



City Council Meeting

Agenda

680 Park Avenue
Idaho Falls, ID 83402

Thursday, March 25, 2021

7:30 PM

City Council Chambers

Thank you for your interest in City Government. In response to the COVID-19 crisis, and in compliance with the Idaho Rebounds Stage 3 Order, which recommends avoidance of public gatherings, the City of Idaho Falls hereby provides reasonable means for citizens to participate in the above-noticed meeting. The City believes strongly in public participation and has therefore identified the following ways to participate in this meeting:

General Meeting Participation.

1. Livestream on the Internet. The public may view the meeting at www.idahofallsidaho.gov. Meetings are also archived for later viewing on the City's website.
2. Email. Public comments may be shared with the Mayor and members of the City Council via email at any time. Electronic addresses for elected officials are located at <https://www.idahofallsidaho.gov/398/City-Council>.
3. In-person attendance. The public may view the meeting from the Council Chambers, or, if the Chambers are full, via livestream in a nearby room. To comply with the Centers for Disease Control and Prevention (CDC) social distancing guidelines, appropriate seating will be provided in the Council Chambers. Such seating is available on a first-come, first-served basis. We request that citizens wear face masks for the protection of others.

Official Public Hearing Participation.

Members of the public wishing to participate in a public hearing noticed on this agenda may do so. Public testimony on an agenda item will be taken only for public hearings indicated on this agenda. Please note that not all meeting agenda items include a public hearing or the opportunity for public comment.

1. Written Public Hearing Testimony. The public may provide written comments via postal mail sent to City Hall or via email sent to the City Clerk at IFClerk@idahofallsidaho.gov. Comments will be distributed to the members of the Council and become a part of the official public hearing record. Written testimony must be received no later than 4:00 p.m. the date of the hearing.
2. Remote Public Hearing Testimony. The public may provide live testimony remotely via the WebEx meeting platform with a phone or a computer. This platform will allow citizens to provide hearing testimony at the appropriate time. Those desiring public hearing access MUST send a valid and accurate email address to VirtualAttend@idahofallsidaho.gov no later than 4:00 p.m. the day of the hearing so log-in information can be sent to you prior to the meeting. Please indicate for which public hearing you wish to offer testimony.
3. In-person Testimony. Live testimony will be received in the Council Chambers at the appropriate time throughout the meeting. To comply with the Centers for Disease Control and Prevention (CDC) social distancing guidelines, appropriate seating will be provided in the Council Chambers. Such seating is available on a first-come, first-served basis. We request that citizens wear face masks for the protection of others.

Please be aware that an amendment to this agenda may be made in the meeting upon passage of a motion that states the reason for the amendment and the good faith reason why the desired change was not included in the original agenda posting. All regularly scheduled City Council Meetings are live-streamed and then archived on the city website (barring electronic failure). If communication aids, services or other physical accommodations are needed to facilitate participation or access for this meeting, please contact City Clerk Kathy Hampton at 208-612-8414 or the ADA Coordinator Lisa Farris at 208-612-8323 as soon as possible so they can seek to accommodate your needs.

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**

Temporarily suspended - see above.

4. **Consent Agenda.**

Any item may be removed from the Consent Agenda at the request of any member of the Council for separate consideration.

A. Airport

- 1) Approval of Work Order 21-02 with T-O Engineers for Airport Master Plan Update **21-054**

The purpose of this work order is to obtain services and support for the Airport Master Plan Update required by the FAA. The Airport Master Plan will guide the City in the growth and future development of the Idaho Falls Regional Airport and its associated properties.

Attachments: Work Order 21-02.pdf

B. Idaho Falls Power

- 1) Idaho Falls Power Board Meeting Minutes - February 2021 **21-059**

The Idaho Open Meeting Law requires that the governing body of a public agency must provide for the taking of written minutes of all of its meetings.

Attachments: 2021 0225 IFP Board Meeting minutes

C. Public Works

- 1) Bid Award - Seal Coats - 2021 **21-055**

On Tuesday, March 16, 2021, bids were received and opened for the Seal Coats - 2021 project. A tabulation of bid results is attached. The purpose of the proposed bid award is to enter into contract with the lowest bidder to perform seal coating on city streets.

Attachments: Seal Coats 2021 Bid Award.pdf

D. Municipal Services

- 1) Bid IF-21-21, Purchase of Distribution Transformers for Idaho Falls Power

21-045

Bid IF-21-21 was received on March 10, 2021 for the purchase of inventory of distribution transformers for Idaho Falls Power.

Attachments: MS_IF-21-21 Distribution Transformers for Idaho Falls Power.pdf

- 2) Minutes from Council Meetings **21-060**
March 8, 2021 Council Work Session and Executive Sessions; and March 11, 2021 Council Meeting.

Attachments: 20210308 Work Session and Executive Sessions - Unapproved.pdf
20210311 Council Meeting - Unapproved.pdf

- 3) License Applications, all carrying the required approvals

Recommended Action:

Approve, accept, or receive all items on the Consent Agenda according to the recommendations presented (or take other action deemed appropriate).

5. Regular Agenda.

A. Idaho Falls Power

- 1) IF-21-22 Conduit Fiber Phase III Agreement with Bluelake Utility Services, LLC. **21-050**

Idaho Falls Power solicited bids from qualified contractors to provide conduit for buried electrical conductor replacement and fiber optic cable installation. We received two bids with Bluelake Utility Services, LLC. being the lowest responsive, responsible bidder. The base bid with add alternates is \$1,147,228.25, plus a ten percent (10%) contingency of \$114,722.83 for a total authorization of \$1,261,951.08.

Recommended Action:

Approve this bid award to Bluelake Utility Services, LLC. of Meridian, Idaho for a not-to-exceed amount of \$1,261,951.08 and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Attachments: IF21-22 Bluelake Utility Services Conduit Fiber Phase III Agreement and bidsheet

B. Public Works

- 1) Alley Vacation - Alley adjacent to Lots 1 through 5, Block 18, of the Original Townsite of Eagle Rock, now Idaho Falls. **21-058**

Attached for consideration is an ordinance to vacate an alley located in Idaho Falls. The alley lies south of the southerly right-of-way line of Oak Street and north of the northerly right-of-way line of 13th Street. The public utility use over the vacated property will be retained by the city in the form of a utility easement. The alley shall revert to the property owner that owns each side of the alley.

Recommended Action:

Approve the Alley Vacation Ordinance under a suspension of the rules requiring three complete and separate readings and request that it be read by title (or consider the ordinance on the first reading, reject the ordinance, or take other action deemed appropriate).

Attachments: Alley Vacation Ordinance Eagle Rock Townsite B 18 L 1 through 5.pdf

2) Bid Award - Street & Sanitation Building Construction 21-062

On Tuesday, March 16, 2021, bids were received and opened for the Street & Sanitation Building Construction project. A tabulation of bid results is attached. The purpose of this project is to construct a new building for use by the Street and Sanitation Divisions.

Recommended Action:

Approval of the plans and specifications, award to the lowest responsive, responsible bidder, Rivers West Construction, Inc., in an amount of \$1,490,000.00 and authorization for the Mayor and City Clerk to execute the necessary documents or take other action deemed appropriate.

Attachments: Street Sanitation Bid Tab.pdf

C. Community Development Services**1) Public Hearing-Rezone from LC to HC, Zoning Ordinance, and 21-049**

Reasoned Statement of Relevant Criteria and Standards, M&B: 1.5 acres, Jackson Hole Junction Subdivision 1st Amended, a portion of Lot-19 Blk-1.

Attached is the application for Rezoning from LC to HC, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards, M&B: 1.5 acres, Jackson Hole Junction Subdivision 1st Amended, a portion of Lot-19 Blk-1. The Planning and Zoning Commission considered this item at its February 16, 2021 meeting and recommended approval by a unanimous vote. Staff concurs with this recommendation.

Recommended Action:

1. Approve the Ordinance Rezoning M&B: 1.5 acres, Jackson Hole Junction Subdivision 1st Amended, a portion of Lot-19 Blk-1 from LC to HC under a suspension of the rules requiring three complete and separate readings and request that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, reject the Ordinance, or take other action deemed appropriate).

2. Approve the Reasoned Statement of Relevant Criteria and Standards for the Rezone from LC to HC and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

Attachments: 01 Zoning Map.jpg
03 Aerial.jpg
02 Comp Plan Map.jpg
Staff Report.doc
PC Minutes.docx
Rezone ordinance.docx
Reasoned Statement.docx

2) Public Hearing-Planned Unit Development (PUD) and Reasoned Statement of Relevant Criteria and Standards, Brutsche Addition. 21-052

Attached is the application for the PUD and Reasoned Statement of Relevant Criteria and Standards for Brutsche Addition. The Planning and Zoning Commission considered this item at its February 16, 2021 meeting and recommended approval by a unanimous vote. Staff concurs with this recommendation.

Recommended Action:

1. Approve the Planned Unit Development for Brutsche Addition as presented (or take other action deemed appropriate).
2. Approve the Reasoned Statement of Relevant Criteria and Standards for the Planned Unit Development for Brutsche Addition, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

Attachments: Zoning Map.jpg
Aerial.jpg
Comp Plan Map.jpg
Staff Report.doc
PUD intention Letter - Brian Selander.pdf
PC Minutes.docx
Reasoned Statement.docx

3) Final Plat and Reasoned Statement of Relevant Criteria and Standards, Brutsche Addition Division No. 1 First Amended. 21-051

Attached is the application for the Final Plat and Reasoned Statement of Relevant Criteria and Standards for Brutsche Addition Division No. 1 First Amended. The Planning and Zoning Commission considered this item at its February 16, 2021 meeting and recommended approval by a unanimous vote. Staff concurs with this recommendation.

Recommended Action:

1. Approve the Development Agreement for Brutsche Addition Division No. 1 First Amended, and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).
2. Accept the Final Plat for Brutsche Addition Division No. 1 First Amended, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat (or take other action deemed appropriate).

3. Approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Brutsche Addition Division No. 1 First Amended, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

Attachments: Zoning Map.jpg
Aerial.jpg
BRUTSCHE -REPLAT - (1).pdf
Staff Report.docx
PC Minutes.docx
Reasoned Statement.doc

4) Final Plat and Reasoned Statement of Relevant Criteria and Standards, Jackson Hole Junction Second Amended Plat. 21-053

Attached is the application for the Final Plat and Reasoned Statement of Relevant Criteria and Standards for Jackson Hole Junction Second Amended Plat. The Planning and Zoning Commission considered this item at its February 16, 2021 meeting and recommended approval by a unanimous vote. Staff concurs with this recommendation.

Recommended Action:

1. Approve the Development Agreement for Jackson Hole Junction Second Amended Plat, and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).
2. Accept the Final Plat for Jackson Hole Junction Second Amended Plat, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat (or take other action deemed appropriate).
3. Approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Jackson Hole Junction Second Amended Plat, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

Attachments: Zoning Map.jpg
Aerial.jpg
Final Plat Map.pdf
Staff Report.docx
PC Minutes.docx
Reasoned Statement.docx

6. Announcements.

7. Adjournment.