \$1.9M in capital outlay.

Respectfully,


Pamela Alexander
Municipal Services Director

CITY OF IDAHO FALLS MONTHLY TREASURER'S REPORT
APRIL, 2018

FUND	BEGINNING CASH AND INVESTMENTS	TOTAL RECEIPTS	TOTAL EXPENSES	NEW INVESTMENTS	CASH AND INVESTMENTS
GENERAL	10,583,432.69 ¹	2,242,186.36	2,838,687.41	-	9,986,931.64
HEALTH & ACCIDENT INSUR.	2,472,573.43	-	-	-	2,472,573.43
STREET	1,702,081.77	1,005,174.06	357,505.56	-	2,349,750.27
RECREATION	(46,161.44)	98,580.61	122,739.51	-	(70,320.34)
LIBRARY	2,280,846.50	51,766.27	182,157.39	-	2,150,455.38
AIRPORT PFC FUND	87,360.13	72,983.49	72,983.49	-	87,360.13
MUNICIPAL EQUIP. REPLCMT.	18,604,325.52	(557,933.45) ²	592,168.27	-	17,454,223.80
EL. LT. WEATHERIZATION FD	2,600,267.03	53,296.80	51,442.95	-	2,602,120.88
BUSINESS IMPRV. DISTRICT	99,989.57	91.04	-	-	100,080.61
GOLF	(593,088.17)	463,699.01	208,746.05	-	(338,135.21)
GOLF CAPITAL IMPROVEMENT	154,866.17	-	-	-	154,866.17
SELF-INSURANCE FD.	2,685,093.61	105,719.08	29,975.77	-	2,760,836.92
SANITARY SEWER CAP IMP.	1,759,331.92	32,667.90	-	-	1,791,999.82
MUNICIPAL CAPITAL IMP.	1,449,806.82	6,170.86	-	-	1,455,977.68
STREET CAPITAL IMPROVEMENT	1,098,445.84	-	51,411.94	-	1,047,033.90
BRIDGE & ARTERIAL STREET	448,784.78	19,362.50	-	-	468,147.28
WATER CAPITAL IMPROVEMENT	3,113,339.77	40,471.00	-	-	3,153,810.77
SURFACE DRAINAGE	140,623.15	3,541.37	-	-	144,164.52
TRAFFIC LIGHT CAPITAL IMPRV.	1,162,107.38	24,232.58	18,575.10	-	1,167,764.86
PARKS CAPITAL IMPROVEMENT	286,728.69	15,456.00	51,242.95	-	250,941.74
FIRE CAPITAL IMPROVEMENT	(3,412,975.63)	3,281.66	-	-	(3,409,693.97)
ZOO CAPITAL IMPROVEMENT	704,960.38	22,000.00	-	-	726,960.38
CIVIC AUDITORIUM CAPITAL IM	744,061.25	-	-	-	744,061.25
AIRPORT	2,300,277.59	274,797.42	256,187.90	-	2,318,887.11
WATER	25,993,172.96	770,958.90	610,234.56	-	26,153,897.30
SANITATION	1,949,572.67	375,796.89	246,567.34	-	2,078,802.22
AMBULANCE	(1,029,206.89) ³	431,493.65	743,819.36	-	(1,341,532.60)
IDAHO FALLS POWER	17,087,411.25	5,058,626.56	3,889,312.57	-	18,256,725.24
IFP RATE STABILIZATION FD	20,100,016.81	-	-	-	20,100,016.81
IFP CAPITAL IMPROVEMENT	11,995,091.90	-	-	-	11,995,091.90
WASTEWATER	2,189,088.16	871,492.06	919,211.25	-	2,141,368.97
PAYROLL LIABILITY FUND	330,766.33	-	-	-	330,766.33
POOL CASH FUND	(11,886.10)	-	-	-	(11,886.10)
TOTAL ALL FUNDS	129,031,105.84	11,485,912.62	11,242,969.37	-	129,274,049.09

Footnotes:

(1) - \$58,196.22 is an accounting adjustment to investment value using cost based accounting for recognizing investment value, rather than market value.

(2)- Accounting adjustment to Municipal Equipment Replacement Fund for depreciation of equipment and true-up of expenditures to Cayenta Cayenta project.

(3)-Accounting adjustment of \$348,782.98 to true up for revenue recorded on February Treasurer's Report that was recorded in March 2018 general ledger and reported on March Treasurer's Report.



MEMORANDUM

TO: Mayor and City Council

FROM: Municipal Services Department

DATE: June 6, 2018

RE: Quote-Purchase of IT Application Delivery Control (ADC) and Virtual Appliances

It is the recommendation of the Municipal Services Department to piggyback the State of Idaho Contract # SBPO-17200159 with CompuNet, Inc. to purchase two (2) F5 Applicant Delivery Control (ADC) appliances and two (2) virtual appliances.

In efforts to implement best practices in information technology, IT staff is recommending the installation of the above referenced application delivery control and virtual appliances. These application devices manage and control our internal software applications within a secure environment. The estimated life span of the appliances is five years.

The purchase of the appliances are included in the 2017/18 Information Technology operations plan and is within the 2017/18 Municipal Services, Information Technology budget for \$175,000.

Respectfully,

Pamela Alexander
Municipal Services Director

Lisa Jones
Purchasing Agent

**F5 - BIG-IP I2800**

Contract Information:
ID, F5, Idaho Security Contract, SBPO17200159

CompuNet, Inc.
PO Box 410802
Salt Lake City, UT 84141

Bill To:

City of Idaho Falls
308 Constitution Way
PO Box 50220
Idaho Falls, ID 83405

Ship To:

City of Idaho Falls
308 Constitution Way
PO Box 50220
Idaho Falls, ID 83405

Quote Information:

Quote #: DE100813
Version: 1
Delivery Date: 05/21/2018
Expiration Date: 06/19/2018

Prepared by:

Doug Eason
(208) 286-3026
deason@compunet.biz

Prepared for:

Joseph Nilsson
(208) 612-8118
jnilsson@idahofallsidaho.gov

Hardware

Description		List Price	Price	Qty	Ext. Price
F5-BIG-BT-I2800	BIG-IP I2800 BEST BUNDLE (16 GB MEMORY, MAX SSL, MAX COMPRESSION)	\$65,995.00	\$45,536.55	2	\$91,073.10
F5-BIG-VE-BT-200MV16	BIG-IP VIRTUAL EDITION BEST BUNDLE 200 MBPS (V11.6.X - V16.X)	\$17,995.00	\$12,416.55	2	\$24,833.10
F5-UPG-AC-I2XXX	BIG-IP SINGLE AC POWER SUPPLY FOR I2X00 (250 W, FIELD UPGRADE)	\$1,750.00	\$0.00	2	\$0.00
F5-UPG-SFP-R	BIG-IP & VIPRION SFP 1000BASE-SX TRANSCEIVER (SHORT RANGE, 550 M, FIELD UPGRADE)	\$250.00	\$0.00	4	\$0.00
F5-BIG-VE-LAB-V16	BIG-IP VIRTUAL EDITION LAB LICENSE (LTM, DNS, AFM, ASM, APM LITE, CGN, SSL FORWARD PROXY, ADVANCED PROTOCOLS, 10 MBPS, V11.6.X - V16.X)	\$95.00	\$0.00	2	\$0.00
Subtotal:					\$115,906.20

Training

Description		List Price	Price	Qty	Ext. Price
F5-TRG-BIG-OP-ADMIN	BIG-IP ADMINISTRATION TRAINING (2 DAYS)	\$1,995.00	\$0.00	2	\$0.00
F5-TRG-BIG-LTM-CFG-3	BIG-IP LOCAL TRAFFIC MANAGER CONFIGURATION TRAINING (3 DAYS)	\$2,995.00	\$0.00	2	\$0.00



F5 - BIG-IP I2800

Contract Information:
ID, F5, Idaho Security Contract, SBPO17200159

Compunet, Inc.
PO Box 410802
Salt Lake City, UT 84141

Subtotal: \$0.00

Support

Description		List Price	Price	Qty	Ext. Price
F5-SVC-BIG-PRE-L1-3	LEVEL 1-3 PREMIUM SERVICE FOR BIG-IP (7X24)	\$11,219.15	\$10,658.19	2	\$21,316.38
F5-SVC-BIG-VE+PREL13	LEVEL 1-3 PREMIUM SERVICE FOR BIG-IP VIRTUAL EDITION (7X24) (VERSIONPLUS ONLY)	\$3,059.15	\$2,906.19	2	\$5,812.38
F5-SVC-BIG-VE+PREL13	LEVEL 1-3 PREMIUM SERVICE FOR BIG-IP VIRTUAL EDITION (7X24) (VERSIONPLUS ONLY)	\$16.15	\$0.00	2	\$0.00

Subtotal: \$27,128.76

Pro Services

Description		List Price	Price	Qty	Ext. Price
CNet Pro Services-Network	CompuNet Professional Services-Network Services	\$10,000.00	\$10,000.00	1	\$10,000.00

Subtotal: \$10,000.00

Shipping

Description		Qty
Shipping	Ground Shipping To Be Determined, Billed As Actual	1

**F5 - BIG-IP I2800****Contract Information:**
ID, F5, Idaho Security Contract, SBPO17200159Compunet, Inc.
PO Box 410802
Salt Lake City, UT 84141

Quote Summary

Description	Amount
Hardware	\$115,906.20
Training	\$0.00
Support	\$27,128.76
Pro Services	\$10,000.00
Total:	\$153,034.96

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Your electronic signature, per the Electronic Signature Act, is considered equivalent to your signed and faxed signature, and allows you to accept and place your order. A copy of this acceptance and the attached proposal document will be sent to your email address to complete your order acceptance. You are NOT required to electronically sign your order, you may fax or email your signed proposal to your Account Manager.

City of Idaho Falls

Signature: _____

Printed Name: _____

Date: _____

PO Number: _____

May 10, 2018 - Unapproved

The City Council of the City of Idaho Falls met in Special Meeting (Idaho Falls Power Board), Thursday, May 10, 2018, at Idaho Falls Power Conference Room, 140 S. Capital, Idaho Falls, Idaho at 7:00 a.m.

Call to Order, Roll Call, and Announcements:

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Thomas Hally
Councilmember Jim Francis
Councilmember John Radford
Councilmember Shelly Smede
Councilmember Jim Freeman

Absent:

Councilmember Michelle Ziel-Dingman

Also present:

Bear Prairie, Idaho Falls Power Assistant Manager
Michael Kirkham, Assistant City Attorney
Kathy Hampton, City Clerk

Mayor Casper called the meeting to order at 7:00 a.m.

FY2018 Q2 Report:

Mr. Prairie reviewed Q2 report stating overall revenue = \$16,750,012 and expenses = \$13,000,771. He stated retail sales are weather dependent but should remain fairly steady. Overall, the Cash Balance has increased. Brief discussion followed regarding the decreased Operating Cash balance as well as combining the Operating Cash and Electric Light Fund categories. Mr. Prairie indicated purchased power expenses are the majority of the budget.

Power Supply Forecast:

Mr. Prairie stated Year Over Year (YOY) was 15% lower than the previous year = \$854,933. Cumulative = \$1,515,044 lower than prior FY through Q2. Utah Associated Municipal Power Systems (UAMPS) expense reduction = \$850,000, this is due to the addition of in-house staff. The bulk of transmission is due to transmission on the bulbs. UAMPS = \$299,578 – this should be resolved and will no longer be charged hopefully starting in May.

Mr. Prairie stated Q2 power supply revenue YOY was up \$477,016. The average Mega Watt per hour (MWh) sales price Q2 = \$18.56, compared to Q2 17 = \$17.04. Average Net Cost per MWh = \$28.26, compared to \$31.35 in 2017. Mr. Prairie stated Q2 is 36.76% of total budget expended and Q2 Net Cost of wholesale power is 45% of Cost of Service (COS) projection. He also stated generation for Q2 continued to be much higher than average as well as higher YOY.

Mr. Prairie reviewed the following with general discussion throughout:

Cost of Service (COS) vs Actual Retail Sales and Customers graph –

- Total customer for March = 28,094
- COS Projected customers for March = 27,971
- COS Projected sales for March = \$4,347,715
- Actual Retail Sales for March = \$4,285,491

Mr. Prairie stated retail loads and peaks were all substantially lower YOY, customer growth continues to be strong.

Heavy Load (HL) and Light Load (LL) Hour Position graphs –

- July and August show more length on HL due to BPA purchase of 15 MW
- HL prices have stayed stable (since Q1)

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- LL was typical in having a lot of length even though selling steadily through the winter as the snow piled up. LL prices were pretty steady (price for June is at \$1.75, good water year). Natural Gas price curve has stayed backwardated for the previous two (2) years.

Forecast Net Power Supply (PS) Costs graph –

Mr. Prairie stated this is fairly stable from the previous report. Updated PS costs, to reflect new large loads that could come online over the next year, have not been updated into the forecasts due to timing uncertainty still.

Percent of Median Snowpack and Monthly Participation charts –

Mr. Prairie stated Eastern Idaho remains in the upper 120% of snowpack.

Water Report –

Dalles, April - September average water = 120%. Flows are currently hovering at 400,000. Trying to keep flows below 440,000. The projected costs for the court ordered spill have been lower than projected due to high river flows with the good water year.

Upper Snake River, April - September average water = 122%. High reservoir levels continue.

Weather Outlook Graphs –

Mr. Prairie stated the recent weather change, below average and wet to warmer than average with high temperatures in the upper elevations, blew out flows. The three-month outlook is projecting a drier summer in the northwest.

Idaho Falls Power Supply and Scheduling Overview:

Mr. Prairie reviewed the following with general discussion throughout:

Idaho Falls Power (IFP) Resources:

- Hydro
 - Gem State - 61% IFP, 39% PacifiCorp (PAC) (June - August PAC gets output)
 - Bulb Turbines
- Horse Butte Wind (HBW)
- Bonneville Power Administration (BPA) Slice under new RD contract
 - ~.5% of BPA's total system
- BPA Block
- UAMPS
 - Performs IFP's wholesale power scheduling
 - Resource Pools (Un-planned pool, HBW, Carbon Free Power Project (CFPP))
- Open Market Transactions
 - Other utilities and energy marketing companies
 - Importance of good credit (taxpayers vs rate payers)

What does UAMPS do for IFP?

- Resource Pooling
- Real Time and some Day Ahead Trading
- Aggregate loads in Balance Authority
- Hourly Load Balancing
- Legacy Network Transmission

Mr. Prairie stated additional resources can be added or subtracted.

How is Power Traded?

- Different time frames – term (one (1) month out and longer), balance of month (inside the current month), day-ahead (next days power), and real-time (next hours power (and soon intra-hour))
- Volumes – MWh's in typically 25 MW lots
- Points of delivery and trading hubs (major substations or generation plants)
- Physical vs Financial vs Options contracts

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- Transmission and movement of the power (Open Access Same Time Information System (OASIS) and types of rights – firm and non-firm; Electronic-tag requirements)

BPA Overview:

- History of BPA
 - Created in 1937 to market Bonneville and Coulees' power output along with build and operate transmission
 - Electrify the rural west, flood control, and power generation
 - Today they market power from 31 dams, 1 nuclear, and various wind resources
 - U.S. Army Corps of Engineers and Bureau of Reclamation control the river system (and they own the dams), BPA manages the power output
- Preference Rights
- \$2.4B power budget - Tier 1 (covers 90-95% of operating costs for dams, paid by public power)
- \$3.3B total budget (difference of power budget and total budget is the annual operating costs of the system)

Slice:

- Three (3) BPA Power Sales Contracts – Load Following, Block, and Slice
- Our “slice” of federal system – ~.5% of BPA's power production
- Slice Cost and Generation – 2017 = \$21,345,903, 716,250 MWh of generation, and 719,076 MWh of total IFP load = surplus/deficit

Mr. Prairie reviewed the Qualitative Metrics of Load Following vs Slice/Block – IFP participates in Slice Contract. He also reviewed Hydro Variability – Water Year Runoff (Oct-Sept) at The Dalles 1929-2010; the Columbia Basin – Major Hydro Projects; and, Dispatchable Projects - MW capacity (Coulee/Chief Joseph Complex, Lower Snake River Complex, and, Lower Columbia Complex) graphs.

How does IFP dispatch Slice:

- Slice Water Routing Simulator (SWRS) - a complex video game
- The Energy Authority (TEA) - optimizer software helps a lot
- Staff intensive product

Slice Energy – total Slice energy comes from: SWRS (modeled at full system scale); Balance of Systems (BOS) flexibility (shaped per participant request and within limits established by BPA); and, BOS complex (shaped per planned BPA operation).

Mr. Prairie reviewed the Single Project Hydraulics Process and the Moderated Data Feed (MDF). He stated BPA uses the MDF to monitor constraints for each project but some constraints do not apply to every project for each hour, some constraints change rarely if ever, and, some constraints may not apply every hour. He also reviewed the Sequenced Constraint Application; the Slice water-routing model, and, the 10-day modeling period (customers plan water usage and energy delivery for 10 days).

Portfolio and Risk Management:

- Hydro – good water years = low wholesale prices, bad water years = high wholesale prices
- How to manage uncertainty – ‘ESP’ snow forecasts - % of average; wholesale market prices; volatility and hedges; rate stabilization fund; power cost adjustment (PCA); and, ‘what if’ risk analysis

Risk Oversight and Power Board:

- Quarterly reports
 - Looking back at financial performance
 - Two (2) years looking ahead – by month
 - Five (5) years of net power supply costs
 - Annual ‘deep dives’ and long-range planning

IFP Statistics:

- Over 50% of budget is wholesale power
- BPA power – ~\$23M

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- BPA Transmission – ~\$3M
- 2017 – Retail load - 719,049 MWh, Total Resources - 997,267 MWh, Wholesale sales - 318,075 MWh, Wholesale sales - \$6,825,595

Mr. Prairie reviewed 2016 Peak vs Average MWh Load Forecast; Peak vs Average MWh Load Forecasts Through Time; On Peak Hours – MWh Surplus/Deficit; and, Off Peak Hours – MWh Surplus/Deficit graphs.

Eastern Idaho Grid and Transmission Services to Idaho Falls Overview:

Mr. Prairie stated IFP has transmission contracts with BPA and UAMPS. IFP is the only utility with two (2) contracts for network transmission. BPA bills IFP on peak load for the month for transmission costs. UAMPS is paid what we use for UAMPS energy imports in the month. Mr. Prairie reviewed the historic General Transfer Agreement (GTA) between PacifiCorp (PAC) and BPA, stating PAC terminated in 2016. Transmission also includes Energy Imbalance Market (EIM) with Open Access Transmission Tariff (OATT) service (uplift charges and settlements with BPA). Mr. Prairie reviewed PacifiCorp East map. He stated the balance authority is responsible for grid and reliability within their individual areas. He also reviewed the Goshen Area Map and Goshen Area Load and Transmission. He stated the bulk of the transmission system dumps into Goshen. Brief discussion followed regarding the original design, reliability, and concerns of Goshen.

EIM – an extension of CAISO as an economic dispatch model. The EIM performs least cost of dispatch up and down. Mr. Prairie reviewed the Western Interconnection Balancing Authorities (BA) map, a total of 38. Discussion has occurred regarding RTO. Mr. Prairie reviewed the EIM Footprint map, stating the footprint is continuing to grow although system upgrades would be required prior to BPA joining. He reviewed the EIM timeline, indicating charges could apply between the base schedules. Prior to each market run the EIM will automatically assess the entire footprint and determine the most effective dispatch.

Cost of Service Model and Rate Setting Overview:

Mr. Prairie reviewed overview Cost of Service Analysis (COSA) and process with general discussion throughout:

- Develop revenue requirements – budgeted costs vs revenue requirements, uses “cash basis”
- COSA – budgeted costs vs revenue requirements, splits costs out among the various rate classes
- Rate design – should be cost based; should be “just, reasonable and not unduly discriminatory or preferential” and “fair and equitable”; should be easy to understand and administer; should conform to generally accepted rate setting techniques; and, should provide revenue stability to the utility and rate stability to the consumer

Mr. Prairie reviewing the revenue requirement, stating the required revenue from retail sales is needed to balance the cash flow.

- Process:
 - Functionalization – Revenue Requirement: production, transmission, distribution, customer services, shared services
 - Classification – demand, energy, customer
 - Allocation – residential, commercial, industrial,

Discussion followed regarding fixed charges, kilowatt hour rate, net metering, and solar power. Mr. Prairie stated the Advanced Metering Infrastructure (AMI) have increased efficiency.

Mr. Prairie reviewed Allocation by Classification graph including residential, commercial, small industrial, and large industrial. He indicated the commercial rate and residential rates are being adjusted accordingly and the small and large industrial rate will be merged into one classification. He noted that differences between rate classes from what the model shows vs what actual revenue recovery is normal to be in a range of plus or minus 8% but good rate methods should work to keep it lower than 5% typically. Following brief comments, there was consensus of the Council to continue with the slow and steady adjustments. Mr. Prairie stated the allocation by classification graph has been designed for the next five (5) years and rates will continue to adjust.

Mr. Prairie reviewed Use of Funds and Estimates graph. 2018 Use of Funds = \$8,236,387, 2018 Fund Balance = \$32,944,731, and, Days Cash on Hand = 228.

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Power Supply Costs:

- High volatility with hydro conditions
 - \$2-\$5M swings year to year potentially, currently at all time low due to historically low wholesale prices. Can change quickly though with tightening market supply of generation.
- Power Cost Adjustment
 - Generation for load = expected water basis
 - Surplus sales revenue = conservative basis

Mr. Prairie stated PCA was returned to customers in 2017. He does not believe there will be substantial changes in this years rates.

Mayor Casper stated a workshop will be held on June 27 with industrial leaders regarding bus fleet, truck fleets, the Idaho National Laboratory (INL), and other transportation entities regarding Clean Cities and the electric vehicle movement.

There being no further business, the meeting adjourned at 10:30 a.m.

CITY CLERK

MAYOR

May 21, 2018 - Unapproved

The City Council of the City of Idaho Falls met in Special Meeting (Council Work Session), Monday, May 21, 2018, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 3:00 p.m.

Call to Order and Roll Call:

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Thomas Hally (by telephone)
Councilmember Shelly Smede
Councilmember Jim Francis
Councilmember Jim Freeman
Councilmember Michelle Ziel-Dingman
Councilmember John Radford (arrived at 3:15 p.m.)

Also present:

Jackie Flowers, Idaho Falls Power Director (by telephone)
Mindy Moore, Human Resources Analyst
Dana Briggs, Economic Development Coordinator
Brad Cramer, Community Development Services Director
Catherine Smith, Idaho Falls Downtown Development Corporation Executive Director
Greg Crockett, past chair of the Business Improvement District
Ryan Tew, Human Resources Director
AJ Argyle, American Insurance
Randy Fife, City Attorney
Kathy Hampton, City Clerk

Mayor Casper called the meeting to order at 3:00 p.m. with the following:

Acceptance and/or Receipt of Minutes:

It was moved by Councilmember Smede, seconded by Councilmember Freeman, to receive recommendations from the Planning and Zoning Commission pursuant to the Local Land Use Planning Act (LLUPA). Roll call as follows: Aye – Councilmembers Smede, Hally, Dingman, Freeman, Francis. Nay – none. Motion carried.

Calendar, Announcements and Reports:

May 8, the City celebrated Arbor Day, this included Ucon Elementary students helping to plant approximately 300 trees on a tree farm on undeveloped City land
May 18 and 19, Aviation Expo at the Idaho Falls Airport
May 20-23, Northwest Public Power Association (NWPPA) annual conference in Boise
The Exchange Club will be celebrating Field of Honor during the upcoming Memorial Weekend events with a presentation at the Vietnam Memorial.
May 28, City offices closed in recognition of Memorial Day
June 20-22, Association of Idaho Cities (AIC) Conference
Mayor Casper expressed her appreciation to those who participated in the Maeck Education Center (MEC) groundbreaking events. Mayor Casper stated the Nuclear Industry Council western conference was recently held in Idaho Falls; Idaho Falls Power will be sponsoring the Steampunk exhibit at the Museum of Idaho; departments are currently working on budgets; a collision recently occurred at the D street underpass with very minor damage to the underpass; and, the Bonneville Metropolitan Planning Organization (BMPO) public meeting regarding I-15/US-20 interchanges was well attended. Mayor Casper also stated she wants to ensure the City is strategically placed for the 2020 census.

Liaison Reports and Concerns:

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Councilmember Smede believes the Library has reached a contract with Bonneville County, the said contract will be forthcoming. She stated several Community Development Services Department (CDS) items will also be forthcoming, she noted CDS fees received are currently higher than projected.

Councilmember Freeman stated several Public Works construction projects are occurring.

Councilmember Francis stated the PulsePoint app has been rolled out. He also stated the Fire Department received a new engine at Station 4.

Councilmember Dingman stated the Ride of Silence event will be held May 21, as part of National Bike Month; Alive After Five begins on May 23; the Tautphaus Park Zoological Society (TPZS) members will be taking a private tour at the Zoo's primate center on May 24; and, the Farmers Market is continuing each Saturday. Councilmember Dingman expressed her congratulations to Parks and Recreation Director Greg Weitzel who was recently appointed to the Board of Directors for the National Recreation and Parks Association.

Councilmember Hally stated the City's oldest Redevelopment District will be ending in September 2019, project areas are being considered for funding.

International Brotherhood of Electrical Workers (IBEW) Contract Discussion and Approval:

Director Flowers stated the current IBEW contract expired May 12, 2018, the request for approval would ensure contract approval relative to payroll. She reviewed the summary page items as follows:

- 1 – modifies accrual of time to quarter hour increment versus half hour increment
- 2 – clarifies call-out time
- 3 – clarifies rest period to quarter hour increment
- 4 – clarifies standby pay for holiday, excludes floating holiday
- 5 and 6 – redacts previous language for sick and vacation pay
- 7 – redacts language to the Family and Medical Leave Act (FMLA)
- 8 – clarifies reference to sickness in family and defines family members
- 9 – inserts City policy regarding occupational injury/accident on duty policy
- 10 – refers to language regarding Uniformed Service Employment and Reemployment Rights Act of 1994 (USERRA)
- 11 – increases longevity compensation
- 12 – reflects employees monthly premiums increase
- 13 – cleans up apprentice and journeyman language
- 14 – clarifies that an apprentice shall pass a competency exam before being classified as a journeyman
- 15 – deletes language related to relief operators
- 16 – identifies shift differential
- 17 – adds exhibit related to mutual aid response defining compensation and any Federal Emergency Management Agency (FEMA) reimbursements
- 18 – amends exhibit for compensation pay for several positions as well as the shift differential rate

Director Flowers stated the contract has remained within budgetary constraints as requested by the Council and the IBEW has approved the contract. Mayor Casper expressed her appreciation for the clean-up of language and moving the contract toward compliance of City policy.

It was then moved by Councilmember Radford, seconded by Councilmember Freeman, to accept the International Brotherhood of Electrical Workers contract as negotiated and presented. Roll call as follows: Aye – Councilmembers Radford, Freeman, Smede, Francis, Dingman, Hally. Nay – none. Motion carried.

Community Support Grants Presentation:

Mayor Casper stated for several years the City has utilized this program to support good works and worthwhile community programs with the use of tax dollars. The program has been evolved over the course of time between tax dollars and taxpayer needs and those entities that are able to meet said needs. She then turned the presentation to Ms. Briggs. Ms. Briggs reviewed the following with general discussion throughout:

Timeline –

- Application process publicly announced: May
- Grant application open: June 1-June 30

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- Administrative review and processing: July
- Citizen committee meetings: August-September
- Idaho Falls City Council discussion: October
- Funds announced and distributed: November

Funding Parameters (determined by City Council) –

- \$150,000 total City FY18/19 budget allocated for Community Support Grants
- \$35,000 maximum funding possibility per applicant

Ms. Briggs stated the Community Support Grant Citizen Committee is responsible to review in detail the applications and make funding recommendations to the Council. She indicated the committee members were selected by previous Councilmembers and believes the previous committee members were excellent. Mayor Casper stated there is currently no formal process established for committee members.

FY2017/2018 application summary –

- Number of applications received: 19
- Total amount requested: \$275,618.26

Ms. Briggs stated due to additional applications received on an annual basis, she recommended the increase of funding from \$130,000 in the previous year to \$150,000. She believes the process worked well in the previous year and all requests received some funding, she is comfortable to continue a similar process. Councilmembers Dingman and Radford concurred. Mayor Casper reviewed previous years of funding, stating the previous years' funding was reduced due to funding the Airshow. Councilmember Radford suggested one-tenth of one percent of the total annual budget be allocated to this program. This amount would be predictable and would align with overall growth of the City. Councilmember Smede questioned the follow-up report. Ms. Briggs indicated the reports are available for review, they are considered an accountability report. Brief comments followed regarding funding and criteria. Mayor Casper believes there will always be more demand, the funding could be brought forward as a not-to-exceed amount. Councilmember Francis believes the partnership of a committee is a benefit to the community. Councilmember Dingman believes the process has been radically modified in the previous years and believes these organizations are providing services at a cost savings to the City that benefits the City. Councilmember Hally believes the applicant's requests fall into the area of assisting people who may be without financial means and these services may be essential to primary needs, he does not believe there should be drastic cuts. Mayor Casper recommended changing the title to Community Partnership Grants.

Annual Report on Budget and Upcoming Priorities:

Director Cramer stated Idaho allows the creation of Business Improvement Districts (BID) to assess an additional special tax levy on properties within the district. Monies from the tax levy can be allocated for a variety of things. He noted the tax levy is now collected through Bonneville County. He indicated the BID is renewed on ten-year increments and was recently renewed for the third time. Director Cramer stated the City has a management agreement with Idaho Falls Downtown Development Corporation (IFDDC) to manage the BID. The management agreement requires an annual meeting with the members and owners within the BID boundaries to discuss various issues, and, to present an annual report to the Council how the money was spent in the previous fiscal year and how the money is intended to be spent in the upcoming fiscal year. He indicated the management agreement will be renewed in October. Director Cramer commended Ms. Smith in getting things done in the downtown area which has not been as evident in the previous years.

Ms. Smith reiterated the BID was renewed in July 2017. She expressed her appreciation to the board and City staff. She indicated changes to the BID management agreement have included the open meetings law requirements, and, moving the billing to Bonneville County, which includes enforcement of payment as well. Ms. Smith stated one of the goals of the IFDDC/BID regarded communication and marketing. She indicated she has worked on partnerships with the media for posting of events, downtown directory, and a downtown video. She also indicated a BID section is now included on the IFDDC website, including a map of the BID. Ms. Smith stated social media has been a large focus for marketing, creating online community, downtown business activities and projects, City departments, 'Be A Downtowner' branding, and, events. Ms. Smith briefly reviewed goals for downtown, including: meeting financial goals for all events; strong attendance at family friendly events; secure parking contract for downtown off street parking; working with organizers to become more actively engaged in art walk; working with Farmers Markets organizers more closely; developing a marketing plan; and, a comprehensive plan to address curb, gutter, and the

planter boxes in the downtown area. Mr. Crockett stated a parking proposal will be forthcoming, including parking enforcement. Mayor Casper stated a future in-depth discussion will need to occur regarding parking.

Wages and Benefits Discussion, Part III:

Mayor Casper stated any benefits decision made by the Council will be included in the employee package during the budget discussion. Director Tew stated there is a cost savings due to no increase in the medical benefits and a small increase in the dental benefits. He noted there was a miscalculation on the dental expense, there is a \$30,000 increase instead of the \$300,000 increase as previously stated during the April 23, 2018 Work Session discussion. The net decrease in insurance costs is approximately \$420,000. Director Tew recommended no change to the plan designs and to keep employee premiums the same. He indicated the overall cost to Blue Cross will decrease, this cost savings could be applied into the self-insured fund. Mayor Casper stated the City has been saving for a self-insured plan for several years. A tentative discussion for self-insurance will be scheduled later in the year. Director Tew believes a self-insured plan would not occur until 2020.

Director Tew reviewed the results from an employee benefits survey conducted April 26-May 21, 2018, stating approximately 55% of employees responded to the survey. The benefits survey included questions regarding health benefits (Preferred Provider Organization (PPO) and Health Savings Account (HSA)); spouse coverage plans; the City's dental plan; City's total annual cost for benefits package; satisfaction of health plan, dental plan, vision plan, life insurance, salary, opportunities for promotion and raises, financial benefits, vacation leave, and, sick leave; benefits information; benefits questions; benefits package comparison; and, satisfaction of employee benefits and retirement plan. The benefits survey also included ranking of retirement benefit; medical benefit; pay raise; dental insurance; paid time off (vacation/sick/holiday); longevity compensation; vision insurance; life insurance; orthodontia coverage; long term disability (currently not offered); short term disability (currently not offered); Employee Assistance Program (EAP); supplemental insurance (AFLAC); and, Teladoc.

Mr. Argyle stated 2018 benefit enhancements will include:

- Benefit videos for employees and dependents – this will allow employees, spouses, and dependents to review their benefits at any time. Mr. Argyle briefly reviewed the concept review.
- Voluntary Coverage – voluntary benefits are currently out to bid. This will offer better coverages to employees and their families at a better price. Options being considered include accident, cancer/critical illness, and, short-term disability. Options will be offered to part-time employees as well.
- Online Enrollment – this will be tested in the near future. This will allow verification of employee's enrollment each year and will integrate with the current software. Open enrollment will also verify employee's dependent's information, verify employee's beneficiary information, and the employee will be able to review all coverages and costs.
- Advanced Clinical Data Model – allows for comprehensive, efficient analysis of program trends, risks and opportunities leading to improved outcomes and decreased healthcare costs.
- Pharmacy Consulting
 - Benefit Strategy
 - Services and Support
 - Analytics
- Clinical Advisor
 - Medical Consultant
 - Clinical Expertise

Mr. Argyle reviewed the Delta Dental renewal breakout, stating employees do not currently pay any amount toward dental insurance for the three (3) tiers. He stated an additional benefit option through Willamette Dental will be offered to employees. He briefly reviewed pros and cons of this service. All services will be a copay. Mr. Argyle reviewed the current Dental Benefit Plan for PPO Network and Premier Network/Out-of-Network, the rollover benefit, and, the rollover level report. He stated approximately 50% of employees and/or dependents have a dental rollover balance of \$2000.

Councilmember Francis believes the videos may be helpful as a communication tool. Councilmember Radford believes a letter stating benefits costs paid by the City may be beneficial. Mr. Argyle stated letters had been previously

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distributed several years ago, he does not believe this was helpful to employees. Councilmember Dingman believes the understanding of employees benefits is important. She expressed her appreciation to the Human Resources staff. Mayor Casper stated she is in favor of offering more services without more costs.

It was then moved by Councilmember Francis, seconded by Councilmember Radford, to adjourn the meeting at 5:17 p.m. and move into Executive Sessions. The Executive Sessions are being called pursuant to the provisions of Idaho Code Section 74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; and, Idaho Code Section 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. The Executive Sessions will be held in the City Annex Conference Room. The Council will not reconvene into Regular Work Session at the conclusion of the Executive Sessions. Roll call as follows: Aye – Councilmembers Freeman, Radford, Smede, Francis, Dingman, Hally. Nay – none. Motion carried.

The City Council of the City of Idaho Falls met in Special Meeting (Executive Session), Monday, May 21, 2018, in the City Annex Conference Room in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 5:22 p.m.

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Michelle Ziel-Dingman
Councilmember John B. Radford
Councilmember Jim Francis
Councilmember Jim Freeman
Councilmember Shelly Smede
Councilmember Thomas Hally (by telephone)

Also present:

Ryan Tew, Human Resources Director
Randy Fife, City Attorney
Alex Zollinger, City Attorney Intern

This Executive Session was called pursuant to the provisions of Idaho Code Section 74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

There being no further business, this Executive Session adjourned at 5:32 p.m.

The City Council of the City of Idaho Falls met in Special Meeting (Executive Session), Monday, May 21, 2018, in the City Annex Conference Room in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 5:32 p.m.

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Michelle Ziel-Dingman
Councilmember John B. Radford
Councilmember Jim Francis
Councilmember Jim Freeman
Councilmember Shelly Smede

May 21, 2018 - Unapproved

Councilmember Thomas Hally (by telephone)

Also present:

Chris Fredericksen, Public Works Director

Randy Fife, City Attorney

Michael Kirkham, Assistant City Attorney

Alex Zollinger, City Attorney Intern

This Executive Session was called pursuant to the provisions of Idaho Code Section 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

There being no further business, this Executive Session adjourned at 6:06 p.m.

CITY CLERK

MAYOR

May 24, 2018 - Unapproved

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, May 24, 2018, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

Call to Order:

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Thomas Hally
Councilmember John Radford (by telephone)
Councilmember Jim Francis
Councilmember Michelle Ziel-Dingman
Councilmember Shelly Smede
Councilmember Jim Freeman

Also present:

Randy Fife, City Attorney
Kathy Hampton, City Clerk
All available department directors

Pledge of Allegiance:

Mayor Casper invited Lisa Farris, Grants Administrator, to lead those present in the Pledge of Allegiance.

Public Comment:

Mayor Casper requested any public comment not related to items on the agenda or noticed for a public hearing. No one appeared.

Presentation – Bank of Idaho donation of Automated External Defibrillator (AED):

Police Chief Bryce Johnson recognized the community support for the Idaho Falls Police Department (IFPD) from different venues, including the Bank of Idaho. He then turned the presentation to Mr. Jeff Newgard, Bank of Idaho President. Mr. Newgard stated the Bank of Idaho tagline is Committed to Community, and the logo contains a heart which speaks to the commitment and love for the Bank of Idaho employees, their customers, and to the community. Mr. Newgard stated he has participated on two (2) ride-alongs with Sgt. Pat McKenna and quickly understood the sacrifice the police officers perform on a regular basis to the community. He also stated he has seen the emotional sacrifice of the officers, which are not seen by the general public. These sacrifices compelled him to step forward and support the officers who sacrifice so much for our safety. Mr. Newgard stated the Bank of Idaho recently donated an Automated External Defibrillator (AED) to Holy Rosary School. He recognized those Holy Rosary School staff members who were present. He believes Holy Rosary is very similar in their acts of sacrifice and commitment. He also recognized Pat Tucker, who has partnered for the placement of the AED in Holy Rosary School. Mr. Newgard then presented an award to Sgt. Pat McKenna, on behalf of the IFPD.

Sgt. McKenna stated, as a police officer, he knows how the community recognizes the police officers. He does not believe there is a divide in the community between the citizens and the IFPD. He also believes the IFPD tries every day to do their best for the community members. Sgt. McKenna believes the partnership with the citizens in Idaho Falls is amazing. He expressed his appreciation to the community.

Mayor Casper stated this honor recognizes the dedication from the IFPD as well as all sworn, and unsworn responders, and this AED furthers the safety goals within the City. She encouraged citizens to participate in the ride-along program.

Ms. Tucker expressed her appreciation for the community support of the Cady Tucker Run in the Spirit, which has donated 12 AEDs to local schools. She stated the recent PulsePoint app will be furthered on behalf of a Hope Lutheran student.

Consent Agenda:

Office of the Mayor requested appointment of Rick Cloutier to Airport Director, and reappointment of Claire Pace to the Idaho Falls Public Library Board of Trustees.

Public Works requested approval of Bid Award – S. Boulevard Storm Drain Improvements - 2018; Bid Award – Seal Coats - 2018; and, Bid Award – Minor Street Overlays - 2018.

Municipal Services requested approval of the Treasurer's Report for the month of March, 2018; Bid IF-18-20, Replacement Mowers for the Parks and Recreation Department; Bid IF-18-21, Hardware Inventory for Idaho Falls Power; Bid IF-18-22, Electrical Conductors for Idaho Falls Power; Bid IF-18-23, Water Inventory for Public Works; Quote 18-103, Backflow Devices for Public Works; and, Quote 18-104, Power Inventory for Idaho Falls Power.

The City Clerk requested approval of the Expenditure Summary for the month of April, 2018; minutes from the May 7, 2018 Council Work Session and Executive Session; and, May 10, 2018 Council Meeting; and, license applications, all carrying the required approvals.

It was moved by Councilmember Francis, seconded by Councilmember Freeman, to approve, accept, or receive all items on the Consent Agenda according to the recommendations presented. Roll call as follows: Aye – Councilmembers Dingman, Radford, Francis, Smede, Hally, Freeman. Nay – none. Motion carried.

Regular Agenda:

Fire Department

Subject: Mutual Aid Agreement with Jefferson Central Fire District

For consideration is a Mutual Aid Agreement proposed between the City of Idaho Falls and the Jefferson Central Fire District. This agreement reflects a mutual aid understanding that if either party has a major incident the other party may call for assistance.

Councilmember Francis stated the Jefferson Central Fire District includes the eastern portion of Jefferson County, a portion of Bonneville County, and a portion of Madison County. There are four (4) fire stations located in Rigby, Ririe, Menan, and Lewisville.

It was moved by Councilmember Francis, seconded by Councilmember Freeman, to approve the Mutual Aid Agreement with the Jefferson Central Fire District. Roll call as follows: Aye – Councilmembers Smede, Hally, Radford, Dingman, Freeman, Francis. Nay – none. Motion carried.

Idaho Falls Power

Subject: Approve Agreement with Gannett Fleming for FERC Part 12 Work at the Gem State Hydro Project

In 2016, Idaho Falls Power solicited proposals from engineering firms to serve as the Independent Consultant in the Federal Energy Regulatory Commission (FERC) Part 12, Subpart D inspection, a requirement that occurs every five years. City Council authorized a contract with Gannett Fleming in August 2016. The FERC Part 12 inspection was completed in 2017 which identified work items to be completed, specifically a detailed dam break analysis and development of new inundation maps for the Gem State Emergency Action Plan. Given the work will be completed in response to the FERC Part 12 inspection, Gannett Fleming is uniquely qualified to conduct this analysis. For consideration is an agreement for Consulting Engineering Services with Gannett Fleming, Inc. for the FERC Part 12 work for a cost of \$78,750.

May 24, 2018 - Unapproved

It was moved by Councilmember Hally, seconded by Councilmember Dingman, to approve the agreement with Gannett Fleming for FERC Part 12 Work at the Gem State Hydro Project in the amount of \$78,750, and give authorization for the Mayor to sign the necessary documents. Roll call as follows: Aye – Councilmembers Dingman, Smede, Francis, Freeman, Hally, Radford. Nay – none. Motion carried.

Public Works

Subject: Idaho Falls Standard Drawing and Specification Resolution

For consideration is a resolution providing for the adoption of the 2017 Edition of the Idaho Standards for Public Works Construction (ISPWC), with amendments, for use by Idaho Falls Public Works and others as construction standards in the City. Historically, the City has created and updated its own standard drawings and specifications for construction. However, upon careful review and analysis, Public Works staff has determined that the adoption of the ISPWC, with amendments, is in the City's best interest.

Councilmember Freeman stated this item was discussed at the April 9, 2018 Council Work Session. Amendments can be added for local practices (weather, etc.).

It was moved by Councilmember Freeman, seconded by Councilmember Francis, to approve the resolution providing for the adoption of the 2017 Edition of the Idaho Standards for Public Works Construction (ISPWC), with amendments, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows: Aye – Councilmembers Francis, Dingman, Freeman, Hally, Radford, Smede. Nay – none. Motion carried.

RESOLUTION 2018-09

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING THE 2017 EDITION OF THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION, WITH AMENDMENTS, FOR USE BY IDAHO FALLS PUBLIC WORKS AND OTHERS AS CONSTRUCTION STANDARDS IN THE CITY; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

Subject: Idaho Falls Standard Drawing and Specification Ordinance Amendments

For consideration is a proposed ordinance which amends, clarifies and standardizes various sections of the City Code that reference City Standard Drawings and Specifications.

Councilmember Freeman stated this ordinance refers to the above mentioned/approved resolution.

It was moved by Councilmember Freeman, seconded by Councilmember Francis, to approve the Ordinance which amends, clarifies and standardizes various sections of the City Code that reference City Standard Drawings and Specifications, under the suspension of the rules requiring three complete readings and that it be read by title and published by summary. Roll call as follows: Aye – Councilmembers Smede, Hally, Dingman, Radford, Freeman, Francis. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3186

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, AMENDING TITLE 1, CHAPTER 3; TITLE 4, CHAPTER 5; TITLE 8, CHAPTERS 1, 4, 5, AND 10; AND TITLE 10, CHAPTERS 1 AND 2 OF THE CITY CODE TO REFLECT THE CITY'S ADOPTION OF STANDARD DRAWINGS AND SPECIFICATIONS BY

May 24, 2018 - Unapproved

RESOLUTION; PROVIDING SEVERABILITY, CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

Subject: Professional Services Agreement with Keller Associates, Inc. for Design and Construction Support of the 1st Street Water Line Replacement project

For consideration is a Professional Services Agreement with Keller Associates, Inc. for design and construction support of the 1st Street Water Line Replacement project. The agreement, if approved, will provide general project management duties for a not-to-exceed amount of \$204,000.00.

Councilmember Freeman stated this project runs from Northgate Mile to the Idaho Canal. He indicated the project will be delayed until roads currently under construction in the adjacent area are completed.

It was moved by Councilmember Freeman, seconded by Councilmember Francis, to approve the Professional Services Agreement with Keller Associates, Inc. for design and construction support for the 1st Street Water Line Replacement project for a not-to-exceed amount of \$204,000.00, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Hally, Francis, Radford, Dingman, Smede, Freeman. Nay – none. Motion carried.

Municipal Services

Subject: Idaho Falls Power Request – Surplus of Property

Idaho Falls Power has established that a parcel of property is no longer needed. This property is located along the east dike of the Gem State Project, approximately $\frac{3}{4}$ of a mile south of 65th South and $\frac{1}{4}$ mile west of Yellowstone Highway. Municipal Services and Idaho Falls Power (IFP) recommends the surplus of said property and requests authorization to dispose of said property with a declared minimum value price of \$2,000.00.

Councilmember Smede stated this property can be surplused under State Statute requirements. Councilmember Francis noted no formal appraisal has been completed for this property. He expressed his concern for any approval without an appraisal for the 2.1 acres. He also questioned a possible additional action of additional property. Municipal Services Director Pamela Alexander stated this parcel, per documentation received from IFP, has no public access and is largely encompassed by a return irrigation basin. She reiterated this is the first step in the process. She indicated a minimum bid should be established and the minimum value price has been compared to a similar process IFP followed on a previous parcel several years ago. Idaho Falls Power Assistant Manager Bear Prairie stated this property is a surveying property boundary issue and is a cleanup of an IFP parcel within private property. Brief comments followed regarding appraisal of the parcel. Councilmember Hally believes it would be a waste of money for an appraisal with this parcel. Councilmember Radford concurred. Mr. Prairie stated there is no commercial value as the property is land locked, which also creates a liability issue. He also stated the additional action questioned by Councilmember Francis is part of the two-part transaction process.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to authorize the surplus of property and direct the City Clerk to publish a summary of the action taken by the City Council in the official newspaper of the City and provide notice of a public hearing. Roll call as follows: Aye – Councilmembers Freeman, Radford, Smede, Francis, Dingman, Hally. Nay – none. Motion carried.

Community Development Services

Subject: Annexation with Initial Zoning of LC, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, Approximately 21.611 acres, Carlyle-Erma

For consideration is the application for Annexation with Initial Zoning of LC, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, approximately 21.611 acres, NW $\frac{1}{4}$ Section 16, T 2N,

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R 38E, for the Carlyle-Erma development. The Planning and Zoning Commission (P&Z) considered this request at its May 1, 2018 meeting and recommended approval by unanimous vote. Staff concurs with this recommendation.

Councilmember Smede stated a revised preliminary plat was approved in January 2018. This area was included in a Comprehensive Plan amendment in 2015 which changed the zoning from Low Density Residential to the current zoning. The zone is consistent with the current development patterns in the area. This is a Category A annexation.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Ordinance annexing 21.611 acres, NW ¼ Section 16, T 2N, R 38E, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows: Aye – Councilmembers Hally, Radford, Francis, Dingman, Smede, Freeman. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3187

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE ANNEXATION OF APPROXIMATELY 21.611 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE, AMENDING THE LEGAL DESCRIPTION OF THE CITY WITH THE APPROPRIATE COUNTY AND STATE AUTHORITIES; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Reasoned Statement of Relevant Criteria and Standards for the annexation for 21.611 acres, NW ¼ Section 16, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Francis, Dingman, Freeman, Hally, Radford, Smede. Nay – none. Motion carried.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to assign a Comprehensive Plan Designation of Commercial, Employment Center, and Higher Density, and to approve the ordinance establishing the initial zoning for 21.611 acres, NW ¼ Section 16, T 2N, R 38E as LC Zone, under the suspension of the rules requiring three complete and separate readings and that it be ready by title and published by summary, that the City limits documents be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said annexation, amendment to the Comprehensive Plan, and initial zoning on the Comprehensive Plan and Zoning Maps located in the Planning Office. Roll call as follows: Aye – Councilmembers Freeman, Francis, Hally, Radford, Smede, Dingman. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3188

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE INITIAL ZONING OF APPROXIMATELY 21.611 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE AS LC ZONE; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

It was moved by Councilmember Smede, seconded by Councilmember Freeman, to approve the Reasoned Statement of Relevant Criteria and Standards for the Initial Zoning of Limited Commercial for 21.611 acres, NW ¼ Section 16, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Dingman, Radford, Francis, Smede, Hally, Freeman. Nay – none. Motion carried.

Subject: Public Hearing – Comprehensive Plan Map Amendment, Resolution, and Reasoned Statement of Relevant Criteria and Standards, Sunnyside Road near Wallace Dairy

May 24, 2018 - Unapproved

For consideration is the application for a Resolution Amending the Comprehensive Plan Map Amendment from Lower Density Residential to Planned Transition, and Reasoned Statement of Relevant Criteria and Standards for the area south of Sunnyside Road, east of Holmes Avenue, west of Summit Run Trail, and north of Dairy Lane. Community Development Services is the applicant for this request as part of a City initiated annexation process for properties in the area. The Planning and Zoning Commission considered this request at its May 1, 2018 meeting and recommended approval by a vote of 7-1 with one abstention. Staff concurs with this recommendation.

Mayor Casper opened the public hearing and ordered all items presented be entered into the record.

Community Development Services Director Brad Cramer stated there are two (2) processes simultaneously occurring in same area. Per staff's request, the City is the applicant for the Comprehensive Plan amendment as this is part of a City-initiated annexation process. Director Cramer stated in April, 2018 the P&Z considered a Comprehensive Plan amendment and an annexation at the request of the property owner on a specific parcel. However, the amendment was only for that particular parcel. Director Cramer stated this was a miscommunication between staff and himself as a Comprehensive Plan amendment for a specific parcel does not make sense and is not how the Comprehensive Plan works. Therefore, the P&Z recommended denial of the Comprehensive Plan amendment although they recommended approval of the annexation and initial zoning as Commercial zone. Director Cramer stated the annexation and initial zoning doesn't make sense unless the Comprehensive Plan is changed. He indicated the applicant was requested to delay the annexation request until the Comprehensive Plan was addressed. He stated the property owner in the specified area still prefers to annex, and the City-initiated annexations are still in process. He reiterated this specific item is only for the Comprehensive Plan amendment. Director Cramer presented the following:

Slide 1 – Property under consideration in the current zoning map

Slide 2 – Aerial photo of property under consideration

Slide 3 – Additional aerial photo of property under consideration

Director Cramer stated this property currently has existing homes, vacant land, and commercial property in the County. He indicated over the previous year applications have been received for City annexation. He believes the Planned Transition (PT) designation will recognize the changing area. The PT is also intended for residential uses converting to commercial or professional office uses but are still adjacent to residences. Director Cramer reviewed other Planned Transition locations. He noted the Planned Transition does allow a variety of uses and he believes a variety of uses will continue, which is appropriate.

Slide 4 – Future Land Use of the Comprehensive Plan

Director Cramer noted that most of the surrounding area is Low Density Residential. He also reiterated the Bonneville County commercial uses and single-family residential areas. He stated the Comprehensive Plan policies will support the idea of allowing Limited Commercial and Higher Density Residential uses in this area. He believes Low Density Residential is not likely in this area.

Slide 5 – Properties recommended by staff to a Planned Transition designation

Director Cramer stated this designation is a planning tool only and would not give anyone development rights.

Slide 6 – Photos of properties along Sunnyside Road

Director Cramer believes this is a challenging area for planning.

To Councilmember Smede's clarification, Director Cramer stated the County properties currently have a Commercial zone and many of these properties currently have City utilities.

To Councilmember Francis' clarification, Director Cramer stated the Planned Transition Overlay zone allows additional standards on properties to protect adjacent property owners.

Mayor Casper requested any public comment.

Joshua Jackson, Idaho Falls, appeared. Mr. Jackson requested clarification of the property being considered as well as the Council action. He indicated from previous staff conversations he believes the Comprehensive Plan amendment only applied to the Wallace Dairy property, not the entire area.

Director Cramer reappeared. He clarified the request for the Comprehensive Plan amendment is for the entire area. The annexation is not for the entire area.

May 24, 2018 - Unapproved

Mayor Casper closed the public hearing.

Councilmember Smede reiterated this is currently Bonneville County property which is zoned Commercial. She believes the Planned Transition designation allows the City to plan for the future. Councilmember Freeman stated this action will make a recommendation for future annexation only. Mayor Casper stated recommended zoning must comply with the Comprehensive Plan.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Resolution amending the Comprehensive Plan designation in the area south of Sunnyside Road, east of Holmes Avenue, west of Summit Run Trail, and north of Dairy Lane, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows: Aye – Councilmembers Radford, Freeman, Smede, Francis, Dingman, Hally. Nay – none. Motion carried.

RESOLUTION NO. 2018-10

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING THE COMPREHENSIVE PLAN DESIGNATION IN THE AREA LOCATED SOUTH OF SUNNYSIDE ROAD, EAST OF HOLMES AVENUE, WEST OF SUMMIT RUN TRAIL AND NORTH OF DAIRY LANE; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Reasoned Statement of Relevant Criteria and Standards for the Comprehensive Plan Map Amendment from Lower Density Residential to Planned Transition for the area south of Sunnyside Road, east of Holmes Avenue, west of Summit Run Trail, and north of Dairy Lane, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Hally, Smede, Dingman, Freeman, Francis, Radford. Nay – none. Motion carried.

Subject: Public Hearing – 2017 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant

As required by the Department of Housing and Urban Development (HUD), this public hearing is scheduled regarding the 2017 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG). The purpose of the hearing is to review how CDBG funds were spent during the last fiscal year. Following the hearing a public comment period will be open until June 13, 2018. A resolution approving the CAPER will be presented at the June 14, 2018 Council meeting. The CAPER is due to HUD offices on or before June 30, 2018.

Mayor Casper opened the public hearing and ordered all items presented be entered into the record.

Ms. Farris appeared and stated the CAPER is an annual requirement by HUD. She then presented the following:

Slide 1 – CDBG Basics, Criteria for Projects/Activities

- Must meet one (1) of three (3) National Objectives (HUD)
- Must be a HUD Eligible Activity
- Additional Criteria

Slide 2 – Project/Activity must fit into one (1) of four (4) priorities defined by HUD

- Community Development Priority
- Economic Development Priority
- Housing Development Priority
- Public Safety Priority

Slide 3 – Projects/Activities completed in FY2017, Ms. Farris stated FY2017 allocation was received after October 2017.

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- Code Enforcement – six (6) Low to Moderate Income (LMI) neighborhood cleanups; two (2) coordinated cleanups; and, 1368 inspections
- Idaho Falls Downtown Development Corporation (IFDDC) - Façades – one (1) sign project; two (2) façade projects to start this summer, and, Idaho Land Properties
- Public Works – 20+ LMI properties to benefit with sidewalk/curb/gutter project underway
- CLUB, Inc. – 2016 funds assisted over 60 homeless individuals with Case Management services/resources
- Behavioral Health Center Eastern ID – 125 assists with Case Management/services for homelessness caused by mental health crisis, or alcohol or substance abuse
- Eastern Idaho Community Action Partnership (EICAP) Single Unit Housing Rehab – three (3) properties to receive weatherization, minor repairs, and Americans with Disabilities Act (ADA) improvements
- Idaho Legal Aid – 14 victims of domestic violence received legal aid assistance
- 2017 Fair Housing – City coordinated and sponsored training with Pocatello, Idaho Housing and Finance Association (IHFA), Idaho Fair Housing Council (IFHC)
- Habitat 4 Humanity Idaho Falls (H4HIF) – Acquisition of infill properties to support low/moderate income home ownership opportunities
- Point in Time Count – 2017: three (3) unsheltered and 144 sheltered (down by 16.9% from 2016)
- Homeless Stand Down – provides resources, information, warm meals, and a variety of services to homeless individuals and families (over 250 served)
- Administration – one (1) full time staff administered the CDBG Program: 2018 Annual Action Plan, CAPER 2017, Financial/Performance Reporting, and management of all projects and activities

Slide 4 – Previous CDBG funding years spent in 2017 (with CDBG Program Year (PY) 2016)

PY2016

- \$50,000 – Idaho Falls Rescue Mission, fire safety code addressed with installation of commercial hood and duct system and installation of security cameras to interior/exterior of facility
- \$53,000 – Two (2) façade projects; three (3) sign projects; one (1) awning project
- \$15,000 – H4HIF acquisition of infill property for home ownership for LMI family
- \$4747.91 – CLUB, Inc, assisted homeless with case management to access services and resources

Total amount of PY2016 funds = \$122,747.91

Slide 5 – Previous CDBG funding years spent in 2017 (with CDBG Program Year 2015)

PY2015

- \$15,000 – H4HIF acquisition of infill property for home ownership for LMI family
- 6070.00 – redirected from Public Works water line to H4HIF acquisition of infill property
- \$1950.00 – Public Works water line repair

Total amount of PY2015 funds = \$23,020

Slide 6 – Previous CDBG funding years spent in 2017 (with CDBG Program Year 2014)

PY2014

- \$1000 – two (2) sign projects
- \$15,734.25 – one (1) façade project in process as of 5/1/2018

Total amount of PY2014 funds = \$1000

Slide 7 – Census tracts map, identifies 41 projects

Slide 8 – Current balances 03/30/2018

Year	Award	Balance	% remaining
FY2004	\$ 491,000	\$0	0%
FY2005	\$ 465,543	\$0	0%
FY2006	\$418,940	\$0	0%
FY2007	\$417,257	\$0	0%
FY2008	\$402,199	\$0	0%
FY2009	\$407,064	\$0	0%
CDBG-R	\$109,234	\$0	0%
FY2010	\$441,751	\$0	0%
FY2011	\$369,546	\$0	0%

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FY2012	\$314,082	\$0	0%
FY2013	\$361,453	\$0	0%
FY2014	\$342,373	\$16,734.25	~4.8%
FY2015	\$342,928	\$2.00	~0%
FY2016	\$342,935	\$2,291.34	~1.34%
FY2017	\$336,511	\$166,899.36	~49.60%
14 years	\$5,562,816	\$185,926.95	

Year 15 and FY2018 allocation of \$391,880 will bring total to \$5,954,696 (2018 allocation expected in August/September)

Slides 9 and 10 – Photos of coordinated property cleanup with Fire Department and Parks & Recreation Department, before and after clean up at 339 Gladstone

Slides 11 and 12 – Photos of before/after façade project at 228 D Street

Slides 13 and 14 – Photos of before/after west façade project at 504 Shoup Avenue

Slides 15 and 16 – Photos of before/after south façade project at 504 Shoup Avenue

Slides 17 and 18 – Photos of before/after awning and sign project at 435 A Street

Slide 19 – Photos of before/after sign project at 257 A Street

Slide 20 – Photos of before/after sign project at 485 Constitution Way

Slide 21 – Photos of repaint/restore stone elements, copulas, and masonry project to begin this summer at 393 Park Avenue

Slide 22 – Photo of sign project at 365 B Street

Slide 23 – Photo of historic Post Office at 591 Park Avenue, originally built in 1916

Slide 24 – Photos of current historic Post Office at 591 Park Avenue prior to starting project on May 1

Slide 25 – Photos of current historic Post Office at 591 Park Avenue as of May 18

Slide 26 – Photo of sign project at 425 N. Capital to begin this summer

Slide 27 – Photos of before/after Public Works curb/gutter/sidewalk at Bel Air Sub Division

Slide 28 – Photos of Idaho Falls Rescue Mission smoke hood and duct system

Slide 29 – Photos of Idaho Falls Rescue Mission security cameras installed

Slides 30 and 31 – Photos of H4HIF acquisitions, Highland Park

Slide 32 – Photos of Homeless Stand Down, November 4, 2017

Ms. Farris stated the public comment period will end June 7, 2018 followed by a Council Resolution on June 14, 2018.

Mayor Casper requested any public comments. No one appeared.

Mayor Casper closed the public hearing. She stated there is no recommended action at this time.

Subject: Annexation with Initial Zoning of LC, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, Approximately 0.864 acres, Wallace Dairy

For consideration is the application for Annexation with Initial Zoning of LC, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, approximately 0.864 acres NW ¼, Section 32, T 2N, R 38E, for the Wallace Dairy property. The Planning and Zoning Commission considered this request at its April 3, 2018 meeting and recommended approval by a vote of 7-2. Staff concurs with this recommendation.

Councilmember Smede stated this parcel is a Category A annexation and located within the Area of Impact. This property was discussed as an agenda item listed above. She believes it was important to discuss the Comprehensive Plan to help address the impacts of transitioning areas. She stated new development standards in this zone are designed to protect the adjacent residential properties.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Ordinance annexing 0.864 acres NW ¼, Section 32, T 2N, R 38E, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows: Aye – Councilmembers Dingman, Smede, Francis, Freeman, Hally, Radford. Nay – none. Motion carried.

May 24, 2018 - Unapproved

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3189

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE ANNEXATION OF APPROXIMATELY 0.864 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE, AMENDING THE LEGAL DESCRIPTION OF THE CITY WITH THE APPROPRIATE COUNTY AND STATE AUTHORITIES; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Reasoned Statement of Relevant Criteria and Standards for the annexation for 0.864 acres NW ¼, Section 32, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Francis, Dingman, Freeman, Hally, Radford, Smede. Nay – none. Motion carried.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to assign a Comprehensive Plan Designation of Planned Transition, and to approve the ordinance establishing the initial zoning for 0.864 acres NW ¼, Section 32, T 2N, R 38E as LC Zone with a PT Overlay, under the suspension of the rules requiring three complete and separate readings and that it be ready by title and published by summary, that the City limits documents be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said annexation, amendment to the Comprehensive Plan, and initial zoning on the Comprehensive Plan and Zoning Maps located in the Planning Office. Roll call as follows: Aye – Councilmembers Hally, Francis, Radford, Dingman, Smede, Freeman. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3190

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE INITIAL ZONING OF APPROXIMATELY 0.864 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE AS LC LIMITED COMMERCIAL ZONE WITH A PT PLANNED TRANSITION OVERLAY; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Reasoned Statement of Relevant Criteria and Standards for the Initial Zoning of LC, Limited Commercial, for 0.864 acres NW ¼, Section 32, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Freeman, Radford, Smede, Francis, Dingman, Hally. Nay – none. Motion carried.

Announcements and Adjournment:

Mayor Casper stated several community events will be occurring during the Memorial weekend.

There being no further business, the meeting adjourned at 8:53 p.m.

CITY CLERK

MAYOR

May 31, 2018 - Unapproved

The City Council of the City of Idaho Falls met in Special Council Meeting, Thursday, May 31, 2018, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 a.m.

Mayor Casper stated the purpose of the Special Meeting is to allow the Council to hear additional information that may impact decisions made at the May 24, 2018 Regular Council Meeting. She believes there may have been miscommunication between staff, the Community Development Services Director, applicants, and the Councilmembers. This information may result in the Councilmembers reconsidering their previous motions.

Call to Order:

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Thomas Hally
Councilmember Shelly Smede
Councilmember John Radford
Councilmember Michelle Ziel-Dingman
Councilmember Jim Freeman

Absent:

Councilmember Jim Francis

Also present:

Brad Cramer, Community Development Services Director
Randy Fife, City Attorney
Kathy Hampton, City Clerk

Regular Agenda:

Community Development Services

Subject: To Assign a Comprehensive Plan Designation of Planned Transition, Initial Zoning of LC, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards, Approximately 0.864 acres, Wallace Dairy

For consideration is the application to Assign a Comprehensive Plan Designation of Planned Transition, Initial Zoning of LC, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards, Approximately 0.864 acres NW ¼, Section 32, T 2N, R 38E, for the Wallace Dairy property. The Planning and Zoning Commission considered this request at its April 3, 2018 meeting and recommended approval with initial zoning of LC with the addition of a PT Overlay. Staff concurs with the LC zoning but does not concur with the addition of the PT Overlay. Recent amendments to the Zoning Ordinance have modified the development standards in the LC zone such that staff believes it is suitable for development adjacent to residential uses and the PT Overlay is unnecessary. Staff recommends approval of the Comprehensive Plan Designation of Planned Transition and Initial Zoning of LC.

Director Cramer stated this Special Meeting is also being held due to an ordinance error which was submitted to the City Clerk for inclusion on the May 24 Regular Council Meeting agenda. The action item on the agenda was to assign a Comprehensive Plan Designation as Low Density Residential, the action item should have been to assign a Comprehensive Plan Designation as Planned Transition (PT). Director Cramer indicated Low Density Residential has different implications versus Planned Transition and the application received for this area was never for PT Overlay. He indicated the P&Z had recommended the PT Overlay due to the timing of the application being considered at the April 4 P&Z meeting. This recommendation was prior to the new zoning ordinance which had not been approved by Council at that point. Staff recommended the PT Overlay in the event the new zoning ordinance was not approved, P&Z recommended the PT Overlay regardless. Director Cramer believes due to the new zoning

May 31, 2018 - Unapproved

ordinance being approved, the PT Overlay is not necessary. This will also align with the original application. Director Cramer also stated the Initial Zoning was incorrect on the agenda and should have been designated as Limited Commercial (LC). He briefly reviewed uses allowed in the LC zone. He indicated the main difference in the PT overlay limits hours of operation which would affect proposed businesses and existing businesses in the area. Director Cramer stated this is part of a City initiated annexation process and is currently a pending matter before the Council.

Councilmember Smede expressed her appreciation for this review. She reiterated the updated staff report and noted this is a timeliness issue for the applicant. She also indicated the LC was designed to be a zone which could function well near residential areas. Councilmember Freeman reiterated the hours of operation is a major change from PT to LC. Director Cramer stated standards have been written into City Code to address hours of operations.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to assign a Comprehensive Plan Designation of Planned Transition, and to approve the ordinance establishing the initial zoning for 0.864 acres NW ¼, Section 32, T 2N, R 38E as LC Zone under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary, that the City limits documents be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said amendment to the Comprehensive Plan and initial zoning on the Comprehensive Plan and Zoning Maps located in the Planning Office. Roll call as follows: Aye – Councilmembers Dingman, Freeman, Hally, Radford, Smede. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3191

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE INITIAL ZONING OF APPROXIMATELY 0.864 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE AS LC LIMITED COMMERCIAL ZONE; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

It was moved by Councilmember Smede, seconded by Councilmember Dingman, to approve the Reasoned Statement of Relevant Criteria and Standards for the Initial Zoning of LC, Limited Commercial, for 0.864 acres NW ¼, Section 32, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Freeman, Hally, Radford, Smede, Dingman. Nay – none. Motion carried.

Announcements and Adjournment:

There being no further business, the meeting adjourned at 7:44 a.m.

CITY CLERK

MAYOR

REGULAR

AGENDA:



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Brad Cramer, Community Development Services Director

DATE: June 8, 2019

RE: Resolution Approving FY2017 CDBG Consolidated Annual Performance and Evaluation Report

Attached is a resolution approving the FY2017 CDBG Consolidated Annual Performance and Evaluation Report (CAPER). A public hearing was held to review the FY2017 projects on May 24, 2018, followed by a 15-day public comment period. The resolution includes a draft of the CAPER for review. The CAPER is due to HUD office on or before June 30, 2018. Staff respectfully requests approval of the resolution.

Attachments: Resolution
 CAPER Text

RESOLUTION NO. 2018-_____

RESOLUTION OF THE CITY OF IDAHO FALLS ADOPTING
THE FY2017 CDBG CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT (CAPER)
FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S Department of Housing and Urban Development;

WHEREAS, The City of Idaho Falls receives annual grant funding as an entitlement city;

WHEREAS, the City of Idaho Falls is required to submit an Annual Report describing how the grant funds were used and the resulting benefits;

WHEREAS, the City of Idaho Falls held a public hearing on the FY2017 Annual Report held before City Council on May 24, 2018;

WHEREAS, a 15 day public comment period was opened on May 24, 2018 and closed on and through June 08, 2018;

WHEREAS, the City of Idaho Falls has considered all comments received during the 15 day comment period;

WHEREAS, all requirements for adopting the report have been met;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls to adopt the FY2017 Annual Report and submit the FY2017 CDBG Consolidated Annual Performance and Evaluation Report to the U.S. Department of Housing and Urban Development.

DATED this 14th day of June, 2018.

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Brad Cramer, Community Development Services Director

DATE: June 8, 2019

RE: Resolution Approving FY2018 CDBG Annual Action Plan

Attached is a resolution approving the FY2018 CDBG Annual Action Plan (AAP). A public hearing was held to consider the applications for funding on May 10, 2018, followed by a 30-day public comment period. Funding allocations were also discussed at the June 11, 2018 work session. The attached plan reflects the recommendations made at the work session, but may need to be adjusted based on the outcome of the regular Council meeting. The AAP is due to HUD office on or before June 30, 2018. Staff respectfully requests approval of the resolution.

Attachments:

- Resolution
- AAP Text
- Recommended allocations spreadsheet

**FY2018 Community Development Block Grant (CDBG)
Council Approved Activities and Projects**

<i>PY 2018 CDBG Applicant</i>	<i>Activity/Project Description</i>	<i>Requested</i>	<i>Council Approved</i>
Public Service	15% Max allowed \$58,052	\$139,000	\$58,052
Idaho Legal Aid Idaho Falls Office	Legal Aid to victims of domestic violence.	\$10,000	\$10,000
CLUB, Inc. Crisis Intervention	Supportive Case Management for homeless at scattered site locations.	\$15,000	\$0
Behavioral Health Crisis Center of Eastern Idaho	Case management services for housing resources.	\$25,000	\$9052
Eastern Idaho Community Action Partners (EICAP)	Legal aid - Grandparents Raising Grandchildren.	\$8,000	\$0
Community Food Basket	Purchase a portable loading dock with leveler/channel rails/edge.	\$12,000	\$4000
Targhee Regional Public Transportation Authority (TRPTA). FTA requires 15% match per bus at \$230,000.	Purchase of (2) 30 ft. low floor ramp busses for the urban route or fixed route system that provides public transportation.	\$69,000	\$35,000
Slum/Blight by Area	30% Max allowed	\$55,000	\$55,000
Idaho Falls Downtown Dev. Corp.	(IFDDC) Façade Improvement Program.	\$55,000	\$55,000
LMI or Low Moderate	70% Min required	\$102,172	\$200,452
City Public Works Department Phase 4 Curb/Gutter/Sidewalk	LMI properties in neighborhoods within the Bel Aire Subdivision.	\$50,000	\$125,452
Idaho Falls Sr. Citizen Community Center	Replace north & south facing windows.	\$25,000	\$25,000
Domestic Violence/ Sexual Assault Ctr.	Electrical upgrade to building by installing basement heaters/panel breakers/ insulation/thermostats.	\$9,172	\$12,000
Habitat for Humanity ID Falls (H4HIF) Location - Elmore St.	Relocate/rehab a single family unit to support LMI home ownership opportunity.	\$18,000	\$38,000
Administration	20% Max allowed \$78,376	\$78,376	\$78,376
Administration of CDBG Program	Based on 20% of 2018 Allocation of \$391,880	\$78,376	\$78,376
	Total Amount of Applications	\$374,548	\$391,880

2018 CDBG Plan Year (PY) runs April 1, 2018 to March 31, 2019
2018 CDBG allocation expected July/Aug of 2018

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO,
APPROVING THE FISCAL YEAR 2018 CDBG ANNUAL ACTION PLAN

WHEREAS, the City of Idaho Falls, Idaho has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls, Idaho, has prepared a One-Year CDBG Annual Action Plan for Fiscal Year 2018 as part of the requirements of entitlement status;

WHEREAS, the U.S. Department of Housing and Urban Development has approved the 2016-2020 Five Year CDBG Consolidated Plan and the Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls, Idaho, held a public hearing on the FY2018 CDBG Annual Action Plan on May 10, 2018;

WHEREAS, the City of Idaho Falls, Idaho, had a thirty day comment period until and through June 10, 2018;

WHEREAS, the City of Idaho Falls, Idaho, has considered comments received during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls, Idaho, as follows:

1. The FY2018 CDBG Annual Action Plan, as prepared by the Community Development Services Department, Planning Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document for Federal assistance.

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

Date _____



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Jackie Flowers, General Manager

DATE: June 7, 2018

RE: Resolution Amending the Idaho Falls Power Service Policy

Enclosed for your consideration is a resolution adopting modifications to the Idaho Falls Power Service Policy. The revisions incorporate language related to conduit installation requirements. A complete copy of the service policy can be viewed at Idaho Falls Power or the City Clerk's Office. The City Attorney has reviewed the proposed changes.

Idaho Falls Power respectfully requests that City Council approve the Resolution and authorize the Mayor to sign the document.

Enclosure

C: City Clerk
City Attorney
File

JRF/1087

RESOLUTION NO. 2018 -

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING THE REVISED IDAHO FALLS POWER SERVICE POLICY (2018), AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the City owns and operates a municipal electric utility, Idaho Falls Power (“IFP”), employing a number of dedicated employees in the electric trade and providing services to many customers; and

WHEREAS, the City has authorized the IFP to promulgate written rules and regulations and/or customer service policies regarding its delivery of electrical services pursuant to Idaho Falls City Code; and

WHEREAS, IFP has developed a Service Policy relative to procedures for new and existing services; and

WHEREAS, the Council agrees that the Service Policy adopted by Council Resolution 2018-03, effective on March 8, 2018, is an appropriate policy for the Council to have formally adopted by Resolution to help insure consistent and fair conditions of delivery of electrical services by IFP; and

WHEREAS, the complexity of tax liability has resulted in IFP’s recommendation that developers and contractors install the fiber conduit in the main power trench in residential developments and subdivisions; and

WHEREAS, the new and current Service Policy provisions are appropriate to explain to all IFP customers and potential customers, and to communicate what is expected to be provided relative to the receipt of such electric services.

NOW, THEREFORE, BE IT RESOLVED that on behalf of Idaho Falls Power, the Idaho Falls City Council hereby adopts and endorses the Revised Idaho Falls Power Service Policy (2018) as the governing set of rules, regulations, and/or customer service policies regarding delivery of electrical services by IFP to electric customers.

ADOPTED and effective this _____ day of June, 2018.

ATTEST:

CITY OF IDAHO FALLS, IDAHO

KATHY HAMPTON, CITY CLERK

REBECCA L. NOAH CASPER

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO
HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Resolution
entitled, "A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A
MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING THE
REVISED IDAHO FALLS POWER SERVICE POLICY (2018), AND
PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS
PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW."

KATHY HAMPTON, CITY CLERK



MEMORANDUM

TO: Mayor and City Council

FROM: Municipal Services Department

DATE: May 31, 2018

RE: Public Hearing, City's Intent to Sell and Convey City Owned Property

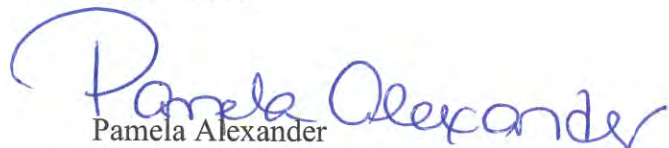
Idaho Falls Power and Municipal Services is recommending the surplus of city owned property located along the east dike of the Gem State Project, approximately $\frac{3}{4}$ of a mile South of 65th South and $\frac{1}{4}$ mile West of Yellowstone Highway. Idaho Falls Power has established this property is no longer needed and request Mayor and Council's permission to surplus this property, by established procedures, under State Statute §50-1402.

Idaho Falls Power requests authorization to dispose of said property with a declared minimum value price of \$2,000. The minimum value was based upon the parcel has no public access, is largely encumbered by a return irrigation basin, and not arable. Using the Upper Plant's right dike of approximately an acre and a half value of \$1,500 as a comparison, Idaho Falls Power felt it reasonable to establish the minimum valuation for this property at \$2,000.

During the May 24, regular session, City Council authorized the City Clerk to publish a summary of the action taken by the city council in the official newspaper of the City and provide notice of a public hearing before the city council. Notice of the public hearing concerning the proposed exchange or conveyance shall be published in the official newspaper of the city at least fourteen (14) days prior to the date.

The purpose of the hearing is to invite the public to appear and present comments or objections on the City's intent to sell and convey this property.

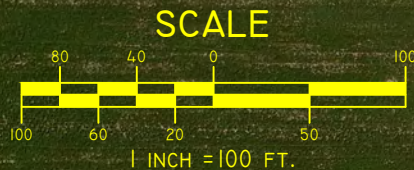
Respectfully,


Pamela Alexander
Municipal Services Director


Chandra Witt
General Services Administration



Red Dashed Area:
Reserved unto the City of
Idaho Falls a permanent
irrigation waste return line
easement



The Solid Yellow Area is
the total area that is
described by the
warranty deed to the
winning bidder.