
The public is invited to observe City Council Work Sessions. However, the agenda for Work Sessions does not include an opportunity for public interaction. Seating in the Council Chambers may be limited. All seating is available on a first-come, first-serve basis. The public also may view this meeting via livestream on the City's website at <https://www.idahofallsidaho.gov/429/Live-Stream>.

This meeting may be canceled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting of the City of Idaho Falls, you may contact City Clerk Corrin Wilde at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 not less than 48 hours prior to the meeting. They can help accommodate special needs.

CITY COUNCIL WORK SESSION

Times listed in parentheses are only estimates.

Call to Order and Roll Call

Public Works: **Presentation and Discussion: Wastewater Facility Plan – Stantec/Keller Associates. (60)**
Action: Council Direction to Staff (or take other appropriate action)

Fire Department: **Discussion: International Fire Code Ordinance Update (15)**
Action: Council Direction to Staff (or take other appropriate action)

Legal Department and Community Development Services: **Discussion: Downtown Parking Memorandum of Understanding (MOU) Amendment (10)**
Action: Council Direction to Staff (or take other appropriate action)

Municipal Services and Legal Department: **Consideration and Discussion: Written Decision and Certification of Southbridge Impact Fee Appeal and Nissan Dealership Certification of Impact Fee Determination. (30)**
Action: Approve Written Decision as Presented, or Council Direction to Staff for Written Decision of Appeal and Certification of Impact Fee Determination. (or take other appropriate action)

Mayor's Office and Council: **Acceptance or Receipt of Minutes (5)**
Action: To receive recommendations from the Planning and Zoning Commission

Mayor and Council Reports: Calendars, Announcements Events, Reports, Assignments, Updates, Concerns, Questions, and Discussion (20).
Action: Council Direction to Staff (or take other appropriate action)

DATED this 8th, day of March 2024



Corrin Wilde, City Clerk

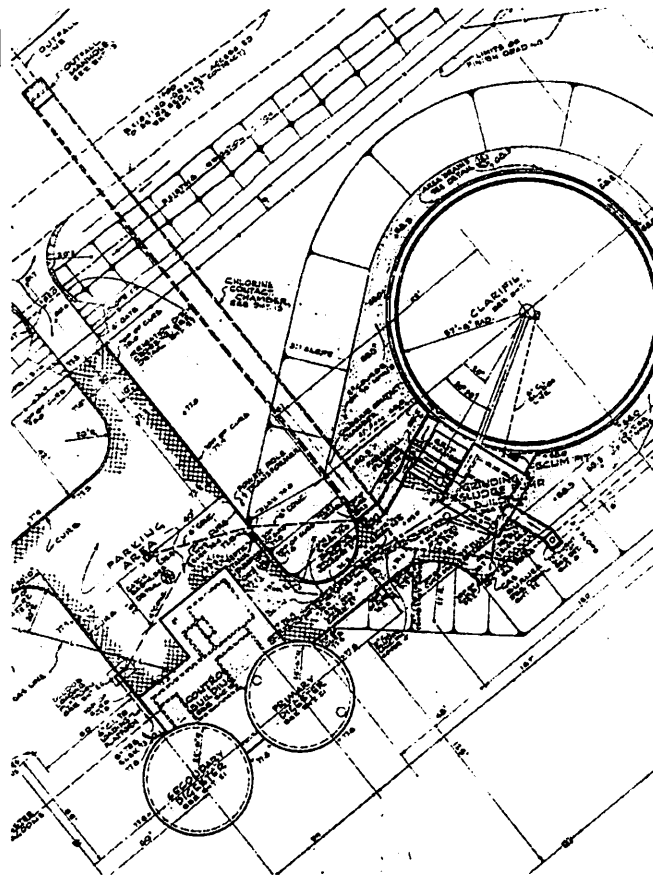
Public Works



City of Idaho Falls

Council Work Session 03.11.2024

Wastewater Facility Planning Study (WWFPS)



Agenda

FACILITY PLAN GOALS

PLANNING PROJECTIONS

EXISTING WWTP

PLANT IMPROVEMENT OPPORTUNITIES

RECOMMENDED IMPROVEMENTS

PROJECT PRIORITIZATION

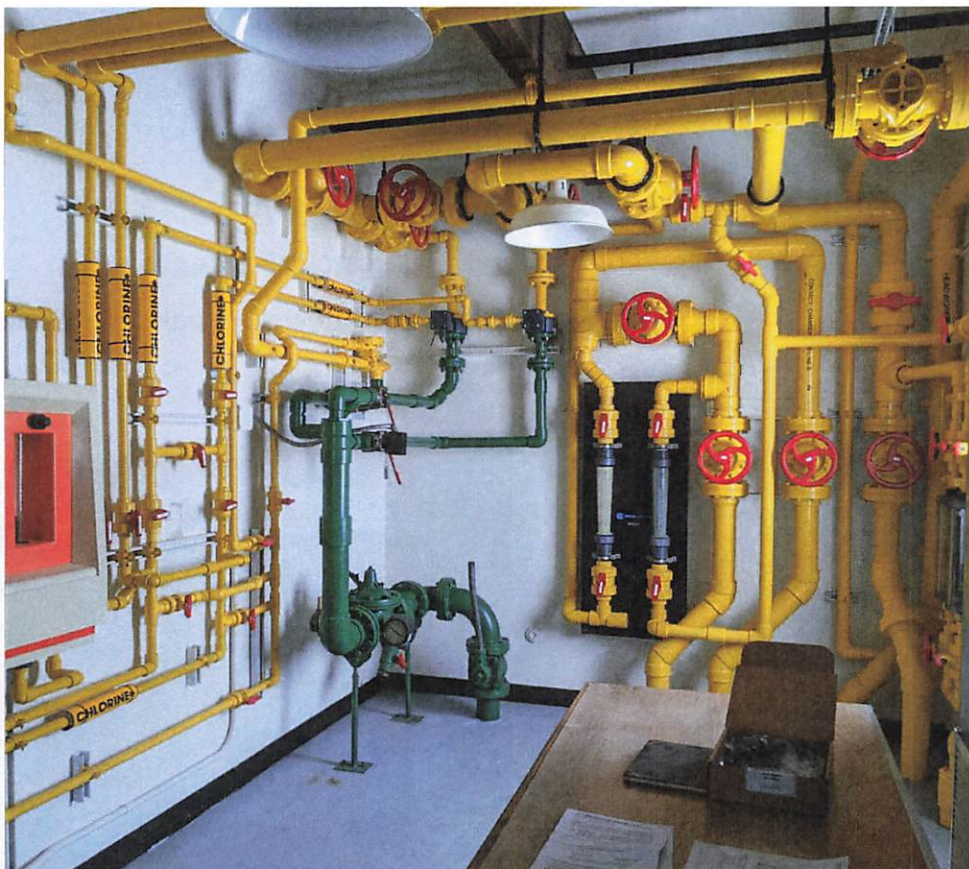
CAPITAL IMPROVEMENTS & FUNDING



FACILITY PLAN GOALS

- Satisfy current and future IPDES permits
- Environmentally responsible approach
- 5 to 20-year road map
- Reasoned financial approach
- Create a management tool
- Identify & address current needs
- Industry standard decision-making process



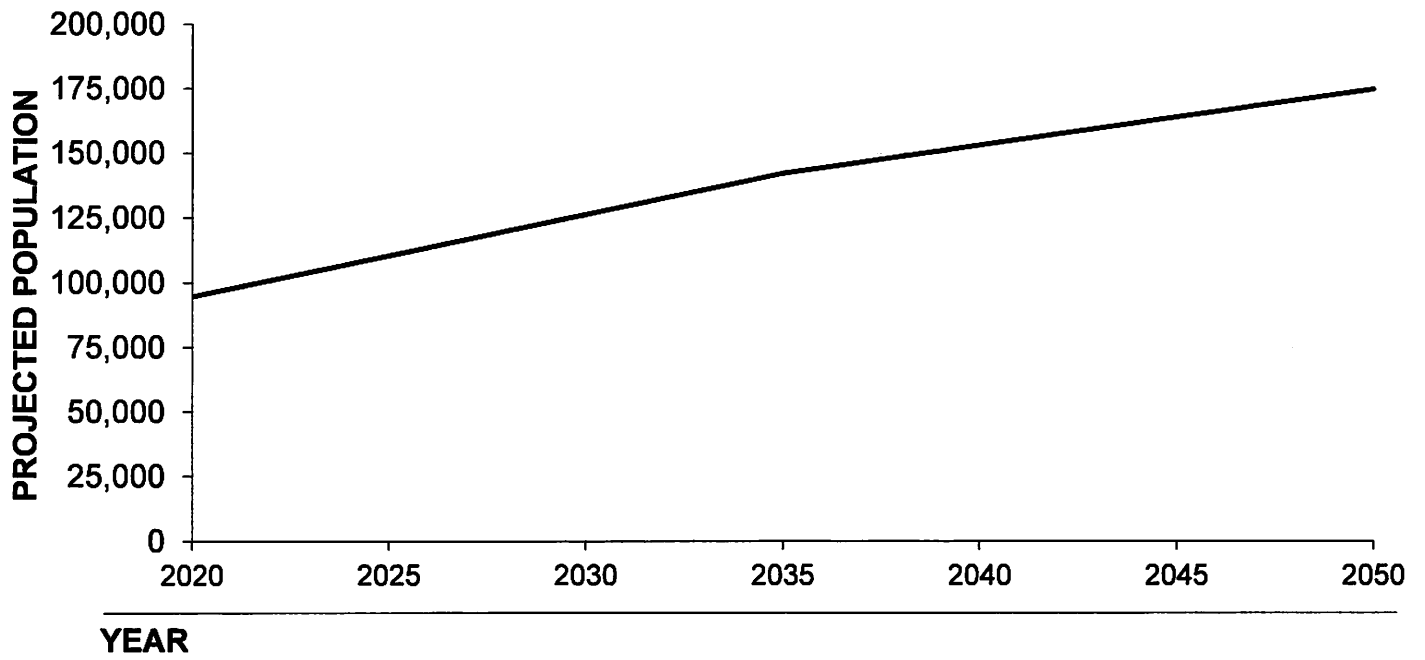


PLANNING PROJECTIONS

- Service Population
- Design Flows



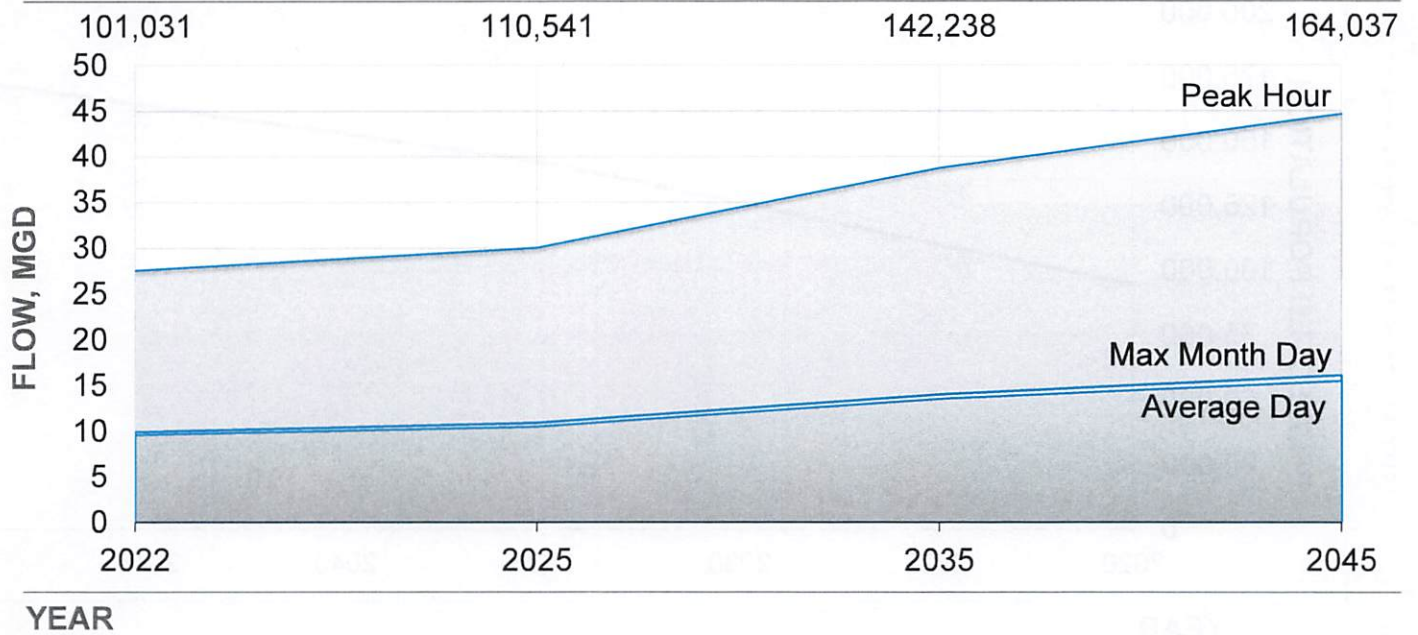
Projected Service Population





Projected Design Flows

POPULATION PROJECTION



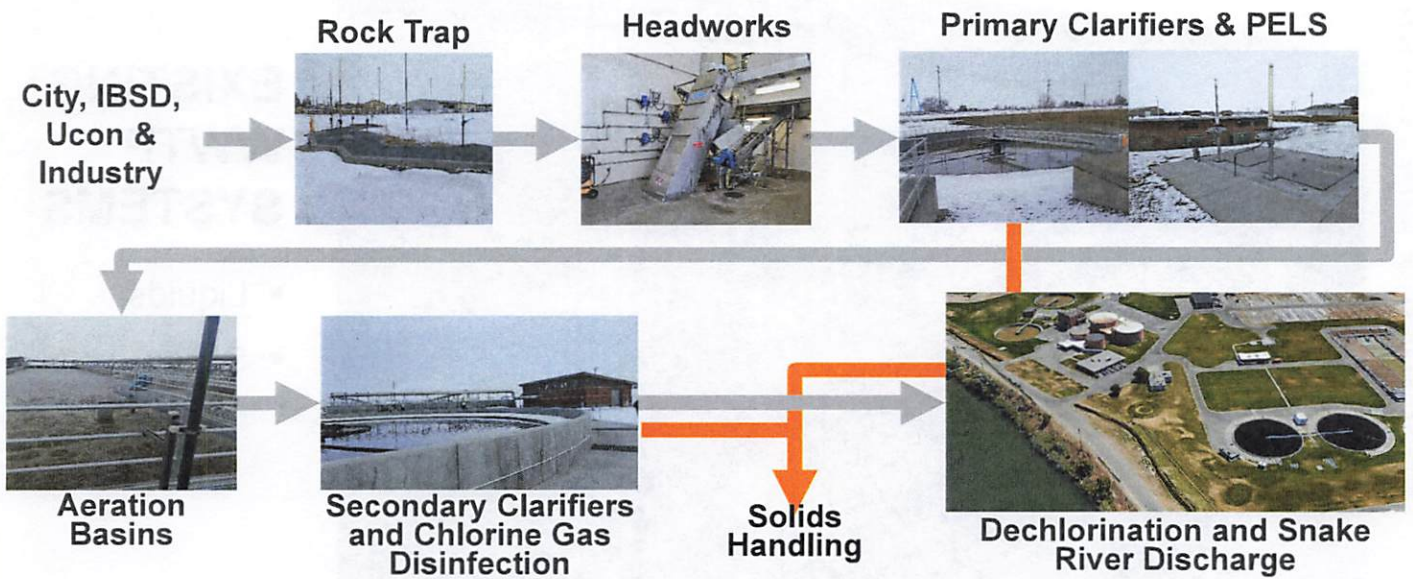


EXISTING WWTP SYSTEMS

- Liquids
- Solids

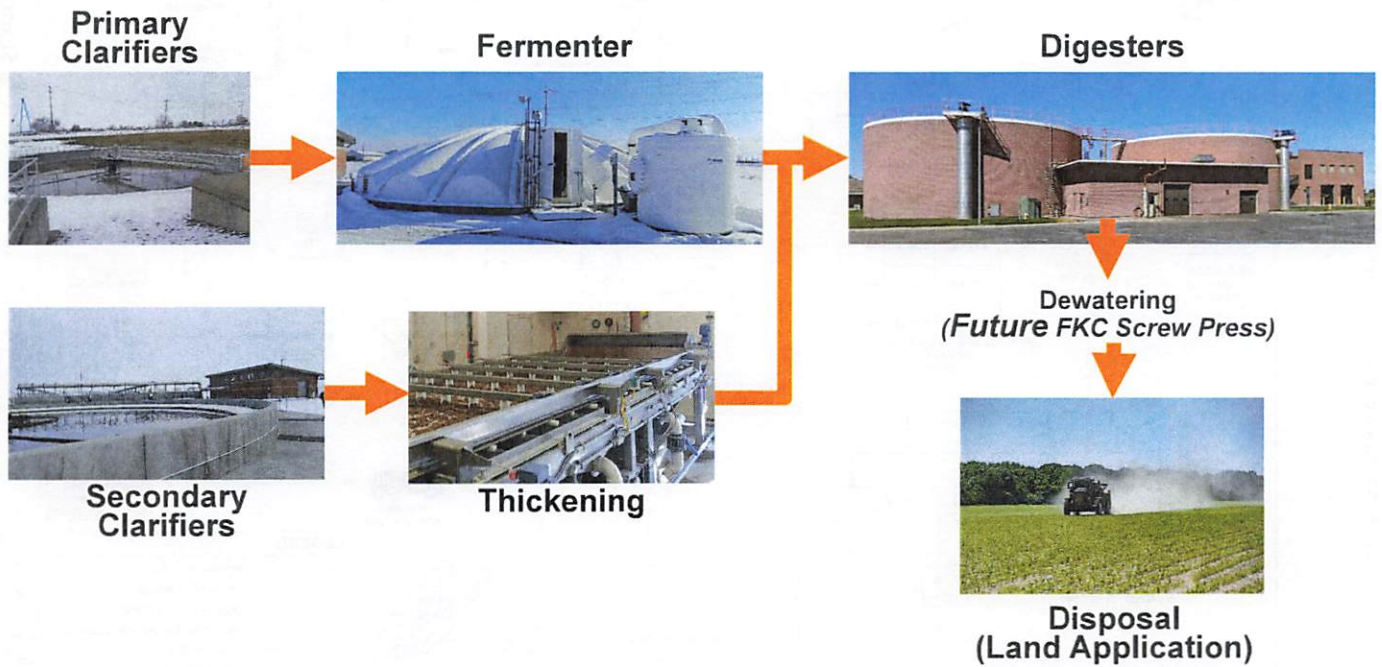


Existing Treatment System - Liquids





Existing Treatment System - Solids







PLANT IMPROVEMENT OPPORTUNITIES



Improvement Opportunities



Headworks

- Hydraulics (diversion box to screens)
- Influent flow meter needed
- Improve screenings capture rate
- Improve screen cleaning
- Improve ventilation (H_2S)



Primary Clarifiers

- Scum trough buildup concerns
- Grit accumulation in primary clarifier splitter box



Biological Process

- Near nitrogen removal capacity
- Improve scum skimmer

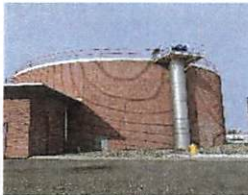


Disinfection

- Chlorine gas safety
- Deteriorating chlorine contact gates
- Improve dosing control for de-chlorination



Improvement Opportunities (cont'd.)



Solids

- Unrated electrical components
- Rags in heat exchangers
- Struvite accumulation
- Digesters near capacity
- Limited biosolids application sites



Fermenter Air Quality

- Nuisance odors
- Safety (elevated H₂S)
- Corrosion



Collections

- Storm water connections
- Aging infrastructure
- Ongoing lift station maintenance



Other

- Recommend plant-wide arc flash study
- SCADA ability



RECOMMENDED IMPROVEMENTS

- Process Alternatives
- Solids & Disposal
- Collections & Other



Recommended Improvements

Process:	Solids & Disposal:	Collections & Other:
<ul style="list-style-type: none">▪ Gas Chlorine Disinfection (to liquid)▪ Disinfection Gate Replacement▪ Screening/ Washing Improvements▪ Other Headworks Improvements▪ Primary Scum Pit Upgrade▪ 15 Years+: New Headworks Building	<ul style="list-style-type: none">▪ Secondary System Evaluation▪ Clean B Installation▪ MBBR▪ Fermenter Air Quality (Air Unit / GAC)▪ Digester & Biogas Improvements▪ 10 Years+: New Digester	<ul style="list-style-type: none">▪ Plant Wide Arc Flash Study▪ SCADA Improvements▪ Remove Stormwater Connections▪ Upgrade Lift Stations▪ Collection System Plan and Model▪ Future Developer Project Coordination▪ Asset Management

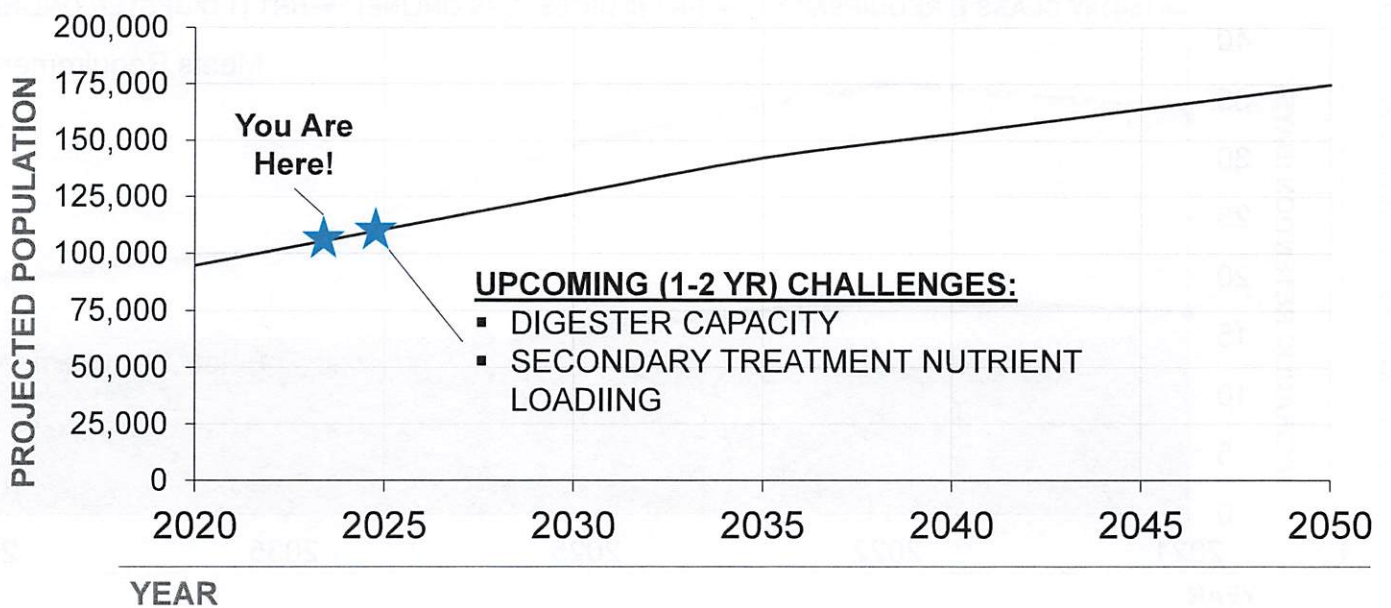


PROJECT PRIORITIZATION

- Regulatory / Environment
- Operations Efficiency
- Capacity / Redundancy
- Public Involvement / Acceptance
- Health and Safety

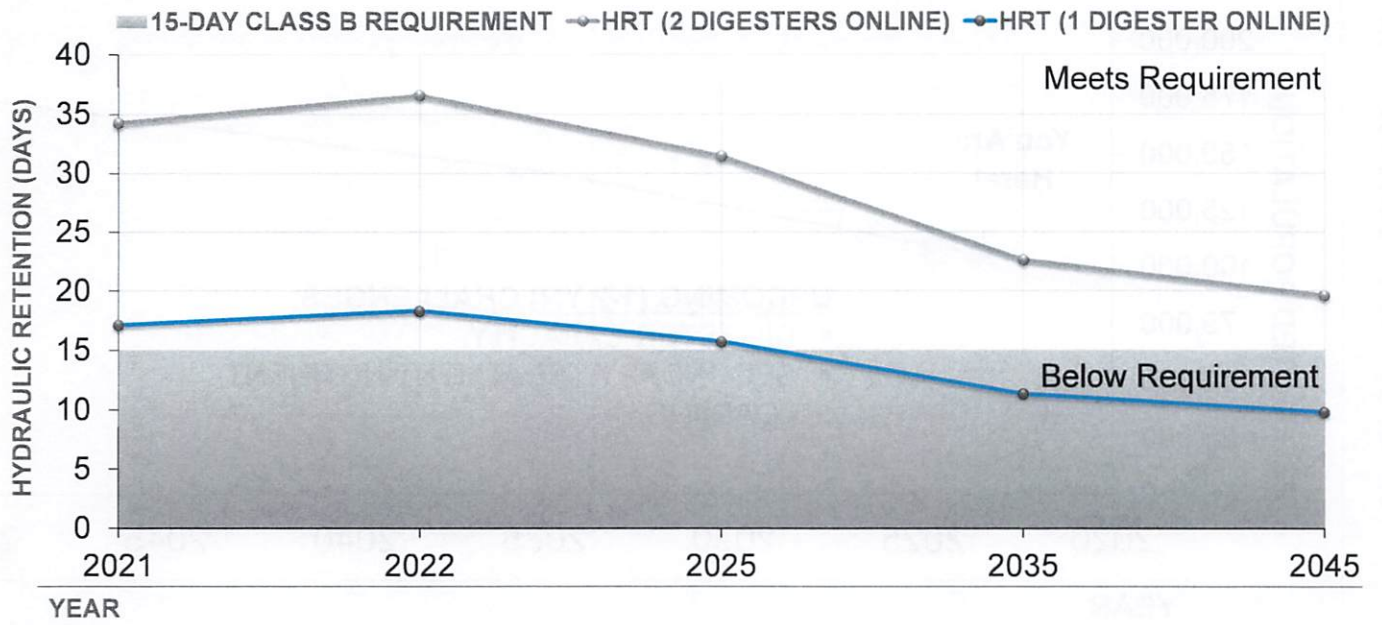


Short-Term Capacity Challenges





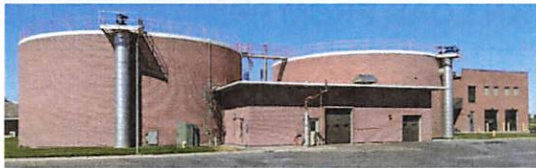
Digester Capacity





Digester Capacity

Existing Digesters

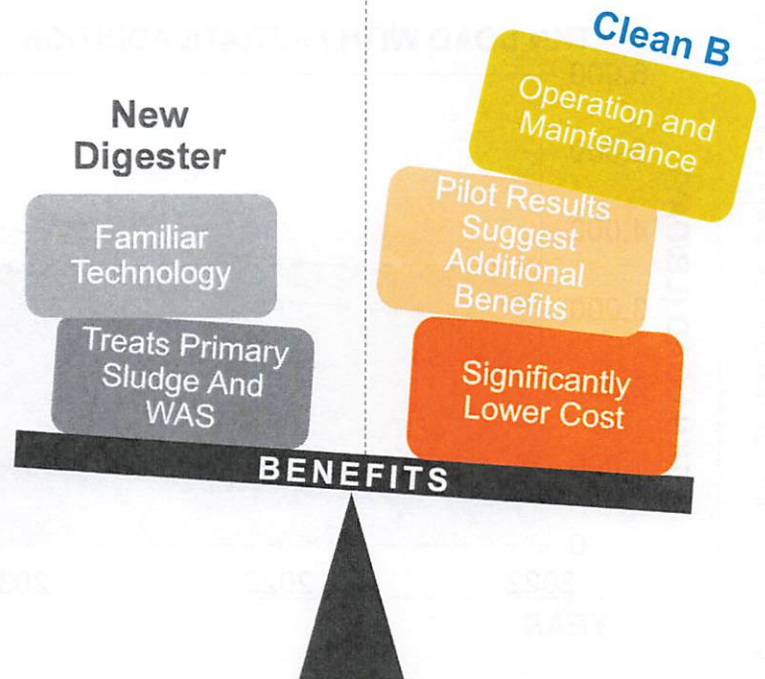


Clean B Pilot



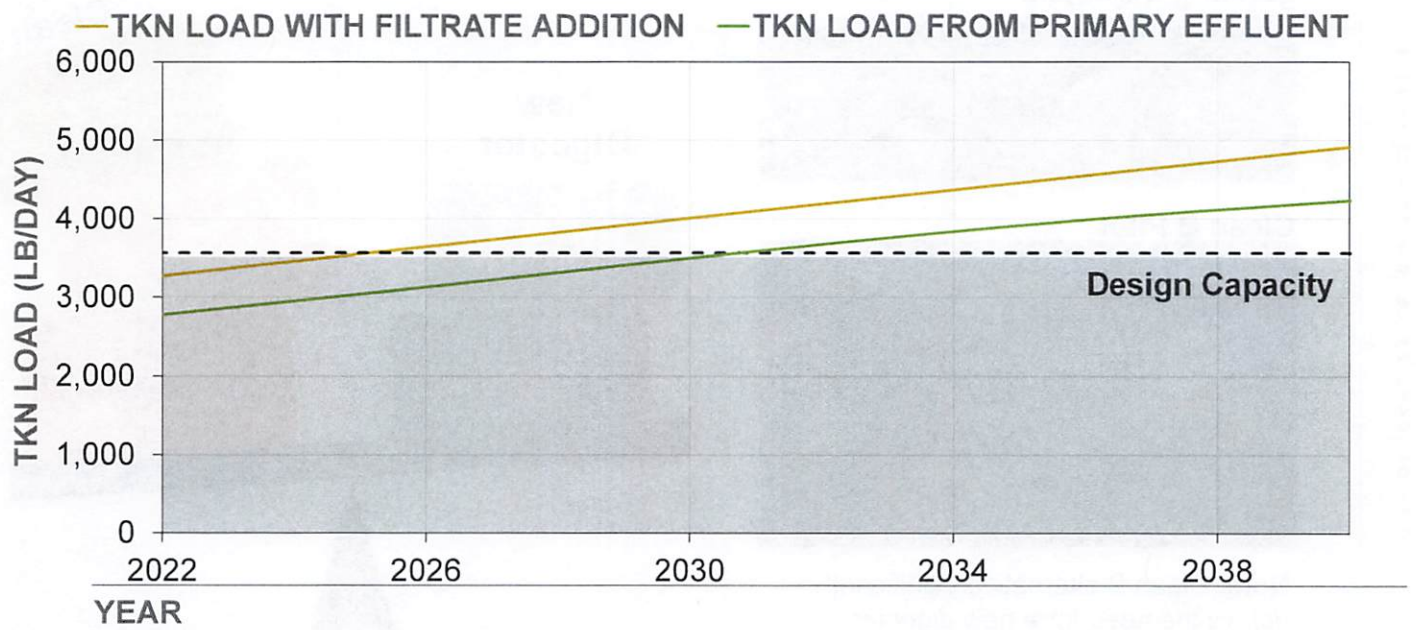
Note: Clean B alternative significantly delays the need for a new digester.

**RECOMMENDED
ALTERNATIVE!**

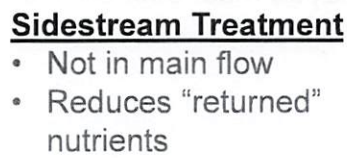




Secondary Capacity



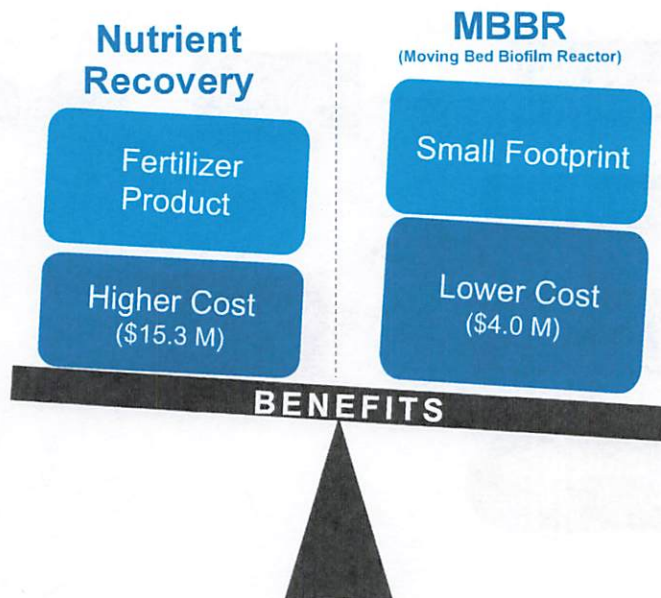
Secondary Treatment Nutrient Loading





Aeration Basin Nutrient Loading

These alternatives *delay* the need for secondary improvements.



Recommendations:

1. Updated Secondary Capacity Eval.
 - Incorporate Dewatering Project impacts
 - Clean B considerations
2. Pending outcome of Secondary Eval, MBBR maybe most economical



DRAFT CAPITAL IMPROVEMENTS PLAN AND FUNDING

- 2024-2034
Improvements: Priority 1
- Capital Improvements Plan (CIP)



2024-2034 Improvements: Priority 1

FY	2025	2027	2029	2031	2033	Opinion of Cost*
Secondary System Evaluation						\$212,000
Clean B Installation						\$3,844,000
Liquid Chlorine Disinfection						\$920,000
Screening & Washer/Compactors						\$5,172,000
Headworks						\$1,974,000
MBBR						\$5,625,000
Makeup Air & Corrosion						\$309,000
						\$18,057,000

*Cost estimates are presented based off a 3% capital cost annual escalation factor and are based on the perception of current conditions at the project location. The estimate reflects an opinion of probable costs at this time and is subject to change as the project design matures. The project team has no control over variances in the cost of labor, materials, equipment, services provided by others, market conditions, or bidding strategies. The project team cannot and does not warrant nor guarantee that bids or actual costs will not vary from costs presented herein.



Capital Improvements Plan (CIP)

PRIORITY 1 (2024 – 2034)

\$18,057,000

- Secondary evaluation
- Clean B system
- MBBR
- Liquid chlorine disinfection & gate
- Screening / washer compactor
- Headworks other
- Fermenter makeup air unit & corrosion

PRIORITY 2 (2035 – 2043)

\$69,826,000

- Primary scum pit upgrades
- New digester
- GAC adsorption unit
- New headworks
- Arc flash study
- Digester and biogas improvements

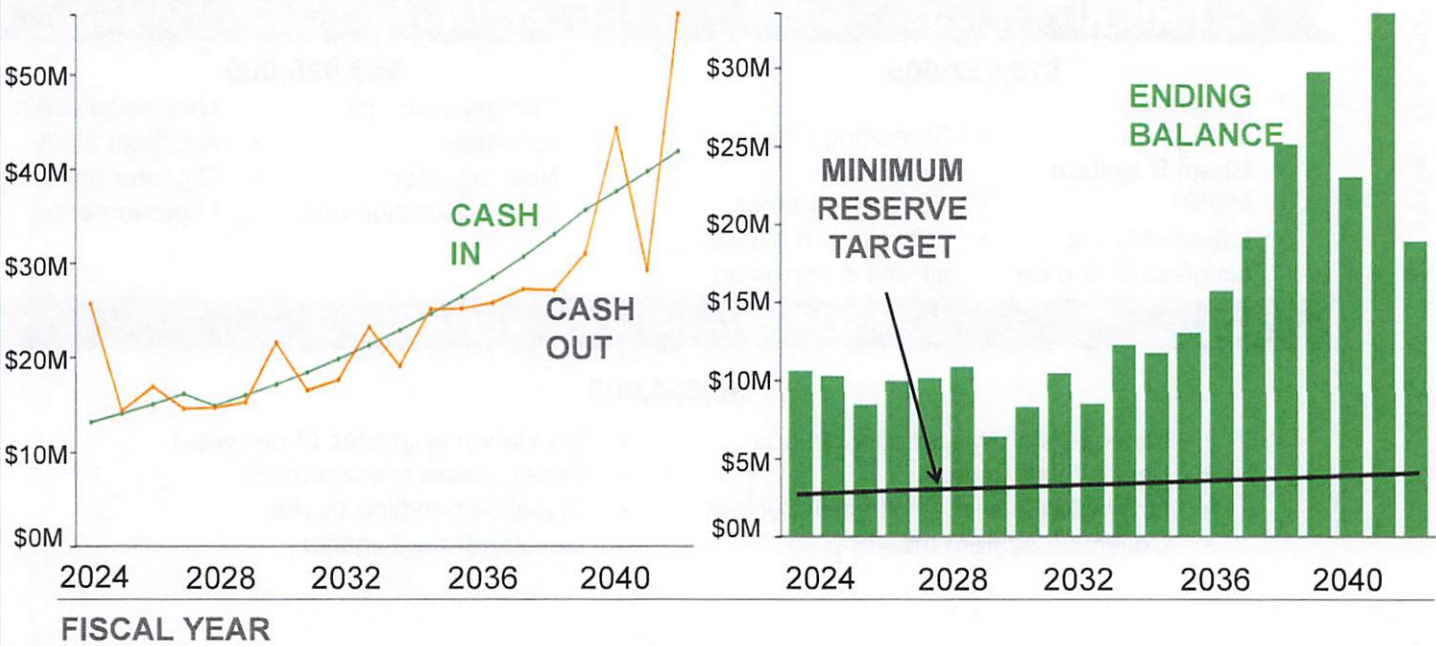
ONGOING (ANNUAL AVERAGE)

\$6,654,000

- Remove stormwater connections
- Facility plan update
- Upgrade 1% of the collection system
- Collection system master plan
- Lift station upgrades (3 per year)
- Facility asset management
- Biosolids handling trucks
- Developer participation



Fund Balance (annual 5% increase)

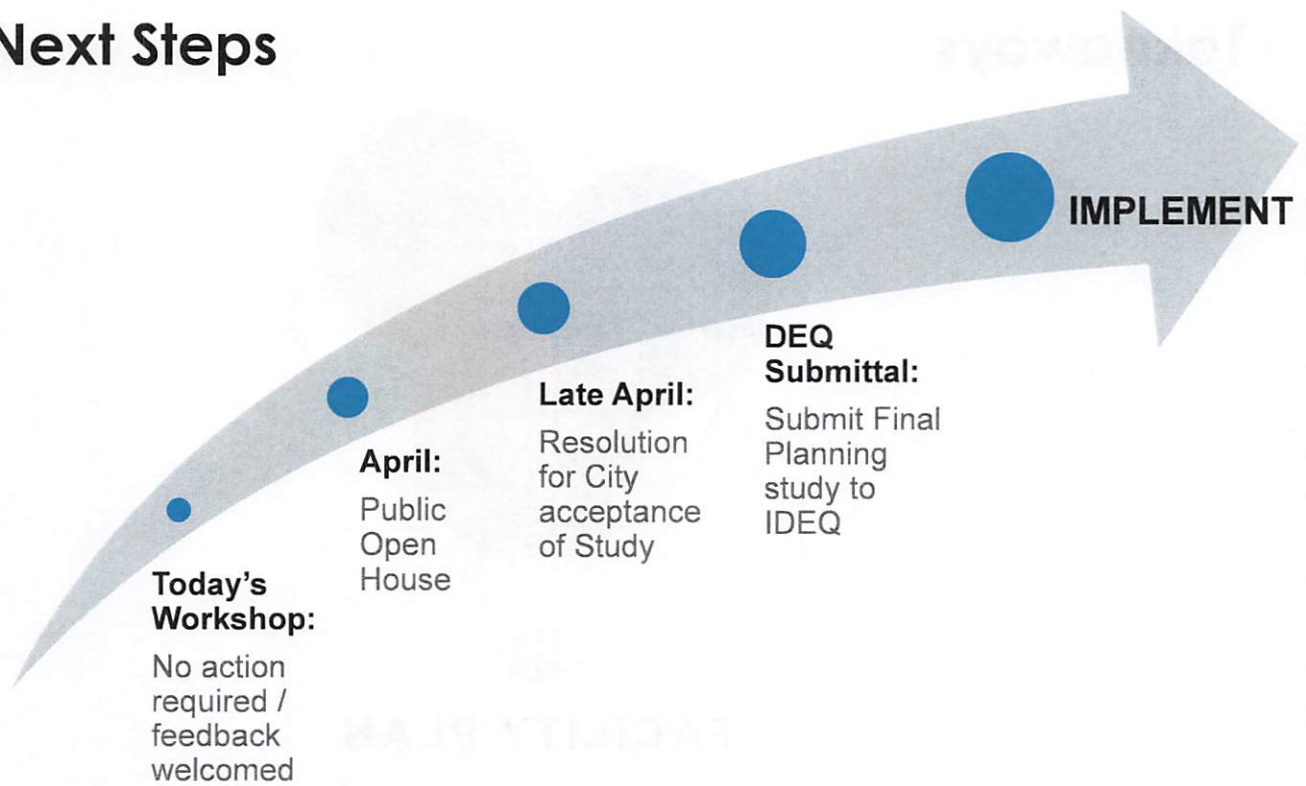


Takeaways





Next Steps



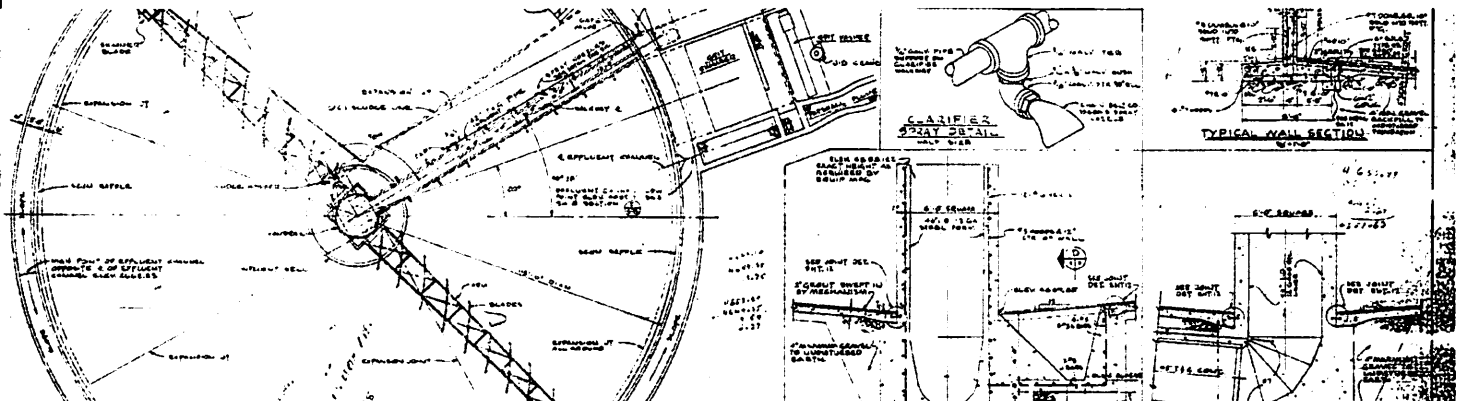


Questions?

STANTEC.COM | 208-345-5865 | Boise, ID

KELLERASSOCIATES.COM | 208-238-2146 |
Pocatello, ID

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Legal Department and Community Development Services

**AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING FOR
IFDDC PARKING PROGRAM BETWEEN CITY OF IDAHO FALLS,
IDAHO AND IDAHO FALLS DOWNTOWN DEVELOPMENT
CORPORATION**

THIS AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING FOR IFDDC PARKING PROGRAM BETWEEN CITY OF IDAHO FALLS, IDAHO AND IDAHO FALLS DOWNTOWN DEVELOPMENT CORPORATION (hereinafter "Amendment") is entered into this day ____ of _____, 2024, by and between City of Idaho Falls, Idaho, a municipal corporation of the State of Idaho, whose address is P.O. Box 50220, Idaho Falls, Idaho 83405 (hereinafter "CITY"), and the Idaho Falls Downtown Development Corporation, a 501 (c)(3) Idaho non-profit corporation, 381 Shoup Ave, Ste. 207, Idaho Falls, Idaho, 83402 (hereinafter "IFDDC").

WHEREAS, on January 25, 2024, CITY and IFDDC entered into a Memorandum of Understanding for IFDDC Parking Program Between City of Idaho Falls, Idaho, and Idaho Falls Downtown Development Corporation ("MOU") to provide for parking management services in CITY's downtown area; and

WHEREAS, in a previous agreement, IFDDC had agreed to perform additional services, which would no longer be continued under the January 25, 2024 MOU; and

WHEREAS, the MOU inadvertently reduced the amount owed to IFDDC to seventy-seven thousand dollars (\$77,000) a year instead of the agreed upon ninety-two thousand two hundred dollars (\$92,200) a year; and

WHEREAS, the parties to this MOU desire to amend the MOU in order to clarify the amount owed thereunder.

THEREFORE, in consideration of the mutual promises below, CITY and IFDDC agree to amend the MOU as follows:

1. **Amendment.** Section 1.5 "Collections and Use of Revenue" of the MOU is amended to read in its entirety as follows:

CITY agrees to pay IFDDC ninety-two thousand two hundred dollars (\$92,200) per year, during the term of this MOU, for management and enforcement of on-street and off-street parking in the area illustrated in Exhibit "A." IFDDC shall collect revenues associated with regulation and enforcement of the IFDDC Parking Program, including collection of administrative fines and penalties related to enforcement as described in this MOU, on dedicated CITY streets, parking lots, and public rights-of-way in the area shown in Exhibit "A." IFDDC agrees that revenues generated from parking enforcement, encompassed by this MOU, shall be specifically accounted for and used exclusively on public transportation or maintenance and improvement of CITY streets, public rights-of-way, public parking facilities, and public property, as directed by CITY. In the event that IFDDC's costs exceed, ninety-two thousand two hundred dollars (\$92,200), IFDDC may deduct

reasonable costs directly attributable to enforcement or collection of parking revenue from the amount of revenue collected for and on behalf of CITY.

Nothing in this MOU precludes IFDDC from retaining monies collected in excess of IFDDC program expenses as reserve funds for future downtown parking enhancements.

2. All other terms and conditions of the Agreement will remain in full force and effect, except as modified herein.

IN WITNESS WHEREOF, the parties through their duly authorized representatives have signed the this Amendment the day and year first written above.

ATTEST:

CITY OF IDAHO FALLS

Corrine Wilde, City Clerk

By: _____
Rebecca L. Noah Casper, Mayor

IFDDC

By: _____

STATE OF IDAHO)
) SS.
County of Bonneville)

On the _____ day of _____, 2024, before me, the undersigned, a notary public for Idaho, personally appeared Rebecca L. Casper, known to me to be the Mayor of the City of Idaho Falls, Idaho, the municipal corporation that executed the foregoing document, and acknowledged to me that he is authorized to execute the same for and on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public for State of Idaho

Residing at Idaho Falls, Idaho

My Commission Expires: _____

(Seal)

STATE OF IDAHO)
) SS.
County of Bonneville)

On the _____ day of _____, 2024, before me, the undersigned, a notary public in and for said State, personally appeared _____, known or identified to me to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same on behalf of the Idaho Falls Downtown Development Corporation.

IN WITNESS WHEREOF, I have hereunto set me hand and affixed my official seal, the day and year in this certificate first above written.

Notary Public for State of Idaho

Residing at Idaho Falls, Idaho

My Commission Expires: _____

(Seal)

Community Development Services



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Wade Sanner, Community Development Services Director

DATE: March 6, 2024

RE: March 5, 2024, Planning Commission Action

Planning Commission took the following action during the March 5, 2024, meeting.

1. **ANNX24-001: ANNEXATION/INITIAL ZONING.** Annexation and Initial Zoning of CC, Central Commercial for approximately 5.042 Acres in the SE ¼ of the SE ¼ of Section 23, Township 2 North, Range 37 East. Located north of the Mountain America Center, east of Interstate 15, south of Interstate 15, west of Pioneer Drive. On March 5, 2024, the Planning Commission unanimously voted to recommend approval of the annexation to the Mayor and City Council as presented.
2. **PUD24-001: Planned Unit Development.** The Reserve at Snake River Landing – Phase II. W ½ of the SE ¼ of Section 26, Township 2 North, Range 37 East. Located north of Sunnyside Road, east of Pioneer Road, south of Event Center Drive, west of Snake River Parkway. On March 5, 2024, the Planning and Zoning Commission unanimously voted to recommend approval of the PUD to the Mayor and City Council as presented.
3. **RZON24-002: REZONE.** 1740 S Yellowstone. From I&M, Industrial and Manufacturing to HC, Heavy Commercial. Part of the SE ¼ of Section 24 and the NE ¼ of Section 25, Township 2 North, Range 37 East. Located north of Sunnyside Road, east of the Snake River, south of Pancheri Drive, and west of S Yellowstone Avenue. On March 5, 2024, the Planning and Zoning Commission unanimously voted to recommend approval of the rezone from I&M to HC to the Mayor and City Council as presented.

RECOMMENDED COUNCIL ACTION: To receive recommendation(s) from the Planning and Zoning Commission pursuant to the Local Land Use Planning Act (LLUPA).

Meeting Minutes

SISTER CITIES ADVISORY COMMITTEE MEETING MINUTES 1.11.2024

The January 11, 2024 Sister Cities Advisory Committee meeting was held entirely via zoom due to safety concerns regarding the blizzard warning.

ACTION ITEMS

5:33 PM

Roll Call and Confirmation of Quorum

- Although originally planned to take place at the College of Eastern Idaho, Building 3, Room 310A with a Zoom option, this meeting was conducted entirely via zoom due to the winter weather advisory.
- **In attendance:** Cindy Ozaki, Chloe Doucette, Amanda Logan, Jim Francis, Laura Combs, Charlotte Combs, Jeremy Crook, Lisa Armstrong
- **Absent:** Amy Brumfield

Approval of December 14, 2023 Meeting Minutes

- Motion to approve by Cindy. Second by Laura. None opposed. Motion passed unanimously at 5:35pm

Approval of FY24 Budget Adjustments

- Jim discussed a new draft policy from the City regarding the reimbursement process.
 - Ask for a monthly report for reimbursables (if nothing to reimburse, they'll also want a verification of that)
 - The process should be that the Sister Cities Advisory Committee approves expenditures, then forwards to the City, then the Mayor will designate who will sign off for the City and finance will process it. (Likely Carla will be the designee)
 - Can also request for advance payment on anything \$1,000 or more. Bid must be submitted and approved by committee ahead of time. The City will also advance monies for the limited items of national dues, Zoom, post office boxes, and insurance.
 - Cindy confirmed that the Adult association had been able to submit their vendor paperwork to the city.
 - City requested one missing receipt from the Art Museum in regards to previous expenditures.
- Jim also shared that the Mayors from Idaho Falls and Tokai Mura have been in touch and are eager to promote additional connection (exchanging ideas about Senior Center, etc.). City will plan that 2-4 city people, including the Mayor, will travel to Japan with the IF Sister Cities Adult Association. The City would pay for the officials to do the travel. Would not be a line item on the IFSCAC budget, but the adult association should be aware to expect 2-4 additional travelers.

- For FY24, we had only allocated \$2k to administration, but in addition to the insurance costs, costs are going up on zoom. We need to formally reallocate our costs from another category to pay for these expenses.
 - Cindy suggested that funds are reallocated from the visiting costs
 - \$2,405.91 for 2024 including insurance, zoom, and international dues
- Motion from Cindy that administration costs are \$2406 and the additional \$406 not originally budgeted for that category should come out of the visiting costs. Second by Laura. All in favor. Motion passed unanimously at 5:56pm

Approval of Reimbursements

- Insurance
- PO Box
 - Motion by Laura to approve the reimbursement of the insurance and PO Box. Second by Lisa. All in favor. Motion approved unanimously at 5:58pm

DISCUSSION ITEMS

5:58 PM

Updates from City

- Potential interest from a downtown business perspective for the committee. Amanda is in contact.
- New name from INL as well. Amanda is in contact.

Report from Sister Cities Adult Association

- Found out from Tokai representatives that this year, they want to go back to the longer, standard visits/exchanges and with the full delegations again. They verified that the Adult Association felt comfortable with that return to normal. All parties agreed to that plan. Tokai generally sets the dates for the visit and do it around their National Cultural Day (this year it is Nov. 4th). Official dates will be forthcoming.

Report from Sister Cities Youth Association

- January 1st Ice Skating fundraiser was generally good. There were a lot of people and it seemed to go pretty well. Raised about \$1,800. (Less than last year, but last year was on a Saturday and was NYE. This year it was a Monday and New Year's Day- that probably accounts for discrepancy). Flowed smoothly, better organized this year logistically. No incidents or accidents.
- Youth association spoke with Tokai representatives and agreed to the full delegation visit as well. 15 youth and 3 chaperones. They won't have a final number until late spring. Will begin to loosely sketch out the plan at this point, but no dates, times, or names currently.

Upcoming Outreach Opportunities

Calendar of 2024 Outreach Opportunities

- Jeremy spoke to an area hospital and they are interested in getting involved. Committee members will connect the associations with them for sponsorship opportunities. May also have the opportunity to use this relationship to exchange ideas with Tokai regarding healthcare.

- Lisa will contact Karla LaOrange at District 91 to discuss how to incentivize teachers to create a unit about our sister city/ to encourage membership of the youth association. Also want to focus on sharing cultural information. Options might include:
 - Creating extension materials for existing units
 - Mini grants for teachers which would allow a teacher to decide what time of the year to introduce a unit and to individualize what they want that unit to look like.
 - Lisa will have conversations and wants to be on the agenda to report next month on policies and procedures for providing mini grants to educators
 - Students do need to be 13 to join the association (our efforts with the school district should not have the sole purpose of recruitment. Make knowledge the goal and recruitment will follow quite naturally.)
- Chloe will connect with folks to write the label for the friendship garden
 - The Museum of Idaho has a small Nisei resisters exhibit and distinguished lecture in partnership with Minidoka planned for the end of this year which could potentially include this committee and information about the Sister Cities Associations.
- Committee is also interested in connecting with the Art Museum of Eastern Idaho regarding their schedule. We might discuss whether they could be able to plan to show Japanese prints to increase cultural knowledge?
 - Chloe will reach out to Alexa about this idea.
- \$2k in the outreach budget this year
 - Purchasing more Japanese flags should be one of the items in that budget so they can be used during visits to Idaho Falls.

Date and Agenda Items for Next Meeting

- Recap movement forward on outreach
- Same standing agenda items for next time
- May be able to discuss new potential members
- The next meeting will be held February 8th, 5:30pm. We will have the zoom meeting planned, but will plan on trying to meet at CEI for the in person option.

ADJOURNMENT

6:29 PM

Idaho Falls Downtown Development board meeting was held February 6, 2024, at 9:00am in the Willard Arts Center. Those in attendance: Kevin Cutler, Chip Langerak, Tasha Taylor, Matt Jacobson, Jill Hansen, Cindy Napier, Brandi Newton, Jesse & Tara Mendoza, Michelle Ziel-Dingman – city Council member; Lisa Farris – Grant Administrator; Caitlin Long - Planning Division; staff: Mala Lyon, Courtney Hernandez and Juan Hernandez

Welcomed Michelle Ziel-Dingman who is now our City Council member liaison.

Minutes from January 9, 2024 - Chip motion to approve, seconded by Cindy – approved by the board.

Financial report – Brandi – we are working with the city to get the parking enforcement contract updated and signed; once that is done, we will send them an invoice. We have separated financial duties between Mala and Lynn, the bookkeeper. Brandi motioned to approve, seconded by Tasha – approved by the board.

Mala – We have had Wheeler Electric come out and turn off the power to the A Lot booth; CenturyLink came yesterday and removed the phone wires, so now we can remove the booth. We just need to remember that the underground wires are still there going to the transformer box. Wheeler Electric can finish capping it off for \$500. I also asked them to fix the south 30' light as it is out. They think it is a photocell and that is still under warranty. We will need new signage and the cement parking stop block will need to be moved. If anyone has suggestions on who might want to have the parking booth let me know.

Courtney – WinterBrew is Feb 24th; Parks and Rec has agreed to remove any snow that might be in the plaza for us for free; we have posted on social media that we are looking for volunteers.

New Brochure is finished and is with YTT for approval; once we have that we will print 2,000 brochures which will use about half of the \$3,000 grant they gave us. This way we can track how many brochures go out and then plan to print them twice a year to keep them updated. Puggslane Art Alley – talked to Gibby and she is going to be part of the Art Walk and have artists in the alley that evening painting; we need a permanent plaque with a QR code so interested artists can contact Gibby. Brandi - The Arts Council will pay for that plaque and installation.

The Arts Council has requested a \$2,500 sponsorship for the Art Walks that is on the first Thursday of each month May – Oct. Chip motioned to approve, seconded by Cindy – approved by the board.

Lisa – we still have \$39,000 – Chesbro's has expressed interest but has not filled out paperwork; Vogue Beauty College; Jim Pletscher, Kevin Cutler and a sign for Holiday House. We are still working on the IFDDC project. We have met with I.F. Power and some issues

have been fixed through them. We also met with Public Works to discuss pedestrian safety in crossing Memorial Drive at B Street and D Street. We are looking at using this grant money to help fund flashing light signs at those intersections that pedestrians can activate.

Michelle Ziel-Dingman – city Council member – is here to help us, so let her know what we need. The city is working on next year's budget. Brandi said there has been a lot of confusion about street event requirements and what all is required to serve alcohol, security requirements, barricades and so on. Also, the rules for street vendors and food trucks. This needs to be made simpler and more straight forward.

Caitlyn – new building permit software available; city wide historic preservation 10-year plan – this is any building that is 50 years or older. There will be public outreach about this in May or June

Tasha – did we get clarification on who will be watering the trees and flowers this summer? Brandi – yes she talked with PJ at Parks and Rec and they will be watering the trees, the hanging flower pots and the ground flower pots. They have hired Sheri to do it, which is wonderful as she already knows the downtown!

Meeting was adjourned at 9:40am

Our next board meeting will be held March 5, 2023

Respectfully submitted - Jill Hansen, secretary, and Mala Lyon



WAR BONNET ROUND UP RODEO ADVISORY COMMITTEE

Thursday, January 25th, 2024

Recreation Center

11:00 a.m.

Members in Attendance: K. Jones, K. Staten, B. Robertson, B. Skinner, P. Holm, T. Fonnesebeck, S. Woolstenhulme, H. Pettingill, C. Horsley, R. Buchan, J. Moad, C. Price

Members not in Attendance: J. Newgard

Call to Order

K. Jones called the meeting to order at 11:10am.

Approval of Minutes

B. Skinner moved to approve the October 26th minutes. T. Fonnesebeck seconded. All in favor.

Director Updates – P. Holm

- P. Holm advised committee members to submit nominations for Chair and Vice Chair as it is a new year. B. Skinner motioned to nominate K. Jones to continue as Chair, and K. Staten to continue as Vice Chair. B. Robertson seconded. All in favor.
- P. Holm reported that the contracts have been sent out to all the professional service personnel. He's received several back thus far.
- P. Holm purchased 400 rain ponchos for VIP and 600 to sell at the merch booth.
- Ticket prices need to be decided upon. R. Buchan handed out a map of the reserved seating location with 803 seats and asked if a block of fifty seats should be saved for people who are unable to purchase tickets on-line, elderly clientele or for other people who might have needs that we cannot yet foretell. Following committee discussion, K. Staten motioned to sell reserved tickets for \$30.00 on Thursday nights, and \$35.00 for Friday and Saturday nights. There will be no children rates for reserved seating. It was also decided to charge \$22.00 for Thursday general admission, and \$27.00 for Friday and Saturday general admission tickets. Children tickets will remain at \$10.00 for all three

nights. T. Fonnesebeck seconded the motion. All in favor. It was also decided to save the seats in the two rows in front of the reserved seating section, as our emergency block.

Chair Report/Production – K. Jones

K. Jones reported on the following:

- PRCA Updates were given by B. Skinner, K. Jones, and K. Saten. Topics included the good impression they got from the speech by the PRCA Chairman who advised revenue, contestants, people obtaining permits are up, showing that rodeo is growing. The back number ceremony was discussed in which contestants were given War Bonnet swag, and that Cinch will be sponsoring our royalty for the War Bonnet Association.
- K. Jones asked that committee members get their nominations for Legends and Volunteer of the Year to P. Holm, and we will vote at the next meeting.
- K. Jones discussed the plans for future production staff and that Kade suggested we put Matt Tarr in place as the 2026 or 2028 barrelman as he is high caliber. Specialty acts were also discussed.

Committee Reports

Vice Chair/Hospitality/Sponsorship – K. Staten

K. Staten reported on the following:

- K. Staten will be getting a quote from Falls Printing to print next year's War Bonnet calendars.
- She has the hotel confirmed for 2024.
- Cowboy Christmas was four tickets away from being sold out, and all the proceeds went to Toys for Tots.
- She reported on the death of eighteen-year-old Blake Thueson of Ririe, who fell sick while competing in the 2022 IMBA World Finals, and ultimately passed away from HLH, a rare disease. BT Clothing was inspired through Blake's death and HLH awareness. K. Staten suggested that maybe the War Bonnet can get involved somehow to also spread awareness and show our support.
- The Man Up Crusade. Should we have them back this year? K. Staten needs to send out an application if we want them back. Committee members advised her yes.
- K. Staten advised that we will be part of the Series 208 along with Mackay, Gem State, Burley, Homedale, Jerome, and ourselves. Each rodeo will contribute \$2,000 that will go into a purse.
- The prices for VIP tables will be \$350 for Thursday night and \$450.00 for Friday and Saturday nights. As of now, she only has tables left on Thursday.
- EIRMC will be operating our first aid station this year and we will provide them the tent. This will be located at the front gate.
- Watkins Distributing has approached her about being our distributor this year and made a good offer. TEC Distributing will be given the right to beat their offer.
- She is working on getting the rentals lined up. R. Buchan suggested K. Staten look for some lighting rentals for the parking lot.

- K. Staten discussed increasing the price for the cocktails to \$8.00 but leaving the beer price unchanged.
- She asked committee members if they had any ideas to elevate the experience of the public when they attend the rodeo.

Military Affairs/American Legion – B. Skinner

B. Skinner reported on the following:

- B. Skinner will be working with USS Idaho Commission on trying to get a group of their crew members to participate in this year's military segment of the rodeo. He will work to get an answer on whether they will participate so that we can plan the details at a future meeting.

Facilities & Grounds & Security – J. Moad

J. Moad reported on the following:

- A permanent 12 x 20 office has been installed for the rodeo secretary and they have purchased 30 barricade panels.

Communications/Public Information – E. Grossarth (absent)

Youth Rodeo/Family Night – C. Horsley

No updates

Financial Report – C. Price

C. Price reported on the following:

- We currently have \$11,500 in sponsorships and \$24,800 in expenses.

Livestock Welfare – B. Robertson

No Updates

Outreach – T. Fannesbeck

No updates until next meeting.

Adjournment

Meeting adjourned at 12:40 p.m.

Next Meeting to be held February 22nd.