



CITY COUNCIL MEETING

Thursday, May 11, 2017

7:30 p.m.

CITY COUNCIL CHAMBERS

680 Park Avenue

Idaho Falls, ID 83402

*Thank you for your interest in City Government. If you wish to express your thoughts on a matter listed below, please contact Councilmembers by email or personally **before** the meeting. Public testimony on agenda items will not be taken unless a hearing is indicated. Be aware that an amendment to this agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the agenda item was not included in the original agenda posting. Regularly-scheduled City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived on the city website. If you need communication aids or services or other physical accommodations to participate or access this meeting, please contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.*

1. **Call to Order.**

2. **Pledge of Allegiance.**

3. **Public Comment.** *Members of the public are invited to address the City Council regarding matters that are **not** on this agenda or already noticed for a public hearing. When you address the Council, please state your name and address for the record and please limit your remarks to three (3) minutes. Please note that matters currently pending before the Planning Commission or Board of Adjustment which may be the subject of a pending enforcement action, or which are relative to a City personnel matter are not suitable for public comment.*

4. **Consent Agenda.** *Any item may be removed from the Consent Agenda at the request of any member of the Council for separate consideration.*

A. Item from Office of the Mayor:

- 1) Appointments/Reappointments to City Boards, Committees and Commissions

Kristin Hague, Idaho Falls Public Library Board of Trustees, Reappointment

B. Items from Public Works:

- 1) Bid Award – South Tourist Park Overlay - 2017
- 2) Bid Award – Street Overlays - 2017
- 3) Bid Award – Park Avenue Water Line Cliff Street to Railroad
- 4) Bid Award – Water Meter Installation - 2017 Phase II
- 5) Bid Award – 17th Street and St. Clair Road Intersection Improvements

C. Items from Municipal Services:

- 1) Bid IF-17-16, Water Meters and Meter Materials for Public Works
- 2) Bid IF-17-P, Annual Rifle and Pistol Ammunition for Police Department

- 3) Bid IF-17-17, Steel Refuse Containers
- 4) Bid IF-17-Q, Sole Source Purchase, Traffic Cabinet and Controllers

D. Items from Idaho Falls Power:

- 1) Bonneville Power Administration (BPA) Exhibit A Revision
- 2) Ratify Power Transactions with Shell Energy

E. Item from Human Resources:

- 1) Changes to Section V of the City's Personnel Policy Manual

F. Items from the City Clerk:

- 1) Minutes from the April 13, 2017 Idaho Falls Power Board Meeting; April 24, 2017 Council Work Session and Executive Session; and April 27, 2017 Council Meeting.
- 2) License Applications, all carrying the required approvals.

RECOMMENDED ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

5. Regular Agenda.

A. Fire Department

1) Reciprocal Fire Fighting Assistance Agreement: For consideration is a mutual aid agreement between the City of Idaho Falls and other fire departments and Sheriffs' offices throughout Eastern Idaho. This agreement specifies that we will help each other for 24 hours without compensation for major fires within a fire jurisdiction. The agreement also allows us to assist a Sheriff in an unincorporated part of the County for a wild fire and be compensated at our Idaho State rate for such service.

RECOMMENDED ACTION: To approve the Reciprocal Fire Fighting Assistance Agreement and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

B. Community Development Services

1) Public Hearing – 2016 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER): As part of the CDBG reporting requirements, the 13th annual CAPER for the 2016 program year is due to United States Department of Housing and Urban Development (HUD) on June 30, 2017. Following the public hearing, a 15-day public comment period will begin on May 11, 2017 and end on May 26, 2017. After considering all comments, a resolution accepting the CAPER will be submitted.

RECOMMENDED ACTION: None at this time.

2) Public Hearing – Rezone from GC-1 and R-3A to CC-1, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards, sections of Original Town: For consideration is the application for Rezoning from GC-1 and R-3A to CC-1, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards, Lots 1-6 and 23-32 Block 6, Lots 1-5 Block 7, and Lots 1-12 and 17-32 Block 9, Original Town. The Planning and Zoning Commission considered this application at its April 4, 2017 meeting and recommended approval by unanimous vote. Staff concurs with this recommendation.

RECOMMENDED ACTIONS: (in sequential order)


- a. To approve the Ordinance rezoning from GC-1 and R-3A to CC-1, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).
- b. To approve the Reasoned Statement of Relevant Criteria and Standards for the rezoning from GC-1 and R-3A to CC-1, and give authorization for the Mayor to execute the necessary documents.

6. **Motion to Adjourn.**

CONSENT AGENDA:

IDAHO FALLS

MEMORANDUM

TO: City Council**FROM:** Rebecca Casper **DATE:** May 9, 2017**RE:** Appointments/Reappointments to City Boards, Commissions and Committees

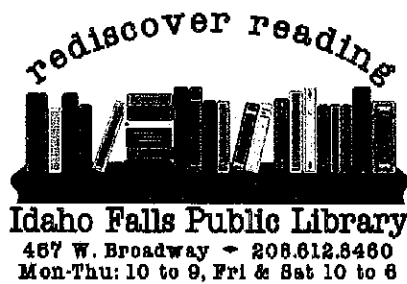
Attached please find communication from Robert Wright, our Library Director, recommending that Kristin Hague be reappointed to serve as a Trustee on the Idaho Falls Public Library Board.

Name	Commission (City code citation)	Sponsoring Department	Term Expires	Status
Kristin Hague	Idaho Falls Public Library Board of Trustees	Library	4/30/2022	Reappointment

Ms. Hague's application has been screened and Director Wright has recommended that she be reappointed to the Board of Trustees. I have reviewed the application as well and I am confident that Ms. Hague meets the criteria set forth in the city code. Furthermore, I believe she will make a positive contribution to the good work of our library.

I request your confirming vote to ratify this reappointment at the regular Council Meeting on Thursday evening April 13, 2017.

If you have any questions or comments, please feel free to contact me.



To; Mayor Rebecca Casper

From: Robert Wright

Date: 8 May 2017

RE: Library Trustee Appointment

Mayor Casper:

It is respectfully requested that Kristin Hague be reappointed to the Idaho Falls Public Library Board of Trustees. As a single working mother her insight and life experience has been very useful to the Library Board in making policy and budget decisions for the Library.

Ms. Hague also has over twenty-years' experience working with elementary and junior high aged children. She is currently teaching elementary aged school children at the Holy Rosary school and is very aware of the public library services needed by elementary aged school children and their families.

Ms. Hague's insights, life experiences and suggestions have helped provide quality library services to our community. I am requesting that she be reappointed for a second term.

I have attached a letter from Ms. Hague as well as her resume for your consideration.

Kristin Hague

2751 Waterford Court

Idaho Falls, Idaho 83404

208-716-0344

Klh1921@hotmail.com

Rebecca Casper

Mayor of Idaho Falls

308 Constitution Way

Idaho Falls, Idaho 83405

Dear Mayor Casper,

It has been an honor to serve as a Trustee of the Idaho Falls Public Library for the past five years. During this time there has been significant growth and improvements to our library services and facility. We have implemented many of the CRC recommendations in order to better serve our patrons. These efforts further our mission of providing materials, emphasizing and encouraging reading, supplementing learning and educational needs, and furnishing accurate and timely information for our patrons. The individuals who staff our library do so with professionalism, and I have enjoyed supporting their growth and development as they support our patrons' needs. Through the collective work of the Library Board and Library staff we have supported and encouraged our patrons to be life-long learners within our local community.

As a mother, I have experienced how the benefits of having a vibrant, well supplied, and professionally staffed library can support intellectual, emotional, and social growth of individuals. As an elementary school teacher, I have observed this as well. Regular reading patterns along with access to quality reading and learning materials are vital to supporting an educated society. The patrons of the Idaho Falls Public Library are fortunate in this regard.

My term for service as a Trustee ends this spring. I would be honored to continue serving the citizens of our community as a Trustee of the Idaho Falls Public Library. Thank you for allowing me to serve these last five years.

Sincerely,

A handwritten signature in cursive script that reads "Kristin Hague". The signature is written in dark ink and is positioned above the printed name.

Kristin Hague

Kristin Hague
2751 Waterford Court Idaho Falls, Idaho 83404
(208)716-3044
klh1921@hotmail.com

Objective

To serve the community of Idaho Falls as a member of the Idaho Falls Public Library Board of Trustees

Professional Experience

Diocese of Boise, Holy Rosary Catholic School Idaho Falls, Idaho,

Teacher, August 2010-Present

Establish clear objectives for all lessons, units, and projects and communicate those objectives to students.

Prepare, administer, and grade tests and assignments to evaluate students' progress.

Maintain accurate and complete student records, and prepare reports on children and activities, as required by laws, district policies, and administrative regulations.

Establish and enforce rules for behavior and policies and procedures to maintain order among students.

Confer with parents, administrators, testing specialists, social workers, and professionals to develop individual educational plans designed to promote students' educational, physical, and social development.

- Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.

Attend professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence.

- Collaborate with other teachers and administrators in the development, evaluation, and revision of middle school programs.

Plan and supervise class projects, field trips, visits by guest speakers or other experiential activities, and guide students in learning from such activities.

Confer with other staff members to plan and schedule lessons promoting learning, following approved curricula.

School District #91, Clair E. Gale Junior High Idaho Falls, Idaho 83404

Teacher, February 1997- June 1999

Prepare objectives and outlines for courses of study, following curriculum guidelines or requirements of states and schools.

- Maintain accurate, complete, and correct student records as required by laws, district policies, and administrative regulations.

Prepare, administer, and grade tests and assignments to evaluate students' progress.

Attend professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence.

Establish clear objectives for all lessons, units, and projects, and communicate these objectives to students.

Establish and enforce rules for behavior and procedures for maintaining order among students.

- Confer with other staff members to plan and schedule lessons promoting learning, following approved curricula.

Meet with other professionals to discuss individual students' needs and progress.

Adapt teaching methods and instructional materials to meet students' varying needs and interests.

Meet with parents and guardians to discuss their children's progress, and to determine their priorities for their children and their resource needs.

- Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.

Plan and supervise class projects, field trips, visits by guest speakers or other experiential activities, and guide students in learning from such activities.

Prepare students for later grades by encouraging them to explore learning opportunities and to persevere with challenging tasks.

Education

Montana State University Bozeman, Montana

Completed coursework towards Bachelor of Science in Education, Social Studies and History
Endorsement

Boise State University, Chapman University, Northwest Nazarene University Outreach Campuses, Idaho

Completed various continuing education classes and conferences, non-degree seeking



MEMORANDUM

TO: Honorable Mayor & City Council
FROM: Chris H Fredericksen
DATE: May 1, 2017
RE: Bid Award – South Tourist Park Overlay - 2017

On Tuesday, April 25th, 2017, bids were received and opened for the South Tourist Park Overlay - 2017 project. A tabulation of bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, TMC Contractors, Inc., in an amount of \$75,198.20 and, authorization for the Mayor and City Clerk to sign contract documents.

2-37-25-3-PRK-2017-09
2017-49

City of Idaho Falls

Engineering Department Bid Tabulation

Project..... South Tourist Park Overlay - 2017

Number..... 2-37-25-3-PRK-2017-09

Submitted Kent J. Fugal, P.E., PTOE

Date..... April 25, 2017

Item Number	Description	Estimated Quantity	Unit	Engineer's Estimate		TMC Contractors, Inc.		HK Contractors, Inc.		DePatco, Inc.	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
EARTHWORK AND BASES											
209.05.2	Roadway Excavation	446	C.Y.	\$20.00	\$8,920.00	\$23.50	\$10,481.00	\$27.00	\$12,042.00	\$27.80	\$12,398.80
209.05.4	Geotextile Fabric	2674	S.Y.	\$2.00	\$5,348.00	\$1.30	\$3,476.20	\$1.50	\$4,011.00	\$2.00	\$5,348.00
209.08.3	Granular Borrow	146	C.Y.	\$25.00	\$3,650.00	\$40.00	\$5,840.00	\$30.00	\$4,380.00	\$40.00	\$5,840.00
SURFACE COURSES AND PAVEMENT											
309.05.4	1.5" Asphalt Plantmix Pavement for an Overla	21	TON	\$140.00	\$2,940.00	\$86.00	\$1,806.00	\$150.00	\$3,150.00	\$140.00	\$2,940.00
309.06.2	2"/6" Street Section	2674	S.Y.	\$25.00	\$66,850.00	\$18.00	\$48,132.00	\$17.75	\$47,463.50	\$21.50	\$57,491.00
INCIDENTAL CONSTRUCTION											
409.01.2	Adjust Manhole Ring	1	EACH	\$600.00	\$600.00	\$450.00	\$450.00	\$666.00	\$666.00	\$1,207.08	\$1,207.08
409.02.2	Adjust Water Valve Box	1	EACH	\$500.00	\$500.00	\$350.00	\$350.00	\$550.00	\$550.00	\$600.00	\$600.00
409.03.2	Adjust Curb Stop Box	1	EACH	\$300.00	\$300.00	\$250.00	\$250.00	\$250.00	\$250.00	\$400.00	\$400.00
409.13.2	Landscaping (Topsoil & Grass Seed)	52	S.Y.	\$10.00	\$520.00	\$24.00	\$1,248.00	\$18.00	\$936.00	\$12.00	\$624.00
409.21.2	Repair Sprinkler Systems	1	L.S.	\$8,000.00	\$8,000.00	\$1,715.00	\$1,715.00	\$2,300.00	\$2,300.00	\$650.00	\$650.00
PORTLAND CEMENT CONCRETE											
509.02.5	Curb	21	L.F.	\$40.00	\$840.00	\$50.00	\$1,050.00	\$42.00	\$882.00	\$50.00	\$1,050.00
509.03.2	6" Flatwork	4	S.Y.	\$60.00	\$240.00	\$100.00	\$400.00	\$130.00	\$520.00	\$85.00	\$340.00
TOTAL				\$98,708.00		\$75,198.20		\$77,150.50		\$88,888.88	

Yvona Gunderson

From: Greg Weitzel
Sent: Friday, April 28, 2017 12:24 PM
To: Yvona Gunderson
Cc: Brent Martin; Lisa Jones
Subject: RE: South Tourist Park Overlay - 2017

Yvona: lowest bid is okay to award, thanks!

GAW



Administration
Greg A. Weitzel, MS, CPRP | Director

520 Memorial Drive
Idaho Falls, Idaho 83402
Work: (208) 612-8482
Fax: (208) 612-8179
gweitzel@idahofallsidaho.gov

Like us on FaceBook! 

From: Yvona Gunderson
Sent: Tuesday, April 25, 2017 11:35 AM
To: Greg Weitzel <GWeitzel@idahofallsidaho.gov>
Cc: Brent Martin <BMartin@idahofallsidaho.gov>; Lisa Jones <LJones@idahofallsidaho.gov>
Subject: South Tourist Park Overlay - 2017

Greg,

This morning we opened bids for the South Tourist Park Overlay – 2017 project. We had really good bids. Attached is the bid tab. Could you please review the bids and if you would like to have the bid awarded to the lowest bidder, send me an email? It will go to the council meeting on May 11. Thanks.

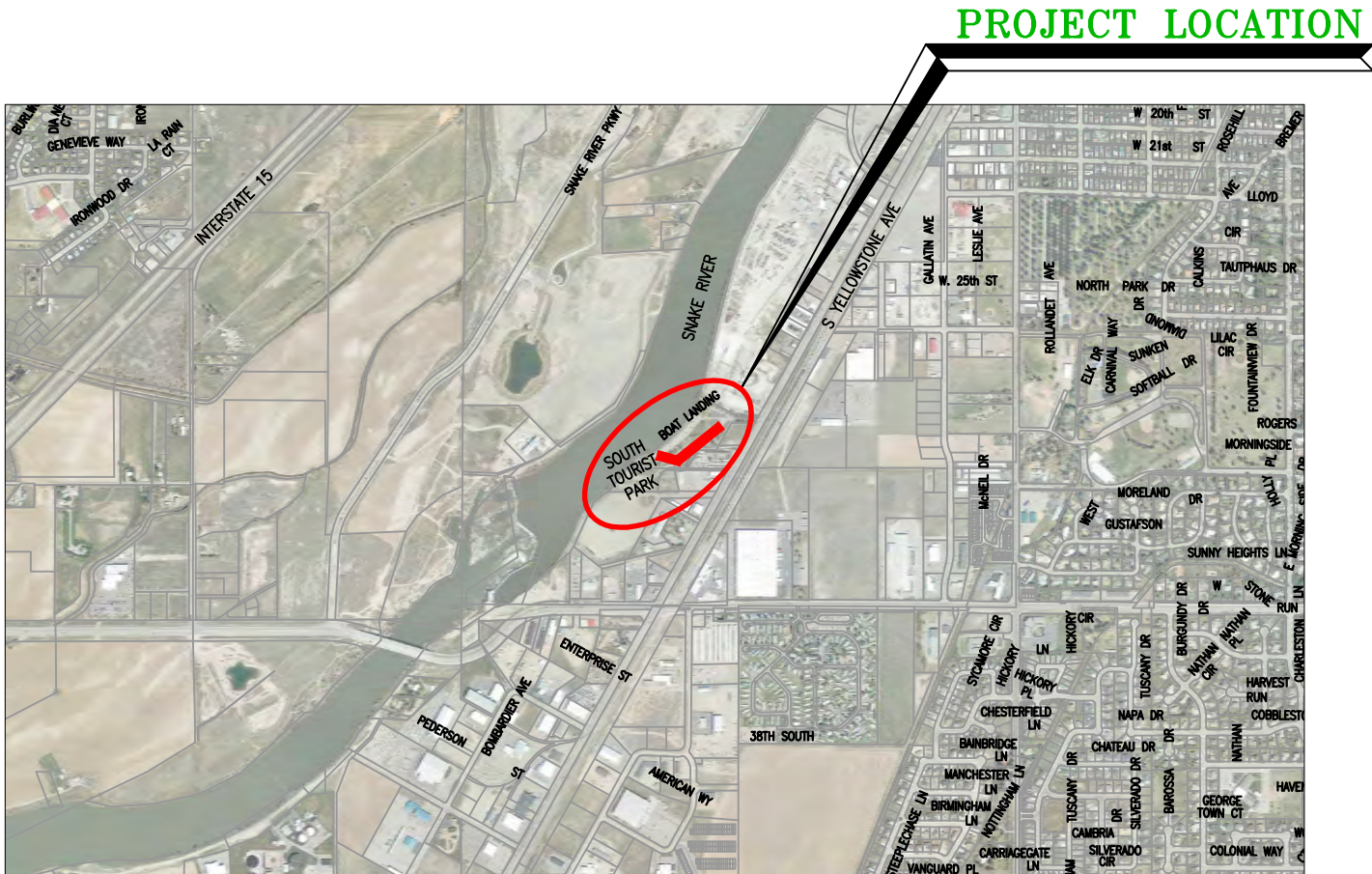


Engineering Division
Yvona Gunderson | *Design Technician Supervisor*

380 Constitution Way
Idaho Falls, Idaho 83402
Phone: (208) 612-8260
Fax: (208) 612-8570
yvgunderson@idahofallsidaho.gov

SOUTH TOURIST PARK OVERLAY – 2017

PROJECT # 2-37-25-3-PRK-2017-09



MAYOR

REBECCA L. NOAH CASPER

CITY COUNCIL

BARBARA DEE EHARDT
THOMAS HALLY
DAVID M. SMITH

ED MAROHN
JOHN B. RADFORD
MICHELLE ZIEL-DINGMAN

ENGINEERING DIVISION

PUBLIC WORKS DIRECTOR
CHRIS H FREDERICKSEN, P.E.

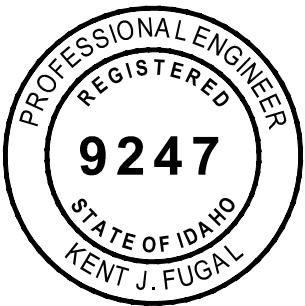
CITY ENGINEER

KENT J. FUGAL, P.E., PTOE

2017

REVIEWED BY: PARKS AND RECREATION DEPARTMENT

DATE: _____



AS BUILT:			
SCALE SHOWN IS FOR SHEET 11 x 17 ONLY			
CITY OF IDAHO FALLS			
ENGINEERING DEPARTMENT			
SOUTH TOURIST PARK OVERLAY 2017			
TITLE SHEET			
CHK BY:	Y.G.	DSG BY:	C.W.
FILE NO. 2-37-25-3-PRK-2017-09		DATE PLOTTED:	3-9-2017
DWG NO. Titlepage			SHEET NO. 1 of 4



MEMORANDUM

TO: Honorable Mayor & City Council
FROM: Chris H Fredericksen
DATE: April 26, 2017
RE: Bid Award – Street Overlays - 2017

On Tuesday, April 25th, 2017, bids were received and opened for the Street Overlays - 2017 project. A tabulation of bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, HK Contractors, Inc., in an amount of \$668,777.00 and, authorization for the Mayor and City Clerk to sign contract documents.

0-00-00-0-STR-2017-04
2017-48

City of Idaho Falls
Engineering Department
Bid Tabulation

Project..... Street Overlays - 2017

Number..... 0-00-00-0-STR-2017-04

Submitted Kent J. Fugal, P.E., PTOE

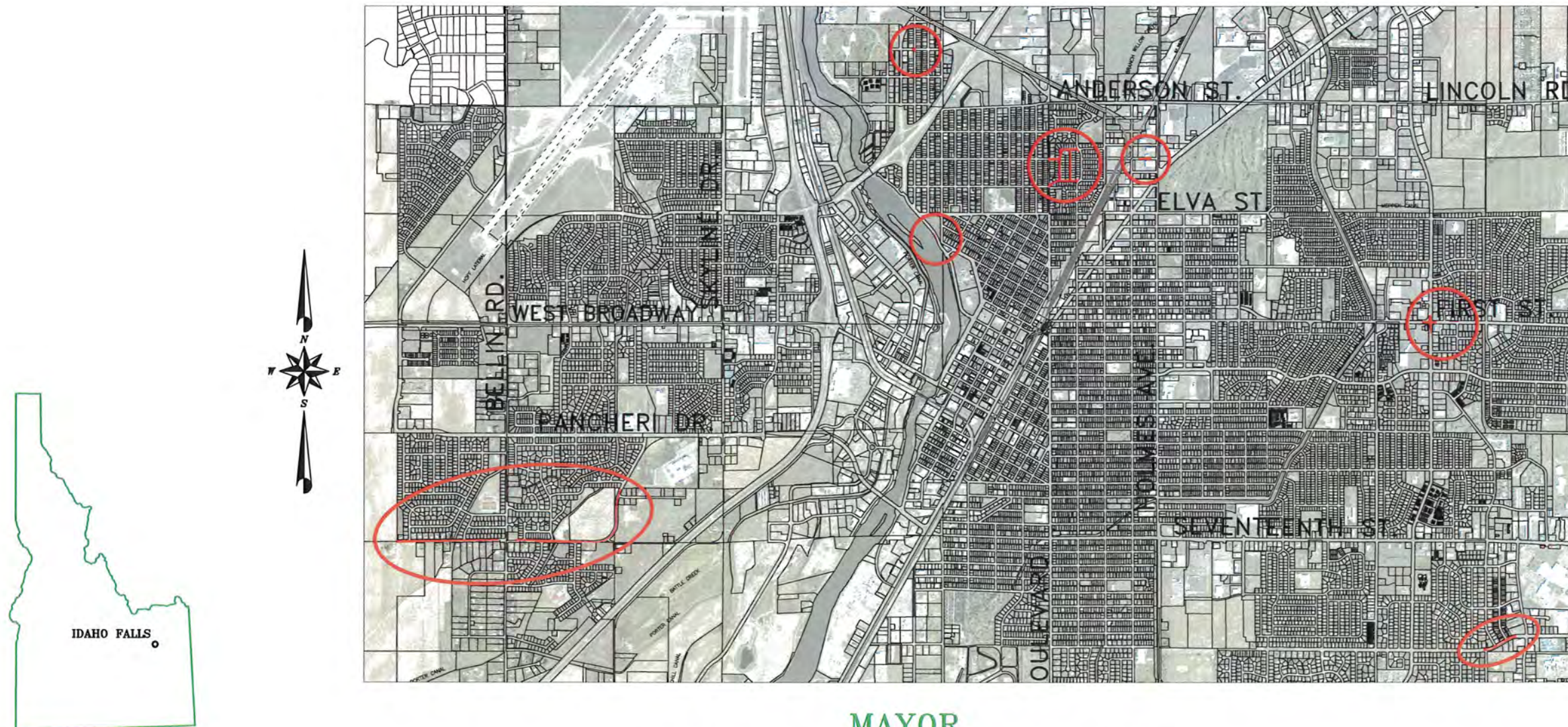
Date..... April 25, 2017

				Engineer's Estimate		HK Contractors, Inc.		DePatco, Inc		TMC Contractors, Inc.	
Item Number	Description	Estimated Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
EARTHWORK AND BASES											
209.03.4	Removal of Curb and Gutter	746	L.F.	\$5.00	\$3,730.00	\$5.00	\$3,730.00	\$11.25	\$8,392.50	\$13.00	\$9,698.00
209.03.5	Removal of Sidewalk	436	S.Y.	\$10.00	\$4,360.00	\$11.55	\$5,035.80	\$19.00	\$8,284.00	\$14.00	\$6,104.00
209.03.6	Removal of Pavement	453	S.Y.	\$3.00	\$1,359.00	\$3.95	\$1,789.35	\$7.60	\$3,442.80	\$6.00	\$2,718.00
209.05.2	Roadway Excavation	966	C.Y.	\$20.00	\$19,320.00	\$20.00	\$19,320.00	\$18.00	\$17,388.00	\$51.00	\$49,266.00
209.05.2	Roadway Excavation (Soft Spots)	50	C.Y.	\$25.00	\$1,250.00	\$18.75	\$937.50	\$21.50	\$1,075.00	\$51.00	\$2,550.00
209.05.4	Geotextile Fabric	773	S.Y.	\$2.00	\$1,546.00	\$1.50	\$1,159.50	\$2.10	\$1,623.30	\$2.00	\$1,546.00
209.08.3	Granular Borrow	234	C.Y.	\$25.00	\$5,850.00	\$22.00	\$5,148.00	\$16.40	\$3,837.60	\$39.50	\$9,243.00
209.08.3	Granular Borrow (Soft Spots)	50	C.Y.	\$30.00	\$1,500.00	\$25.00	\$1,250.00	\$26.65	\$1,332.50	\$39.50	\$1,975.00
SURFACE COURSES AND PAVEMENT											
309.05.2	2.5" Asphalt Plantmix Pavement	9514	S.Y.	\$12.00	\$114,168.00	\$8.50	\$80,869.00	\$10.00	\$95,140.00	\$10.25	\$97,518.50
309.05.4	2.25" Asphalt Plantmix Pavement for an Overlay	4569	TON	\$70.00	\$319,830.00	\$61.00	\$278,709.00	\$74.50	\$340,390.50	\$72.75	\$332,394.75
309.05.4	2.75" Asphalt Plantmix Pavement for an Overlay	854	TON	\$70.00	\$59,780.00	\$68.50	\$58,499.00	\$80.40	\$68,661.60	\$74.25	\$63,409.50
309.06.2	2"/10" Street Section	1002	S.Y.	\$45.00	\$45,090.00	\$17.00	\$17,034.00	\$22.10	\$22,144.20	\$25.00	\$25,050.00
309.06.2	3"/6" Street Section	1710	S.Y.	\$50.00	\$85,500.00	\$18.50	\$31,635.00	\$22.00	\$37,620.00	\$24.00	\$41,040.00
309.06.3	4"/10" Miscellaneous Section	92	S.Y.	\$65.00	\$5,980.00	\$33.00	\$3,036.00	\$36.30	\$3,339.60	\$77.00	\$7,084.00
INCIDENTAL CONSTRUCTION											
409.01.2	Adjust Manhole Ring	46	EACH	\$500.00	\$23,000.00	\$500.00	\$23,000.00	\$615.00	\$28,290.00	\$800.00	\$36,800.00
409.02.2	Adjust Water Valve Box	31	EACH	\$400.00	\$12,400.00	\$350.00	\$10,850.00	\$530.00	\$16,430.00	\$520.00	\$16,120.00
409.22.2	2" Milling (Cold Milling)	5683	S.Y.	\$5.00	\$28,415.00	\$2.25	\$12,786.75	\$2.20	\$12,502.60	\$3.25	\$18,469.75
409.22.2	2.5" Milling (Cold Milling)	5320	S.Y.	\$5.50	\$29,260.00	\$2.80	\$14,896.00	\$2.70	\$14,364.00	\$3.25	\$17,290.00
409.22.3	Milling (Edge Treatment)	4813	L.F.	\$2.00	\$9,626.00	\$3.10	\$14,920.30	\$3.10	\$14,920.30	\$3.50	\$16,845.50
409.22.4	Milling (End Treatment)	179	L.F.	\$15.00	\$2,685.00	\$11.50	\$2,058.50	\$17.75	\$3,177.25	\$20.00	\$3,580.00
PORTLAND CEMENT CONCRETE											
509.02.2	Combination Curb and Gutter - Type STANDARD	1033	L.F.	\$30.00	\$30,990.00	\$35.50	\$36,671.50	\$45.00	\$46,485.00	\$31.00	\$32,023.00
509.03.2	4" Flatwork	424	S.Y.	\$70.00	\$29,680.00	\$53.10	\$22,514.40	\$95.00	\$40,280.00	\$72.00	\$30,528.00
509.03.2	6" Flatwork	77	S.Y.	\$100.00	\$7,700.00	\$94.00	\$7,238.00	\$119.00	\$9,163.00	\$89.00	\$6,853.00
SPECIAL PROVISIONS											
SP - 1	Lower Manhole Ring	23	EACH	\$500.00	\$11,500.00	\$425.00	\$9,775.00	\$445.00	\$10,235.00	\$725.00	\$16,675.00
SP - 2	Lower Water Valve Box	13	EACH	\$400.00	\$5,200.00	\$375.00	\$4,875.00	\$385.00	\$5,005.00	\$525.00	\$6,825.00
SP - 3	Remove & Reset Sign	2	EACH	\$500.00	\$1,000.00	\$519.70	\$1,039.40	\$1,100.00	\$2,200.00	\$370.00	\$740.00
TOTAL				\$860,719.00		\$668,777.00		\$815,723.75		\$852,346.00	

STREET OVERLAYS – 2017

PROJECT # 0-00-00-0-STR-2017-04

PROJECT LOCATIONS



MAYOR

REBECCA L. NOAH CASPER

CITY COUNCIL

BARBARA DEE EHARDT
THOMAS HALLY
DAVID M. SMITH

ED MAROHN
JOHN B. RADFORD
MICHELLE ZIEL-DINGMAN

ENGINEERING DIVISION

PUBLIC WORKS DIRECTOR
CHRIS H FREDERICKSEN, P.E.

CITY ENGINEER

KENT J. FUGAL, P.E., PTOE

2017



AS BUILT:			
SCALE SHOWN IS FOR SHEET 11 x 17 ONLY			
CITY OF IDAHO FALLS			
ENGINEERING DIVISION			
STREET OVERLAYS			
2017			
CHE BY: K.J.F.	DSG BY: Y.G.	DWN BY: Y.G.	
FILE NO. 0-00-0-0-STR-2017-04		DATE PLOTTED: 4-5-17	SHEET NO. 1 OF 10
DWG NO. Titlepage			



MEMORANDUM

TO: Honorable Mayor & City Council
FROM: Chris H Fredericksen
DATE: May 5, 2017
RE: Bid Award – Park Avenue Water Line Cliff Street to Railroad

On Friday, April 28th, 2017, bids were received and opened for the Park Avenue Water Line Cliff Street to Railroad project. A tabulation of bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, 3H Construction, LLC, in an amount of \$83,782.50 and, authorization for the Mayor and City Clerk to sign contract documents.

2-38-19-2-WTR-2015-16
2017-50

City of Idaho Falls

Engineering Department

Bid Tabulation

Project..... Park Ave. Water Line Cliff St. to Railroad

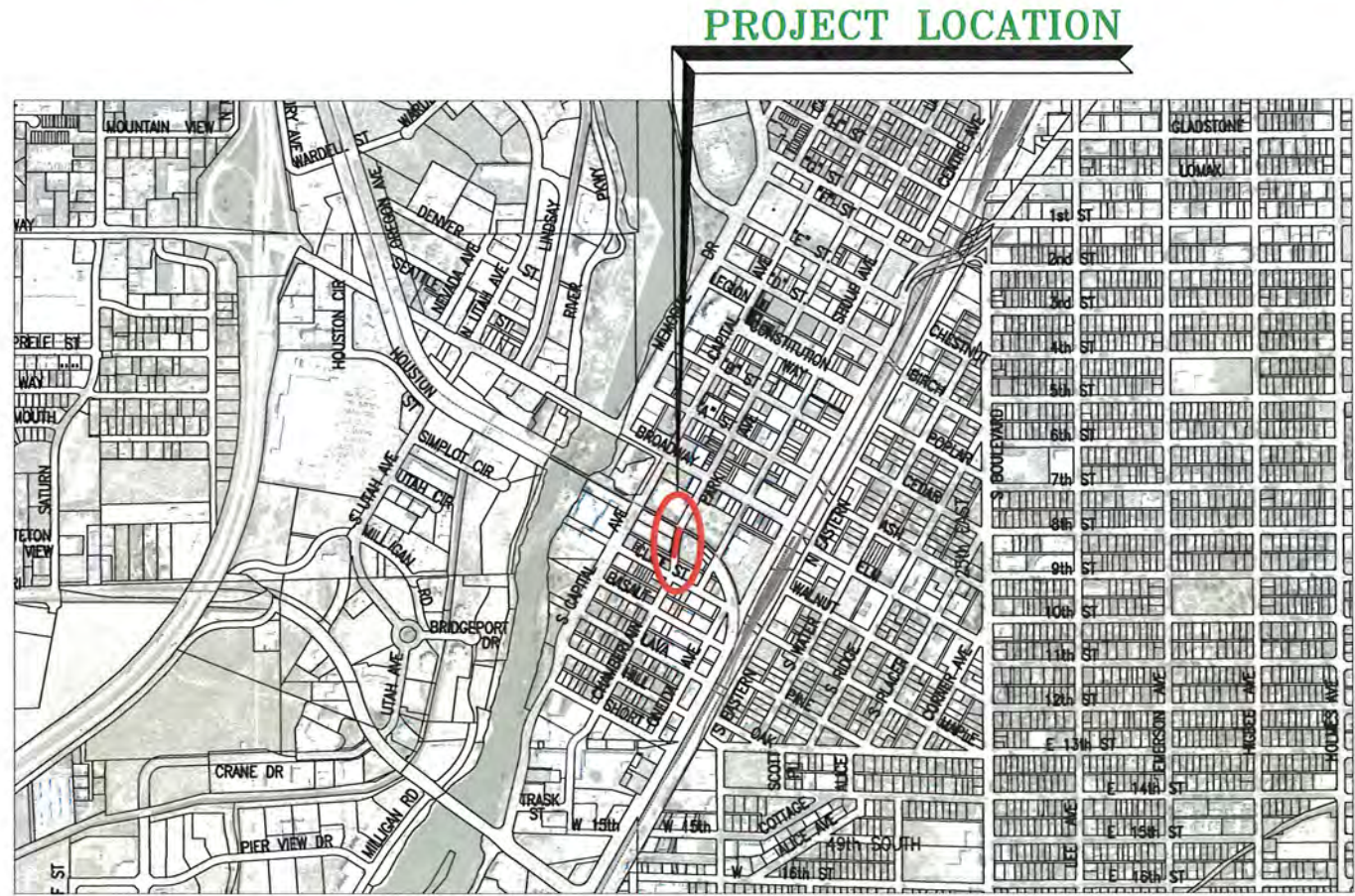
Number..... 2-38-19-2-WTR-2015-16

Submitted Kent J. Fugal, P.E., PTOE

Date..... April 28, 2017

				Engineer's Estimate		3H Construction, LLC	
Item Number	Description	Estimated Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount
209.03.4	Removal of Curb and Gutter	86	L.F.	\$6.00	\$516.00	\$10.00	\$860.00
209.03.5	Removal of Sidewalk	54	S.Y.	\$12.00	\$648.00	\$15.00	\$810.00
209.03.6	Removal of Pavement	21	S.Y.	\$15.00	\$315.00	\$20.00	\$420.00
209.05.2	Roadway Excavation	2	C.Y.	\$25.00	\$50.00	\$50.00	\$100.00
SURFACE COURSES AND PAVEMENT							
309.06.3	3"/8" Miscellaneous Section	21	S.Y.	\$60.00	\$1,260.00	\$90.00	\$1,890.00
INCIDENTAL CONSTRUCTION							
409.01.2	Adjust Manhole Ring	1	EACH	\$600.00	\$600.00	\$600.00	\$600.00
409.02.2	Adjust Water Valve Box	1	EACH	\$400.00	\$400.00	\$800.00	\$800.00
409.18.2	Casing Installation (20")	20	L.F.	\$60.00	\$1,200.00	\$90.00	\$1,800.00
PORTLAND CEMENT CONCRETE							
509.02.2	Combination Curb and Gutter - Type STANDAR	86	L.F.	\$60.00	\$5,160.00	\$38.00	\$3,268.00
509.03.2	6" Flatwork	54	S.Y.	\$60.00	\$3,240.00	\$112.00	\$6,048.00
WATER LINES							
609.02.2	12" Pipe	204	L.F.	\$20.00	\$4,080.00	\$19.75	\$4,029.00
609.03.2	12" Butterfly Valve and Valve Box	1	EACH	\$1,200.00	\$1,200.00	\$2,800.00	\$2,800.00
609.04.2	12" x 12" Tee	1	EACH	\$800.00	\$800.00	\$900.00	\$900.00
609.04.2	12" x 8" Reducer	2	EACH	\$800.00	\$1,600.00	\$375.00	\$750.00
609.04.2	8" Sleeve	2	EACH	\$400.00	\$800.00	\$200.00	\$400.00
609.04.2	12" Sleeve	1	EACH	\$500.00	\$500.00	\$300.00	\$300.00
609.04.2	12" 45° Bend	3	EACH	\$800.00	\$2,400.00	\$620.00	\$1,860.00
609.04.2	12" 22½° Bend	1	EACH	\$800.00	\$800.00	\$620.00	\$620.00
609.07.3	Salvage of Appurtenance - Type 12" Tee	1	EACH	\$300.00	\$300.00	\$150.00	\$150.00
609.07.3	Salvage of Appurtenance - Type 12" Plug	1	EACH	\$300.00	\$300.00	\$150.00	\$150.00
SANITARY SEWERS AND STORM DRAINS							
709.01.2	Bypass Pumping	1	L.S.	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00
709.02.2	8" Pipe (C900)	78	L.F.	\$30.00	\$2,340.00	\$38.00	\$2,964.00
TRENCH EXCAVATION AND BACKFILL							
809.01.2	Trench Excavation and Backfill - Class I	131	L.F.	\$35.00	\$4,585.00	\$28.50	\$3,733.50
809.01.2	Trench Excavation and Backfill - Class II	151	L.F.	\$45.00	\$6,795.00	\$38.00	\$5,738.00
809.02.2	Unsuitable Material Excavation	20	C.Y.	\$25.00	\$500.00	\$30.00	\$600.00
809.03.2	Rock Excavation	100	L.F.	\$100.00	\$10,000.00	\$175.00	\$17,500.00
809.04.2	Base Stabilization Material	20	C.Y.	\$35.00	\$700.00	\$30.00	\$600.00
809.11.2	Removal and Replacement of Asphalt Plantmix and Aggregate Base (3"/8")	264	L.F.	\$85.00	\$22,440.00	\$78.00	\$20,592.00
TOTAL				\$76,529.00		\$83,782.50	

PARK AVE. WATER LINE
CLIFF ST. TO RAILROAD
PROJECT # 2-38-19-2-WTR-2015-16



REVIEWED BY: WATER DIVISION
[Signature]
DATE: 4-20-17



MAYOR
REBECCA L. NOAH CASPER
CITY COUNCIL

BARBARA DEE EHARDT
THOMAS HALLY
DAVID M. SMITH
ED MAROHN
JOHN B. RADFORD
MICHELLE ZIEL-DINGMAN

ENGINEERING DIVISION

PUBLIC WORKS DIRECTOR
CHRIS H FREDERICKSEN, P.E.

CITY ENGINEER
KENT J. FUGAL, P.E., PTOE

2017

AS BUILT:			
SCALE SHOWN IS FOR SHEET 11 x 17 ONLY			
CITY OF IDAHO FALLS			
ENGINEERING DIVISION			
PARK AVE. WATER LINE CLIFF ST. TO RAILROAD			
CHK BY:	Y.G.	DSG BY:	C.W.
FILE NO. 2-38-19-2-WTR-2015-16	DATE PLOTTED:		SHEET NO.
DWG NO. Titlepage		8/6/2015	1 of 4



MEMORANDUM

TO: Honorable Mayor & City Council
FROM: Chris H Fredericksen
DATE: May 5, 2017
RE: Bid Award – Water Meter Installation – 2017 Phase II

On Tuesday, May 2nd, 2017, bids were received and opened for the Water Meter Installation – 2017 Phase II project. A tabulation of bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, 3H Construction, LLC, in an amount of \$210,065.00 and, authorization for the Mayor and City Clerk to sign contract documents.

0-00-00-0-WTR-2017-24
2017-51

City of Idaho Falls

Engineering Department

Bid Tabulation

Project..... Water Meter Installation - 2017 Phase II

Number..... 0-00-00-0-WTR-2017-24

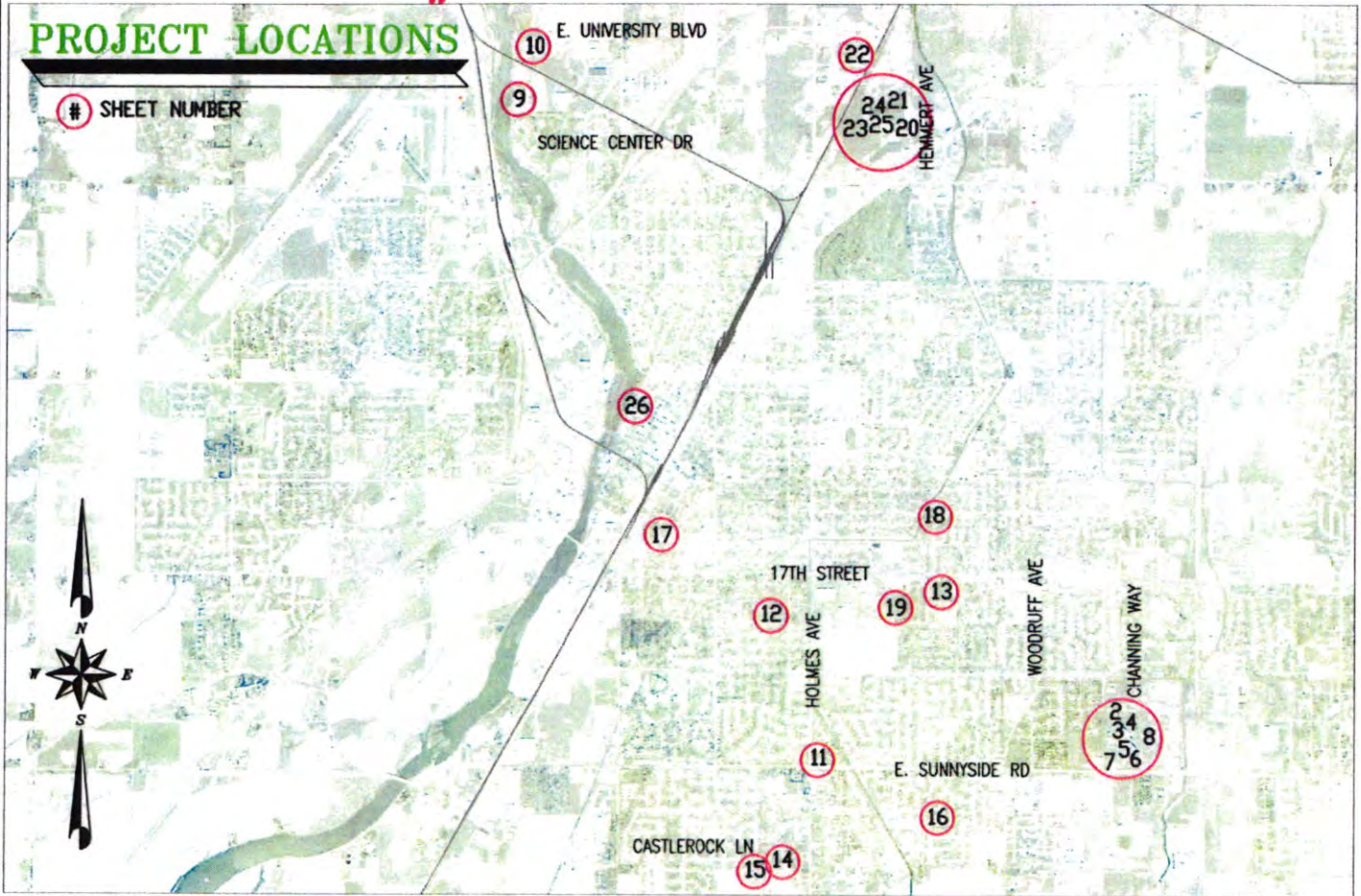
Submitted Kent J. Fugal, P.E., PTOE

Date..... May 3, 2017

Item NumberDescriptionEstimated QuantityUnit				Engineer's Estimate		3H Construction, LLC	
				Unit Price	Total Amount	Unit Price	Total Amount
EARTHWORK AND BASES							
209.03.4	Removal of Curb and Gutter	20	L.F.	\$10.00	\$200.00	\$25.00	\$500.00
209.03.5	Removal of Sidewalk	9	S.Y.	\$15.00	\$135.00	\$45.00	\$405.00
INCIDENTAL CONSTRUCTION							
409.21.2	Repair Sprinkler Systems	1	L.S.	\$5,000.00	\$5,000.00	\$35,000.00	\$35,000.00
PORTLAND CEMENT CONCRETE							
509.02.2	Combination Curb and Gutter - Type STANDARD	20	L.F.	\$50.00	\$1,000.00	\$55.00	\$1,100.00
509.03.2	4" Flatwork	9	S.Y.	\$80.00	\$720.00	\$90.00	\$810.00
WATER LINES							
609.07.3	Salvage of Appurtenance - Type 3" Water Meter	1	EACH	\$300.00	\$300.00	\$300.00	\$300.00
TRENCH EXCAVATION AND BACKFILL							
809.10.2	Removal and Replacement of Landscaped Areas	230	L.F.	\$50.00	\$11,500.00	\$105.00	\$24,150.00
809.11.2	Removal and Replacement of Asphalt Plantmix and Aggregate Base (2"/6")	20	L.F.	\$100.00	\$2,000.00	\$150.00	\$3,000.00
SPECIAL PROVISIONS							
SP - 1	3/4" Inside Water Meter	1	EACH	\$1,000.00	\$1,000.00	\$1,900.00	\$1,900.00
SP - 2	1" Water Meter	1	EACH	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00
SP - 3	1" Inside Water Meter	1	EACH	\$1,000.00	\$1,000.00	\$2,200.00	\$2,200.00
SP - 4	1.5" Water Meter	3	EACH	\$3,500.00	\$10,500.00	\$4,200.00	\$12,600.00
SP - 5	1.5" Inside Water Meter	2	EACH	\$1,200.00	\$2,400.00	\$2,400.00	\$4,800.00
SP - 6	2" Water Meter	15	EACH	\$4,000.00	\$60,000.00	\$4,800.00	\$72,000.00
SP - 7	2" Inside Water Meter	3	EACH	\$1,700.00	\$5,100.00	\$2,400.00	\$7,200.00
SP - 8	2" Inside Water Meter with 4"X2" Reducer	1	EACH	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00
SP - 9	3" Water Meter	2	EACH	\$5,000.00	\$10,000.00	\$4,900.00	\$9,800.00
SP - 10	4" Water Meter	4	EACH	\$5,000.00	\$20,000.00	\$4,800.00	\$19,200.00
SP - 11	4" Inside Water Meter	1	EACH	\$3,000.00	\$3,000.00	\$3,400.00	\$3,400.00
SP - 12	6" Water Meter	1	EACH	\$6,500.00	\$6,500.00	\$5,200.00	\$5,200.00
TOTAL					\$144,855.00	\$210,065.00	

WATER METER INSTALLATION – 2017 PHASE II PROJECT # 0-00-00-0-WTR-2017-24

PROJECT LOCATIONS



GENERAL NOTES

1. CAUTION MUST BE USED WHEN EXCAVATING IN THIS AREA. CONTRACTOR SHALL LOCATE ALL UTILITIES WHEN POSSIBLE PRIOR TO CONSTRUCTION. CALL 811 FOR LOCATE. RETAIN & PROTECT ALL UTILITIES UNLESS SHOWN OTHERWISE. IF ANY UTILITIES NEED TO BE ADJUSTED BASED ON THE FIELD LOCATE, COORDINATE WITH THE UTILITY OWNER.
2. CONTRACTOR TO VERIFY UTILITIES PRIOR TO CONSTRUCTION, NO TOPOGRAPHIC SURVEY HAS BEEN COLLECTED.
3. CITY OF IDAHO FALLS SHALL SUPPLY ALL WATER MATERIAL FOR METER INSTALLATION EXCEPT THAT THE CONTRACTOR SHALL SUPPLY CONNECTING FITTINGS FOR ALL INDOOR INSTALLATIONS AND OUTDOOR COPPER INSTALLATIONS GREATER THAN 2" IN DIAMETER (INCIDENTAL TO METER INSTALLATION). SALVAGE COPPER MATERIAL TO OWNER.
4. INTERIOR METER INSTALLATIONS WILL REQUIRE A LICENSED PLUMBER.
5. CONTRACTOR SHALL NOTIFY PROPERTY OWNERS 2-3 DAYS PRIOR TO WATER BEING SHUTOFF AND COORDINATE CONSTRUCTION TIMING WITH THE PROPERTY OWNERS. CONTACT INFORMATION FOR THE PROPERTY OWNERS WILL BE SUPPLIED TO THE CONTRACTOR WHO IS AWARDED THE CONTRACT.
6. EXCAVATION AND BACKFILL FOR INSTALLATION OF METERS IS INCIDENTAL TO SP ITEMS.
7. CURB STOP LOCATIONS ARE UNKNOWN. RETAIN AND PROTECT EXISTING CURB STOPS. INSTALL NEW CURB STOPS WHERE NOT EXISTING. CURB STOP INSTALLATION SHALL BE INCIDENTAL TO SP ITEMS.

MAYOR

REBECCA L. NOAH CASPER

CITY COUNCIL

BARBARA DEE EHARDT
THOMAS HALLY
DAVID M. SMITH

ED MAROHN
JOHN B. RADFORD
MICHELLE ZIEL-DINGMAN

ENGINEERING DIVISION

PUBLIC WORKS DIRECTOR
CHRIS H FREDERICKSEN, P.E.

CITY ENGINEER
KENT J. FUGAL, P.E., PTOE



2017

REVIEWED BY: WATER DIVISION

DATE: 4-12-17

AS BUILT:

IDAHO FALLS PUBLIC WORK
WATER METER INSTALLATION
2017 – PHASE II
TITLE SHEET

CHK BY:	Y.G.	DSG BY:	CW
FILE NO. 0-00-00-0-WTR-2017-24	DATE PLOTTED:	SHEET NO.	
DWG NO. Titlepage	3-24-17	1 of 26	



MEMORANDUM

TO: Honorable Mayor & City Council
FROM: Chris H Fredericksen
DATE: May 5, 2017
RE: Bid Award – 17th Street and St. Clair Road Intersection Improvements

On Tuesday, May 2nd, 2017, bids were received and opened for the 17th Street and St. Clair Road Intersection Improvements project. A tabulation of bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, HK Contractors, Inc, in an amount of \$564,577.00 and, authorization for the Mayor and City Clerk to sign contract documents.

2-38-28-2-STR-2016-35
2017-52

City of Idaho Falls

Engineering Department

Bid Tabulation

Project..... 17th Street and St Clair Rd Intersection Improvements

Number..... 2-38-28-2-STR-2016-35

Submitted Kent J. Fugal, P.E., PTOE

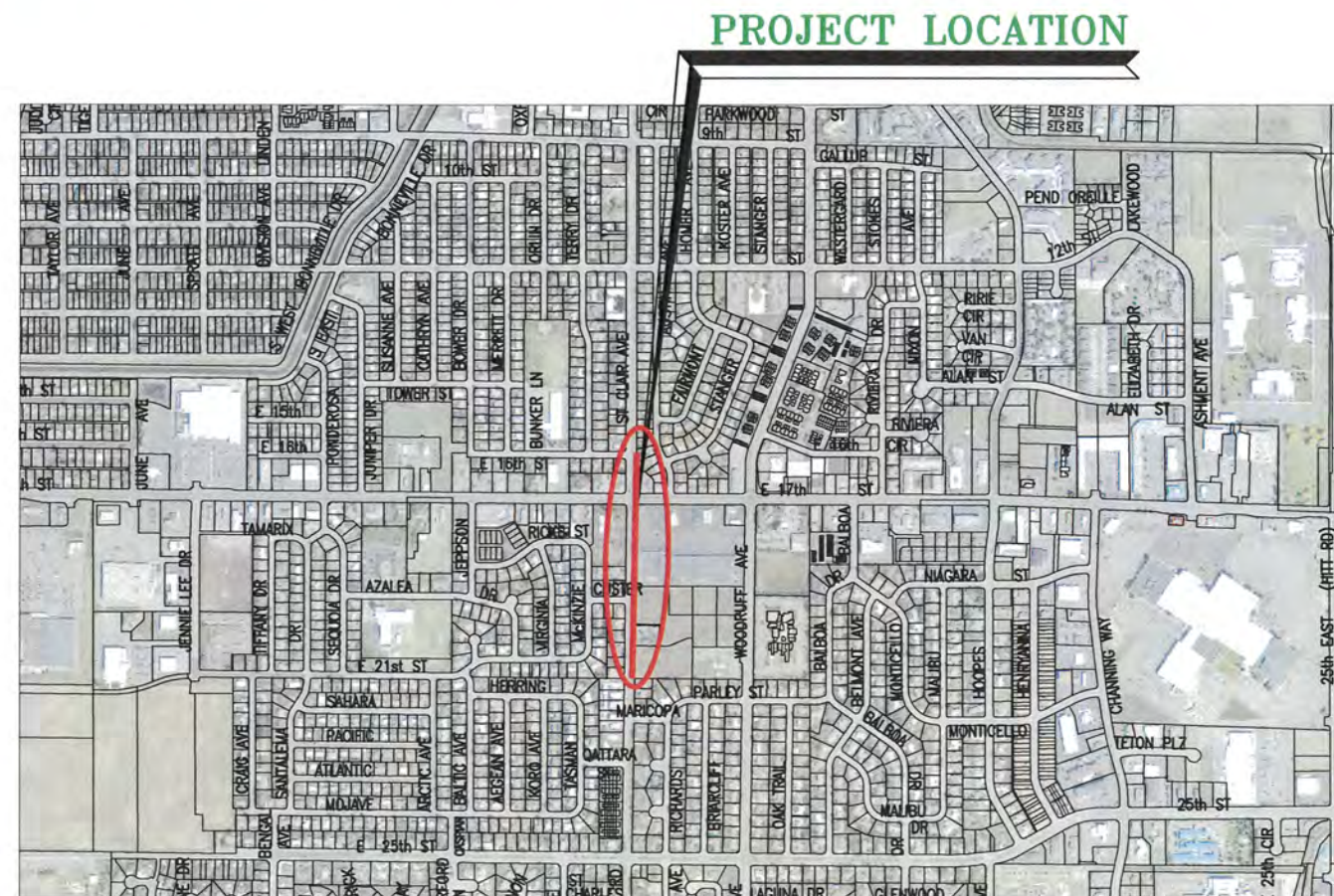
Date..... May 3, 2017

Item NumberDescriptionEstimated QuantityUnit				Engineer's Estimate		HK Contractors, Inc.		DePatco, Inc.	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
EARTHWORK AND BASES									
209.03.4	Removal of Curb and Gutter	230	L.F.	\$5.00	\$1,150.00	\$13.00	\$2,990.00	\$15.00	\$3,450.00
209.03.5	Removal of Sidewalk	147	S.Y.	\$10.00	\$1,470.00	\$26.00	\$3,822.00	\$25.00	\$3,675.00
209.03.6	Removal of Pavement	1961	S.Y.	\$3.00	\$5,883.00	\$4.75	\$9,314.75	\$4.00	\$7,844.00
209.05.2	Roadway Excavation	1518	C.Y.	\$20.00	\$30,360.00	\$22.00	\$33,396.00	\$32.00	\$48,576.00
209.05.2	Roadway Excavation (Soft Spots)	50	C.Y.	\$25.00	\$1,250.00	\$28.00	\$1,400.00	\$40.00	\$2,000.00
209.05.4	Geotextile Fabric (Subgrade Separation Cl. 2)	2973	S.Y.	\$2.00	\$5,946.00	\$1.75	\$5,202.75	\$3.00	\$8,919.00
209.08.3	Granular Borrow	21	C.Y.	\$25.00	\$525.00	\$42.00	\$882.00	\$30.00	\$630.00
209.08.3	Granular Borrow (Soft Spots)	50	C.Y.	\$30.00	\$1,500.00	\$42.00	\$2,100.00	\$30.00	\$1,500.00
209.08.4	Topsoil	206	C.Y.	\$35.00	\$7,210.00	\$65.00	\$13,390.00	\$39.50	\$8,137.00
SURFACE COURSES AND PAVEMENT									
309.06.2	4"/10" Street Section	2973	S.Y.	\$40.00	\$118,920.00	\$38.00	\$112,974.00	\$39.00	\$115,947.00
309.06.3	2"/6" Miscellaneous Section	16	S.Y.	\$50.00	\$800.00	\$138.00	\$2,208.00	\$32.00	\$512.00
309.06.3	3"/8" Miscellaneous Section	74	S.Y.	\$55.00	\$4,070.00	\$59.00	\$4,366.00	\$43.00	\$3,182.00
INCIDENTAL CONSTRUCTION									
409.01.2	Adjust Manhole Ring	2	EACH	\$600.00	\$1,200.00	\$600.00	\$1,200.00	\$825.00	\$1,650.00
409.02.2	Adjust Water Valve Box	4	EACH	\$400.00	\$1,600.00	\$400.00	\$1,600.00	\$550.00	\$2,200.00
409.06.2	Traffic Control Sign Unit - Type A	6	EACH	\$400.00	\$2,400.00	\$275.00	\$1,650.00	\$560.00	\$3,360.00
409.06.2	Traffic Control Sign Unit - Type B	7	EACH	\$450.00	\$3,150.00	\$300.00	\$2,100.00	\$725.00	\$5,075.00
409.07.2	Pavement Markings (Paint)	1	L.S.	\$5,000.00	\$5,000.00	\$9,500.00	\$9,500.00	\$5,800.00	\$5,800.00
409.09.2	Traffic Signal System	1	L.S.	\$30,000.00	\$30,000.00	\$60,000.00	\$60,000.00	\$93,000.00	\$93,000.00
409.16.2	4" Conduit (PVC Irrigation)	122	L.F.	\$30.00	\$3,660.00	\$5.00	\$610.00	\$28.50	\$3,477.00
409.26.2	Storm Water Pollution Prevention Plan	1	L.S.	\$2,500.00	\$2,500.00	\$3,200.00	\$3,200.00	\$8,550.00	\$8,550.00
PORTLAND CEMENT CONCRETE									
509.02.2	Combination Curb and Gutter - Type STANDARD	260	L.F.	\$35.00	\$9,100.00	\$40.00	\$10,400.00	\$53.75	\$13,975.00
509.02.2	Combination Curb and Gutter - Type MODIFIED LIP DOWI	725	L.F.	\$35.00	\$25,375.00	\$35.00	\$25,375.00	\$44.00	\$31,900.00
509.03.2	4" Flatwork	371	S.Y.	\$60.00	\$22,260.00	\$105.00	\$38,955.00	\$113.00	\$41,923.00
509.03.2	6" Flatwork	225	S.Y.	\$70.00	\$15,750.00	\$125.00	\$28,125.00	\$118.00	\$26,550.00
WATER LINES									
609.01.2	Temporary Water Service	1	L.S.	\$10,000.00	\$10,000.00	\$26,572.25	\$26,572.25	\$14,200.00	\$14,200.00
609.02.2	6" Pipe	16	L.F.	\$10.00	\$160.00	\$18.00	\$288.00	\$18.00	\$288.00
609.02.2	8 " Pipe	43	L.F.	\$12.00	\$516.00	\$7.75	\$333.25	\$18.00	\$774.00
609.02.2	12" Pipe	1512	L.F.	\$15.00	\$22,680.00	\$3.75	\$5,670.00	\$18.00	\$27,216.00
609.03.2	6" Gate Valve and Valve Box	1	EACH	\$500.00	\$500.00	\$600.00	\$600.00	\$770.00	\$770.00
609.03.2	8" Gate Valve and Valve Box	2	EACH	\$500.00	\$1,000.00	\$625.00	\$1,250.00	\$835.00	\$1,670.00
609.03.2	12" Butterfly Valve and Valve Box	2	EACH	\$800.00	\$1,600.00	\$700.00	\$1,400.00	\$1,050.00	\$2,100.00
609.04.2	12" x 6" Tee	1	EACH	\$500.00	\$500.00	\$250.00	\$250.00	\$360.00	\$360.00
609.04.2	12" x 8" Tee	4	EACH	\$500.00	\$2,000.00	\$255.00	\$1,020.00	\$360.00	\$1,440.00
609.04.2	8" x 6" Reducer	1	EACH	\$300.00	\$300.00	\$200.00	\$200.00	\$260.00	\$260.00
609.04.2	12" x 8" Reducer	1	EACH	\$300.00	\$300.00	\$205.00	\$205.00	\$260.00	\$260.00
609.04.2	6" Sleeve	1	EACH	\$300.00	\$300.00	\$200.00	\$200.00	\$260.00	\$260.00
609.04.2	8" Sleeve	3	EACH	\$300.00	\$900.00	\$205.00	\$615.00	\$260.00	\$780.00
609.04.2	12" Sleeve	2	EACH	\$400.00	\$800.00	\$300.00	\$600.00	\$360.00	\$720.00
609.04.2	6" 45° Bend	2	EACH	\$350.00	\$700.00	\$200.00	\$400.00	\$215.00	\$430.00
609.04.2	8" 45° Bend	2	EACH	\$350.00	\$700.00	\$200.00	\$400.00	\$235.00	\$470.00
609.04.2	12" 45° Bend	2	EACH	\$450.00	\$900.00	\$315.00	\$630.00	\$360.00	\$720.00
609.04.2	6" Plug	2	EACH	\$300.00	\$600.00	\$225.00	\$450.00	\$260.00	\$520.00
609.05.2	Fire Hydrant	1	EACH	\$1,500.00	\$1,500.00	\$2,300.00	\$2,300.00	\$1,350.00	\$1,350.00
609.06.2	1" Service Line	224	L.F.	\$5.00	\$1,120.00	\$5.50	\$1,232.00	\$28.00	\$6,272.00

Item Number	Description	Estimated Quantity	Unit	Engineer's Estimate		HK Contractors, Inc.		DePatco, Inc.	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
609.06.3	1" Service Connection	6	EACH	\$550.00	\$3,300.00	\$125.00	\$750.00	\$350.00	\$2,100.00
609.06.4	1" Reconnecting Service Line	2	EACH	\$550.00	\$1,100.00	\$2,200.00	\$4,400.00	\$350.00	\$700.00
609.06.6	1" Meter Pit	7	EACH	\$400.00	\$2,800.00	\$135.00	\$945.00	\$700.00	\$4,900.00
609.07.3	Salvage of Appurtenance - Type 8" Tapping Tee with Valve	2	EACH	\$300.00	\$600.00	\$400.00	\$800.00	\$260.00	\$520.00
609.07.3	Salvage of Appurtenance - Type 12" 45° Bend	4	EACH	\$200.00	\$800.00	\$400.00	\$1,600.00	\$260.00	\$1,040.00
609.07.3	Salvage of Appurtenance - Type Fire Hydrant	1	EACH	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
TRENCH EXCAVATION AND BACKFILL									
809.01.2	Trench Excavation and Backfill - Class I	50	L.F.	\$20.00	\$1,000.00	\$28.00	\$1,400.00	\$67.00	\$3,350.00
809.01.2	Trench Excavation and Backfill - Class II	1779	L.F.	\$25.00	\$44,475.00	\$28.00	\$49,812.00	\$62.60	\$111,365.40
809.02.2	Unsuitable Material Excavation	300	C.Y.	\$20.00	\$6,000.00	\$24.00	\$7,200.00	\$31.00	\$9,300.00
809.03.2	Rock Excavation	50	L.F.	\$100.00	\$5,000.00	\$100.00	\$5,000.00	\$115.00	\$5,750.00
809.04.2	Base Stabilization Material	300	C.Y.	\$25.00	\$7,500.00	\$45.00	\$13,500.00	\$37.00	\$11,100.00
809.11.2	Removal and Replacement of Asphalt Plantmix and Aggregate Base (4"/10")	198	L.F.	\$75.00	\$14,850.00	\$185.00	\$36,630.00	\$62.75	\$12,424.50
809.11.2	Removal of Asphalt Plantmix/ Replacement of Aggregate Base (10" Min.)	688	L.F.	\$50.00	\$34,400.00	\$28.00	\$19,264.00	\$20.60	\$14,172.80
SPECIAL PROVISIONS									
SP - 1	Bore 2" Poly Service	1	L.S.	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00	\$6,074.18	\$6,074.18
TOTAL					\$472,380.00		\$564,577.00		\$685,888.88

17TH STREET AND ST CLAIR RD INTERSECTION IMPROVEMENTS

PROJECT # 2-38-28-2-STR-2016-35



MAYOR

REBECCA L. NOAH CASPER

CITY COUNCIL

BARBARA DEE EHARDT
THOMAS HALLY
DAVID M. SMITH

ED MAROHN
JOHN B. RADFORD
MICHELLE ZIEL-DINGMAN

ENGINEERING DIVISION

PUBLIC WORKS DIRECTOR
CHRIS H. FREDERICKSEN, P.E.

CITY ENGINEER

KENT J. FUGAL, P.E., PTOE

2017

REVIEWED BY: WATER DIVISION

[Signature]

DATE: 4-13-17



AS BUILT:			
SCALE SHOWN IS FOR SHEET 11 x 17 ONLY			
CITY OF IDAHO FALLS			
ENGINEERING DIVISION			
17TH STREET AND ST CLAIR RD INTERSECTION IMPROVEMENTS TITLE SHEET			
CHEK BY:	Y.G.	DSG BY:	G.C.
FILE NO. 2-38-28-2-STR-2016-35	DATE PLOTTED: 4-13-17	DWN BY:	G.C.
DWG NO. Titlepage		SHEET NO. 1	OF 19


IDAHO FALLS

MEMORANDUM

TO: Mayor and City Council

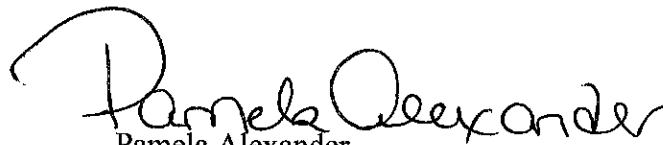
FROM: Municipal Services Department

DATE: May 1, 2017

RE: Bid IF-17-16, Water Meters and Meter Materials for Public Works

Attached is the tabulation for the above subject bid. It is the recommendation of Public Works and Municipal Services Departments to accept the lowest responsive, responsible bid of HD Supply Waterworks for water meters and meter materials for a lump sum amount of \$110,155.00. Funding to purchase the meters and materials are budgeted in the 2016/17 Water Fund.

Respectfully,



Pamela Alexander
Municipal Services Director



Chandra Witt
General Services Administrator



Heidi Carlson
Purchasing Agent

City of Idaho Falls

PO BOX 50220

IDAHO FALLS, IDAHO 83405

PHONE: (208) 612-8433

Office of Purchasing Agent

Opening Date: April 27, 2017

TABULATION BID IF-17-16

Water Meters and Meter Materials

BIDDER	1) Ferguson Waterworks Idaho Falls, ID	2) HD Supply Waterworks Idaho Falls, ID	3) HD Fowler Co. Idaho Falls, ID
Addendum Acknowledged	X	X	X
Water Meters and Meter Materials Lump Sum Total	\$122,055.00	\$110,155.00	\$141,871.70
Delivery Time	3 – 4 Weeks	8 – 10 Weeks ARO	4 – 6 Weeks ARO



MEMORANDUM

TO: Mayor and City Council

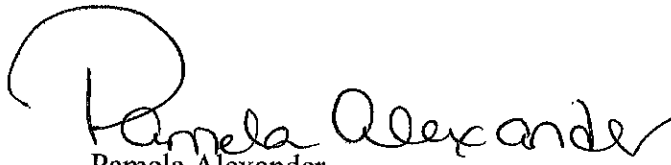
FROM: Municipal Services Department

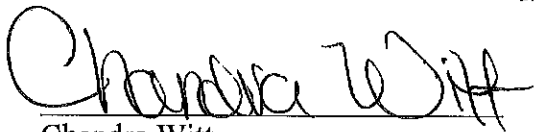
DATE: April 28, 2017

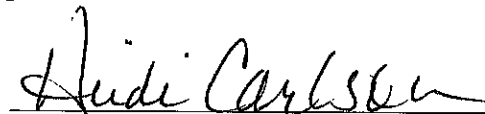
RE: Bid IF-17-P, Annual Rifle and Pistol Ammunition for Police Department

It is the recommendation of the Police and the Municipal Services Departments to piggyback the State of Idaho Contract #SBPO1390-03 with Salt Lake Wholesale Sports. The supplier will furnish the department's annual rifle and pistol ammunition for a lump sum amount of \$54,831.64. Last fiscal year the Police Department expended a total of \$51,883.92 for ammunition. Funding to purchase the ammunition is in the 2016/17 Police Department budget for \$57,874.

Respectfully,


Pamela Alexander
Municipal Services Director


Chandra Witt
General Services Administrator


Heidi Carlson
Purchasing Agent



State of Idaho

CHANGE ORDER - 03

PLEASE DO NOT DUPLICATE THIS ORDER.

Change Order Summary		Supplier
Purchase Order Number:	SBPO1390	Ronald Mitchell SALT LAKE WHOLESALE SPORTS 3331 South 300 West Salt Lake City, UT 84115 Phone: 801 485-4867
Account Number:	AC-1	Fax: 801 485-7873
Revision Number:	03	Email: slw@qwest.net
Change Order Date:	June 15, 2016	
Service Start Date:	July 6, 2016	Buyer Contact
Service End Date:	July 5, 2017	Jason Urquhart Tel: 208-332-1608 Fax: 208-327-7320 jason.urquhart@adm.idaho.gov
Payment Method:	Invoice	
Payment Terms:	NET30	
Currency:	USD	
FOB Instruction:	Destination	
Attachment(s):	<u>ChangeLog.htm</u> : Purchase Order Change	
Contract Number:		

Bill To Address	Ship To Address
DOP - Various State Agencies State of Idaho Various Locations See Below for Details on Specific Locations Various, Idaho 83702	DOP - Various State Agencies State of Idaho Various Locations See Below for Details on Specific Locations Various, Idaho 83702
Phone: 208-327-7465	Phone: 208-327-7465
Fax: 208-327-7320	Fax: 208-327-7320
Email: purchasing@adm.idaho.gov	Email: purchasing@adm.idaho.gov
Mail Stop: DOP - Various Locations	Mail Stop: DOP - Various Locations

Instructions

SBPO1390, Practice Ammunition for Various State of Idaho Agencies, Institutions and Departments and eligible political subdivisions or public agencies as defined by Idaho Code, Section 67-2327 (the "Contract") is renewed for an additional period of time, as provided above. All of the terms and conditions contained in the Contract shall remain in full force and effect, except as expressly modified herein. Contractor's signed renewal letter is attached and incorporated herein by reference.

Note: The dollar amount listed in the contract renewal pricing is an estimate and cannot be guaranteed. The actual dollar amount of the Contract may be more or less depending on the orders placed by the State; or may be dependent upon the specific terms of the Contract.

Upon the Service Start Date of the renewal period (see above), SBPO1390 is modified (amended) as follows (#1 directly below):

1. The current pricing for contract SBPO1390, which was incorporated as part of SBPO1390-03 (see the document with the document file name "Idaho Ammunition Pricing 2015-2016.pdf.pdf"), is hereby superseded by the pricing found in the attached document with the document file name "Pricing - 7-6-16 through 7-5-17.pdf".

Contract History:

Contract initial period: 7/6/12 - 7/5/13. Estimated annual amount: \$225,972.30.
 Contract first renewal period: 7/6/13 - 7/5/14. Estimated annual amount: \$270,000.00.
 Contract second renewal period: 7/6/14 - 7/5/15. Estimated annual amount: \$270,000.00.
 Contract third renewal period: 7/6/15 - 7/5/16. Estimated annual amount: \$500,000.00.
 Contract fourth renewal period: 7/6/16 - 7/5/17. Estimated annual amount: \$500,000.00.
 Total estimated contract value: \$1,765,972.30.



MEMORANDUM

TO: Mayor and City Council

FROM: Municipal Services Department

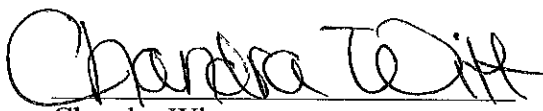
DATE: April 26, 2017


RE: Bid IF-17-17, Steel Refuse Containers

Attached is the tabulation for the above subject bid. It is the recommendation of the Public Works, Idaho Falls Power and the Municipal Services Departments to accept the lowest responsive, responsible bids for Sections I (Wastequip Manufacturing) and Sections II and III (Rule Steel Tanks) to furnish the steel refuse containers for a lump sum amount of \$158,854.00. The containers are budgeted in the 2016/2017 Sanitation budget for \$151,712 and the Idaho Falls Power budget for \$7,142.00.

Respectfully,


Pamela Alexander
Municipal Services Director


Chandra Witt
General Services Administrator


Heidi Carlson
Purchasing Agent

CITY OF IDAHO FALLS

PO BOX 50220

IDAHO FALLS, ID 83405-0220

Phone 208-612-8433

Fax 208-612-8536

Office of Purchasing Agent

Closing Date: April 24, 2017

TABULATION

Bid IF-17-17

30-Yard Refuse Containers / 3-Yard Refuse Containers / 1-1/2 Yard Refuse Containers

* Calculation Error

Bidder:	Wastequip Manufacturing Co. Statesville, NC	Rule Steel Tanks Caldwell, ID
	Quantity	
Section I		
30-Yard Refuse Container	7	
Extended Total	\$49,994.00	\$51,521.00
Delivery Time	45-60 Days ARO	45 Business Days
Section II		
3-Yard Refuse Container	65	
Extended Total	No Bid	\$37,470.00
Delivery Time		45 Business Days
Section III		
1-1/2-Yard Refuse Container	135	
Extended Total	No Bid	\$71,390.00
Delivery Time		45 Business Days



MEMORANDUM

TO: Mayor and City Council

FROM: Municipal Services Department

DATE: May 2, 2017

RE: Bid IF-17-Q, Sole Source Purchase, Traffic Cabinet and Controllers

The Municipal Services Department requests authorization to advertise the City's intent to make a sole source procurement following a 14-day period, as per I.C. § 67-2808, and then to issue a purchase order for three (3) Econolite traffic control cabinets and controllers for the Sunnyside Corridor Project in the amount of \$67,800.00, once the advertisement has been completed. This procurement will be from Econolite Group, Inc. from Renton, Washington, the only authorized distributor. The procurement is budgeted in the 2016/17 Public Works Traffic Light Improvement fund.

Respectfully,

Pamela Alexander
Municipal Services Director

Chandra Witt
General Services Administrator

Heidi Carlson
Purchasing Agent

61713

Date: April 20th. 2017

04677015517300

To:	Idaho Falls	Re: I.F. - P16 Cabinet & Controller with UPS
	Attn: Bruce Scholes	Econolite Reference: 48-42017A

Corridor
Sunnyside
Channing
Woodru Af
Holmes

Item #	Part #	Qty	Description	Price per	Extended
1	16463-01-UPS	3	Cabinet: Stretch P-Type cabinet wired 16-position UL approved enclosure wired complete to TS2 Standard. Furnished with a 16 position back panel with the following accessories. (1) Cobalt ATC TS2 Controller Part No. COB21120110000 (16) Solid State 25 Amp Load Switch's (1) Solid State TS2 Flasher (8) Electro Mechanical Flash Transfer Relays. (4) Binary interface units (1) External 24 volt power supply (1) 12 Position Detector rack wired for (8) four Channel DETECTORS AND (2) TWO CHANNEL OPTICOM PHASE SELECTORS. POWER RELAY SHALL BE SOLID STATE ELECTRONIC RELAY RATED AT 480 VOLTS. (1) Blue Earth (Zink5) Power — change Inverter (2) Nickel/Zink Stealth Batteries Extra Cabinet Shelf & UPS Bypass Switch — change THREE (3) COMPLETE SETS OF DRAWINGS AND KEYS FURNISHED WITH EACH CABINET CABINET TO BE WIRED TO IDAHO FALLS POWER STANDARD, IPF #925-950-00002	\$22,600.00	\$67,800.00
				SubTotal	\$67,800.00
				Shipping & Handling*	Included
				Taxes**	Exempt
				TOTAL	\$67,800.00

247 SW 41st Street Renton, WA 98057

ECONOLITE

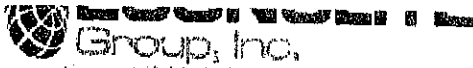
CEGIS

ECONOLITE

SAFETRAN

Safetran





Quote Valid For: 60 DAYS
FOB: Econolite Factory
Terms: Net 30 days from date of shipment
*Shipping: Included
**Taxes: Not Included

Jeff Wolf

Jeff Wolf
Office: 425-251-4994
jwolf@econolite.com

Delivery: 9 weeks ARO, approved credit terms and submittal approval when applicable

247 SW 41st Street Renton, WA 98057

ECONOLITE

OBGis

ECONOLITE

Caltrans

Safetran

© 2000 Econolite Group, Inc.





MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Bear Prairie, Assistant General Manager *BP*
DATE: April 25, 2017
RE: Consent Agenda – Approve BPA Exhibit A Revision

Attached is revision #1 to Exhibit A of our Bonneville Power Agency (BPA) sales contract. This revision reflects recent staff changes at UAMPS with whom has access to Idaho Falls Powers scheduling rights for electricity at BPA.

This revision has been reviewed by the City Attorney. Idaho Falls Power respectfully requests City Council approve the revision and authorize the Mayor to execute the document.

BP/221

Cc: City Clerk
City Attorney
File

**EXHIBIT A, REVISION NO. 1
CUSTOMER ADMINISTRATORS AND THIRD PARTIES**

This revision (1) removes Dax Gray and Sheri Richardson, (2) adds Marshall Empey Tracy Raines from UAMPS as Primary and Secondary Points of Contact in section 2(a)(1), and (3) adds Tu Phan and Scott Gleason from TEA Inc. as Primary and Secondary Points of Contact in section 2(a)(2).

1. CUSTOMER ADMINISTRATORS

The Customer authorizes the following persons to act as its Customer Administrators. Customer shall notify BPA of any changes to the Customer Administrator information provided to BPA.

Primary Customer Administrator	Secondary Customer Administrator
---------------------------------------	---

Name:	<u>Bear Prairie</u>	Name:	<u>Jackie Flowers</u>
Title:	<u>Assistant General Manager</u>	Title:	<u>General Manager</u>
Address:	<u>PO Box 50220</u>	Address:	<u>PO Box 50220</u>
	<u>Idaho Falls, ID 83405</u>		<u>Idaho Falls, ID 83405</u>
Phone:	<u>208-612-8429</u>	Phone:	<u>208-612-8438</u>
Fax:	<u>208-612-8435</u>	Fax:	<u>208-612-8435</u>
E-mail:	<u>bprrairie@ifpower.org</u>	E-mail:	<u>jflowers@ifpower.org</u>

2. THIRD PARTIES

- (a) Customer authorizes the following entities to access and use the ISAAC Portal on behalf of the Customer. Customer shall notify BPA of any changes to the Third Party information provided to BPA.

(1) **Company:** UAMPS

Primary Point of Contact		Secondary Point of Contact	
Name:	<u>Marshall Empey</u>	Name:	<u>Tracy Raines</u>
Title:	<u>Chief Operations Officer</u>	Title:	<u>Programmer/Analyst</u>
Address:	<u>155 N. 400 W, Suite 480</u> <u>Salt Lake City, UT 84103</u>	Address:	<u>155 N. 400 W, Suite 480</u> <u>Salt Lake City, UT 84103</u>
Phone:	<u>801-214-6405</u>	Phone:	<u>801-214-6430</u>
Fax:	<u>801-561-2687</u>	Fax:	<u>801-561-2687</u>
E-mail:	<u>marshall@uamps.com</u>	E-mail:	<u>tracy@uamps.com</u>

(2) **Company:** TEA Inc. (NERC Code: TEAW02)

Primary Point of Contact		Secondary Point of Contact	
Name:	<u>Tu Phan</u>	Name:	<u>Scott Gleason</u>
Title:	<u>Manager of Scheduling</u>	Title:	<u>Manager, Real Time-West</u>
Address:	<u>405 114th Ave S.E., Suite 100</u> <u>Bellevue, WA 98004</u>	Address:	<u>405 114th Ave. S.E., Suite 100</u> <u>Bellevue, WA 98004</u>
Phone:	<u>425-460-1140</u>	Phone:	<u>425-460-1140</u>
Fax:	<u>425-372-0224</u>	Fax:	<u>425-372-0224</u>
E-mail:	<u>tphan@teainc.org</u>	E-mail:	<u>sgleason@teainc.org</u>

3. EXHIBIT REVISIONS

If updates to this exhibit are necessary to accurately reflect the contact information contained in this exhibit, the Customer shall provide a revised Exhibit A to BPA. This revised Exhibit A shall be effective upon receipt by BPA.

4. CUSTOMER ACCEPTANCE

CITY OF IDAHO FALLS DBA IDAHO
FALLS POWER

By _____

Name: _____
(Print/Type)

Title _____

Date _____

(Idaho Falls_11BS-12360_ExhA_Rev1_vms040617.doc)



MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Bear Prairie, Assistant General Manager *BP*
DATE: May 2, 2017
RE: Consent Agenda – Ratify Power Transactions

Attached is a sales agreement for a power transaction with Shell Energy. This agreement consists of selling forecast surplus energy for May 2017 for heavy load hours. This sale is the result of above average river flows creating surplus hydro generation. The total value of the sale is \$162,240 dollars for 6,240 Megawatt hours of energy.

This sale enables the power department to better match expected loads with projected resources; therefore Idaho Falls Power respectfully requests ratification of the attached agreements.

BP/222

Cc: City Clerk
City Attorney
File



Shell Energy North America (US), L.P.

1000 MAIN ST LEVEL 12

HOUSTON, TX 77002

877-504-2491

April 28, 2017

Deal No.

3117946

CITY OF IDAHO FALLS

140 S CAPITOL AVENUE,

IDAHO FALLS, ID 83405

Fax: 1(208)612-8435

CONFIRMATION AGREEMENT

This confirmation agreement (this "Confirmation" or "Agreement") shall confirm the agreement reached on April 27, 2017, between Shell Energy North America (US), L.P. ("Shell Energy") and CITY OF IDAHO FALLS ("CounterParty") (herein sometimes referred to as a "Party" and collectively as the "Parties") regarding the sale of electric capacity and/or electric energy under the terms and conditions set forth below.

BUYER: Shell Energy North America (US), L.P.

SELLER: CITY OF IDAHO FALLS

PRODUCT/FIRMNESS: WSPP Sch. C ✓

PERIOD OF DELIVERY 05/01/2017 through 05/31/2017 ✓

QUANTITY: 15 Mws of energy per hour ✓

PRICE: \$ 26/Mwhr Fixed ✓

DELIVERY POINT(S): MONA ✓

SCHEDULING: Monday thru Saturday, Hours ending 0700 thru 2200 Excluding NERC Holidays ✓

TIME ZONE: PPT

TOTAL MWH: 6,240 ✓

SPECIAL CONDITIONS: Seller and Buyer agree to notify each other as soon as practically possible of any interruption or curtailment affecting this transaction. Seller should notify Coral at 1-(800) 267-2562.

SUBJECT TO MASTER AGREEMENT DATED: WSPP as amended 01/01/2014

No Challenges; Defense of Agreement. Neither Party will exercise any of its respective rights under Section 205 or Section 206 of the Federal Power Acts to challenge or seek to modify any of the rates or other terms and conditions of this Agreement.

Mobile-Sierra.

(a) Absent the agreement of all parties to the proposed change, the standard of review for changes to any portion of this Agreement or any Transaction entered into hereunder proposed by a Party, a non-party, or the Federal Energy Regulatory Commission acting sua sponte, shall be the "public interest" standard of review set forth in United Gas Pipe Line Co. v. Mobile Gas Service Corp., 350 U.S. 332 (1956) and Federal Power Commission v. Sierra Pacific Power Co., 350 U.S. 348 (1956) (the "Mobile-Sierra" doctrine).

(b) The Parties agree that, if and to the extent that FERC adopts a final Mobile-Sierra policy statement in Docket No. PL02-7-000 ("Final Policy Statement"), which requires that, in order to exclude application of the "just and reasonable" standard under Sections 205 and 206 of the Federal Power Act, the Parties must agree to language which varies from that set forth in clause (a) immediately above, then, without further action of either Party, such Section shall be deemed amended to incorporate the specific language in the Final Policy Statement that requires the "public interest" standard of review.

This Confirmation sets forth the terms of the transaction into which the Parties have entered into and shall constitute the entire agreement between the Parties relating to the contemplated purchase and sale of electric energy and/or electric capacity please have this confirmation executed by an authorized representative or officer of your company and return via facsimile to (713) 767 5414. If no facsimile objection to this Confirmation has been received by Shell Energy by facsimile transmission by 5:00 p.m., Houston, Texas time, five (5) business days after delivery of this Confirmation to the other Party by facsimile, then this Confirmation (i) shall be binding and enforceable against Counterparty and Shell Energy and (ii) shall be the final expression of all the terms hereof, regardless whether executed by the other Party.


CITY OF IDAHO FALLS

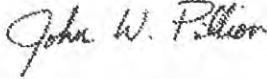
Shell Energy North America (US), L.P.

Shell Energy North America (US), L.P.

Deal No.

3117946

By: 
Name: Dean Brown
Title: AGM
Date: 5/1/17

By: 
Name: John W. Pillion
Title: Confirmations Team Lead
Date: 04/28/2017



MEMORANDUM

TO: Rebecca Casper, Mayor

FROM: Ryan Tew, Human Resource Department Director

DATE: May 9, 2017

RE: Vote to Approve Changes to Personnel Manual

Pursuant to discussion held during the May 8, 2017 City Council Work Session, the Human Resources Department respectfully requests that the Council consider and vote on proposed changes to Section V of the City's Personnel Policy Manual. These proposed changes deal with Definitions and Terms pertaining to employee status.

COUNCIL AGENDA ACTION: Consider and vote on changes to Section V of the City's Personnel Policy Manual.

ATTACHED: Red-lined version of proposed changes to Section V of the City's Personnel Manual.

V. DEFINITION AND TERMS:

- A. The terms and provisions used in this Policy shall have the meanings ascribed below, unless the context expressly indicates otherwise. All references to the masculine shall be deemed to include the feminine and all references to the singular form shall be deemed to include the plural.
- B. Terms used within this Policy shall have the meanings ascribed below:
1. “Casual Employee” means any regular employee who is assigned to work nineteen and a half (19.5) or less hours per work week. A casual employee has an unlimited length of service given they remain under the nineteen and a half (19.5) hours per work week, but is not eligible for benefits (see Table 1).
 2. “Child” means a natural born child, a legally-adopted child or a child for whom an employee or his or her spouse has been appointed as guardian by a decree issued by a Court of Competent Jurisdiction.
 32. “City” means the City of Idaho Falls.”
 43. “Continuous Tour of Duty” means a period of any consecutive 12 months during which a full or part-time employee is assigned to work a basic work week without interruption except for any kind of leave or excused absence authorized under this Policy.
 54. “Employee” means a person who is employed by the City for compensation, but excluding elective officers, volunteers and independent contractors.
 65. “Full-Time Employee” means a regular employee who is assigned to work thirty-five (35) to forty (40) hours or more during a work week and is eligible for full benefits, as defined in Section X hereof. For purposes of the Affordable Care Act of 2010 and group health plan coverage only, an employee (regular or temporary) will be considered a “full time employee” for certain application months as determined pursuant to the City’s Full-time Employees Tracking and Application Policy.
 76. “Immediate Family” means:
 - a. A spouse of an employee.
 - b. A father or mother of the employee or a father or mother of the employee’s spouse; this includes the step-parent of an employee or spouse of an employee, provided that the step-parent has raised the employee or spouse of the employee to adulthood.
 - c. A sister or brother of the employee or a sister or brother of the employee’s spouse.

- d. A child of an employee or a child of an employee's spouse.
- e. A grandparent or grandchild of an employee or a grandparent or grandchild of an employee's spouse.
- f. A son-in-law or daughter-in-law of an employee.

This definition shall not be applicable with respect to the provisions herein regarding Family Medical Leave benefit.

87. "Part-Time Employee" means a regular employee who is assigned to work ~~less than thirty five (35)~~ between twenty (20) and thirty four (34) hours per work week. "Part Time 20" employees work between twenty (20) and twenty-nine (29) hours per work week and will have the option to participate in health insurance benefits at a pro-rated rate (see Table 1). "Part Time 30" employees work between thirty (30) and thirty-four (34) hours per work week and have the option to participate in health insurance benefits at a pro-rated rate (see Table 1). Employees who actually work thirty five (35) hours or more during any work week shall not be deemed to be a full-time employee, unless a change in his or her status is approved by written personnel action.

98. "Regular Employee" means any full or part-time employee who is assigned to work a continuous and indefinite tour of duty.

109. "Retirement" means a termination of employment while eligible to receive retirement benefits under the Idaho Public Employees Retirement System.

11. "Seasonal Employee" means any employee assigned a limited position that is weather-related (as defined by PERSI) with a firm start and end date. Seasonal employees work no longer than eight (8) months (see Table 1). Employee must be terminated before the end of the eight (8) months of service, but can be rehired after a break of thirty-one (31) days.

~~10.~~ "Temporary Employee" means ~~any employee assigned a limited or non-continuous tour of duty.~~

124. "Stepchild" means a child of the spouse of an employee, but who is not the natural-born or adopted child of such employee.

13. "Temporary Employee" means any employee assigned a limited position that is not weather-related with a firm start and end date. Temporary employees work no longer than five (5) months (see Table 1). Employee must be terminated before the end of the five (5) months of service, but can be rehired after a break of thirty-one (31) days.

Table 1. Employment Type Definitions.

<u>Status Name</u>	<u>Hours/Week</u>	<u>Benefits</u>	<u>PERSI Implications</u>	<u>Notes</u>
<u>Regular Full Time</u>	<u>35-40</u>	<u>Full Benefits</u>	<u>Full Participation</u>	<u>No limitations</u>
<u>Regular Part Time:</u> <ul style="list-style-type: none"> • <u>Part Time 20</u> • <u>Part Time 30</u> 	<u>20-29</u> <u>30-34</u>	<u>Pro-rated Benefits</u> <u>Pro-rated Benefits</u>	<u>Full Participation</u> <u>Full Participation</u>	<u>Employee pays 50% of benefits cost</u> <u>Employee pays 25% of benefits cost</u>
<u>Casual</u>	<u>19.5 or Less</u>	<u>No Benefits</u>	<u>No Participation</u>	<u>Unlimited length of service</u>
<u>Seasonal</u> <u>(weather-related)</u>	<u>Up to 40</u>	<u>No Benefits</u>	<u>No Participation*</u>	<u>Up to 8 months max if weather-related</u> <u>Must have firm start and end date</u> <u>Prior to the end of 8 month max, terminate</u> <u>After a 31-day break in service, can rehire</u>
<u>Temporary</u> <u>(NOT weather-related)</u>	<u>Up to 40</u>	<u>No Benefits</u>	<u>No Participation*</u>	<u>Up to 5 months max if NOT weather related</u> <u>Must have firm start and end date</u> <u>Prior to the end of 5 month max, terminate</u> <u>After a 31-day break in service, can rehire</u>

*Employee becomes PERSI eligible only if employee works beyond the parameters listed in the table. See PERSI policy for full details or consult with the Human Resources Department.

April 13, 2017 - Unapproved

The City Council of the City of Idaho Falls met in Special Meeting (Idaho Falls Power Board), Thursday, April 13, 2017, at Idaho Falls Power Conference Room, 140 S. Capital, Idaho Falls, Idaho at 8:00 a.m.

Call to Order and Roll Call:

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Thomas Hally
Councilmember David M. Smith
Councilmember Barbara Ehardt
Councilmember Ed Marohn
Councilmember John B. Radford

Absent:

Councilmember Michelle Ziel-Dingman

Also present:

Jackie Flowers, Idaho Falls Power Director
Bear Prairie, Idaho Falls Power Assistant Manager
Mindy Moore, Human Resources Analyst
Randy Fife, City Attorney
Kathy Hampton, City Clerk

Mayor Casper called the meeting to order at 8:02 a.m. and turned the meeting to Idaho Falls Power staff for the following agenda items:

Idaho Falls Power Service Policy and Commercial Vehicle Charging Program:

Mr. Prairie stated an in-depth review of the Idaho Falls Power (IFP) Service Policy is performed on an annual basis. He indicated IFP has been approached by customers for vehicle charging stations. The proposed policy specifies the customer would be responsible to install the pedestal concrete pad base, conduit and wire, or conduit and wire for a wall mount location. Locations of the charging station would require approval by IFP. IFP would own all charging stations and staff would perform standard maintenance and service to the charging station, including cleaning the connector, testing the voltage level and system functionality, and related minor work. The customer would be responsible for paying electricity costs as well as a service charge, ~\$15-25/month. It was recommended the Building Department be aware of possible charging stations installation to incorporate during any new construction. Brief discussion followed regarding smart charger(s) and the associated cost(s). Mr. Prairie reviewed the current charging station that was set up/programmed by IFP staff. Brief general discussion followed. Mr. Prairie expressed his concerns for any liability in the event of an unforeseen incident during vehicle charging but he indicated, under the proposed policy, the customer would assume any liability. Possible next steps could include installation of charging stations to residential customers. It was noted this policy would have no impact to the current Tesla charging station.

Power Supply Scheduling and Staffing Update:

Director Flowers stated as of March 2017, two (2) UAMPS (Utah Associated Municipal Power Systems) schedulers who scheduled BPA (Bonneville Power Administration) Slice (real time, day ahead, and 3-10 day forecasting) and ran the TEA (The Energy Authority) hydro optimizer were no longer at UAMPS. These particular staff members worked under the direction of Mr. Prairie. This loss of staff increased the single point of failure in power supply for IFP. Director Flowers reviewed the following options:

Short-term (less than one (1) year): TEA was immediately dispatched as a fall-back resource to handle IFP's Slice scheduling.

- The optimization work they are performing limits UAMPS functionality to only real-time scheduling
- More frequent coordination with IFP on resource planning
- IFP is working to bring new Power Supply Dispatcher up-to-speed, anticipated to take 6-8 months
- IFP/UAMPS are discussing cost mitigation in short term as TEA fees are estimated at \$25,000/month

April 13, 2017 - Unapproved

- Not a long-term solution due to cost and service schedules (other Slicers have different load profiles)

Mid-term (one-10 years): IFP proposes to build bench depth internally for Slice optimization and other power scheduling, a priority for the utility since Council decision in June 2016 to stay with the Slice product.

- The Power Supply Dispatcher position (approved by Council in this fiscal year) is currently undergoing aggressive training
- IFP will request an additional position in the FY18 budget for a Power Supply Analyst
- Overall power scheduling strategy will be set by the Assistant General Manager acting as Power Supply Manager
 - Power Supply Analyst will run optimizer for scheduling plans 3-10 days out
 - Power Supply Dispatcher will handle day-ahead planning and oversee real-time scheduling, as well as other IFP dispatch duties
 - UAMPS will retain only real-time scheduling functions as it relates to the Slice product.

IFP is currently in discussion with UAMPS to finalize this arrangement.

Long-term: The BPA contract will expire in 2027. Discussion has already commenced with respect to future products and viability of BPA. Whether IFP continues as a BPA customer or whether IFP opts to more directly deal with market or other resources, under this proposed path forward IFP will have good depth built in power supply scheduling to be prepared for this potential supply transition.

General discussion followed regarding current change market conditions, river/water supply and the potential economic impact. It was noted a decision will be required in the near future to ensure the energy needs are being met. After further brief discussion, it was consensus of the Council to add the Power Supply Analyst position as soon as possible.

Hydropower Plant Staffing Update:

Director Flowers stated the Hydro Mechanic Foreman retired in March 2017 after 42 years of service. The budgetary plan included holding the foreman position in order to fill an apprentice position. She reviewed additional hydro mechanic staffing indicating 4 (four) staff members are currently, or will be, eligible to retire within the next seven (7) years. She indicated there is adequate budget to hire two (2) apprentices which will allow more contact time between the apprentices and the pending journeymen retirements. Councilmember Smith believes the IFP apprentice training program should be expanded to other electric utilities. Brief discussion followed. Director Flower stated IFP has significant FERC (Federal Energy Regulatory Commission) inspections in the current year and IFP would prefer to have a foreman available for the June 2017 inspection. Staff has identified funds in the budget to advance that hiring of the foreman prior to the FERC activities. She reviewed staff positions for the following fiscal year, anticipating an extended opportunity for IFP apprentices to work closely with the mechanics. Director Flowers reminded the Council that approximately 20% of the Gem State budget is paid by PAC (PacifiCorp) to reflect the output from Gem State that they receive each summer. She indicated power plants are typically under expended in their budget(s).

FY18 Budget Discussion: Payment in Lieu of Taxes Policy and Pay Plan Design:

Director Flowers indicated Councilmember Smith, following attendance at APPA (American Public Power Association) meetings, has expressed a desire to memorialize board policies. She stated a similar process has been underway at IFP over the previous 10 years with respect to internal procedures. This has been a great succession planning tool for the utility and could provide continuity as changes in Council seats occur. Director Flowers proposed a format similar to the IFP procedure format for Council policies be followed. She presented a draft policy document related to setting payment in lieu of taxes (PILOT). The draft format included a few minor adjustments that she reviewed with Council: not including "fee for service" in the transfers, not including maintenance costs for street lights and traffic signalization systems as those items are on the IFP asset registry, and reviewed the language related to the percent contribution formulas. She also reviewed the projected PILOT calculation for FY18 noting declining revenues and the impact they will have. Traffic fund contributions for FY18 are being assessed in coordination with Public Works. After brief discussion, it was determined a PILOT policy will be adopted by the Council in the future and that will be the process going forward. Councilmember Smith requested policies be included in the power board training packet.

April 13, 2017 - Unapproved

Director Flowers stated IFP is working with HR staff (conversation began in 2015) to develop a comprehensive utility compensation strategy based on market as there is currently a disjointed compensation practice for IFP employees. It is anticipated to complete development of a utility-wide scale based on market for implementation in January 2018 with adoption of policy before year end. She indicated transitioning to a January implementation time frame aligns IFP for evaluations and future pay for performance. This will also allow wages to be reviewed prior to cost of service analysis to be included in the analysis.

There being no further business, it was moved by Councilmember Smith, seconded by Councilmember Marohn, to adjourn the meeting at 9:20 a.m. and move into Executive Session. The Executive Session has been called pursuant to the provisions of Idaho Code Section 74-206(1)(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency, and not to reconvene into regular board meeting. Roll call as follows: Aye – Councilmembers Smith, Hally, Radford, Ehardt, Marohn. Nay – none. Motion carried.

The City Council of the City of Idaho Falls met in Special Council Meeting (Executive Session), Thursday, April 13, 2017, in the Idaho Falls Power Conference Room located at 140 S. Capital in Idaho Falls, Idaho at 9:32 a.m.

There were present:

Mayor Rebecca L. Noah Casper
Councilmember David M. Smith
Councilmember Ed Marohn
Councilmember Thomas Hally
Councilmember Barbara Ehardt
Councilmember John B. Radford

Also present:

Jackie Flowers, Idaho Falls Power Director
Bear Prairie, Idaho Falls Power Assistant Manager
Mindy Moore, Human Resources Analyst
Randy Fife, City Attorney

The Executive Session has been called pursuant to the provisions of Idaho Code Section 74-206(1)(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

There being no further business, the meeting adjourned at 10:00 a.m.

CITY CLERK

MAYOR

April 24, 2017 - Unapproved

The City Council of the City of Idaho Falls met in Special Meeting (Council Work Session), Monday, April 24, 2017, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 3:00 p.m.

Call to Order and Roll Call:

There were present:

Councilmember Barbara Ehardt
Councilmember John B. Radford
Councilmember David M. Smith
Councilmember Ed Marohn
Councilmember Thomas Hally

Absent:

Mayor Rebecca L. Noah Casper
Councilmember Michelle Ziel-Dingman

Also present:

Ryan Tew, Human Resources Director
AJ Argyle, American Insurance Representative
Pamela Alexander, Municipal Services Director
Kenny McOmber, Treasurer
Mark Hagedorn, Controller
Brad Cramer, Community Development Services Director
Craig Davis, Airport Director
Mark McBride, Police Chief
Irene Brown, Animal Control Supervisor
Danyelle Harker, Animal Control Officer
Gayle Contreras, Animal Control Officer
Randy Fife, City Attorney
Kerry Hammon, Public Information Officer
Kathy Hampton, City Clerk

Mayor Pro Tem Hally called the meeting to order at 3:00 p.m. with the following agenda items:

Calendar Items, and Announcements:

April 25, Idaho Falls Fire Department (IFFD) annual awards ceremony at the Colonial Theatre
April 26, AIC (Association of Idaho Cities) Spring Workshop at Hilton Garden Inn
April 27, City Council Meeting
May 1, IFFD Fire Station No. 1 Grand Opening
May 2, Budget Watch at Idaho Falls Public Library
May 4, Idaho Gives Day
May 6, Cinco de Mayo
May 8, City Council Work Session
May 11, City Council Meeting
May 16, Community College election vote

City Council Reports:

Councilmember Smith stated Community College discussion will be occurring at the Colonial Theatre on May 8. The joint meeting with Bonneville County elected officials, scheduled for May 9, has been cancelled. Councilmember Ehardt expressed her appreciation to the Public Works sanitation staff for their additional assistance to community members. Councilmember Marohn concurred with Councilmember Ehardt, stating the sanitation department will assist with any special community needs. He stated the City Club forum on May 3 will include Community College discussion.

April 24, 2017 - Unapproved

Councilmember Radford expressed his congratulations to the Idaho Falls Airport for passing their recent Federal Aviation Administration (FAA) Safety and Certification Inspections with zero discrepancies for the second consecutive year.

Budget Workshop Part I: Insurance and Benefits Discussion:

Director Tew stated insurance and benefits discussion will also occur during the next two (2) consecutive work sessions. He then introduced Mr. Argyle to present benefits history, trends, and data for the previous several years. Director Tew indicated this presentation will lay the foundation for the future discussions/recommendations for any benefits and insurance changes.

Mr. Argyle stated the City is fully insured on a one-way retention agreement. This agreement has the advantage of being self-insured without having the risk. Premiums are set and Blue Cross would absorb any claims over the determined amount. The fully-insured agreement also has the disadvantage of the tax requirement of the employer, which amount is calculated into the employees premiums.

Mr. Argyle reviewed the following with general discussion:

Employee premiums for 2016-17

	PPO	HSA	PPO increase \$ vs. previous year	PPO increase % vs. previous year
Employee	\$51.15	\$0	\$10.15	24.76
Employee + Spouse	\$122.59	\$29.29	\$18.59	17.88
Employee + 1 Child	\$76.00	\$9.92	\$13.00	20.63
Employee + 2 + Children	\$111.06	\$24.69	\$17.06	18.15
Family	\$182.23	\$52.52	\$28.23	18.33

Benefits did not change from previous year.

Employee premiums for 2015-16

	PPO	HSA	PPO increase \$ vs. previous year	PPO increase % vs. previous year
Employee	\$41.00	\$0	\$24.00	141.18
Employee + Spouse	\$104.00	\$29.29	\$54.17	108.71
Employee + 1 Child	\$63.00	\$9.92	\$34.54	121.36
Employee + 2 + Children	\$94.00	\$24.69	\$49.25	110.06
Family	\$154.00	\$52.52	\$78.52	104.03

There was no increase to the HSA plan, only PPO increased.

Employee premiums for 2014-15

	PPO	HSA	PPO increase \$ vs. previous year	PPO increase % vs. previous year
Employee	\$17.00	\$0	\$17.00	
Employee + Spouse	\$49.83	\$29.29	\$20.27	68.57
Employee + 1 Child	\$28.46	\$9.92	\$18.44	184.03
Employee + 2 + Children	\$44.75	\$24.69	\$19.83	79.57
Family	\$75.48	\$52.52	\$22.46	42.36

Employee premiums for 2013-14 (no HSA at this time)

	PPO
Employee	\$0
Employee + Spouse	\$29.56
Employee + 1 Child	\$10.02
Employee + 2 + Children	\$24.92
Family	\$53.02

April 24, 2017 - Unapproved

Total Premium and Percentage Paid by the City 2016-2017

	Employee PPO	Employee HSA	Total PPO Premium	Percentage of Total Premium	Total HSA Premium	Percentage of Total Premium
Employee	\$51.15	\$0	\$558.78	90.85	\$498.47	100.00
Employee + Spouse	\$122.59	\$29.29	\$1202.72	89.81	\$1072.92	97.27
Employee + 1 Child	\$76.00	\$9.92	\$776.99	90.22	\$693.14	98.57
Employee + 2 + Children	\$111.06	\$24.69	\$1101.60	89.92	\$982.71	97.49
Family	\$182.23	\$52.52	\$1713.63	89.37	\$1528.68	96.56

Combined PPO and HSA average = 92-93%, average of 600 employees on the plans.

Total Premium and Percentage Paid by the City 2015-2016

	Employee PPO	Employee HSA	Total PPO Premium	Percentage of Total Premium	Total HSA Premium	Percentage of Total Premium
Employee	\$41.00	\$0	\$542.61	92.44	\$484.05	100.00
Employee + Spouse	\$104.00	\$29.29	\$1167.92	91.10	\$1041.87	97.19
Employee + 1 Child	\$63.00	\$9.92	\$754.51	91.65	\$673.08	98.53
Employee + 2 + Children	\$94.00	\$24.69	\$1069.72	91.21	\$954.27	97.41
Family	\$154.00	\$52.52	\$1664.04	90.75	\$1484.44	96.46

Average of overall premium PPO = 91-92%

Large Claimant experience:

- 2012 - 8.2% of population incurred 62% of claims
- 2013 - 3.6% of population incurred 65% of claims
- 2014 - 2.9% of population incurred 52.3% of claims
- 2015 - 2.9% of population incurred 58.3% of claims

Loss ratio:

- Premium paid in versus claims paid out
- Large groups are allowed to have 15% of their premium go towards administration

Mr. Argyle reviewed city loss ratio with Blue Cross – overall average = 89%. Blue Cross would prefer 85%. He indicated this is due to demographic shift and retirees.

Annual Premium Increase History:

- Overall average since 1992 – 4.83%
- 10-year average – 4.19%
- 5-year average – 3.2%
- Trend is generally between 9%-12%

Mr. Argyle stated the City is doing much better than the national trend. He believes the City requirement of wellness visits has significantly helped to curve insurance costs.

Annual Premium Increase History:

2007 – 7.8%	2012 – 5.65%
2008 – 10.7%	2013 – 2.00%
2009 – 0	2014 – 1.70%
2010 – 18%	2015 – 4.00%
2011 – 10.20%	2016 – 2.98%

Councilmember Marohn indicated the City required employees to begin paying premiums in 2013-2014.

Mr. Argyle reviewed the rate structures for the previous 10 years stating the 3-tier structure moved to a 5-tier structure in 2013. He stated HSA contributions are not covered in total premium and there is no limit on rollover for HSA.

Notable Changes to the Plan:

April 24, 2017 - Unapproved

- 2007 – increased deductible from \$100 to \$250
- 2010 – moved wraparound plan to basic and major medical deductible
- 2013 – combined basic plan deductibles
- 2014 – changed coinsurance, increased doctor copay, added ER copay, rolled out HSA
- 2015 – changed deductible, added 3-tier, moved to Blue Cross formulary, negotiated increases twice

Mr. Argyle stated the HSA was added as an alternative plan due to the concern of the Cadillac tax. He indicated the Mayor wanted to take the focus off benefits and move the focus to wages. Director Tew stated the designed changes forced behavioral changes to employees. Mr. Argyle reviewed City contributions compared to national trends (the City falls within or below the national trends); national trend spouse coverage; HSA national trends; prescription national trends (81% of plans had a 3-tier or more formulary); wellness trends (the City is significantly higher than average); self-insured coverage (this option may be considered in the future); and, Teledoc. Mr. Argyle indicated preliminary negotiations indicates no increase of premiums for this year.

Quarterly Financial Report:

Director Alexander recognized Megan Randall, Controller's Office intern. She then turned the presentation to Mr. Hagedorn and Mr. McOmber with general discussion throughout.

Budget to Actual Revenue Reporting:

	Budget	Year to Date	Percentage
Total	\$154,814,615	\$81,575,024	52.69%

Mr. Hagedorn stated the revenue is generally around 50% during half way through the fiscal year. The current percentage is slightly higher due to recent collection of property taxes. Non-Revenue Transfer is slightly higher due to recent one-time transfers, the majority of these transfers are based on actuals.

Forecasting Budget to Actual Revenue Reporting:

	FY2015	FY2016	FY2017 Forecast
Total	\$143,969,700	\$145,042,580	\$147,858,372

Mr. Hagedorn stated Taxes and Franchises tend to be predictable due to property tax levy. Intergovernmental Revenue is also generally predictable, although any grants may be an unknown factor. Enterprise Charges for Services will be increasing due to current trends. Changes to Enterprise will be based on year end.

Budget to Actual Expenditures:

	Budget	Year to Date	Percentage
Total	\$195,194,467	\$91,230,859	46.74%

Mr. Hagedorn stated the majority of expenditures occur during the summer months, largely due to Capital Outlay which occurs during the construction timeframe. Operating Transfers includes payment to Street Department/Street Capital Improvement.

Forecasting Expenditure by Type of Reporting:

	FY2015	FY2016	FY2017 Forecast
Total	\$145,898,583.18	\$153,121,234	\$161,554,349

Mr. Hagedorn stated the increase is largely due to Capital Outlay which includes the Wastewater Treatment Plant (WWTP) and the new Fire Station No. 1.

Mr. Hagedorn reviewed 2017/18 Approved Projects which were identified in the budget, stating projects are at approximately 57% of the one-time use.

Mr. Hagedorn reviewed External Audit Topic – Property Management, stating there are currently approximately 21,000 items which are identified, tagged, and tracked by the City Property Manager. This is a very time-consuming process. Mr. Hagedorn recommended only those items which are more than \$500 would be tagged and tracked as 52.9% of items are less than \$500. He indicated individual departments would be responsible for those smaller items. This would allow focus on capital asset and inventory testing. He believes the cost to track each item is outweighing

April 24, 2017 - Unapproved

the benefit. Councilmember Smith believes anything less than \$1000 should be considered an expense and should not be tracked. Councilmember Marohn concurred, but he believes software/resources needs to be in place prior to implementing a new system.

Mr. McOmber reviewed total cash investments for the previous 11 years. He stated investments have increased for all years with the exception of the previous two (2) years which have decreased due to high expenses of the WWTP and Fire Station No. 1. Reserves from the general fund have also depleted due to these projects. Councilmember Marohn stated due to the City reserves and investments it was not necessary to borrow funding for the Fire Station and/or the Street Fund. He indicated reserves will be built back up from valuation and the levy. Mr. McOmber stated the Fire Capital Improvement Fund was listed separately to track specific costs. Brief discussion followed regarding Ambulance Fund and Payroll Fund.

Mr. McOmber reviewed Investment Overview stating the overall rate for the City is 1.64%. Director Alexander stated a significant good investment activity occurred shortly after the first part of the Fiscal Year. Mr. McOmber stated House Bill 130 passed during the recent State legislative session and will be effective July 1, 2017. This House Bill states the Treasurer's Report will no longer be due by the 10th of each month and instead will be extended 30 days to allow the same reporting timeframe as the Controller's Office.

Director Alexander briefly reviewed the following updates:

- Three-year spending priorities by Department from the March 18, 2017 workshop have been distributed to Department Directors for their review
- 2017/18 budget worksheets were provided to Department Directors on April 18
- Department workshops with Mayor Casper will occur May 12 - June 1
- 2017/18 draft budget worksheet due to City Council on June 26
- Finance and Investment Committee meeting on June 7. The committee consists of Councilmember Tom Hally; Kenny McOmber, Treasurer; Mark Hagedorn, Controller; Pamela Alexander, Municipal Services Director; Bear Prairie, Idaho Falls Power Assistant Manager; and, Chris Fredericksen, Public Works Director.

Moreton Hydro Insurance Discussion:

Mr. Hagedorn stated current hydro insurance consists of \$100 million. This insurance would cover property damage based on values. The City has also a layer of insurance for flood and earthquake. He indicated no single insurance company will provide coverage for \$100 million therefore the insurance agreement will include seven (7) separate entities. Annual cost is approximately \$338,000. Approval of this item will be included on the April 27 Council Meeting Consent Agenda.

Signage Code Changes Discussion:

Councilmember Hally believes any sign code changes take a significant amount of research and effort. Director Cramer introduced Eric Ensign of YESCO, stating YESCO has requested changes to the sign code which have not occurred due to a variety of reasons. Mr. Ensign requested an LED (light-emitting diode)/billboard sign to be located on YESCO property, located on Sunnyside Road, to showcase the service that YESCO provides. He indicated the current code states there must be 750' radial spacing. The requested change would allow the spacing to be along the same side of the road. He believes this favorable change was discussed in previous conversations of the sign code update (approximately two (2) years ago) although the change was not included in latest sign code version. Mr. Ensign stated, by current code, the installation of an LED sign is approximately 150-200' too close in proximity to an already existing sign. Director Cramer stated code changes are not a simple process and indicated if the requested change is made YESCO would still not be allowed to construct the LED sign per additional location requirements/restrictions. He indicated staff considered the change during the sign code discussions and was not in favor of the change as this would allow signs closer to the river and the greenbelt. He believes the linear measurement makes sense and the current code is adequate for the time being. Mr. Ensign stated LED signs are expensive and believes they are not economical for the entire City. Mr. Fife reminded the Council that it is inappropriate to discuss a particular situation or individual solution. Director Cramer stated YESCO has provided a draft of code change for

April 24, 2017 - Unapproved

review, however, at this time he believes there may be higher priority items within the department to consider. At the request of Councilmember Smith, Director Cramer reviewed distances in proximity. After further brief general discussion, CDSC will review the sign code in the near future.

Taxiway A and C, Runway 2/20 Rehabilitation Project Discussion:

Director Davis stated this project is anticipated to be a two (2) year construction project with each full construction season needed to accomplish the project. He indicated bids were received March 29 with the project awarded to DePatco Inc. The project is funded in the current Airport budget as well as funding allocated by FAA entitlement funds and discretionary funds. Director Davis indicated Congress has yet to approve and appropriate funding, anticipated before month end. He requested approval to proceed with the project to allow completion of the project within the two (2) year timeframe. Upon Council approval, this request would provide limited notice to proceed for up to \$1 million. Federal funding, once allocated, will allow additional funding. Director Davis believes this is the best option to begin the project. He stated as worse-case scenario, discretionary funds would not be approved and any entitlement funds would be utilized to complete the project, which would delay any other projects. Approval of this item will be included on the April 27 Council Meeting Consent Agenda.

TNR (Trap-Neuter-Return) Program Proposal:

Chief McBride stated Animal Control Services have been working very hard over the previous several years to reduce the euthanasia rate at the Animal Shelter. The staff has seen success with dogs but has not seen the same success with cats. He indicated staff has researched a program that has been successful in other communities with reduction in the euthanasia rate as well as reduction in the population of stray cats. He then turned the presentation to Ms. Brown. Ms. Brown reviewed Animal Shelter euthanasia rate stating less than 2% of dogs and 60% of cats (approximately 1200) were euthanized in the previous year. Efforts from Animal Shelter include: cleanup of shelter (which portrays a more positive image), social media, microchipping, vaccinations, work with rescues/other animal groups, educating public, adoption events/publicity/donations, policy and procedure changes, and, ordinance changes. These efforts/changes have made a significant impact to dogs but not to cats. Pitfalls of euthanasia include: that fact that we are killing animals, shelter and City image, costs (\$30-\$50 per cat), emotional toll on staff, does not control or reduce amount of community cats. Ms. Harker reviewed the TNR Program stating colonies of cats are trapped, vaccinated, spayed or neutered, ear-tagged, and then returned to same location. This process will help reduce the number of litters, will help reduce the amount of diseases being spread, and will reduce the number of cats brought into the shelter for euthanasia. Ms. Brown stated this program will also reduce the number of nuisance complaints of cats. She indicated the cost for the TNR program is similar to current costs. She stated Ms. Harker and Ms. Contreras applied for, and received, a \$10,000 grant to start the TNR Program for approximately 200 cats. An additional \$10,000 has also been committed from other organizations. Ms. Brown stated volunteers will trap and transport cats to veterinarians for the spay/neuter procedure. This will allow staff to perform other duties. She believes benefits to the City include a better public image, fewer costs, less euthanasia, and, fewer community cats. Ms. Brown briefly reviewed success of other large communities. Chief McBride indicated this is a project only, this is not a request for an ordinance change. Mr. Fife indicated other communities have passed an ordinance to avoid possible liability or the negative aspect of a cat property owner. Ms. Brown indicated Animal Services staff currently decides/determines if a cat is owned or feral. Councilmember Marohn believes it is the responsibility of pet owners to control their animals or accept the consequences. General brief discussion followed.

There being no further business, it was moved by Councilmember Marohn, seconded by Councilmember Radford, to adjourn the meeting at 5:38 p.m. and move into Executive Session. The Executive Session has been called pursuant to the provisions of Idaho Code Section 74-206(1)(j) To consider labor contract matters authorized under Idaho Code Section 74-206(1)(a) and (b). At the conclusion of the Executive Session, the Council will not reconvene into regular Work Session. Roll call as follows: Aye – Councilmembers Radford, Ehardt, Hally, Smith, Marohn. Nay – none. Motion carried.

The City Council of the City of Idaho Falls met in Special Council Meeting (Executive Session), Monday, April 24, 2017, in the City Annex Conference Room in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 5:42 p.m.

April 24, 2017 - Unapproved

There were present:

Councilmember Thomas Hally
Councilmember Ed Marohn
Councilmember John B. Radford
Councilmember Barbara Ehardt
Councilmember David M. Smith

Also present:

Dave Hanneman, Fire Chief
Pamela Alexander, Municipal Services Director
Ryan Tew, Human Resources Director
Randy Fife, City Attorney

The Executive Session has been called pursuant to the provisions of Idaho Code Section 74-206(1)(j) To consider labor contract matters authorized under Idaho Code Section 74-206(1)(a) and (b).

There being no further business, the meeting adjourned at 6:07 p.m.

CITY CLERK

MAYOR

April 27, 2017 - Unapproved

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, April 27, 2017, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

Call to Order:

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Barbara Ehardt
Councilmember Ed Marohn
Councilmember Thomas Hally
Councilmember John B. Radford
Councilmember Michelle Ziel-Dingman

Absent:

Councilmember David M. Smith

Also present:

Randy Fife, City Attorney
Kathy Hampton, City Clerk
All available department directors

Pledge of Allegiance:

Mayor Casper invited Cory Marriott, one of the newest members of the Idaho Falls Fire Department (IFFD), to lead those present in the Pledge of Allegiance.

Public Comment:

Mayor Casper requested any public comment not related to items on the agenda or that may be part of current action, enforcement, or litigation.

Taylina Rigolout, owner of an in-home daycare facility in Idaho Falls, appeared. Ms. Rigolout, on behalf of several other in-home daycare providers, requested amendment of the current home occupation ordinance. She stated on March 22 her license was reduced from 12 children to 9 children. Mr. Fife reminded the Mayor and Council that specific comment cannot occur regarding an enforcement action due to the potential of any appeal appearing before the governing body, which is the Council. Mr. Fife suggested Ms. Rigolout address a general idea for a code change. Ms. Rigolout believes there is a problem with the home occupation ordinance because it's reducing providers to 25% use of their home which therefore restricts the number of children allowed based on the square footage. It also prohibits volunteers, substitutes, and/or employees which makes it difficult to close the facility for doctor appointments or any other reason. Mayor Casper recommended a meeting with Councilmember Dingman, as liaison to Community Development Services, to discuss parameters of a policy change.

Special Presentation: Idaho Falls Fire Department

Mayor Casper turned the presentation to Fire Chief Dave Hanneman. Chief Hanneman introduced Dennis Tolman. He also recognized IFFD Captain Bob Zaladonis, Driver JR Morgan, Driver Brian Curtis, Paramedic Jim Newton, EMT (Emergency Medical Technician) Colter Howell, and Dispatch Officer Treena Strong. Mr. Tolman stated on February 4 he passed out at his home. Mrs. Tolman, who is familiar with the CPR procedure, was in communication with Ms. Strong until emergency personnel arrived. Mr. Tolman stated without the assistance of these emergency personnel it is unlikely he would have survived the heart attack as he indicated only approximately 4-8% of victims survive a heart attack. He expressed his appreciation for their care. Mayor Casper stated it is gratifying to learn the system works and believes all the staff training and effort is worth every dollar. She expressed her appreciation to the everyday heroes.

April 27, 2017 - Unapproved

Consent Agenda:

Municipal Services requested approval of Bid IF-17-O, Sole Source Purchase, Public Safety Equipment for Police Department, as well as approval of Hydroelectric Property Insurance.

Idaho Falls Airport requested approval of Notice of Award, Construction and Management Contracts and limited Notice to Proceed Taxiway A, C and Runway 2/20 Rehabilitation Project – FAA Project # AIP 43.

The City Clerk requested approval of minutes from the April 10, 2017 Council Work Session and Executive Session; and April 13, 2017 Council Meeting, and, approval of license applications, all carrying the required approvals.

It was moved by Councilmember Marohn, seconded by Councilmember Hally, to approve all items on the Consent Agenda according to the recommendations presented. Roll call as follows: Aye – Councilmembers Hally, Radford, Dingman, Ehardt, Marohn. Nay – none. Motion carried.

Regular Agenda:

Community Development Services

Subject: Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards, Patriot Park Subdivision

For consideration is the application for Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards for Patriot Park Subdivision. The Planning and Zoning Commission recommended approval of this application at its February 7, 2017, meeting by unanimous vote. Staff concurs with this recommendation.

Councilmember Dingman stated this item is dividing the four (4) current lots into six (6) lots for future development.

It was moved by Councilmember Dingman, seconded by Councilmember Ehardt, to approve the Development Agreement for Patriot Park Subdivision, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows: Aye – Councilmembers Dingman, Marohn, Ehardt, Hally, Radford. Nay – none. Motion carried.

It was moved by Councilmember Dingman, seconded by Councilmember Ehardt, to accept the Final Plat for Patriot Park Subdivision, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat. Roll call as follows: Aye – Councilmembers Marohn, Dingman, Ehardt, Hally, Radford. Nay – none. Motion carried.

It was moved by Councilmember Dingman, seconded by Councilmember Ehardt, to approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Patriot Park Subdivision, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Hally, Dingman, Radford, Ehardt, Marohn. Nay – none. Motion carried.

Human Resources

Subject: Rescission of the City of Idaho Falls Civil Service System

The Human Resources Department respectfully requests approval of an ordinance rescinding the Civil Service System of Idaho Falls, and, that upon passage the ordinance be read in its entirety pursuant to Idaho Code.

Councilmember Hally stated this item has been previously discussed on several occasions. He believes the Civil Service System has liabilities and restricts the hiring method. He stated due to the time consuming efforts, this is

April 27, 2017 - Unapproved

forcing overtime for officers which limits the purchase of equipment needed and/or general wages. He stated the Police Department Citizen Review Committee (CRC) strongly recommended elimination of Civil Service System. Councilmember Hally stated this item is not anti-police as this discussion has been occurring for several years. He believes the rescission of the Civil Service System will strengthen the process.

It was moved by Councilmember Hally, seconded by Councilmember Marohn, to approve the ordinance rescinding Title 2, Chapter 4, on the third reading and that it be read in its entirety and published by summary. Roll call as follows: Aye – Councilmembers Hally, Marohn, Radford, Dingman. Nay – Councilmember Ehardt. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance title and enacting clauses:

ORDINANCE NO. 3115

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, RESCINDING TITLE 2, CHAPTER 4, GOVERNING CIVIL SERVICE PRACTICES FOR CITY EMPLOYEES; RESCINDING ALL CIVIL SERVICE RULES AND PROCEDURES PROMULGATED THEREUNDER; PROVIDING FOR SEVERABILITY, CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, THAT:

SECTION 1. Title 2, Chapter 4, of the City Code of the City of Idaho Falls, Idaho, and all civil service rules and procedures promulgated thereunder, are hereby rescinded in their entirety, pursuant to Idaho Code Section 50-1601(B).

SECTION 2. The rescission of Title 2, Chapter 4, of the Idaho Falls City Code (and all civil service rules and procedures promulgated thereunder) is not intended to and shall not have any adverse effect on any negotiated agreement between the City of Idaho Falls and Idaho Falls Firefighters Union Local No. 1565, or the rights contained in such an agreement or agreements.

SECTION 3. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

SECTION 4. Codification Clause. The City Clerk is instructed to immediately forward this Ordinance to the codifier of the official municipal code for proper revision of the Code.

SECTION 5. Publication. This Ordinance, or a summary thereof in compliance with Idaho Code, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval, and publication.

SECTION 6. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication.

Third Reading passed by the City Council and approved by the Mayor of the City of Idaho Falls, Idaho, this 27th day of April, 2017.

City of Idaho Falls, Idaho
Rebecca L. Noah Casper, Mayor

Mayor Casper stated this item is anticipated to be published on April 30, 2017 and upon publication all Civil Service rules will be rescinded. All City employees who formerly served under Civil Service rules will now

April 27, 2017 - Unapproved

fall under City personnel practices and policies. IFFD personnel will be covered within their contract of the Firefighters Union.

Municipal Services

Subject: RFQ #17-055 Heritage Park Development Project Bid Rejection

Municipal Services recommends rejection of Request for Qualification (RFQ) 17-055, Heritage Park Development Project due to a discrepancy on page 3 of the RFQ document. Upon receipt and review of the vendor responses, City staff identified a sentence that requested a cost estimate within the preparation instructions was not removed from a previously issued RFQ. Pursuant to Idaho Code §67-2320, the City must evaluate on the basis of qualifications and demonstrate competence for the type service required. This discrepancy has a material impact on the process and therefore, Municipal Services is requesting the approval to reject all proposals and release a correct RFQ document upon approval.

It was moved by Councilmember Marohn, seconded by Councilmember Radford, to reject all proposals and release a correct RFQ document for Heritage Park Development Project. Roll call as follows: Aye – Councilmembers Ehardt, Radford, Marohn, Dingman, Hally. Nay – none. Motion carried.

Public Works

Subject: Right of Way Vacation – Joelle Avenue and a portion of Tara Street

As earlier authorized, the City Attorney has prepared the documents to vacate the Joelle Avenue Right-of-Way and a portion of Tara Street within the Freeway Commercial Center development.

Councilmember Ehardt expressed her congratulations to several youth in the community for their academic achievements and specifically recognized Stephen Casper.

It was moved by Councilmember Ehardt, seconded by Councilmember Dingman, to approve the Ordinance vacating Joelle Avenue Right-of-Way and a portion of Tara Street under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows: Aye – Councilmembers Radford, Ehardt, Hally, Marohn, Dingman. Nay – none. Motion carried.

At the request of Mayor Casper, the City Clerk read the ordinance by title only:

ORDINANCE NO. 3116

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR THE VACATION OF A RIGHT-OF-WAY LOCATED WITHIN THE CITY OF IDAHO FALLS AND LEGALLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE; PROVIDING THAT TITLE TO SAID VACATED RIGHT-OF-WAY SHALL VEST AS SPECIFIED IN SECTION 3 OF THIS ORDINANCE; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

There being no further business it was moved by Councilmember Hally, seconded by Councilmember Marohn, to adjourn the meeting at 7:57 p.m.

CITY CLERK

MAYOR

REGULAR AGENDA:



MEMORANDUM

TO: Mayor Casper, City Council, and City Clerk Hampton

FROM: Fire Chief Dave Hanneman

DATE: May 8, 2017

RE: Council Item for May 11, 2017 meeting

Mayor and Council Members,

Attached you will find a mutual aid agreement proposed between the City of Idaho Falls several of the Fire Departments and Sheriffs in Eastern Idaho. This agreement is known as the Reciprocal Fire Fighting Assistance Agreement. In the past few years the Fire Department has been directed to memorialize any verbal agreements with the area fire departments that we may assist when a large fire or disaster strikes. This agreement, specifies that we will help each other for 24 hours without compensation for major fires within a fire jurisdiction. The agreement also allows us to assist a Sheriff in an unincorporated part of the County for a wild fire and be compensated at our Idaho State rate for such service. This agreement does not supersede our agreement with Ammon or others but merely includes more departments in Eastern Idaho. The Attorney's office has reviewed the agreement and supports it. This is a five year agreement that we can opt out of at any time. We support this mutual aid agreement and believe it will be used rarely as intended.

The Fire Department respectfully requests that the Council approve this Reciprocal Fire Fighting Agreement.

A handwritten signature in dark ink that reads "Dave W. Hanneman". The signature is written in a cursive, flowing style.

Fire Chief

SOUTHEASTERN IDAHO RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT

I. Background

The Southeastern Idaho Reciprocal Fire Fighting Assistance Agreement (RFFA) was developed in 1994 by those departments which have historically provided mutual assistance to the Idaho National Laboratory (INL). The agreement was expanded in 1995 to include other emergency response functions such as hazardous materials and rescue, and became the primary all-hazards agreement to enable a formal valley wide mutual assistance capability.

In 2017, additional emphasis was placed in consolidating other southeast Idaho cooperative agreements within the RFFA, the incorporation of additional regional agencies with reciprocal capability, and the adoption of a standardized approach for the mitigation of threatening wildland fires that initiate within unprotected lands within the region. To this end, regional County Sheriffs were engaged for the 2017 revision and are party to the agreement where noted by signature.

II. Purpose

The purpose of this cooperative is to provide participatory agencies with the capability to augment emergency services available for significant emergencies that challenge the available resources and capabilities of the affected agency. It is an all hazards agreement with application to major southeastern Idaho emergency events involving fire, hazardous material, emergency medical, rescue, natural phenomenon, and similar emergencies. The timely availability of mutual aid resources will save lives and property within the region. The agreement provides for, but is not limited to, local/regional mutual assistance for the first 24 hours of significant events. Multi-day or events that challenge available southeastern Idaho resources may necessitate the activation of state wide cooperative agreements, most notably the Idaho Fire Service Resource Response Plan.

The agreement introduces a standardized approach for the response and mitigation of wildland fires that originate within unprotected lands and present a threat to the public or property within participating agencies. The agreement **is not** intended to enable or provide a cost-free structural fire response capability for private property within unprotected lands or to take the place of fire protection districts.

Areas of cooperation embodied in this agreement include incident communications and dispatching, response assets, incident command utilization, interagency training, and other areas of interest.

III. General Provisions

1. **Membership:** Any southeastern Idaho fire department with a reciprocal capability may become party to this agreement. All requests will be forwarded to the Eastern Idaho Fire Chiefs Association for membership consideration and the Department of Energy – Idaho Operations Office (DOE-ID) for approval. In addition, County Sheriffs are eligible for participation as the jurisdictional authority for initiating response to wildfires within unprotected lands when deemed a

nuisance or threat to public safety or adjacent protected lands. Attachment A contains a list of those agencies that are current parties to this agreement.

2. Signatories; Effective Date; Duration. This Agreement is effective from the earliest date any two Parties have signed a signature page and remains effective for five years from that date.
3. Additional Parties. Other agencies may be added to this Agreement if: (a) approved by the Eastern Idaho Fire Chiefs Association and DOE-ID, and (b) they sign and return a signature page to the Department of Energy, Idaho Operations Office (DOE-ID) point of contact (see Section XI). DOE-ID will provide a copy of the signature page to all of the other Parties.
4. Operating Plan: An Operating Plan will be prepared and used to define and update specific operating procedures, reciprocal capabilities, and points of contact associated with this agreement. The Operating Plan will be updated at least every five years. Wildland fire specific provisions are identified in the Upper Snake Interagency Wildfire Group and Gateway Interagency Firefront Annual Operating Plans and will be applied to wildland fires within the respective regions.
5. Training: It is agreed that all participating agencies benefit from periodic joint training and drills. To this end, agencies agree to share upcoming training opportunities within their agency, identify common training needs and associated training initiatives, and when possible, make instructors available to each other and participate in drills and exercises that further preparedness to execute the provisions of this agreement.
6. Excess Equipment. Where consistent with pertinent authorities, any Party may donate excess equipment to any other Party or to other local emergency response jurisdictions.
7. It is agreed that each participating agency has a primary responsibility to its own governing body and maintaining protection of its local area and each agency agrees to send resources to each other's aid as local circumstances may permit. Providing assistance under this agreement is therefore not mandatory and provided at the sole discretion of responding agency.
8. Requesting Assistance: In order to activate this agreement, the emergency incident must first be responded to by agency with primary jurisdiction authority for the area in which the incident occurs. If it is then determined that additional resources will be needed beyond the capability of the primary agency, that agency may request assistance from other agencies party to this agreement consistent with the methodology defined in the Annual Operating Plan. To qualify as an official request for assistance and enable legal authority for the rendering of assistance, the request must come from a chief officer/deputy of the agency or their associated dispatch agency at their request. It is agreed that requests will be specific in nature regarding type and number of needed resources to facilitate an effective and efficient response.
9. Responding to Requests for Assistance: Upon receipt of an official request for service, the chief officer/deputy of the receiving agency will:
 - a. Determine what apparatus and personnel can be dispatched to the call.
 - b. Notify the Requestor as soon as possible with what apparatus and personnel will be deployed and estimated time of arrival.
 - c. Deploy only personnel and equipment that satisfies the qualifications and equipment procedures defined in the Operating Plan.

10. Except as noted in Section V Reimbursement/Compensation, each participating agency agrees to carry its own expenses under this agreement, exclusive of aerial support, and maintain its own budget providing services and cooperation.
11. This agreement in no way restricts participating agencies from participation with other public or private agencies, organizations, and individuals nor supersede existing response agreements or contracts between agencies .
12. It is agreed that INL FD, as the nearest response resource, will provide automatic aid to vehicle accidents and related emergencies on highways that transect the INL as follows:
 - US Highway 20, east to mile marker 287
 - US Highway 26, south to mile marker 285
 - US Highway 20/26, west to mile marker 255
 - US Highway 33, from its intersection with US 20/26 east to mile marker 40
 - US Highway 22 between mile markers 25 and 41
 - US Highway 28, between mile markers 20 and 35

IV. Special Provisions, Unprotected Lands

1. Whereas it is recognized that wildfire poses a risk to the life safety of the public and private property values, rapid initial attack of said fires is recognized as the most effective tactic for limiting damage, providing for the safety of firefighters and the general public and reducing the suppression costs associated with these fires. In unprotected areas of a County it has been determined that the jurisdictional authority is the County Sheriff for fires occurring on these lands as identified by Idaho Code Section §41-256, §31-2202 (1) and (10). §38-107 allows the County Sheriff to declare these fires a public nuisance and require that the landowner of said unprotected lands make a reasonable effort at extinguishing fires on their property and also allows the Sheriff to order additional fire suppression resources to respond to the nuisance. The Sheriff's authority is further supported by, the sheriff- as the local fire official under section 41 -256 and authority under IFC § 1 04.1 - may call on other emergency responders including outside fire officials, districts, or departments to answer the call. *See*, IDAPA 18.01.50.011.01.a.
2. As may be required by the law of the state of domicile of a party to this agreement, this agreement for participating fire suppression agencies shall be considered a mutual aid agreement for the provision of fire suppression services beyond the party's boundaries in response to said wildland fires.
3. Requesting Fire Suppressions Assistance: County Sheriff departments party to this agreement will request fire support from the nearest fire department party to this agreement. To qualify as an official request for assistance and enable legal authority for the rendering of assistance, the request must come from a chief officer/deputy of the Sheriff or their associated dispatch agency at their request.

V. Reimbursement/Compensation.

1. Except as otherwise specified, the Requesting Party shall not be liable for compensation of labor and equipment costs of responding parties for the first 24 hours of support. Beyond 24 hours,

reimbursement under this Agreement is subject to the availability of authorized and appropriated funding and is further conditioned on receipt of documentation establishing the reasonableness of the reimbursement. The signing of this Agreement does not obligate any funds of the United States or of any of the other Parties.

2. The Requestor is responsible for reimbursing each Responder's costs for providing lubricating oil, motor fuel, foam and other consumables used by the Responder in the operation. In the unlikely event there is an operation cost or liability that is properly chargeable to one or more Parties under this Agreement but cannot be allocated among them, all of the Parties involved in the operation will assume an equal share of the cost or liability.
3. All Parties will exercise due diligence in returning lost or misplaced equipment.
4. Unprotected Land Wildland Fire Response Provision: For those situations in which a party to this agreement has responded to a qualified request for assistance for wildland fire within unprotected lands, the following shall apply:
 - a. Responding parties providing fire suppression resources may charge the persons who are recipients of those services at an incident in accordance with the duly enacted fee schedule of the responding party under the following state statutes. Depending upon which department/agency responded, there are options for reimbursement for incurred expenses. If the sheriff calls upon a local fire protection district or fire department to respond to the call, the district or department, extinguishing a fire or responding to a call for emergency assistance to persons or property not situated within the taxing authority of the fire district or city fire department, is authorized to charge a reasonable fee for the services provided and shall have a lien upon the property serviced, which lien shall be filed of record against the property in the name of the district or city in the time and manner provided by section 45-507, Idaho Code, for liens of original contractors. Idaho Code § 31 -1430.
 - b. In other words, the district or department is enabled to file a lien under the mechanic's lien statute, section, 45-507. Procedure under that statute enables the district or department to commence an action for recovery within six (6) months after the claim has been filed. Idaho Code § 45-510. Such a lien would have priority over certain other claims against the property. See, Idaho Code § 45-512. Other options for reimbursement are included in Idaho Code 6-2402(1) which allows Volunteer fire Departments to charge a reasonable fee for services and references the State Fire Marshal's recommended schedule of charges which has been determined to be the Idaho Department of Lands rate Schedule.

VI. Qualifications/Minimum Requirements

The qualifications of fire suppression personnel, minimum requirements for personal protective equipment, and fires suppression equipment performance standards will be identified in the Operating Plan by the parties to this Agreement in accordance with their respective standards. The Fire Chief of the Responding party will send only those resources that meet the identified qualifications, requirements, and standards.

VII. Command Structure

In order to facilitate a cooperative and organized effort on an incident, the Incident Command System (ICS) shall be used. The Incident Commander shall be the designated representative of the requesting agency on whose jurisdiction the incident starts. If the incident involves multiple jurisdictions, a Unified Command may be implemented (recommended). Command of the incident may also be delegated from the agency with jurisdiction to the cooperating agency, by mutual agreement, as necessary, provided the requesting agency is not relieved of contributing resources and associated costs.

VIII. Communications

1. At a minimum, there will be one common designated radio frequency used by Command and/or the Officer's-in-Charge of the requesting and responding parties.
2. It is understood that the cooperating parties agree to the use of their assigned radio frequencies between parties. However, the assigned frequencies will only be used when the parties are engaged in common fire suppression activities or other emergency incidents.

IX. Release of Resources

It shall be the responsibility of the Requesting agency to release the resources loaned by the Responding agency in a timely manner so as to ensure that the resources loaned are not needlessly detained.

X. Liabilities/Waivers

Each party waives all claims against every other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this agreement unless gross negligence on the part of any party is determined.

XI. It is Mutually Understood and Agreed by and Between the Parties that:

1. Point of Contact; Lead Agreement Administrator. Each Party must identify a point of contact (name, title, business address, business and mobile phone number and business email address) to administer the day-to-day requirements in this Agreement. The point of contact for DOE-ID will be the lead administrator of this Agreement, and will process amendments, add Parties, notify Parties of upcoming meetings, etc. Each Party must also identify an agency administrator (name, title, business address, business and mobile phone number and business email address) to administer the requirements in this Agreement.

RFFA Point of Contact:

Carisa Schultz: carisa.schultz@inl.gov, (208) 526-9120 (office), (208) 351-3969 (cell)

2. Legal Authority. Each party has the legal authority to enter into this instrument, and the institutional, managerial and financial capability to ensure proper planning, management, and completion of the project.
3. Changes; Termination. This Agreement is changed when a written change has been signed by all of the Parties. Any Party may terminate its obligations under this Agreement at any time.

Attachment A

**SOUTHEASTERN IDAHO
RECIPROCAL FIRE FIGHTING ASSISTANCE
AGREEMENT PARTIES**

Aberdeen/Springfield Fire District	Island Park Fire Protection District
American Falls City Fire Department	Lost River Fire Protection District
American Falls Rural Fire Prot. Dist.	Madison Fire Department
Ammon Fire Department	North Custer Rural Fire District
Arco Fire Department	North Fremont Fire District
Atomic City Fire Department	Pocatello Fire Department
Blackfoot Fire Department	Pocatello Valley Fire Dept.
Caribou County Fire Department	Roberts Fire District
Central Fire District	Rockland Rural Fire District
Chubbuck Fire Department	Shelley/Firth Rural Fire Dist.
Dubois City Fire Department	Soda Springs Fire Department
Firth Fire District	South Custer Rural Fire Dist.
Fort Hall Fire & EMS District	South Freemont Fire District
Hamer Fire Protection District	Greater Swan Valley Fire Dist.
Idaho Falls Fire Department	Teton County Fire Prot. Dist.
Idaho National Laboratory	Ucon Fire Department
Inkom Fire Department	West Jefferson Fire District

Attachment A

**SOUTHEASTERN IDAHO
RECIPROCAL FIRE FIGHTING ASSISTANCE
AGREEMENT PARTIES**

Bannock County Sheriff

Fremont County Sheriff

Bingham County Sheriff

Jefferson County Sheriff

Bonneville County Sheriff

Madison County Sheriff

Butte County Sheriff

Power County Sheriff

Clark County Sheriff

Teton County Sheriff

Custer County Sheriff

**RECIPROCAL FIRE FIGHTING
ASSISTANCE AGREEMENT
2017**

[SIGNATURE PAGES TO BE ATTACHED HERE]

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Aberdeen/Springfield Fire District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Kris Corbridge, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

American Falls City Fire Department

Dated: _____

Mayor

Attest: _____

Dated: _____

Pete Williams, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

American Falls Rural Fire Protection District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Pete Williams, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Ammon Fire Department

Dated: _____

Mayor

Attest: _____

Dated: _____

Stacy Hyde, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Arco Fire Department

Dated: _____

Mayor

Attest: _____

Dated: _____

Dan Koste, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Atomic City Fire Department

Dated: _____

Mayor

Attest: _____

Dated: _____

Kelli Isaacs, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Blackfoot Fire Department

Dated: _____

Mayor

Attest: _____

Dated: _____

Kevin Gray, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Caribou County Fire Department

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Brad Hemmet, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Central Fire District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Bryan Grover, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Chubbuck Fire Department

Dated: _____

Kevin England, Mayor

Attest: _____

Dated: _____

Merlin Miller, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Dubois Fire Department

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Troy Stone, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Firth Fire District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Bruce Anthony, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

The parties agree neither the execution of this Agreement, nor any provision contained herein, shall act, nor is interpreted to act, as a waiver of the sovereign immunity of the Shoshone-Bannock tribes. The Shoshone-Bannock tribes hereby specifically preserve and maintain its sovereign immunity and any and all rights appurtenant thereto.

Fort Hall Fire & EMS District

Dated: _____

Fort Hall Tribal Council Chair

Attest: _____

Dated: _____

Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Hamer Fire Protection District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Scott Jacobs, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Idaho Falls Fire Department

Dated: _____

Rebecca Casper, Mayor

Attest: _____

Dated: _____

Dave Hanneman, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Idaho National Laboratory Fire Dept.

Dated: _____

Department of Energy - Idaho

Dated: _____

Eric Gosswiller, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Inkom Fire Department

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Johnny Ketner, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Island Park Fire Protection District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Nathanael Brandemihl, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Lost River Fire Protection District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Terry Smith, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Madison Fire Department

Dated: _____

Ken Anderson, Fire Commissioner
Chair ESD

Attest: _____

Dated: _____

Corey Child, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

North Custer Rural Fire District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Launna Gunderson, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

North Freemont Fire District

Dated: _____

Commissioner

Attest: _____

Dated: _____

John Grube, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Pocatello Fire Department

Dated: _____

Brian Blad, Mayor

Attest: _____

Dated: _____

David Gates, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Pocatello Valley Fire Department

Dated: _____

Commissioner

Attest: _____

Dated: _____

Karen Aguilar, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Roberts Fire District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Ethan Harkness, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Rockland Rural Fire District

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Jeff Evans, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Shelley/Firth Rural Fire District

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Randy Adams, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Soda Springs Fire Department

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Daniel Squires, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

South Custer Rural Fire Prot. District

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Randy Ivie, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

South Freemont Fire District

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Chris Hill, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Greater Swan Valley Fire Protection District

Dated: _____

Commissioner

Attest: _____

Dated: _____

Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Teton County Fire Protection District

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Bret Campbell, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Ucon Fire Department

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Scott Norman, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

West Jefferson Fire Control District

Dated: _____

Mayor/Commissioner

Attest: _____

Dated: _____

Dan Babcock, Fire Chief

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Bannock County Sheriff

Dated: _____

Lorin Nielsen, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Bingham County Sheriff

Dated: _____

Craig Rowland, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Bonneville County Sheriff

Dated: _____

Paul Wilde, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Butte County Sheriff

Dated: _____

Wes Collins, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Clark County Sheriff

Dated: _____

Bart May, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Custer County Sheriff

Dated: _____

Stuart Lumpkin, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Fremont County Sheriff

Dated: _____

Len Humphries, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Jefferson County Sheriff

Dated: _____

Steve Anderson, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Madison County Sheriff

Dated: _____

Rick Henry, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Power County Sheriff

Dated: _____

Jim Jeffries, Sheriff

RECIPROCAL FIRE FIGHTING ASSISTANCE AGREEMENT - 2017

Teton County Sheriff

Dated: _____

Tony Liford, Sheriff



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Mr. Brad Cramer, Director

DATE: May 3, 2017

RE: Public Hearing for 2016 CDBG Consolidated Annual Performance and Evaluation Report (CAPER)

As part of the CDBG reporting requirements, the 13th annual Consolidated Annual Performance and Evaluation Report (CAPER) for the 2016 program year is due to HUD on June 30, 2017. A public hearing is scheduled for May 11, 2017. A 15-day public comment period will begin on May 11, 2017 and end on May 26, 2017. After considering all comments, a resolution accepting the CAPER will be submitted for consideration for the June 8, 2017 City Council meeting. If you have any questions regarding this item, please contact Lisa Farris, Grants Administrator, at 612-8323.

BGC-044-17



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Mr. Brad Cramer, Director

DATE: May 3, 2017

RE: Rezone from GC-1 and R-3A to CC-1, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards, sections of Original Town

Attached is the application for Rezoning from GC-1 and R-3A to CC-1, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards, Lots 1-6 and 23-32 Block 6, Lots 1-5 Block 7, and Lots 1-12 and 17-32 Block 9, Original Town. The Planning and Zoning Commission considered this application at its April 4, 2017 meeting and recommended approval by unanimous vote. Staff concurs with this recommendation. This item is now being submitted to the Mayor and City Council for consideration.

Attachments:

- Vicinity Map
- Aerial Photo
- Staff Report, April 4, 2017
- P&Z Minutes, April 4, 2017
- Zoning Ordinance
- Reasoned Statement of Relevant Criteria and Standards

BGC-041-17

Rezone

Lots 1-6 & 23-32 Block 6, Lots 1-5 Block 7, Lots 1-12 & 17-32 Block 9, Original Town

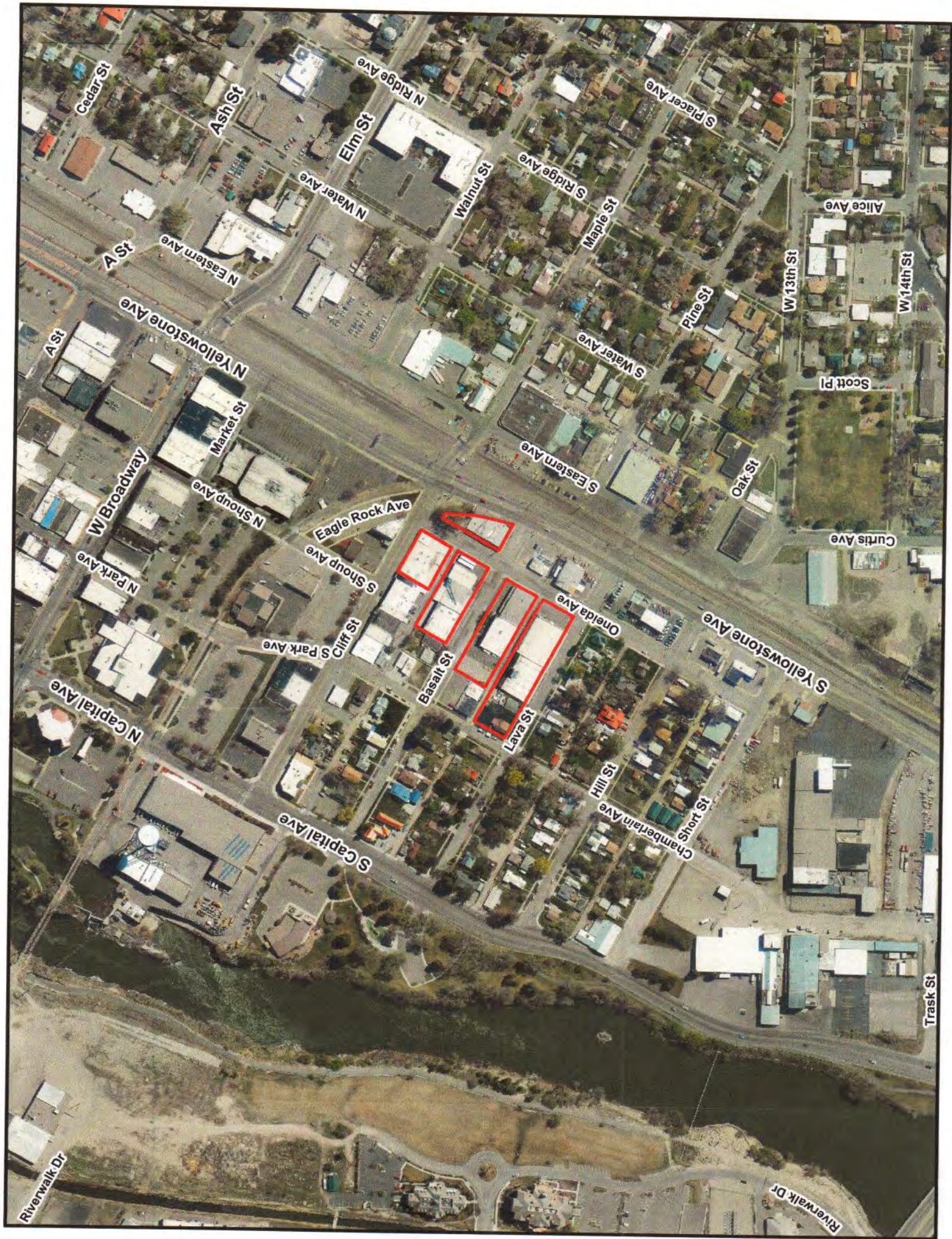
Legend

-  Site
-  RP
-  RP-A
-  R-1
-  R-2
-  R2A
-  R-3
-  R-3A
-  PB
-  MS
-  RSC-1
-  C-1
-  HC-1
-  CC-1
-  GC-1
-  R&D-1
-  M-1
-  I&M-1
-  I&M-2
-  RMH
-  PT-1
-  PT-2
-  PT-2 & T-1
-  PUD
-  T-1
-  T-2
-  30' Setback
-  50' Setback
-  City Limits
-  Area of Impact

IDAHO FALLS














Planning Division
City Annex Building
680 Park Ave.
Idaho Falls, ID 83402
(208) 612-8276



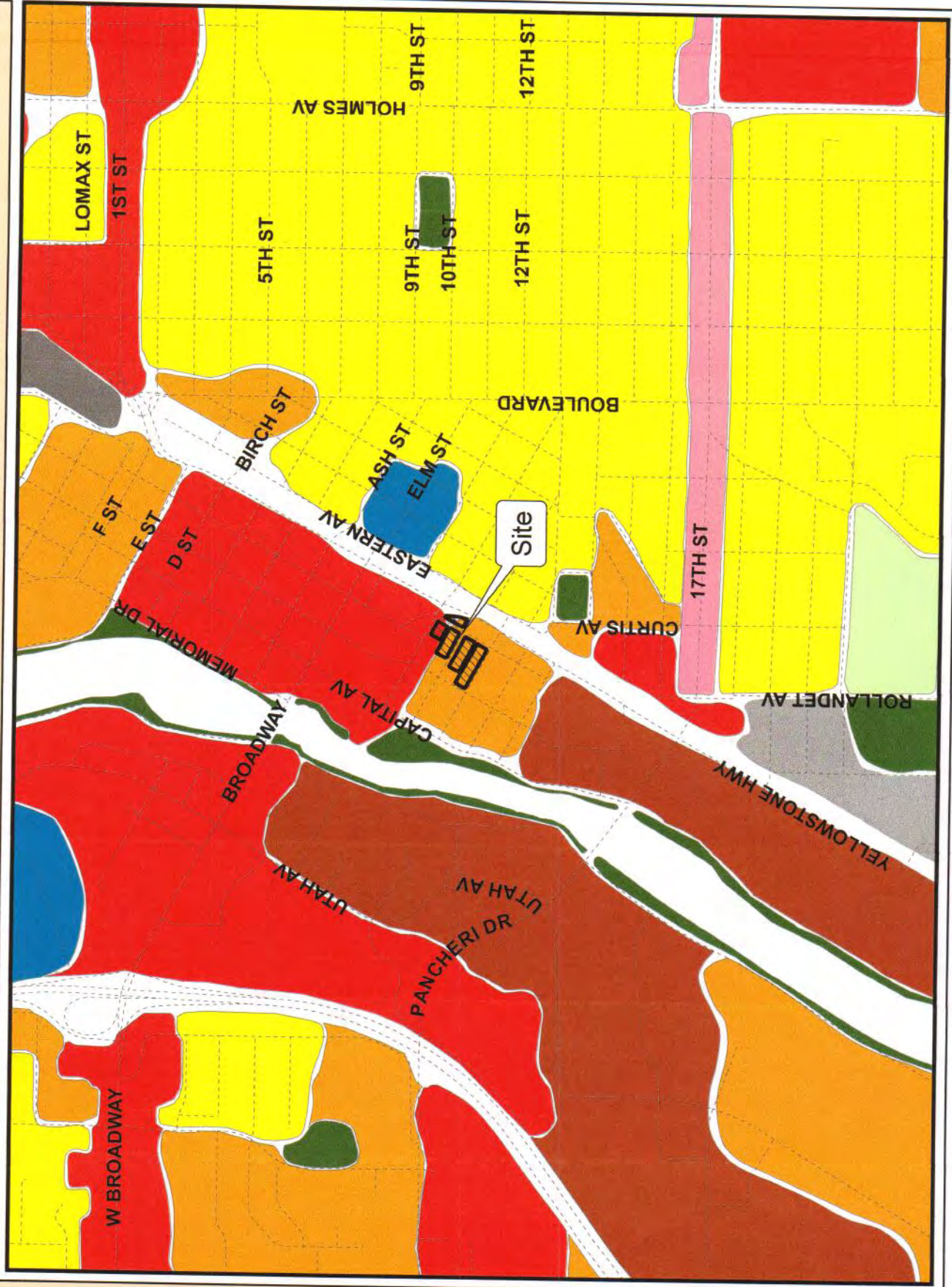


Rezone

Lots 1-6 & 23-32 Block 6, Lots 1-5 Block 7, Lots 1-12 & 17-32 Block 9, Original Town

	Estate		Greenbelt Mixed Uses		Commercial		Higher Education Centers		Railroad-related industrial
	Low Density		Parks, Recreation		Employment Centers		Planned Transition		
	Higher Density		Public Facilities, Open Spaces		Medical Services Center		Highway-related industrial		

Comprehensive Plan



IDAHO FALLS PLANNING AND ZONING COMMISSION
STAFF REPORT

Rezone from GC-1 & R3-A to CC-1 for
Lots 1-6 & 23-32, Block 6, Lots 1-5, Block 7,
Lots 1-12 & 17-32, Block 9, Original Town
April 4, 2017



Applicant: Freiberg Engineering

Location: Generally south of Cliff St, west of S Yellowstone Ave., north of Lava St., & east of Chamberlain Ave.

Existing Zoning:

Site: GC-1/R3-A
North: GC-1
South: GC-1/R3-A
East: GC-1
West: GC-1/R3-A

Existing Land Use:

Site: Commercial
North: Commercial
South: Residential
East: Commercial
West: Residential

Future Land Use

Map:

Higher Density
Residential,
Commercial

Attachments:

1. Maps, Aerial

Requested Action: To **recommend** to the Mayor and City Council rezoning the properties from GC-1 and R-3A to CC-1.

Staff Comments: This area is a mix of residential and commercial uses including some light manufacturing. The property owner approached the City about changing the R3-A zoning designation on the property at the corner of Lava Street and Chamberlain Avenue to GC-1 to allow for a further expansion of Johnson Brothers operations on this block. Staff recommended that the property owner seek a CC-1 designation instead of the current GC-1 in the area. Staff also requested that the property owner consider including all of the property in the area under their ownership in a larger rezone request to CC-1 as that would be more in keeping with long term goals for the area. Much of the current GC-1 designation in this area, south of downtown, will be recommended to change once long range plans for this area and downtown are complete.

The GC-1 Zone is primarily used for heavy commercial and includes uses that would be incompatible with the area, such as bulk gasoline sales and oil and L-P gas storage. The Comprehensive plan shows a mix of higher density residential and commercial designations for this neighborhood. The CC-1 Zone is more in keeping with that mix of appropriate commercial uses and is better suited to integrating those uses with the neighborhood.

The CC-1 Zone allows for the manufacturing, assembly and carpentry currently done by Johnson Brothers as a permitted use. Commercial uses in this area mimic downtown and have been constructed at the property line with no setback. Existing buildings are largely non-conforming to the current zoning and a rezoning would make them conforming again. The CC-1 designation will allow the applicant to continue this building pattern and match with the existing neighborhood.

Staff Recommendation: Staff would recommend approval of the rezone request.

Rezoning Considerations: Because the comprehensive plan provides only general guidance for zoning decisions, the Planning Commission shall also take the following considerations into account:

Rezoning Application Responses	Applicant Responses
Explain how the proposed change is in accordance with the City's Comprehensive Plan.	Part of the Comprehensive Plan's Implementation Strategy for the Downtown Area is to enhance the physical appearance of the downtown by rehabilitating historic structures and to encourage supportive new construction. This proposed Rezone will promote new downtown construction as well as removing a blighted structure as part of Johnson Brothers overall development of their property.
What changes have occurred in the area to justify the request for a rezone?	Johnson Brothers has been acquiring property in the area since 1905. From that time, they have slowly built new facilities on the acquired property and have created a campus type feel for their wood working and construction operations. The existing zones in the area are GC1 and R3A as a result, many of the buildings in the area are out of compliance. This Rezone action would bring all of the Johnson Brothers facilities into compliance. Further, the proposed CC-1 Zone is an appropriate zone for this downtown area.
Are there existing land uses in the area similar to the proposed use?	Johnson Brothers has acquired much of the property in the area and constructed new and remodeled facilities, all similar in nature, that have helped renovated the downtown area which is consistent with the Comprehensive Plan.
Is the site large enough to accommodate required access, parking, landscaping, etc. for the proposed use?	Johnson Brothers (JB) plans to demolish the existing homes on the properties located at 284 and 294 Lava Street and construct a new manufacturing facility on these two properties. When this facility is complete they plan on moving the operations from the facility at 225 Oneida Avenue to this new one. Once this is complete JB will demolish the building at 225 Oneida and construct a parking lot that will serve all of the JB facilities in this area. The new construction will comply with the CC-1 zoning requirements.
Criteria for Rezoning Section 3-4 of Ordinance	Staff Comment
The potential for disruption of agricultural irrigation and drainage systems	Staff is unaware of and potential for disruption of irrigation or drainage systems with the proposed change to the property.
The potential for damage to neighboring properties or public facilities (including streets, culverts, bridges, and existing storm drains) from accelerated storm water or snow melt run-off	Staff is unaware of damage from accelerated storm runoff as a result of the zone change.
The potential for traffic congestion as a result of development or changing land use in the area and need that may be created for wider streets, additional turning lanes and signals, and other transportation improvements	Changing the zoning designation will not change the transportation network or the potential traffic generation for this area. The current GC-1 zone allows for heavier commercial uses. The CC-1 zone would result in similar traffic generation or the potential for less.
The potential for exceeding the capacity of existing public services, including, but not limited to: schools, public safety services, emergency medical services, solid waste collection and disposal, water and sewer services, other public utilities, and parks	The change is zoning designation will not result in capacity issues.

and recreational services	
The potential for nuisances or health and safety hazards that could have an adverse effect on adjoining properties.	Staff is unaware of specific nuisances or hazards. The change to from GC-1 will potentially prevent some uses that might have created a nuisance.
Recent changes in land use on adjoining parcels or in the neighborhood or the proposed zoning map amendment.	Johnson Brothers is looking at expanding their operations to the rest of the block. This requires a zone change. Staff asked that they look at changing all of their properties in this area as it would be a better fit for long range planning efforts in this part of the city.

Zoning Information:

10-3-20: GC-1 GENERAL COMMERCIAL ZONE

(A) General Objectives and Characteristics. The GC-1 General Commercial Zone has been established as a district in which the primary use of the land is for heavy commercial establishments and for non-nuisance industries. The objectives in establishing this Zoning Code are to:

- (1) Designate the most appropriate land within the City for retail and wholesale establishments and to prevent the scattering of commercial uses into surrounding Zones.
 - (2) To encourage the construction of and continued use of the land for commercial and industrial buildings.
 - (3) To discourage the use of the land for dwellings and for nuisance industries or any other use which would thwart or substantially interfere with the use of the land for its primary purpose.
- This Zone is characterized by a mixture of businesses, warehouses, craft shops, and manufacturing and industrial enterprises which are incidental to retail and wholesale establishments. Since the Zone permits such a wide variety of uses, owners and developers of property should bear in mind that many of the protective features which Zoning normally affords are largely nonexistent and should develop and maintain their property in recognition thereof.
- Representative of the uses within this Zone are retail and wholesale establishments, plumbing, carpentry and other craft shops, warehousing, equipment yards and equipment sales yards.
- In order to accomplish the objectives and purposes of this Zoning Code and to promote the characteristics of this Zone, the following regulations shall apply in the GC-1 Zone:

(B) Use Requirements.

The following uses shall be permitted in the GC-1 Zone:

- (1) Any use permitted in RSC-1, C-1, HC-1 and in CC-1, except dwellings and apartment houses.
- (2) Wholesale distributing houses and warehouses.
- (3) Service establishments such as dyeing, cleaning or laundry plants, printing plants, machine shops, and blacksmith shops.
- (4) Food preparation plants, the operation of which is not obnoxious by reason of emission of odors, smoke, or noise.
- (5) Bottling works and similar businesses.
- (6) Public garages and public parking lots.
- (7) Veterinary hospitals.
- (8) Carting, express hauling and storage, including railroad trackage and stations.
- (9) Stone cutting and monument works.
- (10) Wholesale and bulk gasoline.

(11) Oil and L-P Gas storage or sales.

(12) Other uses ruled by the City Council to be similar to the foregoing uses provided that such other uses are not inconsistent with the objectives and characteristics of this zone.

(C) Area, Frontage, Location, Height, and Size Requirements.

There shall be no area, frontage, location, height and size requirements for commercial buildings and structures constructed in accordance with the City's Building Code, except for gasoline pumps and the area needed to comply with off-street parking requirements.

For buildings which were originally arranged, intended, or designed primarily for residential use, area, frontage, location, height, and size requirements shall be the same as for dwellings in the R-3 Zone, except that no requirements shall apply to dwellings located above the ground floor when said ground floor is devoted exclusively to a commercial use permitted in this zone.

(D) Landscaping.

A landscaped strip at least fifteen (15) feet in width with lawn or other ground cover, shrubbery, and trees at forty (40) foot centers shall be provided and maintained along the development side of the property line boarding any street, except for permitted driveways.

10-3-19: CC-1 CENTRAL COMMERCIAL ZONE

(A) Objectives and Characteristics of Zone.

The objectives in establishing the CC-1 Central Commercial Zone is to create and maintain a dominant shopping and financial center of the City and surrounding territory. For this reason the Zone has been located in the central part of the City where the street pattern makes the business buildings readily accessible to all parts of the City and surrounding region, and where business and shopping activities can be carried on with maximum convenience. The CC-1 Central Commercial Zone is characterized by clean, well-lighted streets, ample pedestrian ways and vehicular parking lots for the convenience and safety of the public. Attractive, inviting, and well maintained shops, stores, offices and other buildings are also characteristic of this Zone. On the other hand, uses which tend to create business "dead spots," cause undue scattering of business, and generally tend to thwart the use of the land for its primary purpose, have been excluded from this Zone.

In order to accomplish the objectives and purposes of this Zoning Code and to promote the characteristics of this zone, the following regulations shall apply in the CC-1 Zone:

(B) Use Regulations.

The following uses shall be permitted in the CC-1 Zone:

- Any uses permitted in RSC-1

- (1) Air Conditioning Service Establishments

- (2) Amusement Enterprises (Penny Arcades, Carousels, Swimming Pools, Dance Halls) Auction Houses

- (3) Antique Shops

- (4) Apartment Houses

- (5) Appliance Shops

- (6) Assembly of Appliances from previously prepared parts

- (7) Auto Body and Fender Shops

- (8) Auto Painting

- (9) Automobile Sales lots

- (10) Automobile Supply Shops

- (11) Bakeries (wholesale & Retail)

- (12) Beer Parlors, Taverns, and Cocktail Lounges

- (13) Boat Sales and Repair
- (14) Broadcasting Studios
- (15) Building Supply Stores except material sales yards and accessory storage buildings
- (16) Canvas Products Sales and Fabrication (onsite sale only)
- (17) Catering Services (food)
- (18) Clubs and Fraternal Societies
- (19) Engraving, Printing
- (20) Furniture Stores
- (21) Garages - Commercial, but not including the storage of wrecked or dismantled automobiles
- (22) Glass Cutting and Installation
- (23) Hotels, Motels
- (24) Laundries
- (25) Manufacturing and assembling of material accomplished with building
- (26) Offices and Office Buildings
- (27) One (1), Two (2), Three (3) Family Dwellings when located above the ground floor
- (28) Parking Lots and Structures
- (29) Pawn Shops
- (30) Plumbing and Carpenter and, similar craft shops Public and Utilities Buildings and Facilities and
- (31) Structures
- (32) Service Stations
- (33) Signs as permitted by sign code
- (34) Taxi Stands, Bus Depots, Heliport & Passenger Railroad Stations
- (35) Upholstery Stores and Repair Shops
- (36) Wholesale with Stock on Premises, excluding storage warehouse
- (37) Other Similar Uses as Ruled by City Council

(C) Area, Frontage, Location, Height, and Size Requirements.

There shall be no area, frontage, location, height, and size requirements for commercial buildings and structures constructed in accordance with the Building Code, except for gasoline pumps and area needed to comply with off-street parking requirements.

For apartment houses, court apartments, and other multiple dwellings, area, frontage, location, height and size requirements shall be the same as for dwellings in the R-3 Zone, except that no requirements shall apply to dwellings located above the ground floor when said ground floor is devoted exclusively to a commercial use permitted in the zone.

(D) Special Provisions.

- (1) All off-street parking spaces shall be hard surfaces.
- (2) All merchandise, equipment, and other materials (except for seasonal items on a temporary basis such as nursery stock and except for vehicles in running order) shall be stored within an enclosed building or within a sight obscuring enclosure.
- (3) No dust, odor, smoke, vibrations, glare or noise shall be emitted which is discernible beyond the premises, except from normal movement of automobile traffic.

1. RZONE 17-003: REZONE. Johnson Brothers. Lots 1-6 & 23-32, Block 6, Lots 1-5, Block 7, Lots 1-12 & 17-32, Block 9, Original Town. Beutler presented the staff report, a part of the record. Morrison indicated that the triangular building that faces Yellowstone does not present a good view of the City. Dixon asked if it is the intent for the residences on the corner of Lava and Chamberlain to convert to a commercial use. Beutler indicated that CC-1 allows residential, but understands that the residences will be removed and the commercial operation will be expanded. Dixon asked if this would be considered a spot zone, as it is surrounded by purple. Beutler indicated that they are transitioning from commercial to commercial and the Comprehensive Plan denotes commercial, which the GC-1 and CC-1 zone both fit within the Comprehensive Plan, and there is CC-1 in the area, and the amount of properties being rezoned are rezoning for the area, not just one single parcel. Dixon suggested having the City consider rezoning parcels north of this area to be more in line with the current uses, such as library, office buildings, etc. Beutler indicated that staff is working on a rewrite to the Zoning Ordinance. Black asked about the demolition of the homes and construction of new facility. Beutler indicated that none of the other operations with Johnson Brothers will change, and they included the other parcels at staff's request. Black asked about the demolition of the facility at 225 Oneida Ave., and construction of parking lot. Beutler deferred to applicant to verify the long-term plans. Black asked about the landscaping requirements on the lot that is intended to become a parking lot. Beutler indicated that CC-1 doesn't have landscaping minimums because of the 0 set-back. Cramer indicated that GC-1 requires some landscaping and that is new. Cramer indicated that the Zoning Ordinance allows for blocks where more than 40% of the block is developed, the parcel can use the same set back as what the average is, so even if this stays GC-1 the Zoning Ordinance will give them the exception to pull the building forward and not have the street side landscaping. Cramer stated that CC-1 does have landscaping requirements for parking lots if their parking lot exceeds 24 stalls, they must have perimeter landscaping, so you will not lose landscaping by rezoning the property because of the exemption in the Ordinance.

Dixon opened the public hearing.

Applicant: Jeff Freiberg, 946 Oxbow, Idaho Falls, Idaho. Freiberg confirmed that the building at 225 Oneida will be demolished and the operations from that demolished building will be moved into the new building that will be built on the residential site. Freiberg indicated that when the building at 225 Oneida is demolished they will build a surface parking lot and will comply with the Zoning Ordinances for landscaping. Black confirmed and Freiberg agreed, that they plan to build a new building where the two residential houses are (corner of Lava and Chamberlain) and then demolish the triangle building (225 Oneida). Josephson asked about the parking needs of the employees in the area. Freiberg indicated that the parking needs will be based on the building sizes and there is existing parking that Johnson Brothers has on the frontage of the stores and the sides of the stores. Freiberg indicated that he will work with staff to get a complete parking count and determine how to park everyone as they move forward with the master plan. Dixon asked if the change from GC-1 to CC-1 will change the parking requirements. Staff indicated that it does not change the requirements. Morrison indicated that a parking lot will be considered an improvement from the building that exists at 225 Oneida. Freiberg indicated that the rezone will bring the area into compliance as all of the buildings are on zero set back, and R-3A and GC-1 require 30' setback, where CC-1 doesn't require a setback.

No one appeared in support or opposition to the application.

Dixon closed the public hearing.

Wimborne indicated that this rezone from GC-1 and R3-A to CC-1 is compliant and it would make sense.

Wimborne moved to recommend to the Mayor and City Council approval of the rezone from GC-1 and R3-A to CC-1, Morrison seconded the motion and it passed unanimously.

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

REZONE FROM GC-1 & R3-A TO CC-1 FOR LOTS 1-6 & 23-32, BLOCK 6, LOTS 1-5, BLOCK 7, LOTS 1-12 & 17-32, BLOCK 9, ORIGINAL TOWN

WHEREAS, the applicant filed an application for rezoning from PB/PUD to PB on February 28, 2017; and

WHEREAS, this matter came before the Idaho Falls Planning and Zoning Commission during a duly noticed public meeting on April 4, 2017; and

WHEREAS, this matter came before the Idaho Falls City Council during a duly noticed public meeting on May 3, 2017; and

WHEREAS, having reviewed the application, including all exhibits entered and having considered the issues presented:

I. RELEVANT CRITERIA AND STANDARDS

1. The Idaho Falls City Council considered the request pursuant to the City of Idaho Falls 2013 Comprehensive Plan, the City of Idaho Falls Zoning Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The property located generally south of Cliff St, west of S Yellowstone Ave., north of Lava St., & east of Chamberlain Ave.
3. The Comprehensive Plan designates this area as Higher Density Residential and Commercial Uses.
4. The CC-1 zone is appropriate for the current Comprehensive Plan designation.
5. The CC-1 Zone allows for the manufacturing, assembly and carpentry as a permitted use.
6. Some of the existing buildings are non-conforming to the current zoning and a rezoning would make them conforming again.

II. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the City Council of the City of Idaho Falls approved the rezoning from GC-1 & R3-A to CC-1 for Lots 1-6 & 23-32, Block 6, Lots 1-5, Block 7, Lots 1-12 & 17-32, Block 9, Original Town.

PASSED BY THE CITY COUNCIL OF THE CITY OF IDAHO FALLS

THIS _____ DAY OF _____, 2017

Rebecca L. Noah Casper, Mayor

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE REZONING OF LOTS 1-6 & 23-32, BLOCK 6, LOTS 1-5, BLOCK 7, LOTS 1-12 & 17-32, BLOCK 9, ORIGINAL TOWN OF THIS ORDINANCE FROM GC-1 AND R-3A ZONES TO CC-1 ZONE; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, the proposed initial zoning district of lands described in Section 1 is CC-1 for such annexed lands such zoning is consistent with the current City of Idaho Falls Comprehensive Plan Land use designations of Higher Density Residential and Commercial; and

WHEREAS, the proposed zoning district is consistent and compatible with the existing and surrounding zoning districts and is consistent with the City of Idaho Falls Comprehensive Plan; and

WHEREAS, Idaho Falls Planning and Zoning Commission held a duly noticed public hearing on April 4, 2017, and recommended approval of zoning the subject property to CC-1; and

WHEREAS, the Idaho Falls City Council conducted a duly noticed public hearing and passed a motion to approve this zoning on May 11, 2017.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, AS FOLLOWS:

SECTION 1: LEGAL DESCRIPTION:

This ordinance shall apply to the following described lands in Idaho Falls, Idaho, Bonneville County, to-wit:

Lots 1-6 & 23-32, Block 6, Lots 1-5, Block 7, Lots 1-12 & 17-32, Block 9, Original Town

SECTION 2. Zoning. That the property described in Section 1 of this Ordinance be and the same hereby is zoned "CC-1" and the City Planner is hereby ordered to make the necessary amendments to the official maps of the City of Idaho Falls which are on file at the City Planning Department Offices, 680 Park Avenue.

SECTION 3. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

SECTION 4. Publication. This Ordinance, or a summary thereof in compliance with Idaho

Code, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval, and publication.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Idaho Falls, Idaho, this _____ day of _____, 2017.

CITY OF IDAHO FALLS, IDAHO

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance entitled, "AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE REZONING OF LOTS 1-6 & 23-32, BLOCK 6, LOTS 1-5, BLOCK 7, LOTS 1-12 & 17-32, BLOCK 9, ORIGINAL TOWN OF THIS ORDINANCE FROM GC-1 AND R-3A ZONES TO CC-1 ZONE; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE."

Kathy Hampton, City Clerk