



City Council Meeting

Agenda

680 Park Avenue
Idaho Falls, ID 83402

Thursday, June 24, 2021

7:30 PM

City Council Chambers

Welcome.

This meeting is open to any member of the public to observe (either in person or via the City's website livestream). To participate personally, we ask you to follow these City guidelines. Note that not all agenda items include the opportunity for public comment. Also, please be aware that an amendment to this agenda may be made by Council during the meeting upon passage of a motion that states a good faith reason why the desired change was not included in the original agenda posting.

Opportunity for General Public Comment.

You are invited to address the City Council but only regarding general matters that are not listed on this agenda or that are already noticed for a public hearing, subject the Public Hearing Participation Guidelines below. When you address the Council, please state your name and some general contact information (e.g., city, address, neighborhood). Please limit your remarks to three (3) minutes. For legal reasons, topics you may not comment upon include matters currently pending before the City's Planning and Zoning Commission or Board of Adjustment; pending City enforcement actions (including those on appeal); and City personnel actions.

Public Hearing Participation Guidelines.

1. *In-person Comment.* Because public hearings must follow various procedures required by law, please wait to offer your comments until comment is invited/indicated. Please address your comments directly to the Council and try to limit them to three (3) minutes.
2. *Written Comment.* The public may provide written comments via postal mail sent to City Hall or via email sent to the City Clerk at IFClerk@idahofalls.gov. Comments will be distributed to the members of the Council and become a part of the official public hearing record. Written testimony must be received no later than forty-eight (48) hours prior to the date of the hearing to ensure inclusion in the permanent City record.
3. *Remote Comment.* The public may provide live testimony remotely via the WebEx meeting platform using a phone or a computer. Those desiring public hearing access should send a valid and accurate email address to VirtualAttend@idahofalls.gov no later than forty-eight (48) hours prior to the date of the hearing so log-in information can be sent to you prior to the meeting. Please indicate for which public hearing on the agenda you wish to offer testimony.

Regularly scheduled Council meetings are live-streamed and archived on the City website (idahofalls.gov). If communication aids, services, or other physical accommodations are needed to facilitate participation or access for this meeting, please contact City Clerk Kathy Hampton at 208-612-8414 or ADA Coordinator Lisa Farris at 208-612-8323, so that they can help accommodate your needs.

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**

Please see guidelines above.

4. **Consent Agenda.**

Any item may be removed from the Consent Agenda at the request of any member of the Council for separate consideration.

A. Public Works

1) Bid Award - Heritage Park Diversions and Grading Project 21-159

On Tuesday, June 15, 2021, bids were received and opened for the Heritage Park Diversions and Grading project. A tabulation of bid results is attached. The purpose of the proposed bid award is to enter into contract with the lowest bidder to furnish all tools, labor, equipment, and materials necessary to install storm drains in Heritage Park.

Attachments: 2021 - Bid Award - Heritage Park Diversions and Grading.pdf

B. Idaho Falls Power

1) IF20-16, Additional Spending Request for Fiber Optic Cable Installation Services 21-155

City Council approved Wheeler Electric, Inc.'s original contract to provide residential fiber optic cable installation services for an amount of \$400,000.00 on April 23, 2020. Additional work is required to close out this phase of the project and IFF is not aware of any contractors that are interested in the work. To prevent construction delays and potential higher priced services, IFF is requesting an extension of Wheeler's contract for additional spending.

Attachments: 20200423 Wheeler Electric 20200526 Executed contract and memo

2) IF21-35 Fiber Microduct Installation Services Agreement - Shallow 21-161

Idaho Falls Fiber (IFF) solicited bids from qualified contractors to provide shallow microduct installation services with shallow depth surface trenching, generally above landscaping irrigation systems. IFF received four bids with B. Jackson Construction being the lowest responsive, responsible bidder. The base bid is \$112,512.00 plus a ten percent (10%) contingency of \$11,251.00.

Attachments: 00522 Contract for Construction of a Small Project blank
Bid tabulation IFP 21-35

3) IF21-37 Fiber Microduct Installation Services Agreement - Deep 21-162

Idaho Falls Fiber (IFF) solicited bids from qualified contractors to provide microduct installation services with deep drops, generally at a minimum of 18 inches. This installation method allows IFF to install microduct under sprinkler systems, driveways, sheds, etc., minimal surface disruption thereby minimizing damage and other costs. IFF received four quotes/bids with B. Jackson Construction being the lowest responsive, responsible bidder. The base bid was \$127,812.00, plus a ten percent (10%) contingency of \$12,781.00.

Attachments: 00522 Contract for Construction of a Small Project blank
Copy of Bid tabulation IFP 21-37

- 4) Idaho Falls Power Board Meeting Minutes - April and May 2021 **21-154**
April 22, 2021 Idaho Falls Power Board Meeting; April 22, 2021 Idaho Power Board Special Meeting; May 25, 2021 Idaho Falls Power Board Special Meeting; and May 27, 2021 Idaho Falls Power Board Meeting.

Attachments: 2021 0422 IFP Board Meeting minutes
2021 0422 IFP Board Special Meeting minutes
2021 0525 IFP Board Special Meeting minutes
2021 0527 IFP Board Meeting minutes

C. Municipal Services

- 1) Minutes from Council Meetings **21-156**
June 7, 2021 City Council Work Session; and June 10, 2021 City Council Meeting.

Attachments: 20210607 Work Session - Unapproved.pdf
20210610 Council Meeting - Unapproved.pdf

- 2) License Applications, all carrying the required approvals

Recommended Action:

Approve, accept, or receive all items on the Consent Agenda according to the recommendations presented (or take other action deemed appropriate).

5. Regular Agenda.

A. Public Works

- 1) Residential Water Conservation Pilot Program **21-160**
The Water Division of the Public Works Department is seeking approval to establish a Residential Water Conservation Pilot Program. If approved, the pilot program would initiate the installation of approximately 100 water meters on residential properties chosen at random by the city. Residential water meters would be provided and installed by the city at no cost to the homeowner. Water consumption will be collected the first year and used for informational purposes. Billing for water use will continue to use flat-monthly rate fees.

Following the initial year of installation and information gathering, the city will work with homeowners to choose and install water saving fixtures within the home. The city will participate up to a maximum of \$500 for fixture replacements and an additional \$500 per household for the cost of a plumber, if required.

The pilot program will help gather water consumption data and provide valuable information regarding potential benefits of various low flow water fixture installation.

Recommended Action:

Approval of the Residential Water Conservation Pilot Program and authorization for staff to

implement the program.

Attachments: 2021 - Residential Water Conservation Pilot Program.pdf

- 2)** State Local Agreement with the Idaho Transportation Department (ITD) and the Eastern Idaho Railroad for the resurfacing and signal installation of the railroad crossing on Hemmert Avenue between North Holmes Avenue and North Yellowstone Highway. **21-163**

Approval of the State Local Agreement with ITD for the resurfacing and signal installation of the railroad crossing on Hemmert Avenue between North Holmes Avenue and North Yellowstone Highway, and authorization for Mayor and City Clerk to sign the documents or take other action deemed appropriate.

Recommended Action:

Approval of the State Local Agreement with ITD for the resurfacing and signal installation of the railroad crossing on Hemmert Avenue between North Holmes Avenue and North Yellowstone Highway, and authorization for Mayor and City Clerk to sign the documents or take other action deemed appropriate.

Attachments: 2021 - SLA - RR Hemmert between Yellowstone Hwy and Holmes.pdf

- 3)** State Local Agreement and Resolution with the Local Highway Technical Assistance Council (LHTAC) for the South Higbee Avenue, Butte Arm Canal Bridge project. **21-164**

Attached for your consideration is a State Local Agreement for construction with Local Highway Technical Assistance Council (LHTAC) for the South Higbee Avenue, Butte Arm Canal Bridge replacement.

Recommended Action:

Approval of the State Local Agreement and Resolution with LHTAC for the South Higbee Avenue, Butte Arm Canal Bridge project and authorization for Mayor and City Clerk to sign the documents or take other action deemed appropriate.

Attachments: 2021 - SLA - Higbee Bridge Replacement.pdf

B. Community Development Services

- 1)** Public Hearing-Rezone from TN to CC, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards, approximately 0.1285 acres, portion of Lots 4-5, Block 18, Original Townsite. **21-150**

Attached is the application for Rezoning from TN to CC, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards for approximately 0.1285 acres, portion of Lots 4-5, Block 18, Original Townsite. The Planning and Zoning Commission considered this item at its June 1, 2021, meeting and recommended approval by a unanimous vote. Staff concurs with

this recommendation.

Recommended Action:

1. Approve the Ordinance Rezoning approximately 0.1285 acres, portion of Lots 4-5, Block 18, Original Townsite, from TN to CC under suspension of the rules requiring three complete and separate readings and request that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, reject the Ordinance, or take other action deemed appropriate).

2. Approve the Reasoned Statement of Relevant Criteria and Standards for the Rezone from TN to CC and give authorization for the Mayor to execute the necessary documents (or take other action as deemed appropriate).

Attachments: Zoning Map.jpg
Aerial.jpg
Comp Plan Map.jpg
Staff Report.docx
PC Minutes.docx
Zoning Ordinance.docx
Reasoned Statement.docx

2) Public Hearing - Planned Unit Development (PUD) and Reasoned Statement of Relevant Criteria and Standards, Harvest Homes at Taylor View PUD.

21-148

Attached is the application for the PUD and Reasoned Statement of Relevant Criteria and Standards for Harvest Homes at Taylor View PUD. The Planning and Zoning Commission considered this item at its February 2, 2021, meeting and recommended approval by a unanimous vote. Staff concurs with this recommendation.

Recommended Action:

1. Approve the Planned Unit Development for Harvest Homes at Taylor PUD view as presented (or take other action deemed appropriate).

2. Approve the Reasoned Statement of Relevant Criteria and Standards for the Planned Unit Development for Harvest Homes at Taylor View PUD and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

Attachments: Zoning Map.jpg
Aerial.jpg
Staff Report Harvest Homes at Taylorview PUD.doc
PC Minutes.docx
Harvest Homes at Taylor View PUD Concept 12-21-20.pdf
Street View.pdf
Elevation Drawings.pdf
Opposition Petition to Harvest Homes PUD application .docx
Opposition Email
Reasoned Statement.docx

- 3)** Public Hearing-Amendment of the Comprehensive Zoning Ordinance, Table 11-4-1: Minimum Landscaping and Buffer Requirements, modifying the percentage of total lot area to be consistent with other lot coverage requirements of the code. **21-149**

For consideration on the regular agenda is an amendment of the Comprehensive Zoning Ordinance, Table 11-4-1: Minimum Landscaping and Buffer Requirements, modifying the percentage of total lot area to be consistent with other lot coverage requirements of the code. This amendment was considered by the Planning and Zoning Commission at its November 11, 2020 meeting and recommended to the Mayor and City Council approval to the TN as presented and change Table 11-4-1 and the R2 Zone as 35% and Table 11-3-1 as 65% lot coverage. Staff concurs with this recommendation.

Recommended Action:

To approve the Ordinance amending the Comprehensive Zoning Ordinance, Table 11-4-1: Minimum Landscaping and Buffer Requirements, modifying the percentage of total lot area to be consistent with other lot coverage requirements of the code under a suspension of the rules requiring three complete and separate readings and request that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, reject the Ordinance, or take other action deemed appropriate).

Attachments: Staff Report.doc
PC Minutes.docx
Zoning Ordinance - Title 11, Chapter 4 Landscaping 5.24.21.pdf

6. Announcements.

7. Adjournment.